

# **Sandusky City Schools Board Meeting Agenda**



## **Regular Meeting**



**Board of Education  
7:00 a.m.  
Tuesday, December 15, 2015**



### ***Mission:***

*To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.*

### **• Board of Education •**

Mr. Jeff Krabill, President - 419.627.9999

Ms. Kate Vargo, Vice-President - 419.656.5490

Mrs. Brigitte Green-Churchwell, Member - 419.239.7222

Mrs. Martha Murray, Member - 419.621.1120

Mr. Thomas Patterson, Member - 419.625.9170



Eugene T.W. Sanders, Ph.D., Superintendent & CEO  
Office: 419.984.1000

Mrs. Gina Deppert, Treasurer  
Office: 419.984.1005



## *Sandusky City Schools District Goals*

### *Academics*

We will achieve and maintain the highest standards of academic excellence while providing an environment in which students are encouraged to reach their maximum potential.

### *Financial Resources*

We will maintain and enhance the financial condition of the district so as to provide sufficient resources for our programs and facilities.

### *Facilities*

We will strive to provide an optimal learning, safe and healthy environment for our students, staff and community so that there will be no physical barriers to learning.

### *Community*

We will continue to improve communications with our students, families and community members, as well as our staff. We will encourage collaboration with these stakeholders on all fronts, including the recruitment and retention of students.

### *Staff*

The entire staff of SCS will be held accountable for the success of our students.

We will provide and facilitate professional development for our staff so that they will have the ability to challenge every student. We will recruit and retain highly qualified staff members who will be strongly encouraged to participate in all aspects of the SCS community.

### • Welcome •

The Sandusky Board of Education encourages and appreciates the attendance of parents, students, staff members and other interested citizens at meetings of the Board. Decisions of your Board affect our children's education and future, and, in the long run, the well-being of the community. Thank you for coming to this meeting.

### • District Goals •

1. **Academics:** We will achieve and maintain the highest standards of academic excellence while providing an environment in which students are encouraged to reach their maximum potential.
2. **Financial Resources:** We will maintain and enhance the financial condition of the district so as to provide sufficient resources for our programs and facilities.
3. **Facilities:** We will strive to provide an optimal learning, safe and healthy environment for our students, staff and community so that there will be no physical barriers to learning.
4. **Community:** We will continue to improve communications with our students, families and community members, as well as our staff. We will encourage collaboration with these stakeholders on all fronts, including the recruitment and retention of students.
5. **Staff:** The entire staff of SCS will be held accountable for the success of our students. We will provide and facilitate professional development for our staff so that they will have the ability to challenge every student. We will recruit and retain highly qualified staff members who will be strongly encouraged to participate in all aspects of the SCS community.

### • The Board of Education •

The Board of Education is a policy-making body and, within the framework of State law, exercises complete control over the educational and financial affairs of the school district. Among its numerous duties, the Board adopts an annual budget and approves all expenditures; employs personnel; hires and evaluates a Superintendent of Schools; approves curriculum, textbooks and courses of study; and makes decisions on building plans.

The Board of Education is elected by qualified voters who reside within the Sandusky City School District. The Board is made up of five members, each elected for a four-year term. These terms are staggered to ensure that there will always be experienced individuals serving in the Board.

Board members elect a president and vice-president for one-year terms at their Organizational Meeting in January. The regular meeting dates for the remainder of the year are also set at the Organizational Meeting.

### • Superintendent of Schools •

The superintendent is appointed by the Board as its chief administrative officer. The Board delegates to the superintendent the authority, and charges him with the responsibility, to implement its policies; to establish necessary procedures and regulations, to carry out its policies; and conduct the active administration of the schools and the educational program. The superintendent also acts as advisor to the Board and keeps board members informed of the needs and progress of the schools.

### • Board Meetings •

Regular and special meetings of the Board of Education are open to the public and the news media. The Board of Education can act officially only at a public meeting when there are three or more members present. No member of the Board has the authority to act in the name of the Board outside of a legally constituted meeting.

