

Sandusky City Schools Board Meeting Agenda



Special Meeting



Board of Education

8:00 a.m.

Thursday, November 17, 2016



Mission:

To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.

• Board of Education •

Jeff Krabill, President - 419.627.9999

Thomas Patterson, Vice-President - 419.625.9170

Brigitte Green-Churchwell, Member - 419.239.7222

Martha Murray, Member - 419.621.1120

Kate Vargo, Member - 419.656.5490



Eugene T.W. Sanders, PhD, CEO & Superintendent
Office: 419.984.1000

Gina Deppert, Treasurer
Office: 419.984.1005



Sandusky City Schools District Goals

Academics

We will achieve and maintain the highest standards of academic excellence while providing an environment in which students are encouraged to reach their maximum potential.

Financial Resources

We will maintain and enhance the financial condition of the district so as to provide sufficient resources for our programs and facilities.

Facilities

We will strive to provide an optimal learning, safe and healthy environment for our students, staff and community so that there will be no physical barriers to learning.

Community

We will continue to improve communications with our students, families and community members, as well as our staff. We will encourage collaboration with these stakeholders on all fronts, including the recruitment and retention of students.

Staff

The entire staff of SCS will be held accountable for the success of our students.

We will provide and facilitate professional development for our staff so that they will have the ability to challenge every student. We will recruit and retain highly qualified staff members who will be strongly encouraged to participate in all aspects of the SCS community.

• Welcome •

The Sandusky Board of Education encourages and appreciates the attendance of parents, students, staff members and other interested citizens at meetings of the Board. Decisions of your Board affect our children's education and future, and, in the long run, the well-being of the community. Thank you for coming to this meeting.

• District Goals •

1. **Academics:** We will achieve and maintain the highest standards of academic excellence while providing an environment in which students are encouraged to reach their maximum potential.
2. **Financial Resources:** We will maintain and enhance the financial condition of the district so as to provide sufficient resources for our programs and facilities.
3. **Facilities:** We will strive to provide an optimal learning, safe and healthy environment for our students, staff and community so that there will be no physical barriers to learning.
4. **Community:** We will continue to improve communications with our students, families and community members, as well as our staff. We will encourage collaboration with these stakeholders on all fronts, including the recruitment and retention of students.
5. **Staff:** The entire staff of SCS will be held accountable for the success of our students. We will provide and facilitate professional development for our staff so that they will have the ability to challenge every student. We will recruit and retain highly qualified staff members who will be strongly encouraged to participate in all aspects of the SCS community.

• The Board of Education •

The Board of Education is a policy-making body and, within the framework of State law, exercises complete control over the educational and financial affairs of the school district. Among its numerous duties, the Board adopts an annual budget and approves all expenditures; employs personnel; hires and evaluates a Superintendent of Schools; approves curriculum, textbooks and courses of study; and makes decisions on building plans.

The Board of Education is elected by qualified voters who reside within the Sandusky City School District. The Board is made up of five members, each elected for a four-year term. These terms are staggered to ensure that there will always be experienced individuals serving in the Board.

Board members elect a president and vice-president for one-year terms at their Organizational Meeting in January. The regular meeting dates for the remainder of the year are also set at the Organizational Meeting.

• Superintendent of Schools •

The superintendent is appointed by the Board as its chief administrative officer. The Board delegates to the superintendent the authority, and charges him with the responsibility, to implement its policies; to establish necessary procedures and regulations, to carry out its policies; and conduct the active administration of the schools and the educational program. The superintendent also acts as advisor to the Board and keeps board members informed of the needs and progress of the schools.

• Board Meetings •

Regular and special meetings of the Board of Education are open to the public and the news media. The Board of Education can act officially only at a public meeting when there are three or more members present. No member of the Board has the authority to act in the name of the Board outside of a legally constituted meeting.

The Board of Education may recess a regular or special meeting to meet privately in executive session to discuss only those matters permitted by (Sunshine Law) statute. No official action may be taken in executive session.

• The Order of Business •

The order of business for all official meetings of the Board of Education shall be as follows:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Reading and Approval of Minutes
4. Approve Agenda
5. Student Recognition
6. Citizens Participation
7. Staff Presentations
8. Correspondence - Informational
9. Correspondence – Related to Action
10. Treasurer's Reports
11. Superintendent's Reports
12. Treasurer's Recommendations
13. Superintendent's Recommendations
14. Anticipated Action
15. Unfinished Business
16. New Business
17. Board Liaison Committee Reports
18. Recommendations or Questions from Board Members
19. Next Meeting
20. Adjournment

• Audience/Community Participation •

All regular and special meetings of the Sandusky City School District Board of Education shall be open to the public. Although Board of Education meetings are held in public, but are NOT public meetings, the Board recognizes the right of citizens to be heard and wishes to hear their views on issues that affect the District. Citizens of the school district may express ideas, concerns and judgments about the schools to the administration, to the staff, to any appointed advisory body and ultimately to the Board (Policy ABA).

