

# **Sandusky City Schools Board Meeting Agenda**



## **Regular Meeting**



### **Board of Education**

**8:00 a.m.**

**Tuesday, June 28, 2016**



### ***Mission:***

*To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.*

### **• Board of Education •**

Mr. Jeff Krabill, President - 419.627.9999

Mr. Thomas Patterson, Vice-President - 419.625.9170

Mrs. Brigitte Green-Churchwell, Member - 419.239.7222

Mrs. Martha Murray, Member - 419.621.1120

Ms. Kate Vargo, Member - 419.656.5490



Eugene T.W. Sanders, PhD, CEO & Superintendent  
Office: 419.984.1000

Gina Deppert, Treasurer  
Office: 419.984.1005



## *Sandusky City Schools District Goals*

### *Academics*

We will achieve and maintain the highest standards of academic excellence while providing an environment in which students are encouraged to reach their maximum potential.

### *Financial Resources*

We will maintain and enhance the financial condition of the district so as to provide sufficient resources for our programs and facilities.

### *Facilities*

We will strive to provide an optimal learning, safe and healthy environment for our students, staff and community so that there will be no physical barriers to learning.

### *Community*

We will continue to improve communications with our students, families and community members, as well as our staff. We will encourage collaboration with these stakeholders on all fronts, including the recruitment and retention of students.

### *Staff*

The entire staff of SCS will be held accountable for the success of our students.

We will provide and facilitate professional development for our staff so that they will have the ability to challenge every student. We will recruit and retain highly qualified staff members who will be strongly encouraged to participate in all aspects of the SCS community.

### • Welcome •

The Sandusky Board of Education encourages and appreciates the attendance of parents, students, staff members and other interested citizens at meetings of the Board. Decisions of your Board affect our children's education and future, and, in the long run, the well-being of the community. Thank you for coming to this meeting.

### • District Goals •

1. **Academics:** We will achieve and maintain the highest standards of academic excellence while providing an environment in which students are encouraged to reach their maximum potential.
2. **Financial Resources:** We will maintain and enhance the financial condition of the district so as to provide sufficient resources for our programs and facilities.
3. **Facilities:** We will strive to provide an optimal learning, safe and healthy environment for our students, staff and community so that there will be no physical barriers to learning.
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5. **Staff:** The entire staff of SCS will be held accountable for the success of our students. We will provide and facilitate professional development for our staff so that they will have the ability to challenge every student. We will recruit and retain highly qualified staff members who will be strongly encouraged to participate in all aspects of the SCS community.

### • The Board of Education •

The Board of Education is a policy-making body and, within the framework of State law, exercises complete control over the educational and financial affairs of the school district. Among its numerous duties, the Board adopts an annual budget and approves all expenditures; employs personnel; hires and evaluates a Superintendent of Schools; approves curriculum, textbooks and courses of study; and makes decisions on building plans.

The Board of Education is elected by qualified voters who reside within the Sandusky City School District. The Board is made up of five members, each elected for a four-year term. These terms are staggered to ensure that there will always be experienced individuals serving in the Board.

Board members elect a president and vice-president for one-year terms at their Organizational Meeting in January. The regular meeting dates for the remainder of the year are also set at the Organizational Meeting.

### • Superintendent of Schools •

The superintendent is appointed by the Board as its chief administrative officer. The Board delegates to the superintendent the authority, and charges him with the responsibility, to implement its policies; to establish necessary procedures and regulations, to carry out its policies; and conduct the active administration of the schools and the educational program. The superintendent also acts as advisor to the Board and keeps board members informed of the needs and progress of the schools.

### • Board Meetings •

Regular and special meetings of the Board of Education are open to the public and the news media. The Board of Education can act officially only at a public meeting when there are three or more members present. No member of the Board has the authority to act in the name of the Board outside of a legally constituted meeting.

The Board of Education may recess a regular or special meeting to meet privately in executive session to discuss only those matters permitted by (Sunshine Law) statute. No official action may be taken in executive session.

### • The Order of Business •

The order of business for all official meetings of the Board of Education shall be as follows:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Reading and Approval of Minutes
4. Approve Agenda
5. Student Recognition
6. Citizens Participation
7. Staff Presentations
8. Correspondence - Informational
9. Correspondence - Related to Action
10. Treasurer's Reports
11. Superintendent's Reports
12. Treasurer's Recommendations
13. Superintendent's Recommendations
14. Anticipated Action
15. Unfinished Business
16. New Business
17. Board Liaison Committee Reports
18. Recommendations or Questions from Board Members
19. Next Meeting
20. Adjournment

### • Audience/Community Participation •

All regular and special meetings of the Sandusky City School District Board of Education shall be open to the public. Although Board of Education meetings are held in public, but are NOT public meetings, the Board recognizes the right of citizens to be heard and wishes to hear their views on issues that affect the District. Citizens of the school district may express ideas, concerns and judgments about the schools to the administration, to the staff, to any appointed advisory body and ultimately to the Board (Policy ABA).