The Board of Education may recess a regular or special meeting to meet privately in executive session to discuss only those matters permitted by (Sunshine Law) statute. No official action may be taken in executive session.

### • The Order of Business •

The order of business for all official meetings of the Board of Education shall be as follows:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Reading and Approval of Minutes
4. Approve Agenda
5. Student Recognition
6. Citizens Participation
7. Staff Presentations
8. Correspondence - Informational
9. Correspondence – Related to Action
10. Treasurer's Reports
11. Superintendent's Reports
12. Treasurer's Recommendations
13. Superintendent's Recommendations
14. Anticipated Action
15. Unfinished Business
16. New Business
17. Board Liaison Committee Reports
18. Recommendations or Questions from Board Members
19. Next Meeting
20. Adjournment

### • Audience/Community Participation •

All regular and special meetings of the Sandusky City School District Board of Education shall be open to the public. Although Board of Education meetings are held in public, but are NOT public meetings, the Board recognizes the right of citizens to be heard and wishes to hear their views on issues that affect the District. Citizens of the school district may express ideas, concerns and judgments about the schools to the administration, to the staff, to any appointed advisory body and ultimately to the Board (Policy ABA).

An opportunity for citizens to address the Board shall be contingent upon the following criteria: 1. Individuals wishing to address the Board shall complete a Request Sheet listing their address, phone number, purpose of their comment(s), what group(s) they may be representing and with whom in the administrative chain they have previously had a discussion relative to their concern. The Request Sheet shall be turned in to the President of the Board **BEFORE** the beginning of the meeting. No requests will be accepted after the meeting has begun. 2. By signing the Request Sheet, individuals agree to the following guidelines: a. no employee or student in the school district can be criticized by name or inference, b. a sense of decorum will be maintained at all times, c. a strict time limit of three (3) minutes shall be enforced, d. a response to the speaker's concern(s) shall be submitted in writing within one (1) week with a copy of the response sent to the Board. 3. The Board has the right to deny comment to any individual who has not abided by the aforementioned rules on one (1) previous occasion. 4. The Board may suspend public comment at any meeting by giving and voting on a stated reason. A request may result in a referral to a school district employee who could more efficiently and more effectively address the concern.

In order for the Board to fulfill its obligation to complete a planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes may be set aside for public participation. Citizens approved to address the Board shall be recognized by the President of the Board at which time the presenter is required to state their name, phone number and address, etc. prior to making their statement. During those thirty (30) minutes, no person shall speak more than one time.

### • Questions and Concerns •

Questions regarding individual students should usually be taken up initially with the teacher involved, and later, if necessary, with the principal or administrator who is closest to the situation. If still further discussion seems necessary, the questions can be referred to the Superintendent who may consider the matter himself or assign a staff member to resolve it.

This procedure has been effective for most people because it secures for the questioner a direct response and, at the same time, frees the Board to consider matters that affect the entire district. It is the posture of the board to give first consideration to the good of all children in the schools and the total educational program when evaluating requests, complaints or suggestions.

### • The Sunshine Law •

The Sunshine Law has again been amended with an effective date of June 29, 1988. The legislation which modified the Sunshine Law is Amended Substitute Senate Bill #150. This statutory amendment contains several significant items. First, it requires that an executive session may be held only upon a roll call vote. Second, the motion to go into executive session must state which one or more of the approved reasons listed in the statute are the purposes for which the executive session is to be held. The statute provides that the motion need not include the name of any person to be considered at the executive session. Third, any person may bring an action to enforce the statute, and the new amendment provides for injunctive relief and attorney's fees, plus a civil forfeiture of \$100. Should the Court determine that the action seeking to enforce the Sunshine Law was frivolous, it may award costs and attorney's fees to the public body.