An opportunity for citizens to address the Board shall be contingent upon the following criteria: 1. Individuals wishing to address the Board shall complete a Request Sheet listing their address, phone number, purpose of their comment(s), what group(s) they may be representing and with whom in the administrative chain they have previously had a discussion relative to their concern. The Request Sheet shall be turned in to the President of the Board **BEFORE** the beginning of the meeting. No requests will be accepted after the meeting has begun. 2. By signing the Request Sheet, individuals agree to the following guidelines: a. no employee or student in the school district can be criticized by name or inference, b. a sense of decorum will be maintained at all times, c. a strict time limit of three (3) minutes shall be enforced, d. a response to the speaker's concern(s) shall be submitted in writing within one (1) week with a copy of the response sent to the Board. 3. The Board has the right to deny comment to any individual who has not abided by the aforementioned rules on one (1) previous occasion. 4. The Board may suspend public comment at any meeting by giving and voting on a stated reason. A request may result in a referral to a school district employee who could more efficiently and more effectively address the concern.

In order for the Board to fulfill its obligation to complete a planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes may be set aside for public participation. Citizens approved to address the Board shall be recognized by the President of the Board at which time the presenter is required to state their name, phone number and address, etc. prior to making their statement. During those thirty (30) minutes, no person shall speak more than one time.

• Questions and Concerns •

Questions regarding individual students should usually be taken up initially with the teacher involved, and later, if necessary, with the principal or administrator who is closest to the situation. If still further discussion seems necessary, the questions can be referred to the Superintendent who may consider the matter himself or assign a staff member to resolve it.

This procedure has been effective for most people because it secures for the questioner a direct response and, at the same time, frees the Board to consider matters that affect the entire district. It is the posture of the board to give first consideration to the good of all children in the schools and the total educational program when evaluating requests, complaints or suggestions.

• The Sunshine Law •

The Sunshine Law has again been amended with an effective date of June 29, 1988. The legislation which modified the Sunshine Law is Amended Substitute Senate Bill #150. This statutory amendment contains several significant items. First, it requires that an executive session may be held only upon a roll call vote. Second, the motion to go into executive session must state which one or more of the approved reasons listed in the statute are the purposes for which the executive session is to be held. The statute provides that the motion need not include the name of any person to be considered at the executive session. Third, any person may bring an action to enforce the statute, and the new amendment provides for injunctive relief and attorney's fees, plus a civil forfeiture of \$100. Should the Court determine that the action seeking to enforce the Sunshine Law was frivolous, it may award costs and attorney's fees to the public body.

The reasons for an executive session are outlined as follows: (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee or regulated individual. The motion and vote to hold an executive session shall state which one or more of the approved purposes previously listed are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting; (2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest; (3) conferences with an attorney for the public body concerning disputes involving the public body that are subject to pending or imminent court action; (4) preparing for, conducting, or reviewing negotiations or bargaining session with public employees concerning their compensation or other terms and conditions of their employment; (5) matters required to be kept confidential by federal law or rules or state statutes; (6) specialized details of security arrangements where disclosure of the matters discussed might reveal

• **The Sunshine Law • (continued)**

information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

If a public body holds an executive session to consider any of the matters listed in numbers 2 through 6 above, the motion and vote to hold that executive session shall state which one or more of the approved matters listed in these sections are to be considered at the executive session.

• **Board Liaison Committees •**

The Sandusky Board may authorize the establishment of liaison committees from among its membership as it finds necessary to study operations in specific areas and to make recommendations for Board action. The following rules will govern the appointment and function of Board liaison committees: (1) The liaison committee shall be established through action of the Board. (2) The chairperson will be named by the Board president. (3) The chairperson may make recommendations for Board action, but may not act for the Board unless specifically authorized. (4) The Board president and school superintendent will be ex-officio members of all committees. (5) All liaison appointments will be for no longer than the ensuing annual organizational meeting, at which time the newly elected president will have the privilege of making new appointments or reappointments. However, a liaison committee may be dissolved at any time by a vote of the Board. (6) The Sunshine Law -- and its exceptions -- apply to both Board meetings and meetings at which a majority of the Board members are present.