An opportunity for citizens to address the Board shall be contingent upon the following criteria: 1. Individuals wishing to address the Board shall complete a Request Sheet listing their address, phone number, purpose of their comment(s), what group(s) they may be representing and with whom in the administrative chain they have previously had a discussion relative to their concern. The Request Sheet shall be turned in to the President of the Board **BEFORE** the beginning of the meeting. No requests will be accepted after the meeting has begun. 2. By signing the Request Sheet, individuals agree to the following guidelines: a. no employee or student in the school district can be criticized by name or inference, b. a sense of decorum will be maintained at all times, c. a strict time limit of three (3) minutes shall be enforced, d. a response to the speaker's concern(s) shall be submitted in writing within one (1) week with a copy of the response sent to the Board. 3. The Board has the right to deny comment to any individual who has not abided by the aforementioned rules on one (1) previous occasion. 4. The Board may suspend public comment at any meeting by giving and voting on a stated reason. A request may result in a referral to a school district employee who could more efficiently and more effectively address the concern.

In order for the Board to fulfill its obligation to complete a planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes may be set aside for public participation. Citizens approved to address the Board shall be recognized by the President of the Board at which time the presenter is required to state their name, phone number and address, etc. prior to making their statement. During those thirty (30) minutes, no person shall speak more than one time.

### • Questions and Concerns •

Questions regarding individual students should usually be taken up initially with the teacher involved, and later, if necessary, with the principal or administrator who is closest to the situation. If still further discussion seems necessary, the questions can be referred to the Superintendent who may consider the matter himself or assign a staff member to resolve it.

This procedure has been effective for most people because it secures for the questioner a direct response and, at the same time, frees the Board to consider matters that affect the entire district. It is the posture of the board to give first consideration to the good of all children in the schools and the total educational program when evaluating requests, complaints or suggestions.

### • The Sunshine Law •

The Sunshine Law has again been amended with an effective date of June 29, 1988. The legislation which modified the Sunshine Law is Amended Substitute Senate Bill #150. This statutory amendment contains several significant items. First, it requires that an executive session may be held only upon a roll call vote. Second, the motion to go into executive session must state which one or more of the approved reasons listed in the statute are the purposes for which the executive session is to be held. The statute provides that the motion need not include the name of any person to be considered at the executive session. Third, any person may bring an action to enforce the statute, and the new amendment provides for injunctive relief and attorney's fees, plus a civil forfeiture of \$100. Should the Court determine that the action seeking to enforce the Sunshine Law was frivolous, it may award costs and attorney's fees to the public body.

The reasons for an executive session are outlined as follows: (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee or regulated individual. The motion and vote to hold an executive session shall state which one or more of the approved purposes previously listed are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting; (2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest; (3) conferences with an attorney for the public body concerning disputes involving the public body that are subject to pending or imminent court action; (4) preparing for, conducting, or reviewing negotiations or bargaining session with public employees concerning their compensation or other terms and conditions of their employment; (5) matters required to be kept confidential by federal law or rules or state statutes; (6) specialized details of security arrangements where disclosure of the matters discussed might reveal

### • The Sunshine Law • (continued)

information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

If a public body holds an executive session to consider any of the matters listed in numbers 2 through 6 above, the motion and vote to hold that executive session shall state which one or more of the approved matters listed in these sections are to be considered at the executive session.

### • Board Liaison Committees •

The Sandusky Board may authorize the establishment of liaison committees from among its membership as it finds necessary to study operations in specific areas and to make recommendations for Board action. The following rules will govern the appointment and function of Board liaison committees: (1) The liaison committee shall be established through action of the Board. (2) The chairperson will be named by the Board president. (3) The chairperson may make recommendations for Board action, but may not act for the Board unless specifically authorized. (4) The Board president and school superintendent will be ex-officio members of all committees. (5) All liaison appointments will be for no longer than the ensuing annual organizational meeting, at which time the newly elected president will have the privilege of making new appointments or reappointments. However, a liaison committee may be dissolved at any time by a vote of the Board. (6) The Sunshine Law -- and its exceptions -- apply to both Board meetings and meetings at which a majority of the Board members are present.

### 2016 Calendar Year

Area of Expertise	Liaison Chairperson
Curriculum and Instruction	Brigitte Green-Churchwell and Martha Murray
Operations and Facilities	Jeff Krabill and Kate Vargo
Policies	Brigitte Green-Churchwell and Martha Murray
Finance and Audit	Jeff Krabill and Tom Patterson
Hall of Fame	Tom Patterson
Community Relations	Brigitte Green-Churchwell and Tom Patterson
Business Advisory	Jeff Krabill and Martha Murray
Parent Congress	Jeff Krabill and Martha Murray

