



**Tuesday, January 14, 2025**  
**Budget Hearing/Organizational Meeting - January 14, 2025**

**Time: 5:50 p.m.**

**Location: Sandusky Administration Building, 407 Decatur Street, Sandusky, OH 44870 - 3rd Floor Board Decade Room**

**Mission:**

**To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.**

**· Board of Education ·**

**Mrs. Martha Murray, Member**  
**Mr. Thomas Patterson, Member**  
**Ms. Ebony Sizemore, Member**  
**Mrs. Jennifer Chapman, Member**  
**Mrs. Shelisa Johnson, Member**

**Phone number to leave message for board members: 419.984.1000**

**Mr. Daniel Rambler, CEO & Superintendent**  
**Office: 419.984.1000**

**Mrs. Yvonne Anderson, CFO & Treasurer**  
**Office: 419.984.1006**

## **1. Opening Items**

---

<b>Subject</b>	<b>1.1 Sandusky City Schools Information</b>
Meeting	Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025
Category	1. Opening Items
Type	Information

**File Attachments**

[2024 Agenda Intro Pgs CURRENT.doc \(68 KB\)](#)

<b>Subject</b>	<b>1.2 Call To Order and Rollcall, Treasurer</b>
Meeting	Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025
Category	1. Opening Items
Type	Information

**Subject 1.3 Pledge of Allegiance**

Meeting Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025

Category 1. Opening Items

Type Information

**Subject 1.4 Approve the Agenda**

Meeting Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025

Category 1. Opening Items

Type Action

**2. Election of Officers**

---

**Subject 2.1 Nomination and Election of President for 2025 - EXHIBIT A**

Meeting Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025

Category 2. Election of Officers

Type Action

EXHIBIT A

**NOMINATION AND ELECTION OF PRESIDENT FOR 2025**

\_\_\_\_\_, treasurer, called for nomination for President. \_\_\_\_\_ placed the name of \_\_\_\_\_ in nomination.

**Subject 2.2 Oath of Office - President - EXHIBIT B**

Meeting Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025

Category 2. Election of Officers

Type Procedural

EXHIBIT B

**OATH OF OFFICE - PRESIDENT**

*Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the state of Ohio; and that you will faithfully and impartially discharge your duties as members of the board of education of the Sandusky City School District, Erie County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified?*

\_\_\_\_\_

Affirmed to and subscribed before me, this 14th day of January, 2025.

\_\_\_\_\_  
Yvonne Anderson, CFO & Treasurer

**Subject**                    **2.3 Nomination and Election of Vice-President for 2025 - EXHIBIT C**

Meeting                    Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025

Category                    2. Election of Officers

Type                         Action

EXHIBIT C

**NOMINATION AND ELECTION OF VICE-PRESIDENT FOR 2025**

\_\_\_\_\_, as President, called for nomination for Vice-President, Mr./Mrs., Ms.  
 \_\_\_\_\_ placed the name of  
 \_\_\_\_\_ in nomination.

**Subject**                    **2.4 Oath of Office - Vice President - EXHIBIT D**

Meeting                    Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025

Category                    2. Election of Officers

Type                         Procedural

EXHIBIT D

**OATH OF OFFICE - VICE-PRESIDENT**

*Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the state of Ohio; and that you will faithfully and impartially discharge your duties as members of the board of education of the Sandusky City School District, Erie County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified?*

\_\_\_\_\_

Affirmed to and subscribed before me, this 14th day of January, 2025.

\_\_\_\_\_  
Yvonne Anderson, CFO & Treasurer

### 3. Organizational Meeting

---

**Subject** 3.1 It is recommended that the board approve 3.2 - 3.13

Meeting Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025

Category 3. Organizational Meeting

Type Action

Recommended Action It is recommended that the board approve 3.2 - 3.13

**Subject** 3.2 2025 Scheduled Board of Education Meetings - EXHIBIT E

Meeting Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025

Category 3. Organizational Meeting

Type Action (Consent)

EXHIBIT E

#### SCHEDULED BOARD OF EDUCATION MEETINGS & WORK SESSIONS

**\*\*2025\*\***

The Regular Meetings of the Sandusky Board of Education scheduled **during the school year will usually be held in the The Board Decade Room on the 3rd floor at the Administration Building, 407 Decatur Street, Sandusky, Ohio 44870 beginning at 8:00 a.m. or 6:00 p.m.,** unless otherwise noted.

The Regular Meetings of the Sandusky Board of Education scheduled **during the summer months will usually be held in the Board Decade Room on the 3rd floor at the Administration Building, 407 Decatur Street, Sandusky, Ohio 44870 beginning at 8:00 a.m.,** unless otherwise noted.