2016 Calendar Year

| Area of Expertise | Liaison Chairperson |
|----------------------------|---|
| Curriculum and Instruction | Brigitte Green-Churchwell and Martha Murray |
| Operations and Facilities | Jeff Krabill and Kate Vargo |
| Policies | Brigitte Green-Churchwell and Martha Murray |
| Finance and Audit | Jeff Krabill and Tom Patterson |
| Hall of Fame | Tom Patterson |
| Community Relations | Brigitte Green-Churchwell and Tom Patterson |
| Business Advisory | Jeff Krabill and Martha Murray |
| Parent Congress | Jeff Krabill and Martha Murray |

• **Schedule of Board Meetings – 2016•**

| Meeting Date | Meeting Time | Meeting Type |
|----------------------------|---------------------|---------------------------|
| Monday, January 11, 2016 | 7:50 | Budget |
| Tuesday, January 12, 2016 | 8:00 a.m. | Reg & Organ'l |
| Monday, February 8, 2016 | 7:00 p.m. | Regular Meeting |
| Monday, March 7, 2016 | 8:00 a.m. | Regular Meeting |
| Monday, March 7, 2016 | 9:00 a.m. | Board Work Session |
| Monday, April 11, 2016 | 7:00 p.m. | Regular Meeting |
| Monday, May 9, 2016 | 8:00 a.m. | Regular Meeting |
| Monday, June 13, 2016 | 8:00 a.m. | Regular Meeting |
| Monday, June 13, 2016 | 9:00 a.m. | Board Work Session |
| Monday, June 20, 2016 | 8:00 a.m. | Regular Meeting |
| Monday, July 11, 2016 | 8:00 a.m. | Regular Meeting |
| Monday, August 8, 2016 | 8:00 a.m. | Regular Meeting |
| Monday, August 8, 2016 | 9:00 a.m. | Board Work Session |
| Monday, September 12, 2016 | 7:00 p.m. | Regular Meeting |
| Monday, October 10, 2016 | 7:00 p.m. | Regular Meeting |
| Monday, November 14, 2016 | 8:00 a.m. | Regular Meeting |
| Monday, November 14, 2016 | 9:00 a.m. | Board Work Session |
| Monday, December 12, 2016 | 8:00 a.m. | Regular Meeting |
| Monday, January 9, 2017 | 7:50 / 8:00 a.m. | Budget / Reg & Organ'l |

• **Uniform School Accounting System – Account Codes**

| | |
|--------------------------------------|---|
| A. Fund | 200-Student Managed Activities |
| 001-General | 300-District Managed Student Activities |
| 002-Bond Retirement | |
| 003-Permanent Improvement | 401,...499-State Projects |
| 005-Replacement | 501,...599-Federal Projects |
| 006-Food Service | |
| 007-Special Trusts | B. Function |
| 008-Endowment | 1000-Instruction |
| 012-Adult Education | 2000/3000-Support Services |
| 014-Internal Services Rotary | 4000-Extracurricular Activities |
| 018-Public School Support | 5000-Facilities Acquisition & Construction Services |
| 019-Other Grants | |
| 022-District Agency | 6000-Debt Service |
| 024-Employee Benefits Self Insurance | 7000-Other |
| 029-Educational Foundation | |

Revised 10/7/2016

C. Object

100-Personal Services

- (Salaries & Wages)
- 200-Employee Retirement & Insurance Benefits
- 400-Purchased Services
- 500-Supplies & Materials
- 600-Capital Outlay
- 700-Capital Outlay
- 800-Other (Debt Retirement, Interest on Debt, Dues and Fees)
- 900-Transfers, Advances, Refunds from Prior Year Receipts

D. Special Cost Center

is a dimension which recognizes that school districts must track costs to satisfy temporary or special requirements. The special cost center is also used for each special project which is supported by restricted monies when more than one project exists within a given fund. Special cost center assignments are to be made at the school district level.

E. Subject Area/Subject

is dimensions used to identify specific educational costs. Subject, a six (6) character dimension, can be separated into three (3) segments of two (2) characters each. The first two (2) characters, the subject area, are used to identify the basic subject areas. The second set of two (2) characters

provides a further breakdown of basic subject areas, while the third set provides a breakdown of the second set.

F. Operational Unit

is the dimension which identifies facilities in the system. An operational unit is identified as a permanent operational entity, such as a school, administration building, warehouse, department, office, etc. This dimension is used to identify costs by unit or facility. Operational unit assignments are made by each school district.

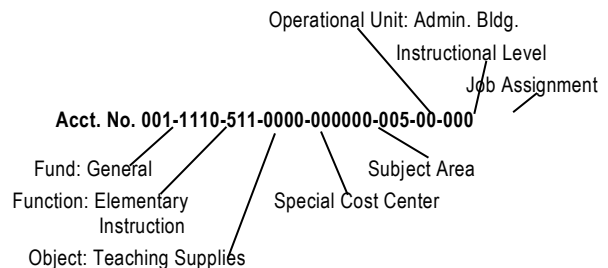
G. Instructional Level

is the dimension used to differentiate between various grades or educational levels within the district. Instructional level codes are assigned by the Auditor of State.

H. Job Assignment

is the dimension used to identify staff costs. This dimension has value principally for local officials in personnel administration, staff evaluation, assignments, and recruiting. It may be used also in relating staff cost to the activity to which they are assigned. It has value in manpower supply/demand studies and reports. Job assignment codes should be used to identify what personnel do, and are assigned by each school district.