### • Schedule of Board Meetings – 2016 •

Meeting Date	Meeting Time	Meeting Type
Monday, January 11, 2016	7:50	Budget
Tuesday, January 12, 2016	8:00 a.m.	Reg & Organ'l
Monday, February 8, 2016	7:00 p.m.	Regular Meeting
Monday, March 7, 2016	8:00 a.m.	Regular Meeting
Monday, March 7, 2016	9:00 a.m.	Board Work Session
Monday, April 11, 2016	7:00 p.m.	Regular Meeting
Monday, May 9, 2016	8:00 a.m.	Regular Meeting
Monday, June 13, 2016	8:00 a.m.	Regular Meeting
Monday, June 13, 2016	9:00 a.m.	Board Work Session
Monday, June 20, 2016	8:00 a.m.	Regular Meeting
Monday, July 11, 2016	8:00 a.m.	Regular Meeting
Monday, August 8, 2016	8:00 a.m.	Regular Meeting
Monday, August 8, 2016	9:00 a.m.	Board Work Session
Monday, September 12, 2016	7:00 p.m.	Regular Meeting
Monday, October 10, 2016	7:00 p.m.	Regular Meeting
Monday, November 14, 2016	8:00 a.m.	Regular Meeting
Monday, November 14, 2016	9:00 a.m.	Board Work Session
Monday, December 12, 2016	8:00 a.m.	Regular Meeting
Monday, January 9, 2017	7:50 / 8:00 a.m.	Budget / Reg & Organ'l

### • Uniform School Accounting System – Account Codes

<b>A. Fund</b>	200-Student Managed Activities
001-General	300-District Managed Student Activities
002-Bond Retirement	
003-Permanent Improvement	401,...499-State Projects
005-Replacement	501,...599-Federal Projects
006-Food Service	
007-Special Trusts	<b>B. Function</b>
008-Endowment	1000-Instruction
012-Adult Education	2000/3000-Support Services
014-Internal Services Rotary	4000-Extracurricular Activities
018-Public School Support	5000-Facilities Acquisition & Construction Services
019-Other Grants	6000-Debt Service
022-District Agency	7000-Other
024-Employee Benefits Self Insurance	
029-Educational Foundation	

Revised 2/3/2016

### C. Object

- 100-Personal Services (Salaries & Wages)
- 200-Employee Retirement & Insurance Benefits
- 400-Purchased Services
- 500-Supplies & Materials
- 600-Capital Outlay
- 700-Capital Outlay
- 800-Other (Debt Retirement, Interest on Debt, Dues and Fees)
- 900-Transfers, Advances, Refunds from Prior Year Receipts

### D. Special Cost Center

is a dimension which recognizes that school districts must track costs to satisfy temporary or special requirements. The special cost center is also used for each special project which is supported by restricted monies when more than one project exists within a given fund. Special cost center assignments are to be made at the school district level.

### E. Subject Area/Subject

is dimensions used to identify specific educational costs. Subject, a six (6) character dimension, can be separated into three (3) segments of two (2) characters each. The first two (2) characters, the subject area, are used to identify the basic subject areas. The second set of two (2) characters provides a further breakdown of basic

subject areas, while the third set provides a breakdown of the second set.

### F. Operational Unit

is the dimension which identifies facilities in the system. An operational unit is identified as a permanent operational entity, such as a school, administration building, warehouse, department, office, etc. This dimension is used to identify costs by unit or facility. Operational unit assignments are made by each school district.

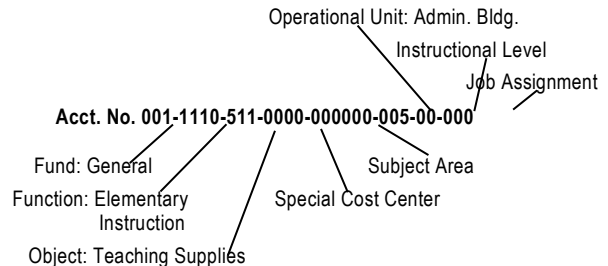
### G. Instructional Level

is the dimension used to differentiate between various grades or educational levels within the district. Instructional level codes are assigned by the Auditor of State.

### H. Job Assignment

is the dimension used to identify staff costs. This dimension has value principally for local officials in personnel administration, staff evaluation, assignments, and recruiting. It may be used also in relating staff cost to the activity to which they are assigned. It has value in manpower supply/demand studies and reports. Job assignment codes should be used to identify what personnel do, and are assigned by each school district.

### EXAMPLE OF EXPENSE CODING:



### • Administrative Staff •

Jude Andres	Principal, Mills Elementary School
Donna Brown	Principal, Venice Heights Elementary School
Keith Brown	Assistant Treasurer
Shawn (William) Coakley	Athletics / Activities
David Danhoff	Interim Principal, SHS
Gina Deppert	CFO & Treasurer
Todd Downing	Elementary Athletic & Activities Coordinator
Claire Grantier	Technology Facilitator
Colin Irish	Family & Community Liaison
Jodi Johns	Principal, Sandusky Middle School
Richard Koonce, PhD	College & Career Readiness Coach
Bradley Kraft	Supervisor of Food Services
Julie Lenner-McDonald, EdD	Chief Academic Officer (CAO) – PreK-16
Rebecca Muratori	Principal, Osborne Elementary School
Nichole O'Hara	Executive Assistant to the CEO and Superintendent
Kathy Pace-Sanders	Principal, Hancock Elementary School
Theodore (Ted) Peters	Transportation Supervisor
Todd Peugeot	Principal, Digital Academy
Dan Poggiali	Interim Chief of Staff and Transformation Officer
Marie Prieto	Assistant Principal, Sandusky Middle School
Eugene T.W. Sanders, PhD	CEO & Superintendent
Sabrina Scott	Director of Student Services
Eric Talbot	Assistant Principal, SHS
Tara Toft	Principal, RCAAS
Kevin Toms	Supervisor of Buildings/Facilities
Jill Wasiniak	Principal, Ontario Elementary School
Tonya Walker	Assistant Principal, SHS
Nancy Zechman	Director of Career Technical and Adult Education



