

Sandusky City Schools Board Meeting Agenda



Regular Meeting



Board of Education

6:00 p.m.

Tuesday, February 18, 2020



Mission:

To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.

• Board of Education •

Mrs. Brigitte Green-Churchwell, President - 419.239.7222

Mrs. Martha Murray, Vice-President - 419.621.1120

Mr. Thomas Patterson, Member - 419.625.9170

Ms. Ebony Sizemore, Member - 419-366-5153

Ms. Kate Vargo, Member - 419.656.5490



Eugene T.W. Sanders, Ph.D., CEO & Superintendent
Office: 419.984.1000

Mrs. Yvonne Anderson, Interim Treasurer
Office: 419.984.1006



SANDUSKY CITY SCHOOLS
Board of Education
Regular Meeting
Tuesday, February 18, 2020 at 6:00 p.m.

1. Call to Order and Roll Call – Brigitte Green-Churchwell, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of the January 13th, 2020 Organizational/Regular Meeting and a Special Board Meeting January 27th, 2020 Yvonne Anderson, Interim Treasurer
4. Approve Agenda
5. Citizens Participation
Mr. Mike (Buck) Hallock
Mrs. Christine Zess, M.Ed., - U.S. Census Bureau, Partnership Specialist
6. Correspondence – Action
Beatty, Edward – Bus Driver
Esposito, Marlene – Admin. Assts. SHS
7. Correspondence – Informational -
Sandusky Middle School’s Athletics will be conducting surveys from students for interest in a spring Softball Club. Volunteers will coach the Softball Club and the only anticipated expense will be an occasional bus for games with other districts. Mr. Coakley will keep you informed of the progress.
8. Interim Treasurer’s Report – Discussion Items, Yvonne Anderson
Update on School Facilities – Mr. John Feick
9. CEO & Superintendent’s Report – Discussion Items, Eugene T.W. Sanders, Ph.D.
New Graduation Requirements, Mr. Eric Talbot, High School Principal &
Sherry Smith, Alternative Programs Coordinator
Fine Arts Academy at RCAAS – Mrs. Tara Toft and Mrs. Rosalyn Shepherd
10. CFO & Interim Treasurer’s Recommendations – Action Items, Yvonne Anderson
 - a) Approval of Monthly Financial Statement and Monthly Investments
It is recommended that the Board of Education approve the financial statement and investments as listed in the attached documentation for the month of January, 2020.
 - b) Approval of revision as of 1/14/2020 per Mr. Joseph W. Harbrecht regarding changes to the William L. Harbrecht Memorial Scholarship Fund
It is recommended that the Sandusky Board of Education approve the following:
For Board Agenda 2/17/2020:

Joseph W. Harbrecht (email attached, dated 1/14/2020) requests the following changes to the William L. Harbrecht Memorial Scholarship Fund:

007-9741 WILLIAM HARBRECHT MEMORIAL SCHOLARSHIP FUND

Purpose: One-\$2,500.00 annual scholarship award to eligible graduating senior. Extra consideration will be made for student attending technical institution with emphasis on students entering the Nursing or MS Training programs. Other consideration will be for a student entering technical field training such as computer tech, welding, or other specialized manual skill set. Any chosen recipient should also have verifiable financial need for this award.

Limits: \$2,500,00 award for each graduating class and continuing at this amount annually (utilizing both earnings and principal) until fund is depleted. Any amendments to fund must be initiated by Mr. Joseph Harbrecht. (Open for contributions)

Responsibility: SHS Scholarship Committee and Joseph W. Harbrecht, should he desire a seat.

Established: 02/1996 **Amended:** 05/2012, 05/2014, 02/2020

- c) Approval of date correction from January 13th, 2020 Organizational/Budget Hearing meeting pertaining to date correction listed below:
It is recommended that the Sandusky Board of Education approve the correction date to read the following:

EXHIBIT F

ESTABLISHMENT OF ORGANIZATIONAL/REGULAR

MEETING DATE OF BOARD OF EDUCATION (RC §3313.14) -- 2020

Under Ohio law, the Board of Education is authorized to hold its Organizational Meeting at any time during the first fifteen (15) days of the new calendar year. It is recommended that the Sandusky Board of Education establish and set a combined Budget Hearing/Organizational/Regular Meeting for **Monday, January 4th, 2021**, with the current President serving as President Pro Tem. The combined meeting will be held beginning at 7:50 a.m. with the Budget Hearing followed by the Organizational/Regular Meeting at 8:00 a.m. in the Board of Education Meeting Room at the Administration Building.