EXAMPLE OF EXPENSE CODING:



• **Administrative Staff •**

| | |
|----------------------------|---|
| Jude Andres | Principal, Mills Elementary School |
| Donna Brown | Principal, Venice Heights Elementary School |
| Keith Brown | Assistant Treasurer |
| Shawn (William) Coakley | Athletics & Activities Director |
| Gina Deppert | CFO & Treasurer |
| Todd Downing | Elementary Athletic & Activities Coordinator |
| Eric Eckenrode | Technology Coordinator |
| Claire Grantier | Technology Facilitator |
| Nancy Hall | Director of Career Technical and Adult Education |
| Colin Irish | Family & Community Liaison |
| Jodi Johns | Coordinator of Community Programming |
| Jennifer Joubert | Assistant Principal, Sandusky High School |
| Dakota King-White, PhD | Director of Student Services & Family Support |
| Richard Koonce, PhD | College & Career Readiness Coach |
| Timothy Kozak | Principal, Ontario Elementary |
| Bradley Kraft | Supervisor of Food Services |
| Julie Lenner-McDonald, EdD | Chief Academic Officer (CAO) – PreK-16 |
| Rebecca Muratori | Principal, Osborne Elementary School |
| Nichole O'Hara | Executive Assistant to the CEO and Superintendent |
| Kathy Pace-Sanders | Principal, Hancock Elementary School |
| Theodore (Ted) Peters | Transportation Supervisor |
| Megan Peugeot | Executive Director of Curriculum and Expanded Services |
| Todd Peugeot | Assistant Principal, Sandusky High School |
| Dan Poggiali | Chief of Staff and Transformation Officer |
| Marie Prieto | Principal, Sandusky Middle School |
| Eugene T.W. Sanders, PhD | CEO & Superintendent |
| Sherry Smith | Alternative Program Coordinator, Sandusky Digital Academy |
| Eric Talbot | Principal, Sandusky High School |
| Tara Toft | Principal, RCAAS |
| Kevin Toms | Supervisor of Buildings/Facilities |
| Linda Wohl | Interim Asst. Principal, Sandusky Middle School |

SANDUSKY CITY SCHOOLS

Board of Education

Regular Meeting

Thursday, November 17, 2016 at 8:00 a.m.

1. Call to Order and Roll Call – Jeff Krabill, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of the October 10, 2016 Meeting – Mrs. Gina Deppert, Treasurer/CFO (Pages 11-20)
4. Approve Agenda
5. Citizens Participation
6. Correspondence – Related to Action (Pages 21-25)
Aaron, Holly – Paraprofessional, SHS
Gates, Melissa – 8th Grade English Teacher, SMS
Trent, Gary – District Maintenance
Vargas-Kwiatkowski, Felecitas – Library Paraprofessional
Zimmerman, Leslie – Speech Pathologist
7. CFO & Treasurer's Report – Discussion Items, Gina Deppert
There are no scheduled reports from the CFO & Treasurer for the Thursday, November 17, 2016 Board Meeting.
8. CEO & Superintendent's Report – Discussion Items, Eugene T.W. Sanders, PhD
There are no scheduled reports from the CEO & Superintendent for the Thursday, November 17, 2016 Board Meeting.
9. CFO & Treasurer's Recommendations – Action Items, Gina Deppert
 - a) Approval of Monthly Financial Statement and Monthly Investments (Pages 27-44)
It is recommended that the Board of Education approve the financial statement and investments as listed in the attached documentation for the month of September, 2016.
 - b) Approval of an Amended Certificate of Estimated Resources (Pages 45-46)
It is recommended that the Board of Education approve an Amended Certificate of Estimated Resources effective October 31, 2016
 - c) Approval of Resolution Travel related to official duties while serving OSBA (Page 47)
It is recommended that the Board of Education approve a resolution for the Ohio School Board Association to cover travel related expenses to board member Martha Murray.

d) Resolution Providing Issuance and Sale of Notes (Pages 49-57)

Resolution providing for the issuance and sale of not to exceed \$10,000,000 of notes, in anticipation of the issuance of bonds, for the purpose of constructing, furnishing and equipping new elementary school buildings and otherwise constructing, adding to, renovating, remodeling, furnishing, equipping, and improving school district buildings and facilities and acquiring, clearing, improving, and equipping their sites.