The reasons for an executive session are outlined as follows: (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee or regulated individual. The motion and vote to hold an executive session shall state which one or more of the approved purposes previously listed are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting; (2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest; (3) conferences with an attorney for the public body concerning disputes involving the public body that are subject to pending or imminent court action; (4) preparing for, conducting, or reviewing negotiations or bargaining session with public employees concerning their compensation or other terms and conditions of their employment; (5) matters required to be kept confidential by federal law or rules or state statutes; (6) specialized details of security arrangements where disclosure of the matters discussed might reveal

## • The Sunshine Law • (continued)

information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

If a public body holds an executive session to consider any of the matters listed in numbers 2 through 6 above, the motion and vote to hold that executive session shall state which one or more of the approved matters listed in these sections are to be considered at the executive session.

## • Board Liaison Committees •

The Sandusky Board may authorize the establishment of liaison committees from among its membership as it finds necessary to study operations in specific areas and to make recommendations for Board action. The following rules will govern the appointment and function of Board liaison committees: (1) The liaison committee shall be established through action of the Board. (2) The chairperson will be named by the Board president. (3) The chairperson may make recommendations for Board action, but may not act for the Board unless specifically authorized. (4) The Board president and school superintendent will be ex-officio members of all committees. (5) All liaison appointments will be for no longer than the ensuing annual organizational meeting, at which time the newly elected president will have the privilege of making new appointments or reappointments. However, a liaison committee may be dissolved at any time by a vote of the Board. (6) The Sunshine Law -- and its exceptions -- apply to both Board meetings and meetings at which a majority of the Board members are present.

## 2015 Calendar Year

Area of Expertise	Liaison Chairperson
Curriculum and Instruction	Brigitte Green-Churchwell and Kate Vargo
Operations and Facilities	Kate Vargo and Tom Patterson
Policies	Martha Murray and Brigitte Green-Churchwell
Finance and Audit	Jeff Krabill and Martha Murray
Hall of Fame	Tom Patterson
Community Relations	Tom Patterson
Business Advisory	Jeff Krabill and Martha Murray
Parent Congress	Brigitte Green-Churchwell and Jeff Krabill

## • Schedule of Board Meetings – 2015 •

Meeting Date	Meeting Time	Meeting Type
Monday, January 6, 2015	7:50 / 8:00 a.m.	Budget / Reg & Organ'l
Monday, February 9, 2015	7:00 p.m.	Regular Meeting
Monday, March 9, 2015	8:00 a.m.	Regular Meeting
Monday, March 9, 2015	9:00 a.m.	Board Work Session
Monday, April 13, 2015	7:00 p.m.	Regular Meeting
Monday, May 11, 2015	8:00 a.m.	Regular Meeting
Monday, June 8, 2015	8:00 a.m.	Regular Meeting
Monday, June 8, 2015	9:00 a.m.	Board Work Session
Monday, June 29, 2015	8:00 a.m.	Regular Meeting
Monday, July 13, 2015	8:00 a.m.	Regular Meeting
Monday, August 10, 2015	8:00 a.m.	Regular Meeting
Monday, August 10, 2015	9:00 a.m.	Board Work Session
Monday, September 14, 2015	7:00 p.m.	Regular Meeting
Monday, October 12, 2015	7:00 p.m.	Regular Meeting
Monday, November 16, 2015	8:00 a.m.	Regular Meeting
Monday, November 16, 2015	9:00 a.m.	Board Work Session
Monday, December 14, 2015	8:00 a.m.	Regular Meeting
Monday, January 11, 2016	7:50 / 8:00 a.m.	Budget / Reg & Organ'l

## • Uniform School Accounting System – Account Codes

A. Fund	B. Function
001-General	200-Student Managed Activities
002-Bond Retirement	300-District Managed Student Activities
003-Permanent Improvement	401,...,499-State Projects
005-Replacement	501,...,599-Federal Projects
006-Food Service	
007-Special Trusts	
008-Endowment	
012-Adult Education	
014-Internal Services Rotary	
018-Public School Support	
019-Other Grants	
022-District Agency	
024-Employee Benefits Self Insurance	
029-Educational Foundation	

## C. Object

- 100-Personal Services (Salaries & Wages)
- 200-Employee Retirement & Insurance Benefits
- 400-Purchased Services
- 500-Supplies & Materials
- 600-Capital Outlay
- 700-Capital Outlay
- 800-Other (Debt Retirement, Interest on Debt, Dues and Fees)
- 900-Transfers, Advances, Refunds from Prior Year Receipts

## D. Special Cost Center

is a dimension which recognizes that school districts must track costs to satisfy temporary or special requirements. The special cost center is also used for each special project which is supported by restricted monies when more than one project exists within a given fund. Special cost center assignments are to be made at the school district level.