- d) Approval of the Family Health Service Clinic bid
It is recommended that the Sandusky Board of Education approve bid and payment for the Family Health Service Clinic completed by Williams Bros. Bldrs.
- e) Approval of Disposal of Inventory Items
It is recommended that the Board of Education approve the attached inventory listing for disposal:

DISPOSALS FOR FEBRUARY 17, 2020 BOARD AGENDA

| <u>TAG #</u> | <u>ITEM</u> | <u>PURCHASE DATE</u> | <u>COST</u> |
|--------------|---------------------|----------------------|--------------|
| BUS 21 | BUS # 21 (TRADE-IN) | 8/30/2001 | \$ 52,945.76 |
| BUS 38 | BUS # 38 (TRADE-IN) | 3/26/2003 | \$ 59,420.09 |
| 27058 | HP COMPUTER | 5/23/2011 | \$ 599.59 |

| | | | |
|-------|------------------------------|------------|-----------|
| 27059 | HP COMPUTER | 5/23/2011 | \$ 599.59 |
| 27056 | HP COMPUTER | 5/23/2011 | \$ 599.59 |
| 27057 | HP COMPUTER | 5/23/2011 | \$ 599.59 |
| 27287 | HP COMPUTER | 1/20/2012 | \$ 655.00 |
| 27273 | HP COMPUTER | 1/20/2012 | \$ 655.00 |
| 27277 | HP COMPUTER | 1/20/2012 | \$ 655.00 |
| 27270 | HP COMPUTER | 1/20/2012 | \$ 655.00 |
| 27269 | HP COMPUTER | 1/20/2012 | \$ 655.00 |
| 27282 | HP COMPUTER | 1/20/2012 | \$ 655.00 |
| 26677 | PRO SMALL COMPUTER | 6/30/2011 | \$ 667.00 |
| 27271 | HP COMPUTER | 1/20/2012 | \$ 655.00 |
| 27280 | HP COMPUTER | 1/20/2012 | \$ 655.00 |
| 27275 | HP COMPUTER | 1/20/2012 | \$ 655.00 |
| 28159 | COMPUTER SYX | 9/28/2012 | \$ 489.99 |
| 27060 | MONITOR | 6/30/2011 | \$ 155.11 |
| 27063 | MONITOR | 6/30/2011 | \$ 155.11 |
| 22933 | LAPTOP DELL INSPIRION | 10/11/2006 | \$ 957.50 |
| 24522 | LAPTOP DELL LATITUDE | 6/17/2009 | \$ 795.00 |
| 28873 | LAPTOP | 9/17/2013 | \$ 642.90 |
| 28847 | LAPTOP | 9/17/2013 | \$ 642.90 |
| 28887 | LAPTOP | 9/17/2013 | \$ 642.90 |
| 25421 | MULTI USER ACCESS DEVICE | 5/12/2010 | \$ 700.00 |
| 25386 | ACCESS DEVICE MULTI-USER | 5/12/2010 | \$ 350.00 |
| 25393 | ACCESS DEVICE MULTI-USER | 5/12/2010 | \$ 350.00 |
| 25407 | ACCESS DEVICE MULTI-USER | 5/12/2010 | \$ 350.00 |
| 25412 | ACCESS DEVICE MULTI-USER | 5/12/2010 | \$ 350.00 |
| 25978 | AMD DUAL OPTERON | 1/7/2011 | \$ 345.00 |
| 18188 | ORGANIZER 12- COMPARTMENT | 6/4/2003 | \$ 115.17 |

11. CEO & Superintendent's Recommendations – Action Items, Eugene T.W. Sanders, Ph.D.

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel

1) Acceptance of Employment Resignations for Retirement – Support Staff

It is recommended that the Board of Education accept the following resignation(s) for retirement as requested in the provided communications:

| Approval of Support Staff Resignation for Retirement | | | |
|---|--------------|------------------------------|------------------|
| Last | First | Position | Effective |
| Beatty | Edward | Bus Driver (44 yrs.) | July 1, 2020 |
| Esposito | Marlene | Admin. Asst. – SHS (31 yrs.) | March 31, 2020 |

2) Approval of Unpaid Leave – Support Staff

It is recommended that the Board of Education accept the following unpaid time as recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer:

| Approval of Unpaid Days | | | |
|--------------------------------|--------------|-----------------|--------------------|
| Last | First | Position | Unpaid Time |
| Beatty | Edward | Bus Driver | March 19-20, 2020 |

3) Approval of Second Semester Pay Increase – Professional Staff

It is recommended that the board of Education approve the following second semester pay increases due to additional hours per the SEA Negotiated Agreement, as recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer:

| Salary Level | | | | |
|---------------------|-------------------|-------------|----------------------|------------------|
| Last Name | First Name | From | To | Effective |
| Sherman | Jeffrey | B+12/Step 3 | B+24/Step 3/\$48,120 | 1/21/2020 |

