

# **Sandusky City Schools Board Meeting Agenda**



## **Regular Meeting**



### **Board of Education**

**8:00 a.m.**

**Monday, August 8, 2016**



### ***Mission:***

*To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.*

### **• Board of Education •**

Jeff Krabill, President - 419.627.9999

Thomas Patterson, Vice-President - 419.625.9170

Brigitte Green-Churchwell, Member - 419.239.7222

Martha Murray, Member - 419.621.1120

Kate Vargo, Member - 419.656.5490



Eugene T.W. Sanders, PhD, CEO & Superintendent  
Office: 419.984.1000

Gina Deppert, Treasurer  
Office: 419.984.1005



## *Sandusky City Schools District Goals*

### *Academics*

We will achieve and maintain the highest standards of academic excellence while providing an environment in which students are encouraged to reach their maximum potential.

### *Financial Resources*

We will maintain and enhance the financial condition of the district so as to provide sufficient resources for our programs and facilities.

### *Facilities*

We will strive to provide an optimal learning, safe and healthy environment for our students, staff and community so that there will be no physical barriers to learning.

### *Community*

We will continue to improve communications with our students, families and community members, as well as our staff. We will encourage collaboration with these stakeholders on all fronts, including the recruitment and retention of students.

### *Staff*

The entire staff of SCS will be held accountable for the success of our students.

We will provide and facilitate professional development for our staff so that they will have the ability to challenge every student. We will recruit and retain highly qualified staff members who will be strongly encouraged to participate in all aspects of the SCS community.

### • Welcome •

The Sandusky Board of Education encourages and appreciates the attendance of parents, students, staff members and other interested citizens at meetings of the Board. Decisions of your Board affect our children's education and future, and, in the long run, the well-being of the community. Thank you for coming to this meeting.

### • District Goals •

1. **Academics:** We will achieve and maintain the highest standards of academic excellence while providing an environment in which students are encouraged to reach their maximum potential.
2. **Financial Resources:** We will maintain and enhance the financial condition of the district so as to provide sufficient resources for our programs and facilities.
3. **Facilities:** We will strive to provide an optimal learning, safe and healthy environment for our students, staff and community so that there will be no physical barriers to learning.
4. **Community:** We will continue to improve communications with our students, families and community members, as well as our staff. We will encourage collaboration with these stakeholders on all fronts, including the recruitment and retention of students.
5. **Staff:** The entire staff of SCS will be held accountable for the success of our students. We will provide and facilitate professional development for our staff so that they will have the ability to challenge every student. We will recruit and retain highly qualified staff members who will be strongly encouraged to participate in all aspects of the SCS community.

### • The Board of Education •

The Board of Education is a policy-making body and, within the framework of State law, exercises complete control over the educational and financial affairs of the school district. Among its numerous duties, the Board adopts an annual budget and approves all expenditures; employs personnel; hires and evaluates a Superintendent of Schools; approves curriculum, textbooks and courses of study; and makes decisions on building plans.

The Board of Education is elected by qualified voters who reside within the Sandusky City School District. The Board is made up of five members, each elected for a four-year term. These terms are staggered to ensure that there will always be experienced individuals serving in the Board.

Board members elect a president and vice-president for one-year terms at their Organizational Meeting in January. The regular meeting dates for the remainder of the year are also set at the Organizational Meeting.

### • Superintendent of Schools •

The superintendent is appointed by the Board as its chief administrative officer. The Board delegates to the superintendent the authority, and charges him with the responsibility, to implement its policies; to establish necessary procedures and regulations, to carry out its policies; and conduct the active administration of the schools and the educational program. The superintendent also acts as advisor to the Board and keeps board members informed of the needs and progress of the schools.

### • Board Meetings •

Regular and special meetings of the Board of Education are open to the public and the news media. The Board of Education can act officially only at a public meeting when there are three or more members present. No member of the Board has the authority to act in the name of the Board outside of a legally constituted meeting.

The Board of Education may recess a regular or special meeting to meet privately in executive session to discuss only those matters permitted by (Sunshine Law) statute. No official action may be taken in executive session.

### • The Order of Business •

The order of business for all official meetings of the Board of Education shall be as follows:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Reading and Approval of Minutes
4. Approve Agenda
5. Student Recognition
6. Citizens Participation
7. Staff Presentations
8. Correspondence - Informational
9. Correspondence - Related to Action
10. Treasurer's Reports
11. Superintendent's Reports
12. Treasurer's Recommendations
13. Superintendent's Recommendations
14. Anticipated Action
15. Unfinished Business
16. New Business
17. Board Liaison Committee Reports
18. Recommendations or Questions from Board Members
19. Next Meeting
20. Adjournment

### • Audience/Community Participation •

All regular and special meetings of the Sandusky City School District Board of Education shall be open to the public. Although Board of Education meetings are held in public, but are NOT public meetings, the Board recognizes the right of citizens to be heard and wishes to hear their views on issues that affect the District. Citizens of the school district may express ideas, concerns and judgments about the schools to the administration, to the staff, to any appointed advisory body and ultimately to the Board (Policy ABA).