10. CEO & Superintendent's Recommendations – Action Items, Eugene T.W. Sanders, PhD

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel:

1) Approval of Change in Contract – Professional (Page 59)

It is recommended that the Board of Education approve the contract change from Title I Tutor to a one year limited contract, per the SEA Negotiated Agreement, due to an extended Leave of Absence for the 2016/17 school year, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

| 2016/2017 Limited Contract – Professional Staff | | | |
|--|-------------------|-----------------|-----------------|
| Last Name | First Name | Position | Building |
| Digman | Tamara | Reading | SMS |

2) Approval of Employment – Exempt Employee 2016/17 SY (Pages 61-65)

It is recommended that the Board of Education approve the employment of the following Exempt – Fiscal Specialist for the 2016/17 school year, as submitted by Gina Deppert, CFO and Treasurer:

| Last Name | First Name | Building | Effective Date |
|------------------|-------------------|-----------------|-----------------------|
| Herman | Kory | Admin. | December, 2016 |

3) Approval of Employment of Substitutes – Classified

It is recommended that the Sandusky Board of Education approve for employment as a classified substitute the individual(s) listed below, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer, as submitted by Bradley Kraft, Dining Services Supervisor:

| Employment of Substitutes – Classified 2016/17 SY | | | |
|--|-------------------|------------------|-----------------------|
| Last Name | First Name | Position | Effective Date |
| Czerwinski | Anya | Office Worker | 16/17 SY |
| Jacobs | Davin | Officer Worker | 16/17 SY |
| Pou | Kerstyn | Officer Worker | 16/17 SY |
| Seavers | Bridget | Cafeteria Worker | 10/11/2016 |

4) Acceptance of Resignation – Professional

It is recommended that the Board of Education accept the following resignation(s) as requested in the provided communication, received on October 17, 2016:

| Resignation – Professional Staff | | | | |
|---|-------------------|-----------------|-----------------|-----------------------|
| Last Name | First Name | Building | Position | Effective Date |
| Gates | Melissa | SMS | English Teacher | June 1, 2017 |

5) Acceptance of Employment Resignations for Retirement – Support Staff

It is recommended that the Board of Education accept the following support staff resignation(s) as requested in the provided communication, received on October 17, 2016:

| Resignation for Retirement – Support Staff | | | | |
|---|-------------------|-----------------|-----------------|-----------------------|
| Last Name | First Name | Building | Position | Effective Date |
| Trent | Gary | District | Maintenance | December 31, 2016 |

6) Approval of Unpaid Leave of Absence – Professional & Support Staff

It is recommended that the Board of Education accept the following Leave of Absences as requested in the provided communications:

| Leave of Absence 2016 | | | | |
|------------------------------|-------------------|-----------------|-----------------|-----------------------|
| Last Name | First Name | Building | Position | Effective Date |
| Ortiz | Dora | RCAAS | Cafeteria | Dec 15, 2016 |
| Vargas-Kwiatkowski | Felecityas | Mills/Venice | Library Tech | Oct. 18 – end of year |
| Zimmerman | Leslie | Mills | Speech Path. | Feb. 17, 2017 |

7) Approval of Supplemental Contracts – Employees/Non-Employees

The Board has posted and advertised the positions listed as being available to employees of the district who hold educator licenses. It is recommended that the employees listed be awarded a supplemental contract in the area stipulated. Where no employees meeting all of the Board qualifications have applied for, been offered, and accepted said positions, it is recommended that the non-employees listed be awarded a pupil activity program contract in the area stipulated.

Employment of the following supplemental staff is contingent upon their successful completion of all pre-employment requirements and receipt of the proper certification/training.

| Winter/Spring Supplemental Contracts 2016/17 SY | | |
|--|-------------------|---|
| Last Name | First Name | Position |
| Aaron | Shanan | Varsity Assistant Wrestling Coach |
| Aaron | Shanan | Intramural Elementary Wrestling |
| Bahnsen | Jarrold | 8th Grade Boys Basketball Assistant Coach |
| Bahnsen | Jarrold | Boys Middle School Assistant Track Coach |