Day of Week	2025 Meeting Date(s)/Type of Meeting	Time	Location
Tuesday	January 14, 2025 - Budget Hearing/Organizational Mtg.	5:50 pm	Admin. Building
Tuesday	January 14, 2025 - Regular Board Meeting	6:00 p.m.	Admin. Building
Tuesday	February 11, 2025 - Regular Board Meeting	6:00 p.m.	Admin. Building
Tuesday	March 11, 2025 - Regular Board Meeting	6:00 p.m.	Admin. Building
Tuesday	April 8, 2025 - Regular Board Meeting	6:00 p.m.	Admin. Building
Tuesday	April 8, 2025 - Board Work Session	7:00 p.m.	Admin. Building

Tuesday	May 13, 2025 - Regular Board Meeting	8:00 a.m.	Admin. Building
Tuesday	June 10, 2025 - Regular Board Meeting	8:00 a.m.	Admin. Building
Tuesday	June 24, 2025 - Regular Board Meeting	8:00 a.m.	Admin. Building
Tuesday	<b>June 24, 2025 - Board Work Session</b>	<b>9:00 a.m.</b>	Admin. Building
Tuesday	July 15, 2025 - Regular Board Meeting	8:00 a.m.	Admin. Building
Tuesday	August 12, 2025 - Regular Board Meeting	8:00 a.m.	Admin. Building
Tuesday	September 16, 2025 - Regular Board Meeting	8:00 a.m.	Admin. Building
Tuesday	<b>September 16, 2025 - Board Work Session</b>	<b>9:00 a.m.</b>	Admin. Building
Tuesday	October 14, 2025 - Regular Board Meeting	6:00 p.m.	Admin. Building
Tuesday	November 11, 2025 - Regular Board Meeting	6:00 p.m.	Admin. Building
Tuesday	December 9, 2025 - Regular Board Meeting	8:00 a.m.	Admin. Building
Tuesday	<b>January 13, 2026 - Budget Hearing/Organizational Mtg.</b>	<b>7:50 am</b>	Admin. Building
Tuesday	January 13, 2026 - Regular Board Meeting	8:00 am	Admin. Building

**Please note: As the school year progresses, additional "Special Meetings" may be scheduled.**

**Subject**                    **3.3 Establishment of 2026 Organizational/Regular Meeting Date of the Board of Education (RC §3313.14) - EXHIBIT F**

Meeting                    Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025

Category                    3. Organizational Meeting

Type                         Action (Consent)

EXHIBIT F

### **ESTABLISHMENT OF ORGANIZATIONAL/REGULAR MEETING DATE OF BOARD OF EDUCATION (RC §3313.14) 2025**

Under Ohio law, the Board of Education is authorized to hold its Organizational Meeting at any time during the first (15) days of the calendar year. It is recommended that the Sandusky Board of Education establish and set a combined Budget Hearing/Organizational Meeting and Regular Meeting for Tuesday, January 13, 2026 with the current President serving as President Pro Tem. The combined meeting will begin at promptly 7:50 a.m. with the Budget Hearing Meeting followed by the Organizational/Regular Meeting at 8:00 a.m. in the Board of Education Board Decade Room at the Administration Building located at 407 Decatur Street, Sandusky, Ohio 44870.

**Subject**                    **3.4 Reconfirmation of Board of Education Compensation - EXHIBIT G**

Meeting Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025  
 Category 3. Organizational Meeting  
 Type Action (Consent)

EXHIBIT G

### RECONFIRMATION OF BOARD OF EDUCATION COMPENSATION

**WHEREAS**, Ohio Revised Code Section 3313.12 establishes rates of compensation for Board of Education members;

**THEREFORE**, the Sandusky City Board of Education reconfirms the compensation of each board member to be at the highest level authorized for that individual by the Ohio Constitution and Ohio Statutes and such compensation shall be based upon a maximum of forty (40) meetings per year.

**Subject 3.5 O.S.B.A. Membership - EXHIBIT H**  
 Meeting Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025  
 Category 3. Organizational Meeting  
 Type Action (Consent)

EXHIBIT H

### O.S.B.A. MEMBERSHIP

To authorize Board membership in the Ohio School Boards Association and the Legal Defense Fund for the 2025 calendar year, and to appoint

\_\_\_\_\_ as the Legislative Liaison, \_\_\_\_\_ as the Student

Achievement Liaison and \_\_\_\_\_ as the Business Meeting Board Delegate with the Ohio School

Boards Association.