An opportunity for citizens to address the Board shall be contingent upon the following criteria: 1. Individuals wishing to address the Board shall complete a Request Sheet listing their address, phone number, purpose of their comment(s), what group(s) they may be representing and with whom in the administrative chain they have previously had a discussion relative to their concern. The Request Sheet shall be turned in to the President of the Board **BEFORE** the beginning of the meeting. No requests will be accepted after the meeting has begun. 2. By signing the Request Sheet, individuals agree to the following guidelines: a. no employee or student in the school district can be criticized by name or inference, b. a sense of decorum will be maintained at all times, c. a strict time limit of three (3) minutes shall be enforced, d. a response to the speaker's concern(s) shall be submitted in writing within one (1) week with a copy of the response sent to the Board. 3. The Board has the right to deny comment to any individual who has not abided by the aforementioned rules on one (1) previous occasion. 4. The Board may suspend public comment at any meeting by giving and voting on a stated reason. A request may result in a referral to a school district employee who could more efficiently and more effectively address the concern.

In order for the Board to fulfill its obligation to complete a planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes may be set aside for public participation. Citizens approved to address the Board shall be recognized by the President of the Board at which time the presenter is required to state their name, phone number and address, etc. prior to making their statement. During those thirty (30) minutes, no person shall speak more than one time.

### • Questions and Concerns •

Questions regarding individual students should usually be taken up initially with the teacher involved, and later, if necessary, with the principal or administrator who is closest to the situation. If still further discussion seems necessary, the questions can be referred to the Superintendent who may consider the matter himself or assign a staff member to resolve it.

This procedure has been effective for most people because it secures for the questioner a direct response and, at the same time, frees the Board to consider matters that affect the entire district. It is the posture of the board to give first consideration to the good of all children in the schools and the total educational program when evaluating requests, complaints or suggestions.

### • The Sunshine Law •

The Sunshine Law has again been amended with an effective date of June 29, 1988. The legislation which modified the Sunshine Law is Amended Substitute Senate Bill #150. This statutory amendment contains several significant items. First, it requires that an executive session may be held only upon a roll call vote. Second, the motion to go into executive session must state which one or more of the approved reasons listed in the statute are the purposes for which the executive session is to be held. The statute provides that the motion need not include the name of any person to be considered at the executive session. Third, any person may bring an action to enforce the statute, and the new amendment provides for injunctive relief and attorney's fees, plus a civil forfeiture of \$100. Should the Court determine that the action seeking to enforce the Sunshine Law was frivolous, it may award costs and attorney's fees to the public body.

The reasons for an executive session are outlined as follows: (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee or regulated individual. The motion and vote to hold an executive session shall state which one or more of the approved purposes previously listed are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting; (2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest; (3) conferences with an attorney for the public body concerning disputes involving the public body that are subject to pending or imminent court action; (4) preparing for, conducting, or reviewing negotiations or bargaining session with public employees concerning their compensation or other terms and conditions of their employment; (5) matters required to be kept confidential by federal law or rules or state statutes; (6) specialized details of security arrangements where disclosure of the matters discussed might reveal

• **The Sunshine Law • (continued)**

information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

If a public body holds an executive session to consider any of the matters listed in numbers 2 through 6 above, the motion and vote to hold that executive session shall state which one or more of the approved matters listed in these sections are to be considered at the executive session.

• **Board Liaison Committees •**

The Sandusky Board may authorize the establishment of liaison committees from among its membership as it finds necessary to study operations in specific areas and to make recommendations for Board action. The following rules will govern the appointment and function of Board liaison committees: (1) The liaison committee shall be established through action of the Board. (2) The chairperson will be named by the Board president. (3) The chairperson may make recommendations for Board action, but may not act for the Board unless specifically authorized. (4) The Board president and school superintendent will be ex-officio members of all committees. (5) All liaison appointments will be for no longer than the ensuing annual organizational meeting, at which time the newly elected president will have the privilege of making new appointments or reappointments. However, a liaison committee may be dissolved at any time by a vote of the Board. (6) The Sunshine Law -- and its exceptions -- apply to both Board meetings and meetings at which a majority of the Board members are present.

