

Tuesday, January 9, 2024
Regular Meeting - January 9, 2024

Time: 8:00 a.m.

Location: Sandusky Administration Building, 407 Decatur Street, Sandusky, OH 44870 - 3rd Floor Board Decade Room

Mission:

To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.

Board of Education

Mrs. Martha Murray, President

Mr. Thomas Patterson, Vice-President

Ms. Ebony Sizemore, Member

Mrs. Jennifer Chapman, Member

Mrs. Shelisa Johnson, Member

Phone number to leave message for board members: 419.984.1000

Mr. Daniel Rambler, CEO & Superintendent

Office: 419.984.1000

Mrs. Yvonne Anderson, CFO & Treasurer

Office: 419.984.1006

1. Opening Items

Subject : 1.1 Sandusky City Schools Information
Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
Category : 1. Opening Items
Type : Information

File Attachments

[2024 Agenda Intro Pgs CURRENT.doc \(68 KB\)](#)

Subject : 1.2 Call to Order and Roll Call - Martha Murray, President
Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
Category : 1. Opening Items
Type : Procedural
Subject : 1.3 Pledge of Allegiance
Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
Category : 1. Opening Items
Type : Procedural
Subject : 1.4 Approve the Agenda
Meeting : Jan 9, 2024 - Regular Meeting - January 9,

2024

Category : 1. Opening Items
Type : Action
Recommended Action : It is recommended that the Sandusky Board of Education approve the (DATE) agenda.

2. Minutes

Subject : 2.1 Reading and Approval of Minutes of December 12, 2023 Regular Meeting - CFO & Treasurer
Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
Category : 2. Minutes
Type : Action
Recommended Action : It is recommended that the Sandusky Board of Education approve the (DATE) board minutes

File Attachments

[Dec 23.pdf \(462 KB\)](#)

3. Citizens Participation

Subject : 3.1 Public Participation Procedure
Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
Category : 3. Citizens Participation
Type : Procedural

Public Content

Attached is Board Policy Public Participation at Board Meetings for your review.

File Attachments

[Form 201 Audience Community Participation Procedure-Form.pdf \(233 KB\)](#)

4. Correspondence

Subject : 4.1 Correspondence
Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
Category : 4. Correspondence
Type : Action
Preferred Date : Jan 09, 2024
Absolute Date : Jan 09, 2024

Public Content

- Bechtel, Scott - Bus Driver, Bus Garage
- Richards, Denise - Paraprofessional, Sandusky Intermediate School

5. Treasurer's Report - Discussion Items, CFO/Treasurer

Subject : 5.1 Pool Project Update
Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
Category : 5. Treasurer's Report - Discussion Items, CFO /Treasurer
Type :

Public Content

Mr. Feick will be in attendance to give an Aquatic Center update

6. CEO & Superintendent's Report - Discussion Items - CEO & Superintendent

Subject : 6.1 New Agenda Item
Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
Category : 6. CEO & Superintendent's Report - Discussion Items - CEO & Superintendent
Type : Discussion

Public Content

Mr. Rambler has no items at this time.

7. CFO & Treasurer's Recommendations - Mrs. Yvonne Anderson

Subject : 7.1 Approval of the CFO & Treasurer's Recommendations items (#-#)
Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
Category : 7. CFO & Treasurer's Recommendations - Mrs. Yvonne Anderson
Type : Action
Recommended Action : It is the recommendation that the Sandusky Board of Education approve the CFO & Treasurer's Recommendations items (#-#)
Subject : 7.2 Approval of Monthly Financial Statement and Monthly Investments.

Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
Category : 7. CFO & Treasurer's Recommendations - Mrs. Yvonne Anderson
Type : Action (Consent)
Recommended Action : It is recommended that the Sandusky Board of Education approve the financial statement and investments as provided for the month of December, 2023.

Public Content

Approval of Monthly Financial Statement and Monthly Investments. It is recommended that the Sandusky Board of Education approve the financial statement and investments as provided for the month of December, 2023.