| | | |
|---------------|-------------|--|
| Brown | Martell | Varsity Girls Basketball Assistant Coach |
| Browne | Krista | Flag Advisor |
| Calderon | Alejandro | Middle School Assistant Wrestling Coach |
| Charlton | Darrell | Boys Varsity Head Track Coach |
| Sartor | Erin | Mat Stat Advisor |
| Compton | Christina | Boys Varsity Assistant Tennis Coach |
| Compton | Christina | Elem Sat. Morning Co-Supervisor |
| Croom | Cara | 8th Grade Girls Basketball Head Coach |
| Croom | Christopher | 7th Grade Girls Basketball Head Coach |
| Croom | Corey | Boys Middle School Assistant Track Coach |
| Dickman | Kyle | Volunteer Bowling Coach |
| Dickman | Robert | Varsity Head Bowling Coach |
| Downing | Kristina | Girls Varsity Head Track Coach |
| Fogg | Mark | Varsity Assistant Softball Coach |
| Ford | Ezekial | 8th Grade Girls Basketball Assistant Coach |
| Foss | Karen | Technology Specialist |
| Fox | Paris | Intramural Elementary Wrestling |
| Franklin | Sarah | Varsity Assistant Swim Coach |
| Franklin | Sarah | Middle School Head Swim Coach |
| Galloway | Heidi | Asst. Volleyball - SMS |
| Garard | Thomas | Varsity Head Softball Coach |
| Grant | Andre | Varsity Assistant Wrestling Coach |
| Gray | Victoria | JV Head Softball Coach |
| Groscost | Joseph | Volunteer Swim Coach |
| Hayberger | Troy | Volunteer Softball Coach |
| Holman | Chandra | Step Team Advisor |
| Hosier | Brian | 8th Grade Boys Basketball Head Coach |
| Irish | Colin | Varsity Boys Basketball Head Coach |
| Johnson | Aswad | Volunteer SMS Wrestling Coach |
| Keys | Kemmes | Varsity Assistant Baseball Coach |
| Koonce | Richard | Varsity Girls Basketball Head Coach |
| Lazzara | Jamie | Middle School Head Wrestling Coach |
| Lazzara | Julia | Middle School Assistant Swim Coach |
| Lazzara | Julia | Swan Club Advisor |
| Maillard | Brent | JV Boys Basketball Head Coach |
| Maillard | Brent | Intramural Boys Basketball |
| Moore | Demar | Varsity Boys Basketball Assistant Coach |
| Moore | Demar | Intramural Boys Basketball |
| Moots | Zackary | Varsity Baseball Head Coach |
| Nejedly | Dustin | Freshmen Boys Head Coach |
| Patterson Jr. | Thomas | Varsity Head Swim Coach |
| Pearson-Hall | Monica | JV Girls Basketball Head Coach |
| Plas | Phillip | JV Baseball Head Coach |
| Sartor | Robert | Varsity Head Wrestling Coach |
| Schultz | Lou | Volunteer Swim Coach |
| Sisak | Kevin | Boys Varsity Tennis Head Coach |

| | | |
|----------|----------|---|
| Smith | Schuyler | Basketball Official |
| Smoot | Paul | 7th Grade Boys Basketball Head Coach |
| Smoot | Paul | Boys Middle School Head Track Coach |
| Swander | Kelly | Swan Club Assistant Advisor |
| Williams | Keith | 7th Grade Boys Basketball Assistant Coach |
| Whelan | Brandy | Girls Asst. Basketball Coach |

8) Approval of Over-sized Class Stipends

It is recommended that the Sandusky Board of Education approve payment to the following certificated staff members for over-sized class stipends as stipulated in Article 16 (Class Size), page 53 of the *Negotiated Agreement between the Sandusky City School District Board of Education and the Sandusky Education Association 2015-2017*, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer, on November 8, 2016:

| Teachers in Self Contained Classroom grades K-3 with over 25 students: | | | |
|---|-------------------|---|----------------------|
| Last Name | First Name | # Students over Limit x \$150.00 | Total Stipend |
| Carr | Rebecca | 1 | \$150.00 |
| Simon | Lisa | 1 | \$150.00 |
| Haynes | David | 1 | \$150.00 |

| Teachers in Art, Music, PE grades 4-6 with over 27 students: | | | |
|---|-------------------|--|----------------------|
| Last Name | First Name | # Students over Limit x \$75.00 | Total Stipend |
| Moots | Zachary | 4 | \$300.00 |

| Teachers in Self Contained Classroom grades 7-12 with over 27 students: | | | |
|--|-------------------|---|----------------------|
| Last Name | First Name | # Students over Limit x \$150.00 | Total Stipend |
| Gildenmeister | Christina | 4 | \$600.00 |
| Weatherspoon | Dana | 2 | \$300.00 |
| Gates | Melisa | 2 | \$300.00 |
| Digman | Tamara | 1 | \$150.00 |
| Knupke | William | 3 | \$450.00 |
| Harris | Traci | 2 | \$300.00 |
| Hachey | Katy | 2 | \$300.00 |
| Wechter | Gerard | 2 | \$300.00 |
| Reissig | Vicki | 3 | \$450.00 |
| Gant | Katherine | 1 | \$150.00 |
| Vallinger | Tyler | 5 | \$750.00 |
| Shepherd | Rosalyn | 1 | \$150.00 |

9) Approval of Employment for Training – Career Tech Staff (2016/17SY)

It is recommended that the Sandusky Board of Education approve for employment the following individuals, per time card for Work Keys and Google Doc training, as recommended by Nancy Hall, Director of Career Tech and Adult Education, on Monday, November 7, 2016.