**SANDUSKY CITY SCHOOLS**  
**Board of Education**  
**Regular Meeting**  
**Tuesday, June 28, 2016 8:00 a.m.**

1. Call to Order and Roll Call – Jeff Krabill, President
2. Pledge of Allegiance
3. Approve Agenda
4. Student Recognition
  - 2016 Blue Streak Ambassador Summer Interns
    - Josh Butler – Bowling Green State University
    - Jared Clark – Case Western Reserve
    - Anya Czerwinski – The University of Mississippi
    - Davion Fisher – The Ohio State University
    - Davin Jacobs – Wright State University
    - Kharisma Johnson – Howard University
    - Aaron Newell – Kent State University
    - Imani Pace – The Ohio State University
    - Kathryn Smith - The Ohio State University
  - 2016 Division I Ohio State Long Jump Champion
    - Davion Fisher – Class of 2016
5. Citizens Participation
  - Jimmy Blake – Citizen Request
6. Correspondence – Related to Action (Pages 13-14)
  - Heather Byington – Adult Education
  - Cynthia Mounts – Adult Education
7. CFO & Treasurer’s Report – Discussion Items, Gina Deppert
  - There are no scheduled reports from the CFO & Treasurer for the Tuesday, June 28, 2016 Board meeting.
8. CEO & Superintendent’s Report – Discussion Items, Eugene T.W. Sanders, PhD
  - There are no scheduled reports from the CEO & Superintendent for the Tuesday, June 28, 2016 Board meeting.

9. Treasurer's Recommendations – Action Items, Mrs. Gina Deppert

a) Approval of Temporary Advance Payments to Meet Fiscal Year Ending Cash Balance Requirements

In order to close the current fiscal year on June 30, 2016, it is necessary to make temporary advances from the General Fund to the funds identified below, so that they will end the fiscal year with positive cash balances as required. In most cases, these funds depend upon local revenues and state and federal reimbursements for expenses, and requested funds have not been received. It is recommended that the Sandusky Board of Education approve the temporary advances as shown. These funds are advanced on a temporary basis and will be repaid to the General Fund during July of 2016. Postings subject to change with the fiscal year end closing procedures.

	Advance up to
501-9016 Able	\$ 158.42
524-9016 Carl Perkins	\$ 19,390.16
536-9116 Title I School Improvement	\$ 7,585.93
572-9016 Title I	\$ 3,607.54
590-9016 Title II-A	\$ 20,068.91

b) Allocation of Interest Earnings

Pursuant to Section 3315.01 of the Ohio Revised Code, it is recommended that the Sandusky Board of Education authorize the CFO & Treasurer to allocate earnings from investments to the following funds during Fiscal Year 2015-2016. Interest earned on investments from all other funds shall be credited to the General Fund.

006 Food Service Fund  
007 Expendable Trust Funds  
008 Endowment Funds  
029 Educational Foundation Funds  
401 Non-Public Auxiliary Service Funds  
024 Self Insurance Fund

c) Approval of Financial Resolutions

As the Board of Education is aware, the Ohio Revised Code establishes a fiscal year reporting cycle for all school districts within the State of Ohio. The next fiscal year is July 1, 2016 through June 30, 2017. Inherent in this reporting cycle is the need to address a variety of resolutions and measures.

It is recommended that the Board of Education to approve the following:

**Resolution for Fiscal Procedures for Fiscal Year 2016-2017**

BE IT RESOLVED, by the Board of Education of the Sandusky City School District that the Treasurer, in concert with the Superintendent, be authorized to perform the following functions in order to proceed with prompt transactions of fiscal affairs during the fiscal year July 1, 2016 through June 30, 2017.