File Attachments

[Cash Summary Report \(1\).pdf \(68 KB\)](#)
[12.31.23 financial.pdf \(187 KB\)](#)
[12.31.23 adult ed.pdf \(323 KB\)](#)

Subject : 7.3 Adoption of Fiscal Year 2024 Tax Budget
Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
Category : 7. CFO & Treasurer's Recommendations - Mrs. Yvonne Anderson
Type : Action (Consent)
Recommended Action : It is recommended that the budget covering the period July 1, 2024 through June 30, 2025 (Fiscal Year 2025) be adopted, and that the CFO /Treasurer be directed to submit copies as required to the Erie County Budget Commission.

Public Content

It is recommended that the budget covering the period July 1, 2024 through June 30, 2025 (Fiscal Year 2025) be adopted, and that the CFO/Treasurer be directed to submit copies as required to the Erie County Budget Commission.

File Attachments

[FY24 tax budget.pdf \(717 KB\)](#)

Subject : 7.4 Approval of the Insurance Property, Fleet, and Liability
Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
Category : 7. CFO & Treasurer's Recommendations - Mrs. Yvonne Anderson
Type : Action (Consent)

Dollar Amount : \$282,630.00
 Budgeted : Yes
 Recommended Action : It is recommended that the Board of Education approve the continuation for the insurance coverage with the following carrier for January 1, 2024 through December 31, 2024.

Public Content

It is recommended that the Board of Education approve the continuation for the insurance coverage with the following carrier for January 1, 2023 through December 31, 2023. Carrier: Liberty Mutual Premium: \$282,630.

File Attachments

[2024 AP Proposal.docx \(442 KB\)](#)

8. CEO & Superintendent's Personnel Recommendations - Mr. Daniel Rambler

Subject : 8.1 CEO & Superintendent's Personnel Recommendations items (8.2-8.9)
 Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
 Category : 8. CEO & Superintendent's Personnel Recommendations - Mr. Daniel Rambler
 Type : Information
 Subject : 8.2 Acceptance of Resignations - Support Staff
 Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
 Category : 8. CEO & Superintendent's Personnel Recommendations - Mr. Daniel Rambler
 Type : Action (Consent)
 Preferred Date : Jan 09, 2024
 Absolute Date : Jan 09, 2024
 Recommended Action : It is recommended that the Board of Education accept the following support staff resignations as requested in the provided correspondence:

Public Content

Acceptance of Resignation - Support Staff			
Last Name	First Name	Position	Effective Date
Bechtel	Scott	Bus Driver	12/8/2023
Richards	Denise	Paraprofessional	12/22/2023

Subject : 8.3 Approval of Employment - Adult Education Hourly Instructional Staff - 23/24 SY

Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024

Category : 8. CEO & Superintendent's Personnel Recommendations - Mr. Daniel Rambler

Type : Action (Consent)

Preferred Date : Jan 09, 2024

Absolute Date : Jan 09, 2024

Fiscal Impact : Yes

Budgeted : Yes

Budget Source : Adult Education Fund

Recommended Action : It is recommended that the Board of Education approve the employment of the following Adult Education hourly instructional staff listed below for the 2023-2024 school year, as submitted by Christine Stark, Sandusky Career Center Director, and recommended by Dennis Muratori, Chief of Staff and Transformation Officer:

Public Content

Approval of Employment - Adult Education Hourly Instructional Staff - 23/24 SY				
Adult Education Fund				
Last Name	First Name	Position	Hourly Rate	Effective Date
Kirksey	Monica	Cosmetology & Barber Coordinator	\$39.92	1/7/2024
Leon	Jesse	Policy Academy Instructor	\$23.93	1/7/2024
Parker, Jr.	Phil	Barber Lead Instructor	\$29.44	1/7/2024
Parker, Sr.	Phil	Barber Instructor	\$28.04	1/7/2024

Subject : 8.4 Approval of Reinstatement to Active Status from Unpaid Leave of Absence - Professional Staff - 23/24 SY

Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024

Category : 8. CEO & Superintendent's Personnel Recommendations - Mr. Daniel Rambler

