

Sandusky City Schools Board Meeting Agenda



Regular Meeting



Board of Education

8:00 a.m.

Monday, November 5, 2018



Mission:

To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.

• Board of Education •

Mrs. Brigitte Green-Churchwell, President - 419.239.7222

Mrs. Martha Murray, Vice-President - 419.621.1120

Mr. Jeffrey Krabill, Member - 419.627.9999

Mr. Thomas Patterson, Member - 419.625.9170

Ms. Kate Vargo, Member - 419.656.5490



Eugene T.W. Sanders, Ph.D., CEO & Superintendent

Office: 419.984.1000

Mrs. Gina Deppert, CFO & Treasurer

Office: 419.984.1005



SANDUSKY CITY SCHOOLS
Board of Education
Regular Meeting
Monday, November 5, 2018 at 8:00 a.m.

1. Call to Order and Roll Call – Mrs. Brigitte Green-Churchwell, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of the October 8, 2018 Regular Meeting and October 10, 2018 Special Meeting– Gina Deppert, CFO & Treasurer
4. Approve Agenda
5. Citizens Participation
6. Correspondence – Informational
There are no informational correspondences for the Board at this time.
7. Correspondence – Action (Pages)
Leimbach, Connie – Hancock – Cafeteria Worker
8. CFO & Treasurer’s Report – Discussion Items, Gina Deppert
There are no scheduled reports from the CFO & Treasurer for the Monday, November 5, agenda.
 - Jennifer Lippus – Pool Project Update
 - John Feick – Facility Update
 - Levy Campaign Update
 - Capital Conference Update
9. CEO & Superintendent’s Report – Discussion Items, Eugene T.W. Sanders, Ph.D.
There are no scheduled reports from the CEO & Superintendent for the Monday, November 5, agenda.
10. CFO & Treasurer’s Recommendations – Action Items, Gina Deppert
 - a) Approval of Monthly Financial Statement (Provided under separate cover)
It is recommended that the Sandusky Board of Education approve the Approval of Monthly Financial Statement and Monthly Investments report for the month of October, 2018.

b) Approval of Step Increase Fiscal Personnel

It is recommended that the Board approve the following Step increase after satisfactorily completion of her first year of employment as recommended:

Approval of Step increase effective December 1, 2018				
Last	First	Position	Exempt Step	Pay effect. 12/1/18
Martin	Amanda	Accounts Payable	From Step 11 to Step 18	\$48,845.00

c) Approval of Disposal of Inventory Items:

It is recommended that the Sandusky Board of Education approve the following inventory disposal items:

DISPOSALS FOR NOVEMBER 5th, 2018 BOARD AGENDA		
TAG #	ITEM	PURCHASE DATE
000138	Bench Painted Wood Base 144 x 24	10/1/1972
000155	Welder Miller Delta Weld	2/1/1977
000157	Welder Miller Dialarc HF	4/1/1977
00162	Air Compressor-60 Gal.	6/8/1994
07614	Air Compressor-60 Gal.	6/8/1994
09995	Drill Press 22" Floor Enco	8/28/1996
17647	Lab Station Programmable	4/9/2003
33455	TV-Smart Samsung 60" w/ Mounting bracket	1/3/2017

d) Approval to proceed with Insurance, Bids:

It is recommended that the Board approve the intention to move forward to proceed with obtaining insurance bids for property, fleet, and liability insurance.

11. CEO & Superintendent's Recommendations – Action Items, Eugene T.W. Sanders, Ph.D.

It is recommended that the Sandusky Board of Education approve the following action items as delineated below.

The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel

1) Approval of Resignations – Support Staff

It is recommended that the Board of Education accept the following resignation(s) as requested in the provided communications.

Support Staff –Resignations			
Last	First	Position	Effective Date
Leimbach	Connie	Cafeteria Worker	October 1, 2018

2) Approval of Substitute Employment – Professional Staff

It is recommended that the Board of Education approve substitute work, on call as needed, as recommended by Mr. Dan Poggiali, Chief of Staff:

Approval of Substitute Employment				
Last	First	Position	Pay	Effective Date
Maschari	Ronald	Substitute Principal	\$300.00/day	2018/19 SY
Prieto	Marie	Substitute Principal	\$300.00/day	10/22/2018

- 3) Approval of Unpaid Child Care Leave of Absence – Full Time Staff (Page)
 It is recommended that the Board of Education approved the unpaid child care leave of absence of the following, as recommended by Mr. Dan Poggiali, Chief of Staff, effective November, 2018 school year:

Unpaid Child Care Leave of Absence Request			
Last	First	Position	Date of Leave
Ruta	Kelsey	Teacher	11/16/18 – 6/30/2019

- 4) Approval of Pay Increase – 2nd Semester - Professional Staff
 It is recommended that the board of Education approve the following pay increases due to additional hours per the SEA Negotiated Agreement, as recommended by Mr. Dan Poggiali, Chief of Staff, effective 2018/19 school year:

Last Name	First Name	Salary Level		Effective Date
		From	To	
Shields	Elizabeth	M+12	M+24	2 nd sem. 18/19 SY

- 5) Approval of Advisory Committee Members–Adult Ed./Career Tech (2018/19 SY)
 It is recommended that the Sandusky Board of Education approve the following for Career Tech and Adult Education Advisory Committees, as recommended by Nancy Hall, Director of Career Tech and Adult Education:

Last Name	First Name	Profession
Austin	Dustin	Wealth Mgt. – Civista Bank
Cremean	Erin	SHS Global Internship Program
Garcia	Lilly	WSOS Program - Erie Co. JFS
Hodgkinson	Koree	SHS Alumni
Long	Angela	WSOS Program - Erie Co. JFS
Sanders	Bridget	Owner, Lena Brows
Yingling	Neil	Erie Co. JFS – WIOA Program

- 6) Approval of Supplemental Contracts
 It is recommended that the Board of Education approve the following supplemental contracts as submitted by Mr. Shawn Coakley, Athletic Director as recommended by Mr. Dan Poggiali, Chief of Staff:

Supplemental Contracts 2018/19 SY		
Position	Last	First
7 th Grade Girls Basketball Asst. Coach	Croom	Christopher
8 th Grade Asst. Football Coach	Stanley	Joseph

- 7) Approval of Fall Athletic Workers
 It is recommended that the Board of Education approve the payment for Fall Athletic workers to the following staff member(s) as submitted by Mr. Shawn Coakley, Athletic Director for Fall 2018/19 SY, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Elementary Athletic Workers – Fall 2018				
Last Name	First Name	Rate	Rate	Total
		\$20.00	\$25.00	
Corso	Zachery		2	\$ 50.00
Downing	Kristina	1	1	\$45.00
Kluding	David	2		\$40.00
Knoll	Zoey	1	6	\$170.00
Lewis	Jeff		2	\$50.00
Lizzi-Fry	Amanda		4	\$100.00

Riedel	Heidi		4	\$100.00
Russell	Scott		2	\$50.00
Sharrah	Tom		1	\$25.00
Sandusky High School Athletic Workers – Fall 2018				
<u>Last Name</u>	<u>First Name</u>		<u>Rate</u>	<u>Total</u>
			\$25.00	
Brown	Lenora		1	\$25.00
Canino	Dick		23	\$575.00
Cebull	Gary		7	\$175.00
Chaney	Melissa		2	\$50.00
Cornwell	Denise		6	\$150.00
Corso	Zach		3	\$75.00
Dickman	Robert		29	\$725.00
Fry	Ryan		2	\$50.00
Garard	Thomas		6	\$150.00
Gates	Melisa		8	\$200.00
Grant	Andre		6	\$150.00
Groscost	Joseph		9	\$225.00
Gruhlke	Phyllis		15	\$375.00
Holman-Young	Chandra		4	\$100.00
Huff	Dan		4	\$100.00
Hughes	Joseph		9	\$225.00
Jensen	Lani		1	\$25.00
Jensen	Robert		57	\$1,425.00
Johnson	Aswad		5	\$125.00
Johnson	Renee		16	\$400.00
Jones	Gary		13	\$325.00
Kaman	Eric		1	\$25.00
Kelley	Cassidy		2	\$50.00
Knoll	Zoe		5	\$125.00
Leake	Terren		17	\$425.00
Lazzara	Julie		13	\$325.00
Link	Kevin		12	\$300.00
Link	Vanessa		5	\$125.00
Lizzi-Fry	Amanda		8	\$200.00
Miller	David		15	\$375.00
Miller	Sharon		24	\$600.00
Moore	Terrance		14	\$350.00
Moore	Theresa		3	\$75.00
Patterson	Thomas		10	\$250.00
Pean	Brad		7	\$175.00
Peck	Sara		17	\$425.00
Riedel	Heidi		26	\$650.00
Ruffin	Patricia		1	\$25.00
Russell	Heather		8	\$200.00
Russell	Scott		35	\$875.00
Sample	Candace		5	\$125.00
Schlett	Stephanie		29	\$725.00
Seiler	Bernie		8	\$200.00
Sharrah	Thomas		7	\$175.00
Smith	Charles		5	\$125.00
Smith	Schuyler		5	\$125.00
Smith	Vera		3	\$75.00
Stevenson	Marseilles		3	\$75.00