1. Pay salaries, wages and other obligations when due within authorized appropriated amounts.
2. Invest district funds in public depositories in accordance with the Uniform Depository Act, as specified in Sections 135.01 through 135.21 of the Ohio Revised Code.
3. Borrow money and issue notes in anticipation of the collection of revenues for the current fiscal year, if the financial situation of the school district should warrant such borrowing.
4. Request advance in taxes, when necessary, from the Erie County Auditor.
5. Sign payroll checks and general account checks with the mechanical signature system.
6. Employ such temporary personnel as may be required for emergency conditions, with such employment to be submitted to the Board for approval at its next regular meeting.

d) Approval of Amended Certificate of Estimated Resources

It is recommended that the Board of Education approve the Amended Certificate of Estimated Resources for fiscal year 2016 to close the end of fiscal year 2016.

e) Approval of Revised Annual Appropriation Measure for the 2016-2017 Fiscal Year

Pursuant to Section 5705.38 of the Ohio Revised Code, during the fiscal year a school district may approve such supplemental appropriation measures as it finds necessary, based on the revised tax budget and the official certificate of estimated resources or amendments thereof. Based upon the Amended Official Certificates of Estimated Resources for the current fiscal year, it is recommended that the Sandusky Board of Education approve the Revised Annual Appropriation Measure for the 2015-2016 Fiscal Year.

f) Approval of Temporary Annual Appropriation Measure for the 2016-2017 Fiscal Year (Pages 15-16)

It is recommended that the Sandusky Board of Education approve the Temporary Appropriation Measure for the 2016-2017 Fiscal Year (pages)

The Temporary Appropriation Measure for the 2016-2017 Fiscal Year is based on the Official Certificate of Estimated Resources for FY 2017 and will be adjusted once an Amended Certificate of Estimated Resources is completed.

g) Approval to Dispose of Assets

It is recommended that the Board of Education approve the disposal of the assets as provided on the following list.

Grade	Description				
<b>Kindergarten</b>	Big Books and Library Books	Teacher Editions	Decodable Book Collections		
	207	15	160		

Grade One	Pupil Edition Vol 1	Pupil Edition Vol 2	Pupil Edition Vol 3	Pupil Edition Vol 4	Pupil Edition Vol 5
	262	258	260	254	266
	Teacher Edition Vol 1	Teacher Edition Vol 2	Teacher Edition Vol 3	Teacher Edition Vol 4	Teacher Edition Vol 5
	11	9	7	6	9

<b>Grade Two</b>	Pupil Edition Vol 1	Pupil Edition Vol 2			
	249	244			
	Teacher Edition Vol 1	Teacher Edition Vol 2			
	18	16			

<b>Grade Three</b>	Pupil Edition Vol 1	Pupil Edition Vol 2			
	281	275			
	Teacher Edition Vol 1				
	20				

<b>Grade Four</b>	Pupil Edition				
	264				
	Teacher Edition				
	9				

<b>Grade Five</b>	Pupil Edition				
	235				
	Teacher Edition				
	19				

<b>Grade Six</b>	Pupil Edition				
	230				
	Teacher Edition				
	24				

h) Resolution of Necessity (Pages 17-20)

It is recommended that the Board of Education approve

A RESOLUTION DECLARING THE NECESSITY OF SUBMITTING TO THE ELECTORS OF THE SCHOOL DISTRICT THE SINGLE QUESTION OF THE ISSUANCE OF SCHOOL IMPROVEMENT BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF \$35,305,000.00 AND THE LEVY OF AN ADDITIONAL 0.5-MILL TAX TO PROVIDE FUNDS FOR THE ACQUISITION, CONSTRUCTION, ENLARGEMENT, RENOVATION, AND FINANCING OF GENERAL PERMANENT IMPROVEMENTS, PURSUANT TO SECTION 5705.218 OF THE REVISED CODE.

10. CEO & Superintendent's Recommendations – Action Items, Eugene T.W. Sanders, PhD

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting.



a) Personnel:

- 1) Administrative Contract – Summer Coordinator for Retention and Recruitment/TANF Supervisor (Pages 21-22)

<b>Summer Coordinator: Retention &amp; Recruitment/TANF Supervisor Summer 2016 – General Fund</b>			
<b>Last Name</b>	<b>First Last</b>	<b>Effective Date(s)</b>	<b>Rate</b>
Irish	Colin	Summer 2016	\$5,000 June/July

- 2) Approval of Resignation – Adult Education

<b>Adult Education Staff - Resignation</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Effective Date(s)</b>	<b>Title</b>
Byington	Heather	June 30, 2016	DOS Program Instructor
Mounts	Cynthia	June 15, 2016	Pharmacy Technician Instructor

- 3) Approval of Employment – Extended School Year

It is recommended that the Board of Education approve the employment of the following staff member(s) for ESY for the 2015/16 school year, as recommended by Julie McDonald, EdD, Chief Academic Officer, as submitted by Dakota King-White PhD, Interim Director of Student Services on June 6, 2016:

<b>Employment for ESY- Summer 2016</b>				
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Effective Date(s)</b>	<b>Hourly Rate</b>
Tucker	Jeanne	Paraprofessional	Summer 2016	\$16.20
Schoen	Denise	Paraprofessional	Summer 2016	\$18.21

- 4) Approval of Over-sized Class Stipends

It is recommended that the Sandusky Board of Education approve payment to the following certificated staff members for over-sized class stipends as stipulated in Article 16 (Class Size) of the *SEA Negotiated Agreement* on pages 53-54, as submitted by David Danhoff, Interim Principal, Sandusky High School, on June 7, 2016:

<b>Last Name</b>	<b>First Name</b>	<b># Students Over Limit</b>	<b>Amount \$150.00 Per</b>	<b>Effective Date</b>
Friend	Jennifer	4	\$600.00	1 <sup>st</sup> /2 <sup>nd</sup> Semester
Smith	Derrick	3	\$450.00	1 <sup>st</sup> semester

- 5) Approval of Summer Employment – TANF Workers

<b>Summer TANF Workers- Summer 2016</b>			
<b>First Name</b>	<b>Last</b>	<b>Effective Date(s)</b>	<b>Rate</b>
Alexander	Kaleb	Summer 2016	\$10.00 per hour
Caston	Noah	Summer 2016	\$10.00 per hour
Morris	Donovan	Summer 2016	\$10.00 per hour

6) Approval of Stipend –Professional

It is recommended that the Sandusky Board of Education approve the Interim Payroll Specialist listed below as submitted by Gina Deppert CFO & Treasurer:

<b>Interim Payroll Specialist General Fund – Effective May 1, 2016</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Hourly Rate</b>
Brown	Keith	Payroll Specialist	\$100.00 Per Day

7) Approval of Summer Work – Transportation/Support

It is recommended that the Sandusky Board of Education approve the Transportation Staff listed below as submitted by Ted Peters, Supervisor of Transportation Services as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

<b>Transportation-Summer, 2016</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Hourly Rate</b>
Gallaro	Stephanie	Bus Aide	Negotiated
Seavers	Bridgette	Bus Aide-sub	\$10.00

8) Approval of Supplemental Contracts – Professional

It is recommended that the Board of Education accept the following supplemental assignment as recommended by Donna Brown, Principal, Venice Heights Elementary:

<b>Approval of Supplemental Assignments-2015/16 SY</b>				
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Building</b>	<b>Pay</b>
Lazzara	Julie	Student Council	Venice Heights	\$1,029.53

9) Approval of Resident Educator Mentor Stipends per the SEA Negotiated Agreement:

It is recommended that the Board of Education approve the payment of Mentors for the Resident Educator Program, per the SEA Negotiated agreement, as submitted by Lead Mentors, and recommended by Julie McDonald, EdD, Chief Academic Officer:

<b>Mentor/Facilitator Position</b>	<b>Last Name</b>	<b>First Name</b>	<b>Amount</b>
Blackburn, Karen Yr. 2 for	Kovac	Kristin	\$1,000

10) Approval of Employment – Professional

It is recommended that the Board of Education approve the employment of the following staff member(s) for Foreign Language Grading and Tutoring, completed during his conference period (page 55 SEA Neg. Agreement) as recommended by Julie McDonald, EdD, Chief Academic Officer, as submitted by David Danhoff, Interim Principal, Sandusky High School, on June 14, 2016:

<b>Employment Foreign Language Grading &amp; Tutor 2015/16 SY</b>				
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Effective Date(s)</b>	<b>SEA Neg.</b>
Vallinger	Tyler	Teacher	2015/16 SY	\$20.00/hr.

11) Approval of Summer Food Service Work – Support Staff

It is recommended that the Sandusky Board of Education approve the Following Seamless Summer Feeding for Sandusky City Schools, 2016 listed below as submitted by Dan Poggiali, Chief of Staff and Transformation Officer as recommended by Brad Kraft, Food Service Director:

Seamless Summer Feeding-Food Service Funds Effective , 2016			
Last Name	First Name	Position	Hourly Rate
Boissoneault	Kelly	Summer Food Staff	\$13.56
Churchwell	Karen	Summer Food Staff	\$10.00
Gilbert	Kathy	Summer Food Staff	\$12.53
Gilchrist	Judith	Summer Food Staff	\$15.57
Lewis	Gloria	Summer Food Staff	\$19.56
Reisterer	Debbie	Summer Food Staff	\$14.58
Rumbutis	Hannah	Summer Food Staff	\$17.48
Steinmetz	Tina	Transportation	\$12.14
Wilke	Tammy	Summer Food Staff	\$21.11

12) Approval of Employment for Summer Food Program Administrator:

It is recommended that the Board of Education approve the following for work performed for the Summer Food Program for Sandusky City Schools, per time cards for June / July as recommended by Dan Poggiali, Chief of Staff and Transformation Officer:

First Name	Last	Rate
Kraft	Bradley	\$33.55 P/H

13) Approval of Supplemental Contracts – Employees/Non-Employees

It is recommended that the Sandusky Board of Education approve the following for the Summer Programs, as recommended by William Coakley, Athletic and Activities Director:

Approval of Supplemental Assignments 2015/16 SY				
Last Name	First Name	Position	Building	Pay
Patterson	Thomas, Jr	Int. Elem. Swimming	Non Employee	\$661.84
Sisak	Kevin	Int. Elem. Soccer	SHS	\$992.76

14) Approval of Pay Increase Due to Additional Hours (effective 2016 / 2017 SY)

		Salary Level		
Last Name	First Name	From	To	Effective Date
Hachey	Katy	BA+12	BA+24	2016/2017 SY