Type : Action (Consent)
 Preferred Date : Jan 09, 2024
 Absolute Date : Jan 09, 2024
 Fiscal Impact : Yes
 Budgeted : Yes
 Budget Source : General/IDEA Funds
 Recommended Action : It is recommended that the Board of Education approve the reinstatement of the following professional staff to active status following an unpaid leave of absence for educational purposes, as submitted by Megan Peugeot, Ed.D., Director of Student Services and Family Support, and recommended by Dennis Muratori, Chief of Staff and Transformation Officer:

Public Content

Approval of Reinstatement to Active Status from Unpaid Leave of Absence - Professional Staff - 23/24 SY General/IDEA Funds				
Last Name	First Name	Position	Degree /Step /Salary	Effective Date
Wilhelm	Danielle	Intervention Specialist - SHS	M+0 /Step 7 /\$61,806	1/8/2024

Subject : 8.5 Approval of Employment - Support Staff - 23/24 SY
 Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
 Category : 8. CEO & Superintendent's Personnel Recommendations - Mr. Daniel Rambler
 Type : Action (Consent)
 Preferred Date : Jan 09, 2024
 Absolute Date : Jan 09, 2024
 Fiscal Impact : Yes
 Dollar Amount : \$27,910.00
 Budgeted : Yes
 Budget Source : General Fund
 Recommended Action : It is recommended that the Board of Education approve the

employment of the following support staff for the 2023-2024 school year, as submitted by Kevin Toms, Director of Operations and Facilities Management, and recommended by Dennis Muratori, Chief of Staff and Transformation Officer:

Public Content

Approval of Employment - Support Staff - 23/24 SY				
General Fund				
Last Name	First Name	Position	Step/Hourly Rate	Effective Date
Bohn	Kevin	Skilled Maintenance	Step 10 /\$27.91	1/8/2024

Subject : 8.6 Approval of Employment - Substitute Support Staff - 23/24 SY

Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024

Category : 8. CEO & Superintendent's Personnel Recommendations - Mr. Daniel Rambler

Type : Action (Consent)

Preferred Date : Jan 09, 2024

Absolute Date : Jan 09, 2024

Fiscal Impact : Yes

Budgeted : Yes

Budget Source : General Fund

Recommended Action : It is recommended that the Board of Education approve the employment of the following substitute support staff, as needed, per timecard, during the 2023-2024 school year, as submitted by Kevin Toms, Director of Operations and Facilities Management, and recommended by Dennis Muratori, Chief of Staff and Transformation Officer:

Public Content

Approval of Employment - Substitute Support Staff - 23/24 SY				
(as needed, per timecard)				
General Fund				

Last Name	First Name	Position	Hourly Rate	Effective Date
Alexander	Dennis	Skilled Maintenance	\$22.00	1/2/2024
Knupke	Thomas	Skilled Maintenance	\$22.00	1/2/2024

Subject : 8.7 Approval of Employment - Substitute Speech and Language Pathologist Coverage - 23/24 SY

Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024

Category : 8. CEO & Superintendent's Personnel Recommendations - Mr. Daniel Rambler

Type : Action (Consent)

Preferred Date : Jan 09, 2024

Absolute Date : Jan 09, 2024

Fiscal Impact : Yes

Budgeted : Yes

Budget Source : General Fund

Recommended Action : It is recommended that the Board of Education approve the employment of the following professional staff member to provide substitute speech and language pathologist coverage, outside of contracted hours, as needed, per timecard, not to exceed eighty (80) hours, during the 2023-2024 school year, as submitted by Megan Peugeot, Ed.D., Director of Student Services & Family Support, and recommended by Dennis Muratori, Chief of Staff and Transformation Officer:

Public Content

Approval of Employment for Substitute Speech and Language Pathologist Coverage - 23/24 SY				
(as needed, per timecard, not to exceed 80 hours)				
General Fund				
Last Name	First Name	Position	Hourly Rate	Effective Date
Bier	Alaina	Speech Pathologist	\$59.12	23/24 SY

Subject : 8.8 Approval of Employment Sandusky High School and Sandusky Middle School Saturday School - Professional and Support Staff - 23/24 SY

Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024

Category : 8. CEO & Superintendent's Personnel Recommendations - Mr. Daniel Rambler