| WorkKeys test Preparation and Google Docs | | |
|--|-------------------|----------------------------|
| Last Name | First Name | Carl Perkins Budget |
| Agee | Bradley | \$20.00 p/h |
| Brant | John | \$20.00 p/h |
| Buck | Rod | \$20.00 p/h |
| Cole-Caston | Jarvis | \$20.00 p/h |
| Guerra | Patricia | \$20.00 p/h |
| Hany | Elizabeth | \$20.00 p/h |
| Jensen | Lani | \$20.00 p/h |
| Klohn | Daniel | \$20.00 p/h |
| Marsh | Judina | \$20.00 p/h |
| Martin | Stephen | \$20.00 p/h |
| Ott | Michele | \$20.00 p/h |
| Riedy | Dean | \$20.00 p/h |
| Root | Mathew | \$20.00 p/h |
| Roth | Joy | \$20.00 p/h |
| Sasala | Elaine | \$20.00 p/h |
| Schlosser | Sheryl | \$20.00 p/h |
| Shannon | Andrew | \$20.00 p/h |
| Sherman | Jeffrey | \$20.00 p/h |

10) **Approval of Hourly Athletic Event Workers – Fall**

It is recommended that the Sandusky Board of Education approve the payment for the following individual(s) as hourly Fall Athletic event workers, at the rate indicated, as submitted by Dan Poggiali, Chief of Staff & Transformation Officer as recommended by Shawn Coakley, Athletic & Activities Director on November 7, 2016:

| Athletic Workers | | | | |
|--------------------------|-------------------|-----------------------|-----------------------|--------------|
| Season: Fall 2016 | | | | |
| Last Name | First Name | Rate | Rate | Total |
| | | <u>\$20.00</u> | <u>\$25.00</u> | |
| Canino | Richard | | 38 | \$950.00 |
| Chaney | Melissa | | 2 | \$50.00 |
| Cornwell | Denise | | 16 | \$400.00 |
| Cornwell | John | 5 | 17 | \$525.00 |
| Dendinger | Christian | | 5 | \$125.00 |
| Dickman | Robert | 9 | 10 | \$430.00 |
| Downing | Kristin | 2 | 1 | \$65.00 |
| Downing | Marla | 3 | 8 | \$260.00 |
| Etchill | Jennifer | | 3 | \$75.00 |
| Garard | Thomas | 4 | | \$80.00 |
| Gates | Melisa | | 8 | \$200.00 |
| Gildenmeister | Christina | | 3 | \$75.00 |
| Grant | Andre | 3 | 7 | \$235.00 |
| Gray | Victoria | | 2 | \$50.00 |
| Gruhlke | Phyllis | | 10 | \$250.00 |
| Hall | Susie | | 2 | \$50.00 |

| | | | | |
|------------------|-----------|----|----|-------------|
| Hayberger | Madison | 2 | 7 | \$215.00 |
| Hitchcock | Caleb | 2 | | \$40.00 |
| Holman | Chandra | | 4 | \$100.00 |
| Huff | Daneil | 11 | | \$220.00 |
| Hughes | Joseph | 8 | | \$160.00 |
| Jensen | Robert | | 57 | \$1,425.00 |
| Jensen | Lani | | 5 | \$125.00 |
| Johnson | Renee | 2 | 9 | \$265.00 |
| Johnson | Aswad | 5 | | \$100.00 |
| Jones | Gary | | 15 | \$375.00 |
| Lazarra | Julie | | 3 | \$75.00 |
| Link | Vanessa | | 3 | \$75.00 |
| Link | Kevin | 10 | | \$200.00 |
| Mateyka | Dennis | 3 | | \$60.00 |
| Miller | David | 2 | 12 | \$340.00 |
| Miller | Sharon | 2 | 29 | \$765.00 |
| Patterson | Thomas | | 9 | \$225.00 |
| Pean | Brad | 6 | | \$120.00 |
| Peck | Sara | 2 | 15 | \$415.00 |
| Peugeot | Allan | 6 | | \$120.00 |
| Riedel | Heidi | 3 | 30 | \$810.00 |
| Roth | Joy | 1 | | \$20.00 |
| Russell | Scott | | 31 | \$775.00 |
| Russell | Heather | | 9 | \$225.00 |
| Sample | Candace | | 6 | \$150.00 |
| Schlett | Stephanie | 2 | 10 | \$290.00 |
| Seiler | Bernard | | 6 | \$150.00 |
| Sharp | Dustin | 1 | | \$20.00 |
| Sharrah | Thomas | | 8 | \$200.00 |
| Shirey | Mathew | | 1 | \$25.00 |
| Sisak | Bradley | | 4 | \$100.00 |
| Smith | Charles | 6 | | \$120.00 |
| Smith | Schuyler | 1 | 5 | \$145.00 |
| Smith | Vera | | 5 | \$125.00 |
| Solet (donation) | Alexis | | 2 | \$50.00 |
| Solet | Annette | | 3 | \$75.00 |
| Turner | Austin | | 1 | \$25.00 |
| Wade | Richard | | 5 | \$125.00 |
| Walton | Hilaria | | 8 | \$200.00 |
| Webb | Scott | | 5 | \$125.00 |
| Williams | April | | 5 | \$125.00 |
| Yeager | Eric | 11 | | \$220.00 |
| Total | | | | \$13,340.00 |

b) Other:

1) Approval of SHS Graduates

Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, and by the North Central Association of Colleges and Secondary Schools, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the student listed below to graduate and receive a diploma:

| Sandusky High School – Award of Diploma | |
|--|------------------------|
| Student Name | Date of Diploma |
| Alexis Monique Shorter | November 2016 |
| Bryceton Owen Vanscoder | November 2016 |
| Dylan Thomas Thaxton | November 2016 |
| Amanda Lyn Rene Bloomfield | November 2016 |

2) Approval of Contracts with North Central Ohio Educational Service Center (NCOESC) (Pages 67-69)

It is recommended that the Sandusky Board of Education approve the attached contracts with North Central Ohio Educational Service Center (NCOESC) for services for the visually impaired, services for the hearing impaired, and for audiology services as recommended by Dakota King-White, PhD, Student Services Director and submitted by Julie McDonald, EdD, Chief Academic Officer for the 2016 / 2017 school year .

3) Approval of Educational Service Agreement (Pages 71-73)

It is recommended that the Sandusky Board of Education approve the following Educational Service Agreement between Sandusky City School District and Port Clinton City School District as recommended by Dakota King-White, PhD, Student Services Director and submitted by Julie McDonald, EdD, Chief Academic Officer for the 2016 / 2017 school year.

4) Approval of Educational Service Agreement – Handicapped Pupils (Pages 75-77)

It is recommended that the Sandusky Board of Education approve the following agreement for admission of handicapped pupils pursuant to section 3317.08 of the Ohio Revised Code with St. Clairsville-Richland City School District for providing educational services for the 2016 - 2017 school year, as recommended by Dakota King-White, PhD, Student Services Director and submitted by Julie McDonald, EdD, Chief Academic Officer.

5) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE club(s), as recommended by Gina Deppert, CFO & Treasurer, as submitted by Julie Bittinger, Business/Fiscal Office, on November 8, 2016:

| Sandusky City Schools – “In-House” Fundraisers | | |
|--|---|----------------------------|
| Group Name | Fundraiser Event | Dates of Fundraiser |
| SHS Football | Playoff T-Shirt Sale | 11/1/16-11/15/16 |
| SHS Voc. BPA-Business Management Class | Country Meat Sticks Sale | 11/22/16-12/15/16 |
| SHS Cheerleaders | Free-Throws @ Basketball Games Halftime | 12/1/16-3/1/17 |
| * - Indicates materials/supplies donated by outside individuals/organizations. | | |

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

| Sandusky City Schools – Donations | | |
|---|---|-----------------|
| Donator Name | Donation To | Donation |
| Jennifer Whitten | Sandusky Cultural Center | \$40.00 |
| Gary Magi | Sandusky Cultural Center | \$10.00 |
| Thomas Stockdale | Sandusky Cultural Center | \$10.00 |
| Bonnie Mayor | Sandusky Cultural Center | \$25.00 |
| Nancy McKeen | Sandusky Cultural Center | \$25.00 |
| Tamara Murray | Sandusky Cultural Center | \$100.00 |
| Louise Murray | Sandusky Cultural Center | \$100.00 |
| James Lipp | SHS Class of 1964 Scholarship Fund | \$2,000.00 |
| Julie Wilke Bittinger | Taylor Greenawald Scholarship Fund in memory of Thomas R. Wilke | \$30.00 |
| Chipotle Mexican Grill | Annual Parent Summit | \$453.78 |
| Robert Kirner | Sally Kirner Memorial Scholarship Fund | \$4,000.00 |
| Kenneth Roder | Sandusky Cultural Center | \$50.00 |
| Cable Steinemann | Sandusky Cultural Center | \$250.00 |
| Barbara Semans | Sandusky Cultural Center | \$25.00 |
| Marie Perkins | Sandusky Cultural Center | \$25.00 |
| | Sandusky Cultural Center | \$100.00 |
| Rhonda Watt | Sandusky Cultural Center | \$500.00 |
| David Waddington | Charles E. Odums II Memorial Scholarship | \$30.00 |
| Darcy Johnson | Andrew Dunn Sandusky Police Academy Memorial Scholarship | \$8.00 |
| Sandusky/Erie County Community Foundation | Sandusky Cultural Center | \$3,107.00 |
| Sandusky/Erie County Community Foundation | Sandusky Schools Planetarium | \$3,025.00 |
| Catherine Ramey | Clothing for Sandusky Career Center Suits & Such | \$200.00 |

** Value of non-monetary donation.

11. Anticipated Action – OFCC School Facilities Discussion – Steve Roka
12. Unfinished Business
13. New Business
14. Board Liaison Committee Reports

15. Recommendations or Questions from Individual Board Members
16. Next Meeting
The next regular meeting of the Board of Education is scheduled for ***Monday, December 12, 2016, at 8:00 a.m. in the 3rd floor Board Decade Room at the Administration Building.***
17. Adjournment