**2016 Calendar Year**

<b>Area of Expertise</b>	<b>Liaison Chairperson</b>
Curriculum and Instruction	Brigitte Green-Churchwell and Martha Murray
Operations and Facilities	Jeff Krabill and Kate Vargo
Policies	Brigitte Green-Churchwell and Martha Murray
Finance and Audit	Jeff Krabill and Tom Patterson
Hall of Fame	Tom Patterson
Community Relations	Brigitte Green-Churchwell and Tom Patterson
Business Advisory	Jeff Krabill and Martha Murray
Parent Congress	Jeff Krabill and Martha Murray

• **Schedule of Board Meetings – 2016•**

<b>Meeting Date</b>	<b>Meeting Time</b>	<b>Meeting Type</b>
Monday, January 11, 2016	7:50	Budget
Tuesday, January 12, 2016	8:00 a.m.	Reg & Organ'l
Monday, February 8, 2016	7:00 p.m.	Regular Meeting
Monday, March 7, 2016	8:00 a.m.	Regular Meeting
Monday, March 7, 2016	9:00 a.m.	<b>Board Work Session</b>
Monday, April 11, 2016	7:00 p.m.	Regular Meeting
Monday, May 9, 2016	8:00 a.m.	Regular Meeting
Monday, June 13, 2016	8:00 a.m.	Regular Meeting
Monday, June 13, 2016	9:00 a.m.	<b>Board Work Session</b>
Monday, June 20, 2016	8:00 a.m.	Regular Meeting
Monday, July 11, 2016	8:00 a.m.	Regular Meeting
Monday, August 8, 2016	8:00 a.m.	Regular Meeting
Monday, August 8, 2016	9:00 a.m.	<b>Board Work Session</b>
Monday, September 12, 2016	7:00 p.m.	Regular Meeting
Monday, October 10, 2016	7:00 p.m.	Regular Meeting
Monday, November 14, 2016	8:00 a.m.	Regular Meeting
Monday, November 14, 2016	9:00 a.m.	<b>Board Work Session</b>
Monday, December 12, 2016	8:00 a.m.	Regular Meeting
Monday, January 9, 2017	7:50 / 8:00 a.m.	Budget / Reg & Organ'l

• **Uniform School Accounting System – Account Codes**

<b>A. Fund</b>	200-Student Managed Activities
001-General	300-District Managed Student Activities
002-Bond Retirement	
003-Permanent Improvement	401,...499-State Projects
005-Replacement	501,...599-Federal Projects
006-Food Service	
007-Special Trusts	<b>B. Function</b>
008-Endowment	1000-Instruction
012-Adult Education	2000/3000-Support Services
014-Internal Services Rotary	4000-Extracurricular Activities
018-Public School Support	5000-Facilities Acquisition & Construction Services
019-Other Grants	6000-Debt Service
022-District Agency	7000-Other
024-Employee Benefits Self Insurance	
029-Educational Foundation	

**Revised 7/26/16**

**C. Object**

**100-Personal Services**

- (Salaries & Wages)
- 200-Employee Retirement & Insurance Benefits
- 400-Purchased Services
- 500-Supplies & Materials
- 600-Capital Outlay
- 700-Capital Outlay
- 800-Other (Debt Retirement, Interest on Debt, Dues and Fees)
- 900-Transfers, Advances, Refunds from Prior Year Receipts

**D. Special Cost Center**

is a dimension which recognizes that school districts must track costs to satisfy temporary or special requirements. The special cost center is also used for each special project which is supported by restricted monies when more than one project exists within a given fund. Special cost center assignments are to be made at the school district level.

**E. Subject Area/Subject**

is dimensions used to identify specific educational costs. Subject, a six (6) character dimension, can be separated into three (3) segments of two (2) characters each. The first two (2) characters, the subject area, are used to identify the basic subject areas. The second set of two (2) characters

provides a further breakdown of basic subject areas, while the third set provides a breakdown of the second set.

**F. Operational Unit**

is the dimension which identifies facilities in the system. An operational unit is identified as a permanent operational entity, such as a school, administration building, warehouse, department, office, etc. This dimension is used to identify costs by unit or facility. Operational unit assignments are made by each school district.

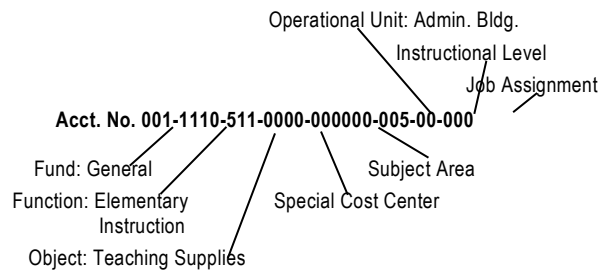
**G. Instructional Level**

is the dimension used to differentiate between various grades or educational levels within the district. Instructional level codes are assigned by the Auditor of State.

**H. Job Assignment**

is the dimension used to identify staff costs. This dimension has value principally for local officials in personnel administration, staff evaluation, assignments, and recruiting. It may be used also in relating staff cost to the activity to which they are assigned. It has value in manpower supply/demand studies and reports. Job assignment codes should be used to identify what personnel do, and are assigned by each school district.