Type : Action (Consent)

Preferred Date : Jan 09, 2024

Absolute Date : Jan 09, 2024

Fiscal Impact : Yes

Budgeted : Yes

Budget Source : General/IDEA funds

Recommended Action : It is recommended that the Board of Education approve the employment of the following professional and support staff to provide Saturday School services, outside of contracted work hours, as needed, per timecard, during the 2023-2024 school year, as submitted by Eric Talbot, SHS Principal, and Megan Peugeot, Ed.D., Director of Student Services & Family Support, and recommended by Dennis Muratori, Chief of Staff and Transformation Officer:

Public Content

Approval of Employment SHS and SMS Saturday School - Professional and Support Staff - 23/24 SY (as needed, per timecard) General/IDEA Funds				
Last Name	First Name	Position	Hourly Rate	Effective Date
Dvorsky	Aaron	Teacher - SHS	\$38.76	23/24 SY
Johnson	Cortne'	Paraprofessional - SMS	\$17.05	23/24 SY

Subject : 8.9 Approval of Employment - Supplemental Contracts - Athletic - 23/24 SY

Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024

Category : 8. CEO & Superintendent's Personnel Recommendations - Mr. Daniel Rambler

Type : Action (Consent)

Preferred Date : Jan 09, 2024

Absolute Date : Jan 09, 2024

Fiscal Impact : Yes

Budgeted : Yes

Budget Source : General fund

Recommended Action : It is recommended that the Board of Education approve the following supplemental contracts, per the SEA Negotiated Agreement, for the 2023-2024 school year, as submitted by Shawn Coakley, Director of Athletics and Activities, and recommended by Dennis Muratori, Chief of Staff and Transformation Officer:

Public Content

Approval of Supplemental Contracts - 23/24 SY				
General Fund				
<i>Employment of the following supplemental staff is contingent upon their successful completion of all pre-employment requirements and receipt of the proper certification/training.</i>				
Last Name	First Name	Position	Type	Amount
Chaney	Kordell	Volunteer Wrestling Coach	Athletic	n/a
Henley	John	WR Varsity Assistant (2)	Athletic	\$5,094
Hiser	Jamie	Volunteer Volleyball Coach	Athletic	n/a

9. CEO & Superintendent's Other Recommendations - Mr. Daniel Rambler

Subject : 9.1 CEO & Superintendent's Other Recommendations items 9.2 - 9.6

Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024

Category : 9. CEO & Superintendent's Other Recommendations - Mr. Daniel Rambler

Type : Information

Subject : 9.2 Approval of Fundraisers
 Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
 Category : 9. CEO & Superintendent's Other Recommendations - Mr. Daniel Rambler
 Type : Action (Consent)
 Fiscal Impact : Yes
 Recommended Action : It is recommended that the Sandusky Board of Education approve the following list of fundraisers from "In-House" clubs, as recommended by Mrs. Yvonne Anderson, Chief Financial Officer and Treasurer:

Public Content

SANDUSKY CITY SCHOOLS "In-House" FUNDRAISERS		
GROUP NAME	FUNDRAISER EVENT	FUNDRAISER DATE
Sandusky Choral	Uscore Detergent Sale	March 4, 2024 - March 25, 2024

Subject : 9.3 Approval of Program Contract for Athletic Services with North Central Ohio ESC - 23/24 SY (RENEWAL)
 Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
 Category : 9. CEO & Superintendent's Other Recommendations - Mr. Daniel Rambler
 Type : Action (Consent)
 Preferred Date : Jan 09, 2024
 Absolute Date : Jan 09, 2024
 Dollar Amount : \$4,438.92
 Budgeted : Yes
 Budget Source : General Fund
 Recommended Action : It is recommended that the Board of Education approve the contract between North Central Ohio ESC and Sandusky City Schools for the purpose of athletic services that will be provided to the school district for the 2023-2024 school year, as submitted by Shawn Coakley, Director of Athletics and Activities, and recommended by Dennis Muratori, Chief of Staff and Transformation Officer.