Wade	Richard	6	\$150.00
Walton	Hilaria	4	\$100.00
Webb	Scott	3	\$75.00
Yeager	Eric	12	\$300.00

Middle School Athletic Workers – Fall 2018				
Last Name	First Name	Rate	Rate	Total
		\$20.00	\$25.00	
Cornwell	John		4	\$100.00
Cornwell	Denise		12	\$300.00
Fry	Amanda		1	\$25.00
Garard	Tom		6	\$150.00
Good	Alicia		2	\$50.00
Hughes	Joe		4	\$100.00
Johnson	Renee		8	\$200.00
Leake	Terren		6	\$150.00
Link	Kevin		8	\$200.00
Moore	Theresa		7	\$175.00
Peaen	Brad		6	\$150.00
Poeschl	Mike		1	\$25.00
Riedel	Heidi		13	\$325.00
Schlett	Stephanie		12	\$300.00
Sharp	Dustin		8	\$200.00
Smith	Schuler		4	\$100.00
Tucker	Jeanne		13	\$325.00
Yeager	Eric		2	\$50.00

8) Approval of Class Size Stipend – per SEA contract

It is recommended that the Sandusky Board of Education accept the following recommendation, per the SEA contact, as recommended by Dan Poggiali, Chief of Staff:

Sandusky High School				
Job:	<i>2018 Fall Semester (Class overage per SEA Contract) *27 limit</i>			
Timeframe:	<i>15-Oct-18</i>			
Last Name	First Name	Position	Payment	Students over 27
Chaney	Melissa	Math	\$600.00	4
Colatruglio	David	Math	\$150.00	1
Mears	Laura	Science	\$450.00	3
Spero-Arnold	Jamie	English	\$150.00	1
Sandusky High School				
Job:	<i>2018 Fall Semester (Class Prep overage per SEA Contract) *4 Limit</i>			
Timeframe:	<i>15-Oct-18</i>			
Last Name	First Name	Position	Payment	Preps over 4
Browne	Richard	Art	\$150.00	1
Hancock Elementary School				
Job:	<i>2018 Fall Semester (Class overage per SEA Contract) *25 limit</i>			
Timeframe:	<i>15-Oct-18</i>			
Last Name	First Name	Position	Payment	Students over 25
Hippler	Elizabeth	K Teacher	\$150.00	1

9) Approval of After School Detention Staff – Ontario Elementary - Correction

It is recommended that the Sandusky Board of Education approve the correct pay amount, due to experience credit per the SEA contract, recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Ontario Elementary School			
After School Detention Staff – 1 staff to 9 students ratio			
Last Name	First Name	Position	Hourly Rate
Blanton	Holly	Teacher (6 yrs. exp.)	From \$33.80 to \$35.28

- 10) Approval of Sheltered Instruction Observation Protocol (SIOP) Self-Paced Training
 It is recommended that the Sandusky Board of Education approve the following teachers to be paid for SIOP (self-paced online course) listed below as submitted by Dr. Megan Peugeot, Student Services Director as recommended by Mr. Dan Poggiali, Chief of Staff & Transformation Officer:

SIOP Self-paced online course To be paid out of Title III funds To be completed prior to December 20, 2018			
Last Name	First Name	Position	Rate per Hour (not to exceed 5 hours)
Blanton	Holly	Teacher	30.00
Fitzthum	Lisa	Teacher	30.00
Loomis	Heather	Teacher	30.00
Mueller	Michelle	Teacher	30.00
Pitcher	Dana	Teacher	30.00
Simon	Lisa	Teacher	30.00
Smith	Derrick	Teacher	30.00
Spaulding	Brooke	Teacher	30.00
Stang	Devin	Teacher	30.00
Walton	Hilaria	Teacher	30.00
Wechter	Gerard	Teacher	30.00
Willinger	Carolyn	Teacher	30.00

a) Other:

- 1) Approval of SHS Graduates
 Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, and by the North Central Association of Colleges and Secondary Schools, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the students listed below to graduate and receive a diploma:

22+ Program – Award of Diploma	
Student Name	Date of Diploma
Bernell McKinney	October, 2018
Teresa A. Moore	October, 2018
Jean Rosie Hamilton	October, 2018
Kristina Rae Clark	October, 2018
Ashley Marie Cheek	October, 2018
Shirleen Ellis Jordan	October, 2018
Angel M. Wraggs	October, 2018
Ceira Renee Balch	November, 2018

- 2) Approval of Sandusky High School Orchestra, Keynotes and Bell Choir Chicago Trip – February 7-9, 2019 (Page)

It is recommended that the Sandusky Board of Education approve the SHS music programs Chicago trip, as submitted, and recommended by Dan Poggiali, Chief of Staff and Transformation Officer.