**EXAMPLE OF EXPENSE CODING:**



• **Administrative Staff •**

Jude Andres	Principal, Mills Elementary School
Donna Brown	Principal, Venice Heights Elementary School
Keith Brown	Assistant Treasurer
Shawn (William) Coakley	Athletics / Activities
Gina Deppert	CFO & Treasurer
Todd Downing	Elementary Athletic & Activities Coordinator
Eric Eckenrode	Technology Coordinator
Claire Grantier	Technology Facilitator
Nancy Hall	Director of Career Technical and Adult Education
Colin Irish	Family & Community Liaison
Jodi Johns	Principal, Sandusky Middle School
Jennifer Joubert	Assistant Principal, SHS
Dakota King-White	Director of Student Services & Family Support
Richard Koonce, PhD	College & Career Readiness Coach
Timothy Kovach	Principal, Ontario Elementary
Bradley Kraft	Supervisor of Food Services
Julie Lenner-McDonald, EdD	Chief Academic Officer (CAO) – PreK-16
Rebecca Muratori	Principal, Osborne Elementary School
Nichole O'Hara	Executive Assistant to the CEO and Superintendent
Kathy Pace-Sanders	Principal, Hancock Elementary School
Theodore (Ted) Peters	Transportation Supervisor
Megan Peugeot	Executive Director of Curriculum and Expanded Services
Todd Peugeot	Assistant Principal, SHS
Dan Poggiali	Chief of Staff and Transformation Officer
Marie Prieto	Assistant Principal, Sandusky Middle School
Eugene T.W. Sanders, PhD	CEO & Superintendent
Sherry Smith	Alternative Program Coordinator, SDA
Eric Talbot	Principal, SHS
Tara Toft	Principal, RCAAS
Kevin Toms	Supervisor of Buildings/Facilities



## SANDUSKY CITY SCHOOLS

### Board of Education Regular Meeting and Board Work Session

Monday, August 8, 2016 8:00 a.m.

1. Call to Order and Roll Call – Jeff Krabill, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of July 11, 2016 Regular Meeting  
– Gina Deppert, CFO & Treasurer (Pages 13-21)
4. Approve Agenda
5. Citizens Participation
6. Correspondence – Related to Action (Pages 23-26)  
**Karen Blackburn**, Intervention Specialist  
**Chelsea Moyer**, 6<sup>th</sup> Grade Teacher, Ontario  
**Yvonne Jones**, Paraprofessional, Hancock  
**Sabrina Scott**, Alternative Programs Director
7. CFO & Treasurer's Report – Discussion Items, Gina Deppert  
The CFO & Treasurer will refer her comments to the board work session.
8. CEO & Superintendent's Report – Discussion Items, Eugene T.W. Sanders, PhD  
The CEO & Superintendent will refer his comments to the board work session.
9. CFO & Treasurer's Recommendations – Action Items, Gina Deppert
  - a) Approval of Monthly Financial Statement and Monthly Investments (Pages 27-43)  
It is recommended that the Board of Education approve the financial statement and investments as listed in the attached documentation for the month of July, 2016.
  - b) Approval to Advertise for Bus Purchase Bids  
It is recommended that the Board of Education approve the advertisement for the purchase of two conventional buses with possible trade in of two current buses.

All bids received will be evaluated and presented to the Board of Education for final approval of all purchases and trade insurance.

c) Approval of Inventory Items as presented

It is recommended that the Board of Education approve the following inventory listing for disposal:

Item	Tag #	Cost
PROJECTOR	20211	\$ 208.99
DVD/VCR	22139	\$ 86.52
PROJECTOR	14307	\$ 252.98
PROJECTOR	14295	\$ 113.56
20" TV	NO TAG	
TV/VCR	NOTAG	
TV	15400	\$ 346.28
TV/DVD	23956	\$ 324.47
VHS PLAYER	15405	\$ 104.11
VHS PLAYER	15403	\$ 104.11
VHS PLAYER	10048	\$ 191.51
PROJECTOR	13136	\$ 263.94
STYLUS	24166	\$ 281.18
OLD DESK CHAIR	NO TAG	
BROKEN TEACHERS DESK (2)	NO TAG	
SHREDDER	23769	\$ 319.64
FAX MACHINE	24277	\$ 181.86
CPU	20077	\$ 640.30
CPU	21288	\$ 726.84
CPU	19299	\$ 700.88
CPU	20312	\$ 726.84
CPU	19424	\$ 745.22
MONITOR	21866	\$ 129.79
MONITOR	22076	\$ 129.79
MONITOR	22000	\$ 388.29
MONITOR	18002	\$ 224.97
CASSETTE RECORDER	15397	\$ 93.36
SCCS Books	NO TAG	

10. CEO & Superintendent's Recommendations – Action Items, Eugene T.W. Sanders, PhD

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel

1) Acceptance of Employment Resignations – Professional

It is recommended that the Board of Education accept the following resignation(s) as requested in the provided communications:

Approval of Professional Staff Resignation			
Last Name	First Name	Position	Effective
Scott	Sabrina	Alternative Programs Director	July 29, 2016
Blackburn	Karen	Teacher	July 29, 2016
Moyer	Chelsea	Teacher	July 7, 2016

2) Approval of Pay Increase Due to Additional Hours (effective **2016/2017 SY**)

		Salary Level		
Last Name	First Name	From	To	Effective Date
Kovac	Kristin	BA	BA+12	2016/17 school year

3) Approval of Change in Contract – Professional Staff (effective **2016/2017 SY**)

Last Name	First Name	From	To	Effective Date
Baldwin	Amanda	Title I	Teacher: BA	2016/17 school year

4) Approval of Employment –Summer Safari

It is recommended that the Board of Education approve the employment of the following staff member(s) as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Employment for Summer Safari - Summer 2016				
Last Name	First Name	Position	Effective Date(s)	Rate/Hr.
Reno	Krystal	Robot Teacher Sub	July, 2016	\$32.17
Sims	Kelly	Instructor	July, 2016	\$32.17
Alexander-King	Karen	Bus Driver	July, 2016	\$20.68
Doublin	Kathy	Bus Driver	July, 2016	\$23.78
Klos	Stephen	Bus Driver	July, 2016	\$23.04
O'Loughlin	Ashley	Bus Driver	July, 2016	\$21.05
Ruffin	Kriste	Bus Driver	July, 2016	\$21.36

5) Approval of Unpaid Leave of Absence – Professional Staff

Last Name	First Name	Building	Effective Date
Ruta (Pacholski)	Kelsey	Ontario	January 3-11, 2017

6) Approval of Supplemental Resignation – Athletic

Last Name	First Name	Position	Effective
Mines	Milton	8 <sup>th</sup> Head Football	16/17 SY

7) Approval of Employment – PBL Training

It is recommended that the Board of Education approve the professional development of the following staff member(s) for the summer of 2016, as recommended by Julie McDonald, EdD, Chief Academic Officer:

<b>PBL Professional Development</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Pay</b>
Swinehart	Melissa	Teacher	\$100.00 per day - \$300.00 Total
Nickle	Tevan	Teacher	\$100.00 per day - \$300.00 Total
Mears	Laura	Teacher	\$100.00 per day - \$300.00 Total
Jensen	Lani	Teacher	\$100.00 per day - \$300.00 Total
Capizzi	Keith	Teacher	\$100.00 per day - \$300.00 Total

8) Approval of Employment – Administrative, July 2016

It is recommended that the Board of Education approve the employment of the following staff member(s) as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

<b>Administrative: Employment for July, 2016</b>				
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Effective</b>	<b>Rate/Time card</b>
Peugeot	Megan	Exec. Director Curr.	July, 2016	Per diem
Peugeot	Todd	Asst. Principal	July, 2016	Per diem
Smith	Sherry	Alternative Program Coordinator	July, 2016	Per diem

9) Approval of Employment – SMS Scheduling, Pre-School SUTQ

It is recommended that the Board of Education approve the employment of the following staff member(s) for the summer of 2016, as recommended by Julie McDonald, EdD, Chief Academic Officer:

<b>SMS Scheduling, SUTQ Pre-School</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Pay</b>
Hixson	Faith	Counselor	\$20.00 per hour/Time card
Paputza	Rebekah	Pre-School	\$20.00 per hour/Time card
Terry	Erin	Pre-School	\$20.00 per hour/Time card

10) Approval of Employment – Professional (Pages 45-107)

It is recommended that the Board of Education approve the employment of the following professional staff members, one year limited contracts for the 2016/17 school year, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

<b>2016/2017 Limited Contract – Professional Staff</b>			
<b>Last</b>	<b>First</b>	<b>Position</b>	<b>Building</b>
Cole-Caston	Jarvis	Business Teacher	SHS
Gardner	Courtney	Intervention Spec.	SHS
Hany	Elizabeth	Dance Instructor .5369 FTE	SHS
Hart	Mary Ellen	English: .50 FTE	SDA
Justice	Thom	Intervention Spec.	SHS



Prout	Sarah	English: .50 FTE	SDA
Schieber	Anna	Intervention Spec.	SMS
Scott	Renee	Intervention Spec. 50 FTE	Mills
Sherman	Jeffrey	Theater Coach .5369 FTE	SHS
Soltis	Christopher	6 <sup>th</sup> Grade	Ontario
Wasiniak	Jill	Science Coach	District

2016/2017 Limited Title Contract – Professional Staff			
Last	First	Position	Building
Digman	Tamara	Title Reading	SMS
Sims	Kelly	Title Reading	Osborne
Slaughter	Venice	School Improvement OGT Tutor	SHS

*\*\*Employment of the certificated staff members listed above is contingent upon successful completion of all pre-employment requirements and receipt of the requisite teaching licensure. Compensation level, based upon the current and in-place salary schedule will be determined after receipt of official college transcripts and verification of years-of-experience.*