4) Approval of Change in Contract – From Support Staff to Professional Staff

It is recommended that the Board of Education approve the change in contract for following staff member due to obtaining Interpreter for the Hearing Impaired License issued by ODE, effective as indicated, as recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer:

| One year limited Contract: Professional | | | |
|--|--------------|---|-----------------------|
| Last | First | Position | Salary |
| Workman | Cherrie | From Paraprofessional to Teacher contract eff. 1/13/2020 | BA/Step 0/\$39,410 |

5) Approval of Supplemental Contracts – Employees/Non-Employees

The Board has posted and advertised the positions listed as being available to employees of the district who hold educator licenses. It is recommended that the employees listed be awarded a supplemental contract in the area stipulated. Where no employees meeting all of the Board qualifications have applied for, been offered, and accepted said positions, it is recommended that the non-employees listed be awarded a pupil activity program contract in the area stipulated.

It is recommended that the Board of Education accept the following supplemental assignments as recommended by Shawn Coakley, Athletic and Activities Director:

| Approval of Supplemental Assignments – 2019/20 SY | | |
|--|-------------|---|
| First | Last | Position |
| Shane | Blevins | Assistant Varsity Baseball Coach |
| Darrell | Charlton | Boys Varsity Track Head Coach |
| Roberta | Collins | Girls Varsity Track Assistant Coach |
| Cara | Croom | Girls Varsity Track Head Coach |
| Corey | Croom | Boys Middle School Assistant Track Coach |
| Carly | Dahs | Head Varsity Cheer (NCOESC) |
| Mike | Delk | Volunteer Baseball Coach |
| Todd | Downing | Boys Varsity Track Assistant Coach |
| Ian | Esposito | Volunteer Baseball Coach |
| Donavan | Evans | Volunteer Track Coach |
| Mark | Fogg | Softball Varsity Assistant Coach |
| Monica | Hall | Girls Middle School Assistant Track Coach |
| Kory | Herman | Boys Varsity Track Assistant Coach |
| Philip | Jones | Softball Varsity Assistant/Reserve Coach |
| Sara | Kaya | Volunteer Softball Coach |
| Kristy | Kaufman | Elementary Cheer: Winter |
| Sydney | Ludwig | Girls Varsity Track Assistant Coach |

| | | |
|----------|-----------|---|
| Tommy | Patterson | Elem Swimming: Spring/Summer |
| Brittany | Redding | Girls Middle School Head Track Coach (NCOESC) |
| Jen | Sartor | Volunteer Softball Coach |
| Jeff | Sherman | Girls Varsity Track Assistant Coach |
| Tracy | Shoemo | Boys Varsity Track Assistant Coach |
| Paul | Smoot | Boys Middle School Head Track Coach |

6) Approval of Employment of Substitute – Support Staff

It is recommended that the Board of Education approve the following employment as submitted by Ted Peters, Transportation Supervisor, and recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer:

| Employment of Support Substitute - 2019/20 SY | | | | |
|--|-------------------|-----------------|-----------------------|--------------|
| Last Name | First Name | Position | Effective Date | Rate: |
| Lavey | Todd | Sub Bus Driver | January 10, 2020 | \$15.00/hr. |

7) Approval of Resignation – Adult Education

It is recommended that the Sandusky Board of Education accept the following resignation as requested in the provided communications:

| Adult Education – Resignation (Salary) | | | |
|---|-------------------|-----------------------------|--------------------|
| Effective January 31, 2020 for the 2019/2020 School Year | | | |
| Last Name | First Name | Position | Annual Rate |
| McSwain | Leah | STNA Coordinator/Instructor | \$36,501.07 |

8) Approval of Employment – Adult Education (2019/2020 SY)

It is recommended that the Sandusky Board of Education approve the employment listed below for the Adult Education Department of Sandusky Career Center for the 2019/2020 SY, as submitted and recommended by Nancy Hall, Director of Career Tech and Adult Education:

| Adult Education – Hourly Staff | | | |
|---|-------------------|---------------------------------------|--------------------|
| Effective January 31, 2020 for the 2019/2020 School Year | | | |
| Last Name | First Name | Position | Hourly Rate |
| Boesch | Ryan | Policy Academy Instructor (as needed) | \$25.36 |
| McSwain | Leah | STNA Coordinator/Instructor | \$25.50 |