## E. Subject Area/Subject

is dimensions used to identify specific educational costs. Subject, a six (6) character dimension, can be separated into three (3) segments of two (2) characters each. The first two (2) characters, the subject area, are used to identify the basic subject areas. The second set of two (2) characters provides a further breakdown of basic

subject areas, while the third set provides a breakdown of the second set.

## F. Operational Unit

is the dimension which identifies facilities in the system. An operational unit is identified as a permanent operational entity, such as a school, administration building, warehouse, department, office, etc. This dimension is used to identify costs by unit or facility. Operational unit assignments are made by each school district.

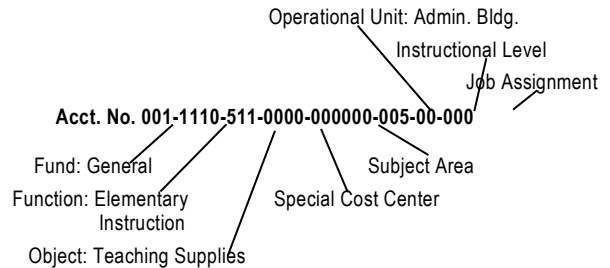
## G. Instructional Level

is the dimension used to differentiate between various grades or educational levels within the district. Instructional level codes are assigned by the Auditor of State.

## H. Job Assignment

is the dimension used to identify staff costs. This dimension has value principally for local officials in personnel administration, staff evaluation, assignments, and recruiting. It may be used also in relating staff cost to the activity to which they are assigned. It has value in manpower supply/demand studies and reports. Job assignment codes should be used to identify what personnel do, and are assigned by each school district.

## EXAMPLE OF EXPENSE CODING:



## • Administrative Staff •

Jude Andres	Principal, Mills Elementary School
Donna Brown	Principal, Venice Heights Elementary School
Keith Brown	Assistant Treasurer
Shawn (William) Coakley	Athletics / Activities
David Danhoff	Principal, SHS
Gina Deppert	CFO & Treasurer
Todd Downing	Elementary Athletic & Activities Coordinator
Claire Grantier	Technology Facilitator
Colin Irish	Family & Community Liaison
Jodi Johns	Principal, Sandusky Middle School
Richard Koonce, PhD	College & Career Readiness Coach
Bradley Kraft	Supervisor of Food Services
Julie Lenner-McDonald, EdD	Chief Academic Officer (CAO) – PreK-16
Rebecca Muratori	Principal, Osborne Elementary School
Nichole O'Hara	Executive Assistant to the CEO and Superintendent
Kathy Pace-Sanders	Principal, Hancock Elementary School
Theodore (Ted) Peters	Transportation Supervisor
Todd Peugeot	Principal, Digital Academy
Marie Prieto	Assistant Principal, Sandusky Middle School
Eugene T.W. Sanders, PhD	CEO & Superintendent
Sabrina Scott	Director of Student Services
Eric Talbot	Assistant Principal, SHS
Tara Toft	Principal, RCAAS
Kevin Toms	Supervisor of Buildings/Facilities
Jill Wasiniak	Principal, Ontario Elementary School
Tonya Walker	Assistant Principal, SHS
Nancy Zechman	Director of Career Technical and Adult Education