Subject : 9.4 Approval of Contract for North Central Ohio Orientation & Mobility and Visually Impaired Services (RENEWAL)
 Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024

Category : 9. CEO & Superintendent's Other Recommendations - Mr. Daniel Rambler

Type : Action (Consent)

Absolute Date : Jan 09, 2024

Fiscal Impact : Yes

Budget Source : General/IDEA funds

Recommended Action : It is recommended that the Sandusky Board of Education approve the contracts between North Central Ohio Educational Service Center to provide Orientation & Mobility and Visually Impaired services during the 2023-2024 school year as submitted by Megan Peugeot, Ed.D., Director of Student Services & Family Support, and recommended by Dennis Muratori, Chief of Staff and Transformation Officer.

File Attachments

[North Center Ohio ESC Orientation & Mobility Contract.pdf \(30 KB\)](#)

[North Center Ohio ESC Visually Impaired Contract.pdf \(42 KB\)](#)

Subject : 9.5 Approval of Online Day Plans for 2023-2024

Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024

Category : 9. CEO & Superintendent's Other Recommendations - Mr. Daniel Rambler

Type : Action

Preferred Date : Jan 09, 2024

Fiscal Impact : No

Recommended Action : It is recommended the Sandusky Board of Education approve the Online Day Plans for the 2023-2024 School year as submitted by Chris Norwell-Fischer, Director of Curriculum and Instruction.

File Attachments

[Online Day Plans 23 24.pdf \(64 KB\)](#)

Subject : 9.6 Approval of Sandusky City Schools Board of Education Policy Manual Revisions

Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024

Category : 9. CEO & Superintendent's Other Recommendations - Mr. Daniel Rambler

Type : Action (Consent)

Preferred Date : Jan 09, 2024

Absolute Date : Jan 09, 2024

Fiscal Impact : No

Budgeted : No

Recommended Action : It is recommended that the Board of Education approve the

following revised Sandusky City Schools Board of Education policies, provided by the Ohio School Boards Association and recommended by the Sandusky City Schools Policy Committee:

Public Content

Approval of Sandusky City Schools Board of Education	
Policy Manual Revisions	
September 2023 OSBA Updates	
Policy #	Policy Title or Policy Regulation Title
BBFA	Board Member Conflict of Interest
CCA	Organizational Chart
DJB	Petty Cash Accounts
DM	Deposit of Public Funds
EBCD	Emergency Closings
EBCD-R	Emergency Closings - <i>Regulation</i>
EF/EFB	Food Services Management/Free and Reduced-Price Food Services
GBCC	Staff Dress and Grooming
GBG	Staff Participation in Political Activities
GBI	Staff Gifts and Solicitations
GCB-1	Professional Staff Contracts and Compensation Plans
GCPD	Suspension and Termination of Professional Staff Members
IGBEA	Reading Skills Assessments and Intervention
IGBEA-R	Reading Skills Assessment and Intervention - <i>Regulation</i>
IGCF	Home Education
IGCF-R	Home Instruction - <i>Rescind</i>
IGD	Cocurricular and Extracurricular Activities
IGDJ	Interscholastic Athletics
IGDK	Interscholastic Extracurricular Eligibility
IIA	Instructional Materials
IKE	Promotion and Retention of Students
IL	Testing Programs
JEA	Compulsory Attendance Ages
JEC	School Admission
	Admission of Students From Non-

JECBC	Chartered or Home Education
JHCD	Administering Medicines to Students
KBDA	Recording of Academic Instruction and Other Services

10. CEO & Superintendent's Donations Recommendations - Mr. Daniel Rambler

Subject :	10.1 Approval of Donations
Meeting :	Jan 9, 2024 - Regular Meeting - January 9, 2024
Category :	10. CEO & Superintendent's Donations Recommendations - Mr. Daniel Rambler
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	\$22,895.00
Recommended Action :	It is recommended that the Sandusky City Schools accepts the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified parties.