9) Approval of Saturday Mapping Sessions– 8:00 a.m. – Noon, 3 Saturdays

It is recommended that the Sandusky Board of Education accept the following recommendation for Saturday Mapping Sessions, per time card, General fund, as recommended by Vilicia Cade, Ed.D., Chief Academic Officer:

| Saturday Mapping Sessions | | | |
|----------------------------------|-------------------|-----------------|--------------------|
| Last Name | First Name | Position | Hourly Rate |
| Bach | Lee | Teacher | \$35.98 |
| Harris | Traci | Teacher | \$35.98 |
| Hines | Taylor | Coach | \$35.98 |
| Norwell-Fischer | Chris | Teacher | \$35.98 |
| Phillips | Melissa | Coach | \$35.98 |
| Roth | Julie | Coach | \$35.98 |
| Scott | Jeanne | Teacher | \$35.98 |
| Weatherspoon | Dana | Teacher | \$35.98 |
| White | Jami | Teacher | \$35.98 |
| Williams | Tiffany | Teacher | \$35.98 |

b) Other:

1) Approval between Sandusky City Schools and Sandusky Police Department for the contracted police services

It is recommended that the Sandusky Board of Education approve the contract for police services provided to Sandusky City Schools from the Sandusky Police Department submitted and recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer.

2) Approval of 2020-2021 Membership in the Ohio High School Athletic Association OHSAA)

It is recommended that the Sandusky Board of Education approve the membership renewal with the Ohio High School Athletic Association for the 2020-2021 school year per the provided communications from Dr. Dan Ross, Commissioner, OHSAA, as submitted by Shawn Coakley, District Athletic and Activities Director and recommended by Stephen Sturgill, Ed.D., Chief of Staff.

3) Approval of 2020/21 SEA Memorandum of Understanding Agreement - Calendar

It is recommended that the Sandusky Board of Education approve the attached Memorandum of Understanding, per the provided agreement recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer.

4) Approval of Center for Cultural Awareness Contract

It is recommended that the Board of Education approve the provided Center for Cultural Awareness contract for Suspension/Expulsion Alternative Services, as submitted and recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer.

5) Approval of the following school calendar change for grades PreK-6 students only No school June 1, 2020 – June 4, 2020

It is recommended that the Board of Education approve the following calendar change: No school for PreK-6 students for the purpose of facilities and professional development training.

6) Approval of 22+ Graduates

Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, and by the Department of Education of the State of Ohio, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the student(s) listed below to graduate and receive a diploma:

| Student Name | Date of Diploma |
|------------------------|------------------------|
| Bridgette Nicole Davis | February, 2020 |
| Keasha Lynn Dennis | February, 2020 |
| Jamarcus Allen Jones | February, 2020 |
| Debra L. King | February, 2020 |
| Mickayla Renee Rhuda | February, 2020 |
| Sonja L. Woods | February, 2020 |

7) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE clubs, as recommended by Yvonne Anderson, Interim Treasurer:

| Sandusky City Schools – “In-House” Fundraisers | | |
|---|---------------------------------|----------------------------|
| Group Name | Fundraiser Event | Dates of Fundraiser |
| SHS Cheerleaders | Spirit Player Fans | Basketball season |
| SHS Cheerleaders | Basketball Raffle | 1-6-20-1-30-20 |
| SHS Cheerleaders | Bow Sale | Basketball Season |
| SHS Cheerleaders | Face Painting @ games | Basketball Season |
| SHS Student Council | Flower Sale for Valentine’s Day | 2-1-20-2-14-2020 |
| SHS Swan Club | Swan Club Show Ticket Sale | 4-16-20-4-18-20 |
| SHS Swan Club | Pop/Popcorn/Cookie Sale @Show | 4-16-20-4-18-20 |
| SHS Swan Club | Sponsors/Donations | 2-5-20-4-15-2020 |
| SHS Cheerleaders | Candy Sale | 4-13-20-5-13-20 |
| SHS Cheerleaders | Old Uniform Sale | 2-7-20-2-29-20 |
| * - <i>Indicates materials/supplies donated by outside individuals/organizations.</i> | | |

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

| Sandusky City Schools – Donations | | |
|--|--|-----------------|
| Donator Name | Donation To | Donation |
| Darcy Johnson | Andrew Dunn Sandusky Police Academy Memorial Scholarship | \$12.00 |
| Sandusky Education Assoc. | SHS Scholarship Fund for the 2020 SEA Scholarships | \$1,000.00 |
| Wightman-Wieber Charitable Foundation | Karleen Wieber Memorial Scholarship 2020 | \$2,000.00 |
| Wightman-Wieber Charitable Foundation | SCS Safety Fair/KidFest 2020 | \$5,000.00 |

**** Value of non-monetary donation.**

12. Anticipated Action

13. Unfinished Business

14. New Business

15. Board Liaison Committee Reports

16. Recommendations or Questions from Individual Board Members

17. Next Meeting

The next regular meeting of the Board of Education is scheduled for **Monday, March 9th, 2020, at 8:00 a.m. in the 3rd floor Board Decade Room at the Administration Building.**
****The month of March is designated to hold a Work Session for the Board.**

18. Adjournment