## SANDUSKY CITY SCHOOLS

### Board of Education Regular Meeting Tuesday, December 15, 2015 at 7:00 a.m.

1. Call to Order and Roll Call – Mr. Jeff Krabill, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of the November 16, 2015 Regular Meeting – Gina Deppert, CFO & Treasurer (Pages 7-16)
4. Approve Agenda
5. Citizens Participation
6. Correspondence – Related to Action (Pages 17-19)  
**Collins, Roberta** – Supplemental Coach  
**Mastropaolo, Isabella** – Paraprofessional at Mills Elementary  
**Wasiniak, Jill** – Principal at Ontario Elementary School
7. CFO & Treasurer's Report – Discussion Items, Gina Deppert  
There are no scheduled reports from the Treasurer for the Tuesday, December 15, 2015 Board meeting.
8. CEO & Superintendent's Report – Discussion Items, Dr. Eugene T.W. Sanders  
The CEO & Superintendent will defer his comments to later in the agenda.
9. CFO & Treasurer's Recommendations – Action Items, Gina Deppert
  - a) Approval of Monthly Financial Statement and Monthly Investments (Pages 21-39)  
It is recommended that the Board of Education approve the financial statement and investments as listed in the attached documentation for the month of November, 2015.
  - b) Approval of Advertisement for Bid  
It is recommended that the Board of Education approve the advertisement for the bid for overhead stadium repair for Strobel Field at Cedar Point Stadium. All bids received will be evaluated and presented to the Board of Education for final approval.
10. CEO & Superintendent's Recommendations – Action Items, Dr. Eugene T.W. Sanders  
It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel:

- 1) Approval of Family and Medical Leave of Absence and Unpaid Leave of Absence  
**Ms. Deborah Phillips** – Cafeteria Worker December 3, 2015 – January 19, 2016

**Mrs. Arlene Strohl** – Unpaid leave of absence, Wednesday, Dec. 2 – Friday, Dec. 4, 2015

- 2) Approval of Supplemental Contracts – Employees/Non-Employees

It is recommended that the Board of Education approve the following supplemental assignments as submitted by Mr. David Danhoff, Interim Principal, SHS and William Coakley, Athletic Director:

Approval of Supplemental Assignment 2015/2016 School Year			
Last Name	First Name	Position	Building
Doughty	Amy	Fram Advisor	SHS
Kluding	David	BK Boys Elem Sat morn Supv.	Non-employee
Vallinger	Tyler	Jr. Class Advisor	SHS
Whelan	Brandi	Intramural Elem Girls Basketball	Non-employee

- 3) Approval of Employment of Salary Staff – Adult Education - Salary

It is recommended that the Sandusky Board of Education approve the following for the Adult Education Department for the 2015-2016 school year as recommended by Nancy Zechman, Director of Career Tech and Adult Education.

Adult Education – Salary Staff Effective November 1, 2015 for the 2015/2016 School Year					
Program Title	Last Name	First Name	Job Title	Contract Days	Salary New
COST	Cleveland	Laurel	COST Coordinator	210	\$34,000

- 4) Approval of Fine Arts Academy Chair Stipend 2015/16 SY

It is recommended that the Board of Education approve the following as submitted by Dr. Julie McDonald, Chief Academic Officer:

Position/Year	Pay
Fine Arts Academy Chair – Rosalyn Shepherd	\$5,000.00

- 5) Approval of Pay Increase Due to Additional Hours (effective *1st semester 2015/16 SY*)

Last Name	First Name	Salary Level		
		From	To	Effective Date
Trayanum	Gwendolyn	MA	MA+12	1 <sup>st</sup> semester 2015/16SY

- 6) Approval of Administrative Contract

Administrative Contract				
Last Name	First Name	Job Title	Contract Days	Effective
Coakley	William (Shawn)	Athletic Director	225	Aug. 1, 2017 – July 31, 2020

7) Approval of Mentor Coach Supervisory Stipend 2014/15 SY

It is recommended that the Board of Education approve the following as submitted by Shawn Coakley, Athletic Director:

Position/Year	Pay
Mentor – Al Stacey	\$2,000.00

8) Acceptance of Employment Resignations – Supplemental Assignments

It is recommended that the Board of Education accept the following supplemental assignment resignation(s) as requested in the provided communication received December 9, 2015, as submitted by William Coakley, Athletic Director:

Approval of Supplemental Assignment - RESIGNATIONS 2015/2016 School Year			
Last Name	First Name	Position	Building
Collins	Roberta	Saturday Morn Supv.	Non-employee

9) Approval of 2015/16 Cell Phone Stipends

It is recommended that the Sandusky Board of Education approve the Cell Phone Stipends as provided, effective November 1, 2015.