**Subject 3.6 Performance Bonds - EXHIBIT I**  
 Meeting Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025  
 Category 3. Organizational Meeting  
 Type Action (Consent)

EXHIBIT I

### PERFORMANCE BONDS

To purchase performance bonds in the amount of \$200,000.00 each for the Board President, CEO & Superintendent, and CFO & Treasurer.

**Subject 3.7 Confirmation of the Establishment of the Board of Education Service Fund (ORC §3315.15) - EXHIBIT J**  
 Meeting Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025  
 Category 3. Organizational Meeting

Type Action (Consent)

EXHIBIT J

**CONFIRMATION OF THE ESTABLISHMENT OF BOARD OF EDUCATION SERVICE FUND  
(ORC §3315.15)**

WITNESS our hands, this 14th day of January, 2025.

WHEREAS, the Sandusky Board of Education may, as prescribed in O.R.C. 3315.15, set aside each year from the General Fund a sum not to exceed two dollars per pupil, or \$20,000.00, whichever is greater, and

WHEREAS, the amount set aside shall be placed in a fund known as the "Service Fund," and,

WHEREAS, the amount shall be used only in paying the expenses of members of such board of education actually incurred in the performance of their duties.

BE IT RESOLVED, now, that such "Service Fund" to be established in the amount of \$7,500.00 for the fiscal year beginning July 1, 2025.

<b>Subject</b>	<b>3.8 Extended Contract Certificate (ORC §5705.412) - EXHIBIT K</b>
Meeting	Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025
Category	3. Organizational Meeting
Type	Action (Consent)

EXHIBIT K

**EXTENDED CONTRACT CERTIFICATE  
(ORC §5705.412)**

It is hereby certified with respect to the contract, agreement, obligation, payment, wage or salary schedule, or order for the expenditure of funds attached hereto that the SANDUSKY CITY SCHOOL DISTRICT has in effect for the remainder of the current fiscal year (January 1 to June 30) and the succeeding fiscal year (July 1 to June 30) the authorization to levy taxes, including the renewal of existing levies, which when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide the operating revenues necessary to enable the district to operate and adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year (January 1 to June 30) and for the number of days in the succeeding fiscal year (July 1 to June 30) equal to the number of days instruction was held or is scheduled for the current fiscal year.

January 14, 2025

\_\_\_\_\_  
Yvonne Anderson,  
CFO & Treasurer

\_\_\_\_\_  
Daniel Rambler,  
CEO & Superintendent

President,  
Board of Education

**Subject**                    **3.9 Resolution of Agreement Compliance - EXHIBIT L**

Meeting                    Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025

Category                    3. Organizational Meeting

Type                         Action (Consent)

EXHIBIT L

### **RESOLUTION OF AGREEMENT COMPLIANCE**

The Sandusky Board of Education hereby acknowledges, affirms, and restates its compliance with all articles, provisions, and financial/mathematical computations of provisions of the current and in place Negotiated Agreements and administratively designed and implemented Memorandums of Understanding between said Board and the Sandusky Education Association and the Sandusky Non-Teaching Employees Association.

**Subject**                    **3.10 Reconfirmation of Resolution for Standing Authorizations - EXHIBIT M**

Meeting                    Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025

Category                    3. Organizational Meeting

Type                         Action (Consent)

EXHIBIT M

### **RECONFIRMATION OF RESOLUTION FOR STANDING AUTHORIZATIONS**

WHEREAS, the Sandusky City Schools' Board of Education places responsibility for the financial management of the district on the CFO & Treasurer and CEO and Superintendent and,

WHEREAS, the Board is ever mindful of its obligation to the citizens and taxpayers of the City of Sandusky to exercise sound fiscal practices, and,

WHEREAS, the Board acknowledges that in order to meet its obligation to the community, achieve efficiency and maximize the return on its resources, the CFO and Treasurer and CEO and Superintendent must be able to make certain decisions in a timely and forthright manner within the constraints of applicable statutes as Board policy and,

BE IT RESOLVED, that the Sandusky Board of Education hereby approves the following standing authorizations for the calendar year 2025 to be exercised by the CFO & Treasurer and CEO & Superintendent only when, in their judgement, such exercise meets the specifications so cited, herein:

- Authorizes CFO & Treasurer to secure advances from the Auditor when funds are available and payable to the Sandusky City School District;
- Authorizes CFO & Treasurer to invest inactive funds at the most productive interest rate whenever such funds are available;
- Authorizes CFO & Treasurer to pay all bills within the limits of the appropriations resolution as bills are received and when the goods and/or services have been received as ordered;
- Authorizes CEO & Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to



acknowledge acceptance of such offers on behalf of this board, subject to a subsequent vote of ratification by this Board; the employment shall be deemed effective as the date and time specified in the CEO & Superintendent's offer of employment accepted by the employee.