15) Approval of Employment – Classified Substitutes

It is recommended that the Board of Education approve the employment of the following staff member(s) as Classified substitutes, as recommended by Dan Poggiali, Chief of Staff and Transformation Officer, as submitted by Kevin Toms, Facilities Supervisor and Ted Peters, Transportation Supervisor, Bill Ehrnsberger, Retention and Recruitment Coordinator:

<b>Employment of Classified Substitute Summer 2016, 2016-17 SY</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Pay/Hr.</b>
Seavers	Bridgette	Bus Aide	\$10.00
Trent	Tanner	Custodian	\$10.00
Martin	Chris	Custodian	\$10.00
Miller	Stephanie	Paraprofessional	\$14.33
Mingus	Larry	Maintenance Sub	\$12.00
Hallock	Michael	Sub Crossing Guard	\$10.00
Wood	Kenneth	Bus Driver	\$15.00

16) Approval of Employment – Technology

It is recommended that the Board of Education approve the employment of the following Technology Staff as recommended by Dan Poggiali, Chief of Staff and Transformation Officer:

<b>Technology Staff-July 1, 2016</b>				
<b>Last</b>	<b>First</b>	<b>Effective</b>	<b>Title</b>	<b>Classification</b>
Eckenrode	Eric	7-1-2016	Technology Coordinator	Administrator - \$67,100 (per provided contract)
Walker	Kurt	7-5-2016	Computer Technician	Exempt \$18.71 hr. Salary schedule/Step 1
Willer	Tim	7-1-2016	Network Support Engineer	Network Engineer- \$55,200 Salary Schedule/Step 0

17) Approval of New Hire - Hourly Staff– Adult Education (2016/17 SY)

It is recommended that the Sandusky Board of Education approve the employment of a Police Academy Instructor, as submitted by Nancy Hall, Director of Career Technical and Adult Education, as recommended by Dan Poggiali, Chief of Staff and Transformation Officer:

<b>Adult Education – Hourly Staff Effective July 1<sup>st</sup>, 2016 for the 2016/17 School Year</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Hourly Rate</b>
Wilson	Rodger	Police Academy Instructor	\$24.36

18) Approval of 2016/17 Cell Phone Stipends

It is recommended that the Sandusky Board of Education approve the Cell Phone Stipends as provided, effective July 1, 2016:

<b>Cell Phone Stipends - 2016-17 School Year</b>			
<b>Last</b>	<b>First</b>	<b>Position</b>	<b>Contract Amount</b>
Alexander	Dennis	Maintenance	\$720.00
Andres	Jude	Mills Elementary Principal	\$360.00
Austin	Brooke	District Information and Web Communications Asst.	\$360.00
Barrett-Bache	Laura	Admin. Asst-Chief of Staff-Transformation Officer	\$360.00
Beatty	Tina	Human Resources Facilitator	\$360.00
Brown	Donna	Venice Heights Elementary Principal	\$360.00
Cheek	Julie	Human Resources Facilitator	\$360.00
Coakley	William	Athletic/Activities Director	\$720.00
Dahm	Mark	Maintenance	\$720.00
Deppert	Gina	CFO & Treasurer	\$720.00

Downing	Todd	K-6 Athletic/Activities Coordinator	\$720.00
Eckenrode	Eric	Technology Coordinator	\$1,080.00
Ehrnsberger	William	Brand Dev./Retention & Recruitment Coordinator	\$720.00
Grantier	Claire	Technology Facilitator	\$1,080.00
Hite	Bradley	Computer Technician	\$1,080.00
Hall	Nancy	Director of Adult Ed. & Career Tech.	\$720.00
Irish	Colin	Family and Community Liaison	\$720.00
Johns	Jodi	Sandusky Middle School Principal	\$720.00
Knupke	Thomas	Maintenance	\$720.00
Kozak	Timothy	Ontario Elementary Principal	\$360.00
Koonce	Richard	College and Career Readiness Coach	\$720.00
Kraft	Bradley	Supervisor, Dining Services	\$720.00
McDonald	Julie	Chief Academic Officer	\$720.00
Maschari	Luanne	Curriculum Facilitator	\$360.00
Muratori	Rebecca	Osborne Elementary Principal	\$360.00
O'Hara	Nichole	Executive Assistant to the CEO & Superintendent	\$720.00
Pace-Sanders	Kathy	Hancock Elementary Principal	\$360.00
Peters	Theodore	Supervisor, Transportation	\$720.00
Poggiali	Dan	Chief of Staff and Transformation Officer	\$720.00
Ramon	Shawnda	Administrative Assistant - Student Services	\$360.00
Sanders	Eugene	CEO & Superintendent	\$720.00
Scott	Sabrina	Director of Alternative Education Programming	\$720.00
Talbot	Eric	SHS Principal	\$720.00
Toft	Tara	RCAAS Principal	\$360.00
Toms	Kevin	Supervisor of Buildings/Facilities	\$720.00
Trent	Gary	Maintenance	\$720.00
Walker	Kurt	Computer Technician	\$1,080.00
Willer	Tim	Computer Engineer	\$1,080.00
		Director of Student Service and Family Supports	\$720.00
		Curriculum Supervisor	\$720.00

19) Approval of Job Description/Salary Schedule – Administrative

It is recommended that the Sandusky Board of Education approve the Alternative Program Coordinator Job Description and Salary Schedule, provided in advance under separate cover, as recommended by Dan Poggiali, Chief of Staff and Transformation Officer.