Cell Phone Stipends - 2015-16 School Year			
Last	First	Position	Contract Amount
Alexander	Dennis	Maintenance	\$720.00
Andres	Jude	Mills Elementary Principal	\$360.00
Austin	Brooke	District Information and Web Communications Assistant	\$360.00
Beatty	Tina	Human Resources Facilitator	\$360.00
Brown	Donna	Venice Heights Elementary Principal	\$360.00
Coakley	William	Athletic/Activities Director	\$720.00
Dahm	Mark	Maintenance	\$720.00
Deppert	Gina	CFO & Treasurer	\$720.00
Downing	Todd	K-6 Athletic/Activities Coordinator	\$720.00
Eckenrode	Eric	Computer Engineer (pro-rated full year \$1,080.00)	\$720.00
Ehrnsberger	William	Brand Dev./Retention & Recruitment Coordinator	\$720.00
Ehrnsberger	William	9/15/2014 Pro-rate: \$600.00	\$600.00
Grantier	Claire	Technology Facilitator	\$1,080.00
Hite	Bradley	Computer Technician	\$1,080.00
Irish	Colin	Family and Community Liaison	\$720.00
Johns	Jodi	Sandusky Middle School Principal (pro-rated full year \$360.00)	\$330.00
Knupke	Thomas	Maintenance	\$720.00
Koonce	Richard	College and Career Readiness Coach	\$720.00
Kraft	Bradley	Supervisor, Dining Services	\$720.00
McDonald	Julie	Chief Academic Officer	\$720.00
Maschari	Luanne	Curriculum Facilitator	\$360.00
Morton	Julia	Administrative Assistant-Chief of Staff-Transformation Officer	\$360.00
Muratori	Rebecca	Osborne Elementary Principal	\$360.00
O'Hara	Nichole	Executive Assistant to the CEO & Superintendent	\$360.00
Pace-Sanders	Kathy	Hancock Elementary Principal	\$360.00
Peters	Theodore	Supervisor, Transportation	\$720.00
Ramon	Shawnda	Administrative Assistant - Student Services	\$360.00
Sanders	Eugene	CEO & Superintendent	\$720.00
Scott	Sabrina	Director of Student Services	\$720.00
Toft	Tara	RCAAS Principal	\$360.00
Toms	Kevin	Supervisor of Buildings/Facilities	\$720.00
Trent	Gary	Maintenance	\$720.00
Wasiniak	Jill	Ontario Elementary Principal	\$360.00
Zechman	Nancy	Director of Adult Ed. & Career Tech.	\$720.00

10) Approval of Employment of Substitutes – Classified

It is recommended that the Sandusky Board of Education approve for employment as a classified substitute the individual(s) listed below, as recommended by Kevin Toms, Facilities Supervisor:

Employment of Substitutes – Classified 2015/16 School Year			
Last Name	First Name	Position	Effective Date
Minton	Brian	Substitute custodian	12/07/2015

11) Approval of Employment of Substitutes – Administrative

It is recommended that the Sandusky Board of Education approve for employment as an Administrative substitute the individual(s) listed below, as recommended by Dr. Julie McDonald, Chief Academic Officer:

Employment of Substitutes – Administrative 2015/16 School Year			
Last Name	First Name	Position	Effective Date
Maschari	Ronald	Substitute Principal	12/07/2015

12) Acceptance of Resignation – Classified

**Mastropaolo, Isabella** – Paraprofessional at Mills Elementary effective December 18, 2015, per her provided correspondence, received December 7, 2015.