- Authorizes CEO & Superintendent on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignation shall be deemed effective as of the date and time of the CEO & Superintendent's acceptance.
- Authorizes CEO & Superintendent to employ such temporary personnel as may be required with such employment to be submitted to the Board for action at its next regular meeting.
- Authorizes CFO & Treasurer and CEO and Superintendent to sign certify, on behalf of the Board proposal/funding required Statements of Assurances and Certification for all projects identified by administration as benefiting the recipients of educational offerings; and thereby certifying that all federal and state rules and regulations applicable to the use of said funds will be observed; and that information contained in all applications will be correct and complete; and that the Board authorizes its administrative representatives to file all applications on its behalf.
- Designates CEO & Superintendent or designee as purchasing agent.
- Designates the CFO & Treasurer and the CEO and Superintendent to act for the board on matters pertaining to surplus property procurement and federal grant applications and reports.
- Authorizes the CFO & Treasurer and/or the CEO & Superintendent to act as official custodians of district safety deposit box.
- Authorizes the CEO & Superintendent or his designee to approve use of school buses for field trips outside the district.
- Authorizes the CEO & Superintendent or his designee to approve attendance of staff members at professional meetings and conferences outside the district.
- Authorizes the CFO & Treasurer and CEO & Superintendent to attend professional meetings at the local, state and nationwide level.
- Authorizes the CFO & Treasurer and CEO & Superintendent to utilize appropriate legal council as general council for the school district for calendar year 2025 and thereafter until a successor has been selected by the Board of Education.

<b>Subject</b>	<b>3.11 Reconfirmation of Resolution for Standing Authorization to Effect Loans (RC §133.30) - EXHIBIT N</b>
Meeting	Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025
Category	3. Organizational Meeting
Type	Action (Consent)

EXHIBIT N

#### RECONFIRMATION OF RESOLUTION FOR STANDING AUTHORIZATION TO EFFECT LOANS (RC §133.30)

WHEREAS, the Sandusky City Schools' Board of Education places responsibility for the financial management of the district on the CFO & Treasurer and CEO and Superintendent and,

WHEREAS, the Board is ever mindful of its obligation to the citizens and taxpayers of the City of Sandusky to exercise sound fiscal practices, and

WHEREAS, the Board acknowledges that in order to meet its obligation to the community, achieve efficiency and maximize the return on its resources, the CFO & Treasurer and CEO & Superintendent must be able to make certain decisions in a timely and forthright manner within the constraints of applicable statutes and Board policy, and,

BE IT RESOLVED, that the Sandusky Board of Education hereby approves the following standing authorizations for the calendar year 2025 to be exercised by the CFO & Treasurer and CEO and Superintendent only when, in their judgment, such exercise meets the specifications so cited, herein:

...to borrow money and issue notes in anticipation of the collection of current revenues for the current fiscal year, if the financial situation of the school district should warrant such borrowing.

BE IT FINALLY RESOLVED, that the Sandusky Board of Education hereby mandates that the CFO & Treasurer and CEO & Superintendent advise said board when the need arises to borrow funds, with said advisory information being presented at the next meeting of the board for concurrence consideration.

**Subject**                    **3.12 Resolution to Authorize CEO & Superintendent to approve Short-Term, Unpaid Leave of Absence - EXHIBIT O**

Meeting                    Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025

Category                    3. Organizational Meeting

Type                        Action (Consent)

EXHIBIT O

**RESOLUTION TO AUTHORIZE CEO & SUPERINTENDENT TO APPROVE SHORT-TERM, UNPAID LEAVES OF ABSENCE**

The Sandusky Board of Education hereby approves a standing authorization for the calendar year 2025 to be exercised by the CEO & Superintendent to authorize short term unpaid leave of absences for a duration of less than one semester.

**Subject**                    **3.13 Board Liaison Committee - EXHIBIT P**

Meeting                    Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025

Category                    3. Organizational Meeting

Type                        Action (Consent)

EXHIBIT P

**BOARD LIAISON COMMITTEES**

The Sandusky Board of Education policy BCE, identified as Board Liaison Committees, establishes committees from among its members as it finds necessary to study operations in specific areas and to make recommendations for board action. Annually, the President of the Sandusky Board of Education makes appointments relative to these committees. It is anticipated that the chairperson role will be identified for each of these committees at our Board Meeting of January 14, 2025. The committees in the past have included the areas of: Curriculum and Instruction, Operations and Facilities, Policies, Finance and Audit, Hall of Fame, and Community Relations.