11) Approval of Employment – Support

It is recommended that the Board of Education approve the employment of the following support staff, effective for the 2016/17 school year, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

2016/2017 Employment – Support Staff			
Last	First	Position	Building
Aaron	Holly	Paraprofessional	SHS
Cerbus	Cheryl	Paraprofessional	TBD
Johnson	Jerome	Paraprofessional	SMS
Schlett	Stephanie	Paraprofessional	SHS
Moore	Demar	Paraprofessional .80 FTE	SHS
Patterson	Thomas	Paraprofessional .80 FTE	SHS
Sherman	Jeffrey	Paraprofessional .4631 FTE	SHS

12) Approval of Supplemental Contracts – (2015/16 & 2016/17 SY)

It is recommended that the Board of Education approve the following supplemental contracts for the 2015/16 & 2016/17 school year as submitted by Shawn Coakley, Athletic Director, Eric Talbot, Principal, Sandusky High School, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

*Employment of the following supplemental staff is contingent upon their successful completion of all pre-employment requirements and receipt of the proper certification/training.*

Contract Type	Position	Name	Year
Non-athletic	Planetarium Assistant	Spear, Richard	2015/16
Non-athletic	Planetarium Assistant	Spear, Richard	2016/17
Non-athletic	Guidance Director	Davis, Kristina	2016/17
Non-athletic	Freshman Class Advisor	Cole-Caston, Jarvis	2016/17
Non-athletic	Technology Specialist	Cole-Caston, Jarvis	2016/17
Non-athletic	Technology Specialist-Venice	Schmenk, Michael	2015/16
Non-athletic	Psychologist Resp. Factor (PS)	Spafford, Brooke	2016/17

Non-athletic	Technology Specialist-Venice	Martin, Julie	2016/17
Athletic	SHS Assistant Freshmen Football	Brown, Jamaris	2016/17
Athletic	7 <sup>th</sup> Asst. Football	Cherry, Jermain	2016/17
Athletic	Assistant Cross Country Coach	Martin, Brian	2016/17
Athletic	Girls Asst. Soccer	Plas, Phillip	2016/17
Athletic	Assistant Freshmen Football	Pollard, Chris	2016/17
Athletic	Assistant Boys Soccer	Russell, Keegan	2016/17
Athletic	Girl Head Soccer	Sisak, Kevin	2016/17
Athletic	Boys Head Soccer	Sisak, Kevin	2016/17
Athletic	Cheerleading Assistant	Schmiedl, Wendy	2016/17
Athletic	9 <sup>th</sup> Head Football	Vallinger, Tyler	2016/17

13) Approval of Annual Stipends

It is recommended that the Board of Education approve the following stipends for the 2016/17 school year as submitted by as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Position	Name	Pay	Year
Arts Academy Chair	Shepherd, Rosalyn	\$5,000.00	2016/17
Life Coach	Sherman, Jeffrey	\$2,000.00	2016/17
Graphic Design/District	Austin, Brooke	\$5,980.00	2016/17

14) Approval of Athletic Workers– Summer Swimming Program 2016

It is recommended that the Board of Education approve the following Athletic Workers for summer 2016 as submitted by Mr. Shawn Coakley, Athletic Director, as recommended by Mr. Dan Poggiali, Chief of Staff and Transformation Officer:

Position	Name	Pay
Athletic Worker	Hager, Shelby	\$10.00 per hour/Time card
Athletic Worker	Knoll, Tia Judith	\$10.00 per hour/Time card
Athletic Worker	Meyers, Zachary	\$10.00 per hour/Time card
Athletic Worker	Swander, Kelly	\$10.00 per hour/Time card

15) Approval of New Hire – Hourly Staff- Adult Education (2016/17 SY)

It is recommended that the Sandusky Board of Education approve the employment of a Part-Time Pharmacy Technician Instructor listed below as submitted by Nancy Hall, Director of Career Technical and Adult Education as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Adult Education Instructor			
Last Name	First Name	Position	Hourly Rate
Schweinfurth	Laura	Pharm Tech Instructor	\$25.00

16) Approval of Employment of Salary Staff- Adult Education (2016/17 SY)

It is recommended that the Sandusky Board of Education approve the employment of Elizabeth Moots, as Full-Time Director of our Registered Nursing Program. The contract length is 210 days with full benefits, as submitted by Nancy Hall, Director of Career Technical and Adult Education as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

<b>Adult Education – Salary Staff</b> <b>Effective August 29<sup>th</sup>, 2016 for the 16/17 SY</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Salary</b>
Moots	Elizabeth	Director of Registered Nursing	\$75,000

17) Approval of Employment – School Psychologist Intern

It is recommended that the Board of Education approve the employment of the following staff member(s), in collaboration with the University of Toledo and pending ODE approval for \$25,000 Grant for salary, as submitted by Dakota King-White, PhD, Director of Student Services and Family Support and recommended by Julie McDonald, EdD, Chief Academic Officer:

<b>School Psychologist Intern</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Rate</b>
Louzon	Patrick	Psychologist Intern	\$25,000.00

18) Approval of Employment – Interim Counselors 2016/17 SY

It is recommended that the Board of Education approve the employment of the following staff member(s), as needed, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

<b>Employment for Interim Counselors – 2016/17 SY</b>				
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Effective</b>	<b>Rate/Time card</b>
Maceo	Betty	Counselor	As needed 16/17 SY	\$400.00 per day
Straka-Kenning	Barbara	Counselor	As needed 16/17 SY	\$400.00 per day

19) Approval of Stipend – (Professional)

It is recommended that the Sandusky Board of Education approve the following effective July 1, 2016 listed below as recommended by Gina Deppert, CFO & Treasurer:

<b>Fiscal Staff - General Fund</b> <b>Effective July 1, 2016</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Hourly Rate</b>
Bittinger	Julie	Part-Time Fiscal Specialist	\$225.00 Per Diem

20) Approval of Payment for Reading Street Training

It is recommended that the Board of Education approve the payments to the following staff member(s) for the two (2) Reading Street Training Meetings, on July 27, 2016, as recommended by Julie McDonald, EdD, Chief Academic Officer:

<b>Reading Street Training Meeting</b> <b>July 27, 2016</b> <b>12:00-3:00 pm</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Hours</b>	<b>\$20.00 per hr.</b>
Anglin	Paige	3.0	60.00
Benson	Sara	3.0	60.00
Biddlecombe	Linda	3.0	60.00
Borton	Thomas	3.0	60.00
Daugherty	Janet	3.0	60.00

Fulkerson	Kathy	3.0	60.00
Hastings	Karen	3.0	60.00
Hile	Ron	3.0	60.00
Holsapple	Jill	3.0	60.00
Johnson	Darcy	3.0	60.00
Lazzara	Julie	3.0	60.00
Marks	Linda	3.0	60.00
McDonald	Julie	3.0	60.00
Mueller	Janet	3.0	60.00
Pacholski	Kelsey	3.0	60.00
Riedel	Heidi	3.0	60.00
Rosekelly	Heidi	3.0	60.00
Showalter	Tina	3.0	60.00
Syrowski	Keli	3.0	60.00
Thompson	Amber	3.0	60.00
Toomey	Sarah	3.0	60.00
Villarreal	Alanna	3.0	60.00
Washek	Kimberly	3.0	60.00
Webb	Elizabeth	3.0	60.00

<b>Reading Street Training Meeting</b> <b>July 27, 2016</b> <b>8:00-11:00 am</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Hours</b>	<b>\$20.00 per hr.</b>
Anglin	Paige	3.0	60.00
Benson	Sara	3.0	60.00
Biddlecombe	Linda	3.0	60.00
Blanton	Holly	3.0	60.00
Borton	Thomas	3.0	60.00
Burch	Megan	3.0	60.00
Cantley	Stephanie	3.0	60.00
Cassel	Sarah	3.0	60.00
Chavez	Cynthia	3.0	60.00
Claus	Char	3.0	60.00
Coffey	Deb	3.0	60.00
Daugherty	Janet	3.0	60.00
Fulkerson	Kathy	3.0	60.00
Gravenhorst	Nicole	3.0	60.00
Hageman	Britt	3.0	60.00
Heck	Heather	3.0	60.00
Hile	Ron	3.0	60.00
Holsapple	Jill	3.0	60.00
Johnson	Darcy	3.0	60.00
McDonald	Julie	3.0	60.00
Meyers	Robin	3.0	60.00
Lentz	Rebecca	3.0	60.00
Paine	Terren	3.0	60.00
Pitcher	Dana	3.0	60.00

Poggiali	Dawn	3.0	60.00
Robbins	Lorna	3.0	60.00
Lazzara	Julie	3.0	60.00
Mueller	Janet	3.0	60.00
Rosekelly	Heidi	3.0	60.00
Roth	Sarah	3.0	60.00
Scott	Jeanne	3.0	60.00
Souter	Cindy	3.0	60.00
Stauffer	Ann	3.0	60.00
Syrowski	Keli	3.0	60.00
Toomey	Sarah	3.0	60.00
Villareal	Alanna	3.0	60.00

21) JAVITS-OCCAMS Professional Development – Year I

It is recommended that the Board of Education approve and pay the employment of the following staff members for the remainder of Year 1 of the JAVITS-OCCAMS, fiscal year ending August 31, 2016, as submitted by Tara Toft, Coordinator for Advanced Academic Studies and Learning Supports, as recommended by Julie McDonald, EdD, Chief Academic Officer: Ongoing Professional Development for Gifted Department with Dr. Eric Calvert:

Melisa Gates	\$1500 total, paid prior to 8-31-16
Tara Toft	\$1500 total, paid prior to 8-31-16