20) Approval of Employment – Administrative

It is recommended that the Sandusky Board of Education approve the following Administrative, two (2) year contract for employment, as recommended by Dan Poggiali, Chief of Staff and Transformation Officer:

<b>Administrative Contracts – August, 2016</b>				
<b>Last Name</b>	<b>First Name</b>	<b>Contract</b>	<b>Title</b>	<b>Pay</b>
Smith	Sherry	2 yrs./220 days	Alternative Program Coordinator	\$74,000

b) Other:

1) Approval of SHS Graduates

Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, and by the North Central Association of Colleges and Secondary Schools, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the student listed below to graduate and receive a diploma:

<b>Sandusky High School – Award of Diploma</b>	
<b>Student Name</b>	<b>Date of Diploma</b>
Taqui Traevon Montague	June 2016

2) Approval of Educational Service Agreements – Open Enrollment (Page 23)

It is recommended that the Sandusky Board of Education approve the following Contract for Children with Disabilities Open Enrollment Agreements for excess cost for children with disabilities pursuant to Sections 3313.981 O.R.C., 33213.14 O.R.C., and Rule 3301-48-02 (F) with Monroeville Local Schools for providing educational services for the 2015 - 2016 school year, per the provided agreements as submitted by Dakota King-White, PhD, Interim Student Services Director, and recommended by Julie McDonald, EdD, Chief Academic Officer.

3) Approval of Educational Service Center of Cuyahoga County Agreement for Admission of Pupils for admission of pupils to the Positive Education Program Services (Pages 25-26)

It is recommended that the Board of Education approve the provided agreement with the Cuyahoga County Educational Service Center for the admission of pupils for educational purposes for the 2016-17 school year, received June 13, 2016, as submitted by Julie McDonald, EdD, Chief Academic Officer, and recommended by Dakota King-White, PhD, Interim Director of Student Services.

4) Approval of “Pupil Transportation Agreement” with Suburban School Transportation Company, Inc. (SSTC) – for the 2016 / 2017 School Year (Pages 27-32)

It is recommended that the Board of Education approve the attached agreement between Sandusky City Schools and Suburban Transportation Company, Inc. (SSTC) as submitted by Dakota King-White, PhD, Interim Director of Student Services, and recommended by Julie McDonald, EdD, Chief of Academics.

5) Approval of Sandusky City Schools High School Student Handbook and Conduct and Disciplinary Information Booklet for the 2016-2017 School Year (Pages 33-92)

It is recommended that the Board of Education approve the Sandusky City Schools High School Student Handbook and Conduct and Disciplinary Information booklet for the 2016-2017 School Year as submitted by Eric Talbot, Sandusky High School Principal and recommended by Dan Poggiali, Chief of Staff and Transformation Officer.

6) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE clubs, as recommended by Gina Deppert, CFO & Treasurer:

<b>Sandusky City Schools – “In-House” Fundraisers</b>		
<b>Group Name</b>	<b>Fundraiser Event</b>	<b>Dates of Fundraiser</b>
Sandusky Choral Dept	Sweet Treats/Century Resources Sale	08/25/16-09/08/16
RCAAS Mrs. Ziemke's Art Classes	Art to Remember/Student Artwork Sale	10/26/16-12/7/16
Venice Elementary Mrs. Ziemke's Art Classes	Art to Remember/Student Artwork Sale	10/26/16-12/7/16
SHS Keynotes & Bell Choir	Brass Pelican All-U-Can-Eat Wing Sale	08/01/16-09/30/16
SHS Keynotes & Bell Choir	Summer Car Washes	06/25/16-07/23/16
SHS Keynotes & Bell Choir	October Raffle	09/1/16-10/31/16

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

<b>Sandusky City Schools – Donations</b>		
<b>Donator Name</b>	<b>Donation To</b>	<b>Donation</b>
SHS Student Council	Sandusky High School Scholarship Fund	\$1,000.00
Anonymous	Sandusky Area Cultural Center	\$14,000.00
Anonymous	Sandusky Schools Planetarium	\$18,050.00
Anonymous	Sandusky High School Student Council organization	\$225.00
Larry Robinson	Charles E. Odums II Memorial Scholarship	\$500.00

*\*\* Value of non-monetary donation.*

11. Anticipated Action

12. Unfinished Business

13. New Business

14. Board Liaison Committee Reports

15. Recommendations or Questions from Individual Board Members

16. Next Meeting

The next regular meeting of the Board of Education is scheduled for Monday, July 11, 2016 at 8:00 am in the 3<sup>rd</sup> floor Board Decade Room at the Administration Building.

17. Adjournment