Meeting schedules are administratively determined. An outline of responsibilities follows:

**Curriculum and Instruction:**

Serve with: Chief Academic Officer and select staff members

Responsibility: Review, analyze and recommend any and all curriculum changes, modifications, and/or deletions, including textbook and resource purchases

**Operations and Facilities:**

Serve with: Chief of Staff and Transformation Office and select staff members, (Director of Food Service, Director of Transportation, and Director of Facilities)

Responsibility: Review, analyze, and recommend any and all changes and/or modifications to food service operations, building and grounds, and transportation services.

**Policies:**

Serve with: CEO and Superintendent or designee(s)

Responsibility: Review, analyze, and recommend any and all changes and/or modifications to the current and in-place policies of the district. Be watchful and aware of any and all OSBA and legislative changes which would prompt policy review. Present regular reports to the balance of the Board on timely topics of future consideration.

**Finance and Audit:**

Serve with: CFO and Treasurer

Responsibility: Review, and analyze and recommend any and all changes and/or modifications to the fiscal operations of the district, including expenditure and revenue projections/needs and long-range planning.

*Please note the first four committee's listed above (Curriculum, Operation, and Facilities, Policy and Finance) are committees of the Board. These committees should meet at least quarterly and report out to the whole board either at a meeting or, preferably in writing.*

*If you are unable to attend a scheduled meeting, please try to find a substitute board member before changing the meeting date. The dates of the meetings should be made as soon as possible in January with the appropriate administrator.*

**Hall of Fame:**

Serve with: Chief of Staff & Transformation Officer and select staff and community liaisons

Responsibility: Serve on Athletic Hall of Fame Induction Committee

**Retention and Recruitment:**

Serve with: Chief Executive Officer and Superintendent

Responsibility: Review, analyze, and recommend any and all strategies, directions, which provide for not only increased knowledge base about the district but provides opportunities for increased participation in school system.

**Parent Congress:**

Serve with: Chief Executive Officer and Superintendent

Responsibility: To help the Sandusky City Schools provide a diverse educational experience where all students will become respected, productive, and valued members of our community by volunteering our time and assets to the Parent Congress.

**Business Advisory:**

Serve with: Chief Executive Officer and Superintendent

Responsibility: To offer insight, expertise, and leadership knowledge about the district's strategic initiatives, return on investment approaches and the comprehensive transformation plan scheduled to be implemented in our schools.

## **4. Adjournment**

---

<b>Subject</b>	<b>4.1 Move to Adjourn</b>
Meeting	Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025
Category	4. Adjournment
Type	Action

## 5. Public Complaints

---

<b>Subject</b>	<b>5.1 PUBLIC COMPLAINTS</b>
Meeting	Jan 14, 2025 - Budget Hearing/Organizational Meeting - January 14, 2025
Category	5. Public Complaints
Type	Information

File: KL

### PUBLIC COMPLAINTS

Constructive criticism of the District is welcomed by the Board. Although no member of the community is denied the right to bring her/his complaints to the Board, she/he is referred to the proper administrative channels for solution before investigation or action by the Board. Exceptions may be made when the complaints concerns Board actions or Board operations.

The Board believes that complaints and grievances are best handled and resolved as close to their origin as possible. The staff should be given the opportunity to consider the issues and attempt to resolve the problems prior to involvement by the Board. The proper channeling of complaints involving instruction, discipline, or learning materials are: employee, principal, Superintendent and then the Board of Education.

If a complaint, which was presented to the Board and referred through the proper channels, is resolved before it comes back to the Board, a report of the disposition of the matter is made to the Board and then placed in the officials files.

The Board expects the staff to receive complaints courteously and to make a proper reply to the complainant.

Matters referred to the Superintendent and/or Board must be in writing and signed. Requests are expected to be specific in terms of the action desired. Matters that are presented in writing and signed will receive a response.

Adoption Date: November 19, 2001  
 Re-Adoption Date: March 19, 2007  
 Re-Adoption Date: December 7, 2009

LEGAL REFERENCE: ORC 121.22  
 CROSS REFERENCE: KLB, Public Complaints about the Curriculum or Instruction Materials  
 KLD, Public Complaints about District Personnel

Sandusky City Schools, Sandusky, Ohio

---

**6.**

**7.**

---