- 3) Approval of Sandusky City Schools Board of Education Policy Manual Revisions

It is recommended that the Board of Education approve the following revised Sandusky City Schools Board of Education policies, provided by the Ohio School Boards Association (OSBA) and approved by the Sandusky City Schools Policy Committee:

Sandusky City Schools Policy Manual Revisions		
Month	Policy #	Policy Title or Policy Regulation Title
August 2018 Updates	AC	Nondiscrimination
	BDDG	Minutes
	CCA	Organizational Chart
	DBD	Budget Planning
	DECA	Administration of Federal Grant Funds
	DJ	Purchasing
	DJB	Petty Cash Accounts
	DJF	Purchasing Procedures
	DJH	Credit Cards
	EBBA	First Aid
	EBBB	Accident Reports
	EFF	Food Sale Standards
	EFG	Student Wellness Program
	GA	Personnel Policies Goals
	GBI	Staff Gifts and Solicitations
	GBIA	Online Fundraising Campaigns/Crowdfunding (Also IGDF)
	GCB-1	Professional Staff Contracts and Compensation Plans (Teachers)
	GCB-2	Professional Staff Contracts and Compensation Plans (Administrators)
	GCD	Professional Staff Hiring
	IGDF	Student Fundraising Activities
	IGDJ	Interscholastic Athletics
	JECBB	Inter-district Open Enrollment (Statewide)
	JECBD	Intra-district Open Enrollment
	JED	Student Absences and Excuses
	JFCF	Hazing and Bullying
	JFCJ	Weapons in the Schools
	JG	Student Discipline
	JGD	Student Suspension
	JGDA	Emergency Removal of Student
	JGE	Student Expulsion
JHCA	Physical Examinations of Students	
JP	Positive Behavioral Interventions and Supports	
KH	Public Gifts to the District	

- 4) Approval of the Memorandum of Understanding for the Center for the Arts Junior Academy (Pages)

It is recommended that the Sandusky Board of Education approve Junior Arts Academy Memorandum of Understanding between Sandusky City Schools and Oberlin Center for the Arts.

- 5) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE clubs, as recommended by Gina Deppert, CFO & Treasurer, as submitted by Julie Bittinger, Business/Fiscal Office.

Sandusky City Schools – “In-House” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
Ontario Elementary	Worlds Finest Candy Sales	12/5/18-12/14/18
SMS Model UN	Malley’s Chocolates	11/2018-2/2019
SHS Class of 2021	Malley’s Chocolates	1/22/2019-3/22/2019

- c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations		
Donor(s)	Donation To	Donation
Mr. Robert Boos	Coach Earle Bruce Memorial Monument	\$50.00
VFW Sandusky Post	LPN Student Computers in Classroom Grant	\$1,500.00
Mr. Robert Yantz	Coach Earle Bruce Memorial Monument	\$25.00
Mike/Hope Bailey	Coach Earle Bruce Memorial Monument	\$25.00
Mr. Wayne King	Coach Earle Bruce Memorial Monument	\$25.00
Dorothy McCarthy	Coach Earle Bruce Memorial Monument	\$35.00
Wayne/MaryBeth Roth	Coach Earle Bruce Memorial Monument	\$50.00
Samuel Sidoti, Jr.	Coach Earle Bruce Memorial Monument	\$25.00
James Atkinson	Coach Earle Bruce Memorial Monument	\$50.00
James Stauffer	Coach Earle Bruce Memorial Monument	\$100.00
Carolyn Peabody	Coach Earle Bruce Memorial Monument	\$50.00

12. Anticipated Action

13. Unfinished Business

14. New Business

15. Board Liaison Committee Reports

16. Recommendations or Questions from Individual Board Members

17. Next Meeting

The next regular meeting of the Board of Education is scheduled for **Monday, December 10th, 2018 at 8:00 a.m. in the 3rd floor Board Decade Room at the Administration Building.**

18. Adjournment