13) Acceptance of Resignation – Administrator

**Wasiniak, Jill** – Principal at Ontario Elementary School, effective June 15, 2015 per her provided correspondence, received December 7, 2015.

b) Other:

1) Approval to Give Written Notice to Administrators

It is recommended that the Sandusky Board of Education authorize the Superintendent to give written notice, pursuant to Ohio Revised Code 3319.02, to each administrator listed below whose contract expires at the end of this fiscal year, that the Administrator may request a meeting with the Board of Education by giving the Treasurer written notice of the administrator's request at least 24 hours before the Board's regular meeting to be held in February. The date of the February meeting will be posted after the organization meeting January 11, 2016.

Sandusky City Schools Administrative Contract Expiring 2016				
Last Name	First Name	Position	Current Contract	Expires
Danhoff	David	Interim High School Principal	one (1)	7/31/2016
Downing	Todd	K-6 Athletic/Activities Coordinator	one (1)	6/30/2016
Grantier	Claire	Technology Facilitator	two (2)	7/31/2016
Irish	Colin	Family and Community Liaison	one (1)	6/30/2016
Koonce	Richard	College and Career Readiness Coach	one (1)	6/30/2016
Lenner-McDonald	Julie	Chief Academic Officer - PreK-16	three (3)	7/31/2016
O'Hara	Nichole	Executive Assistant to the Supt. & CEO	two (2)	6/30/2016
Peters	Ted	Transportation Supervisor	three (3)	6/30/2016
Scott	Sabrina	Director of Student Services	three (3)	7/31/2016
Toms	Kevin	Supervisor of Buildings/Facilities	three (3)	6/30/2016
Zechman	Nancy	Director of Career Tech and Adult Ed.	two (2)	7/31/2016



2) Approval of SHS Graduates

Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, and by the North Central Association of Colleges and Secondary Schools, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the student(s) listed below to graduate and receive a diploma:

Student Name	Date of Diploma
Bobbi Anne Steler	December 2015

3) Approval of Educational Service Agreements (Pages 41-45)

It is recommended that the Sandusky Board of Education approve the attached Contract for Non-handicapped Pupils and the Contract for Handicapped Pupils for admissions pursuant to sections 3327.04, 3327.06, 3323.14, and 3317.08 O.R.C. with Clyde-Green Springs Schools for the 2015 – 2016 School Year. Also, it is recommended that the Sandusky Board of Education approve the attached Educational Service Agreement with Perkins Local School District for the 2015 - 2016 school year. These contracts have been submitted by Sabrina Scott, Student Services Director, and recommended by Dr. Julie McDonald, Chief Academic Officer.

4) Approval of the 2016 8<sup>th</sup> Grade Trip to Washington D.C from June 2-4, 2016 (Pages 47-48)

It is recommended that the Sandusky Board of Education approve the proposed 2016 8<sup>th</sup> grade trip to Washington D.C where they will be visiting monuments, museums, and other historically significant places. The trip is under the direction of Jodi Johns, Sandusky Middle School Principal. The provided trip itinerary is provided by World Strides Student Travel Company.

5) Approval of “Berckemeyer Consulting Group” Proposal for the 2015/16 School Year (Page 49)

It is recommended that the Board of Education approve the contract with Berckemeyer Consulting Group, to be paid through School Improvement and Title 2A funds for services rendered for six (6) SMS/SHS Professional Development Teaming days as submitted by Julie McDonald, Chief Academic Officer.

6) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE club(s), as recommended by Gina Deppert, CFO & Treasurer, as submitted by Julie Bittinger, Business/Fiscal Office:

Sandusky City Schools – “In-House” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
SHS Art Club	Malley's Chocolates Sale	1/12/2016-2/9/16
SHS Varsity Swimming	T-Shirt Sale	12/14/2015
GLVPAA	Showcase Fundraiser Tickets & Raffle	12/15/15-02/06/16
SHS Boys Basketball	Bake Sale	12/14/15-12/30/15
SHS Class of 2019	Concessions at Girls Basketball Home Games	Winter Season
* - Indicates materials/supplies donated by outside individuals/organizations.		