22) JAVITS-OCCAMS Professional Development – Year 2

It is recommended that the Board of Education approve the employment of the following staff members for the remainder of Year 2 of the JAVITS-OCCAMS, fiscal year September 1, 2016 -August 31, 2017, as recommended by Tara Toft, Coordinator for Advanced Academic Studies and Learning Supports, as recommended by Julie McDonald, EdD, Chief Academic Officer: Ongoing Professional Development for Gifted Department with Dr. Eric Calvert:

Melisa Gates	3 installments of \$500 payable 1-1-17, 4-1-17, and 8-1-17
Kammera Rice	3 installments of \$500 payable 1-1-17, 4-1-17, and 8-1-17
Tara Toft	3 installments of \$500 payable 1-1-17, 4-1-17, and 8-1-17

23) Acceptance of Employment Resignations – Support

It is recommended that the Board of Education accept the following resignation(s) as requested in the provided communications:

Approval of Support Staff Resignation			
Last Name	First Name	Position	Effective
Jones	Yvonne	Paraprofessional	August 15, 2016

24) Approval of Change in Classification – Support Staff

It is recommended that the Board of Education accept the following change in classification as submitted by Rebecca Muratori, Principal, Osborne Elementary, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Approval of Change in Classification				
Last Name	First Name	From	To	Effective
Karoline	Millis	Cafeteria	ASAP Paraprofessional	August 15, 2016

b) Other

1) Approval of Mr. Joe Hayberger, Blue Streak Boot-Camp Speaker Agreement

It is recommended that the Sandusky Board of Education approve the contracted service of Mr. Joe Hayberger, retired SCS teacher, for speaking to the New Hires for Blue Streak Boot Camp on August 5, 2016, for the sum of \$500.00 as recommended by Julie McDonald, EdD, Chief Academic Officer.

2) Approval of Sandusky City School District Contract for Services (Pages 109-110)

It is recommended that the Board of Education approve the contract between Bill Myers (Agency) and Sandusky City Schools, for the purpose of Private Counseling/Social Worker, for SCS, effective August 1, 2016 per the provided contract, as submitted by Dr. Julie McDonald, Chief Academic Officer, and recommended by Dr. Dakota King-White, Director of Student Services and Family Supports on July 21, 2016.

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations		
Donator Name	Donation To	Donation
Sandusky/Erie County Community Foundation	SHS Kelleys Island football camp scholarships	\$500.00
Sandusky Memorial Day Association	Sandusky City Schools	\$75.00
Toledo Community Foundation	SMS May 25 School Day Celebration	\$1,000.00
David Waddington	Charles E. Odums II Memorial Scholarship	\$30.00
Darcy Johnson	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$8.00
Flynn, Py & Kruse Co., LPA	Horner Family Charitable Trust for Sandusky High School Scholarship Fund	\$8,000.00

*\*\* Value of non-monetary donation.*

11. Anticipated Action

12. Unfinished Business

13. New Business

14. Board Liaison Committee Reports

15. Board Work Session

8:45 a.m. School Readiness  
9:45 a.m. Transformation Plan Update  
School Report Card and Academic Goals for 2016-2017  
10:45 a.m. Facilities Vision and Organizing Campaign/Activities  
11:45 a.m. Summary

16. Recommendations or Questions from Individual Board Members
17. Next Meeting  
The next regular meeting of the Board of Education is scheduled for ***Monday, September 12, 2016 at 7:00 p.m. in the 3<sup>rd</sup> floor Board Decade Room at the Administration Building.***
18. Adjournment

## **PUBLIC COMPLAINTS**

Constructive criticism of the District is welcomed by the Board. Although no member of the community is denied the right to bring his/her complaints to the Board, he/she is referred to the proper administrative channels for solution before investigation or action by the Board. Exceptions may be made when the complaints concern Board actions or Board operations.

The Board believes that complaints and grievances are best handled and resolved as close to their origin as possible. The staff should be given the opportunity to consider the issues and attempt to resolve the problems prior to involvement by the Board. The proper channeling of complaints involving instruction, discipline or learning materials are: employee, principal, Superintendent and then the Board of Education.

If a complaint, which was presented to the Board and referred through the proper channels, is resolved before it comes back to the Board, a report of the disposition of the matter is made to the Board and then placed in the official files.

The Board expects the staff to receive complaints courteously and to make a proper reply to the complainant.

Matters referred to the Superintendent and/or Board must be in writing and signed. Requests are expected to be specific in terms of the action desired. Matters that are presented in writing and signed will receive a response.

[Adoption date: November 19, 2001]

[Re-adoption date: March 19, 2007]

[Re-adoption date: December 7, 2009]

LEGAL REFS.: ORC 121.22  
149.43

CROSS REFS.: KLB, Public Complaints about the Curriculum or Instructional Materials  
KLD, Public Complaints about District Personnel