Public Content

Sandusky City Schools - Donations		
DONOR	DONATION TO	AMOUNT OF DONATION
MP Marion and George Whitten	Sandusky Cultural Center	\$75.00
Carol Reynolds	Sandusky Cultural Center	\$25.00
Susan Daniel	Great Lakes Visual & Reforming Arts Academy	\$500.00
Goodwill Industries of Erie, Huron, Ottawa and Sandusky counties	SHS Scholarship Fund for the Goodwill "Drive to Victory" Challenge 2023	\$250.00
Phil Thiede	Sandusky Gentlemen's Club in memory of Gene Zess	\$50.00
Ruth Wagner	Sandusky High School Scholarship Fund for the Butch	\$1,000.00

	Wagner Memorial Scholarship	
Sidney Frohman Foundation	Sandusky City Schools for the Student Health & Wellness Grant	\$15,000.00
American Legion Post #83	Sandusky Primary School for Special Education Classroom activities and outings	\$2,000.00
UAW Local #1216	Sandusky City Schools Wightman /Wieber Kidfest Safety Fair Celebration	\$500.00
Mary Jane Hahler	Science and History related books to Sandusky Primary School for their classrooms	Valued at \$1,200.00
Casey Brown	Sandusky Primary School Center-Based Classroom Sponsorship	\$75.00
Jenny Mallory	Sandusky Primary School Center-Based Classroom Sponsorship	\$25.00
Desiree Boddy	Sandusky Primary School Center-Based Classroom Sponsorship	\$20.00
Adam and Tevan Nickle	Sandusky Primary School Center-Based Classroom Sponsorship	\$175.00
Jennifer Torres	Sandusky City Schools' Gentlemen's Club and Leading Ladies Club	\$150.00
Civista Bank	Sandusky City Schools' Gentlemen's Club	\$250.00
Civista Bank	Sandusky City Schools' Gentlemen's Club and Leading Ladies Club	\$100.00
Dan Yanak	Sandusky High School Athletic Department - Boys	

Insurance Agency	Basketball Tickets for Boys and Girls Club	\$500.00
Cable Steinemann	Sandusky Cultural Center	\$1,000.00

11. Anticipated Action (If necessary)

12. Unfinished Business (If necessary)

13. New Business (If necessary)

14. Board Liaison Committee Reports

Subject : 14.1 Board Members
Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
Category : 14. Board Liaison Committee Reports
Type : Information

15. Recommendations or Questions from Individual Board Members

Subject : 15.1 Board Members
Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
Category : 15. Recommendations or Questions from Individual Board Members
Type : Information

16. Next Meeting

Subject : 16.1 The next regular meeting of the Sandusky Board of Education is scheduled for Tuesday, February 13, 2024 at 6:00 p.m. in the 3rd floor Board Decade room at the Administration Building.
Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
Category : 16. Next Meeting
Type : Information

17. Adjournment

Subject : 17.1 Move to Adjourn
Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
Category : 17. Adjournment
Type : Action
Recommended Action : Motion to adjourn

18. Public Complaint

Subject : 18.1 Public Complaint
Meeting : Jan 9, 2024 - Regular Meeting - January 9, 2024
Category : 18. Public Complaint
Type : Information

Public Content

File: KL

PUBLIC COMPLAINTS

Constructive criticism of the District is welcomed by the Board. Although no member of the community is denied the right to bring her/his complaints to the Board, she/he is referred to the proper administrative channels for solution before investigation or action by the Board. Exceptions may be made when the complaints concerns Board actions or Board operations.

The Board believes that complaints and grievances are best handled and resolved as close to their origin as possible. The staff should be given the opportunity to consider the issues and attempt to resolve the problems prior to involvement by the Board. The proper channeling of complaints involving instruction, discipline, or learning materials are: employee, principal, Superintendent and then the Board of Education.

If a complaint, which was presented to the Board and referred through the proper channels, is resolved before it comes back to the Board, a report of the disposition of the matter is made to the Board and then placed in the officials files.

The Board expects the staff to receive complaints courteously and to make a proper reply to the complainant.

Matters referred to the Superintendent and/or Board must be in writing and signed. Requests are expected to be specific in terms of the action desired. Matters that are presented in writing and signed will receive a response.

Adoption Date: November 19, 2001

Re-Adoption Date: March 19, 2007

Re-Adoption Date: December 7, 2009