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations		
Donator Name	Donation To	Donation
Anonymous	Sandusky City Schools wrestling program	\$5,000.00
Linda Poggiali	Ontario Library in memory of Samuel Barisch	\$20.00
The Sidney Frohman Foundation	Sandusky Area Cultural Center	\$7,000.00
The Sidney Frohman Foundation	SHS Scholarship Fund	\$5,000.00
Laura Dahnke	Sandusky Cultural Center	\$100.00
Laurie Korobkin	Sandusky Cultural Center	\$25.00
Edwin Haering	Sandusky Cultural Center	\$10.00
Bonnie Mayor	Sandusky Cultural Center	\$25.00
John Dewey	Sandusky Cultural Center	\$25.00
Lawrence Dunn	Sandusky Cultural Center	\$25.00
Julie Harrison	Sandusky Cultural Center	\$50.00
Eugene T.W. Sanders, PhD	Retention and Recruitment	\$200.00
Kenneth Roder	Sandusky Cultural Center	\$50.00
Anonymous	Sandusky Middle School Washington D.C. trip	\$500.00
Wightman-Wieber Charitable Foundation	Sandusky Middle School Washington D.C. trip	\$5,000.00
Wightman-Wieber Charitable Foundation	Sandusky Schools Preschool Community and Curriculum Connections	\$1,500.00
The Randolph J. and Estelle M. Dorn Foundation	Dorn Fellowship Series at RCAAS	\$50,000.00
Robert Parker	Sandusky Cultural Center	\$10.00
Darcy Johnson	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$8.00
David Waddington	Charles E. Odums II Memorial Scholarship	\$30.00
Brandon Slater	Sandusky High School Scholarship Fund for the 2016 Brandon Slater Pay It Forward scholarship award	\$1,500.00
Douglas Warner	SHS Class of 1964 Scholarship Fund	\$100.00

\*\* Value of non-monetary donation.

11. Anticipated Action

12. Unfinished Business

13. New Business

14. Board Liaison Committee Reports

15. Recommendations or Questions from Individual Board Members

16. Executive Session: To discuss the purchase, acquisition, lease, transfer, or sale of any real personal, or other property interest and personnel matters.

17. Next Meeting

The next regular meeting of the Board of Education is scheduled for ***Monday, January 11, 2016, at 7:50 a.m. for the Budget Hearing and 8:00 a.m. for the Organizational Meeting in the 3<sup>rd</sup> floor Board Decade Room at the Administration Building.***

18. Adjournment

## **PUBLIC COMPLAINTS**

Constructive criticism of the District is welcomed by the Board. Although no member of the community is denied the right to bring his/her complaints to the Board, he/she is referred to the proper administrative channels for solution before investigation or action by the Board. Exceptions may be made when the complaints concern Board actions or Board operations.

The Board believes that complaints and grievances are best handled and resolved as close to their origin as possible. The staff should be given the opportunity to consider the issues and attempt to resolve the problems prior to involvement by the Board. The proper channeling of complaints involving instruction, discipline or learning materials are: employee, principal, Superintendent and then the Board of Education.

If a complaint, which was presented to the Board and referred through the proper channels, is resolved before it comes back to the Board, a report of the disposition of the matter is made to the Board and then placed in the official files.

The Board expects the staff to receive complaints courteously and to make a proper reply to the complainant.

Matters referred to the Superintendent and/or Board must be in writing and signed. Requests are expected to be specific in terms of the action desired. Matters that are presented in writing and signed will receive a response.

[Adoption date: November 19, 2001]

[Re-adoption date: March 19, 2007]

[Re-adoption date: December 7, 2009]

LEGAL REFS.: ORC 121.22  
149.43

CROSS REFS.: KLB, Public Complaints about the Curriculum or Instructional Materials  
KLD, Public Complaints about District Personnel