

Sandusky City Schools Board Meeting Agenda



Regular Meeting



Board of Education

8:00 a.m.

Wednesday, August 9, 2017



Mission:

To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.

• Board of Education •

Mr. Jeff Krabill, President - 419.627.9999

Mrs. Brigitte Green-Churchwell, Vice-President - 419.239.7222

Mrs. Martha Murray, Member - 419.621.1120

Mr. Thomas Patterson, Member - 419.625.9170

Ms. Kate Vargo, Member - 419.656.5490



Eugene T.W. Sanders, Ph.D., CEO & Superintendent

Office: 419.984.1000

Mrs. Gina Deppert, CFO & Treasurer

Office: 419.984.1005



Sandusky City Schools District Goals

Academics

We will achieve and maintain the highest standards of academic excellence while providing an environment in which students are encouraged to reach their maximum potential.

Financial Resources

We will maintain and enhance the financial condition of the district so as to provide sufficient resources for our programs and facilities.

Facilities

We will strive to provide an optimal learning, safe and healthy environment for our students, staff and community so that there will be no physical barriers to learning.

Community

We will continue to improve communications with our students, families and community members, as well as our staff. We will encourage collaboration with these stakeholders on all fronts, including the recruitment and retention of students.

Staff

The entire staff of SCS will be held accountable for the success of our students. We will provide and facilitate professional development for our staff so that they will have the ability to challenge every student. We will recruit and retain highly qualified staff members who will be strongly encouraged to participate in all aspects of the SCS community.

• **Welcome** •

The Sandusky Board of Education encourages and appreciates the attendance of parents, students, staff members and other interested citizens at meetings of the Board. Decisions of your Board affect our children's education and future, and, in the long run, the well-being of the community. Thank you for coming to this meeting.

• **District Goals** •

1. **Academics:** We will achieve and maintain the highest standards of academic excellence while providing an environment in which students are encouraged to reach their maximum potential.
2. **Financial Resources:** We will maintain and enhance the financial condition of the district so as to provide sufficient resources for our programs and facilities.
3. **Facilities:** We will strive to provide an optimal learning, safe and healthy environment for our students, staff and community so that there will be no physical barriers to learning.
4. **Community:** We will continue to improve communications with our students, families and community members, as well as our staff. We will encourage collaboration with these stakeholders on all fronts, including the recruitment and retention of students.
5. **Staff:** The entire staff of SCS will be held accountable for the success of our students. We will provide and facilitate professional development for our staff so that they will have the ability to challenge every student. We will recruit and retain highly qualified staff members who will be strongly encouraged to participate in all aspects of the SCS community.

• **The Board of Education** •

The Board of Education is a policy-making body and, within the framework of State law, exercises complete control over the educational and financial affairs of the school district. Among its numerous duties, the Board adopts an annual budget and approves all expenditures; employs personnel; hires and evaluates a Superintendent of Schools; approves curriculum, textbooks and courses of study; and makes decisions on building plans.

The Board of Education is elected by qualified voters who reside within the Sandusky City School District. The Board is made up of five members, each elected for a four-year term. These terms are staggered to ensure that there will always be experienced individuals serving in the Board.

Board members elect a president and vice-president for one-year terms at their Organizational Meeting in January. The regular meeting dates for the remainder of the year are also set at the Organizational Meeting.

• **Superintendent of Schools** •

The superintendent is appointed by the Board as its chief administrative officer. The Board delegates to the superintendent the authority, and charges him with the responsibility, to implement its policies; to establish necessary procedures and regulations, to carry out its policies; and conduct the active administration of the schools and the educational program. The superintendent also acts as advisor to the Board and keeps board members informed of the needs and progress of the schools.

• **Board Meetings** •

Regular and special meetings of the Board of Education are open to the public and the news media. The Board of Education can act officially only at a public meeting when there are three or more members present. No member of the Board has the authority to act in the name of the Board outside of a legally constituted meeting.

The Board of Education may recess a regular or special meeting to meet privately in executive session to discuss only those matters permitted by (Sunshine Law) statute. No official action may be taken in executive session.

• **The Order of Business** •

The order of business for all official meetings of the Board of Education shall be as follows:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Reading and Approval of Minutes
4. Approve Agenda
5. Student Recognition
6. Citizens Participation
7. Staff Presentations
8. Correspondence - Informational
9. Correspondence - Related to Action
10. Treasurer's Reports
11. Superintendent's Reports
12. Treasurer's Recommendations
13. Superintendent's Recommendations
14. Anticipated Action
15. Unfinished Business
16. New Business
17. Board Liaison Committee Reports
18. Recommendations or Questions from Board Members
19. Next Meeting
20. Adjournment

• **Audience/Community Participation** •

All regular and special meetings of the Sandusky City School District Board of Education shall be open to the public. Although Board of Education meetings are held in public, but are NOT public meetings, the Board recognizes the right of citizens to be heard and wishes to hear their views on issues that affect the District. Citizens of the school district may express ideas, concerns and judgments about the schools to the administration, to the staff, to any appointed advisory body and ultimately to the Board (Policy ABA).

An opportunity for citizens to address the Board shall be contingent upon the following criteria: 1. Individuals wishing to address the Board shall complete a Request Sheet listing their address, phone number, purpose of their comment(s), what group(s) they may be representing and with whom in the administrative chain they have previously had a discussion relative to their concern. The Request Sheet shall be turned in to the President of the Board **BEFORE** the beginning of the meeting. No requests will be accepted after the meeting has begun. 2. By signing the Request Sheet, individuals agree to the following guidelines: a. no employee or student in the school district can be criticized by name or inference, b. a sense of decorum will be maintained at all times, c. a strict time limit of three (3) minutes shall be enforced, d. a response to the speaker's concern(s) shall be submitted in writing within one (1) week with a copy of the response sent to the Board. 3. The Board has the right to deny comment to any individual who has not abided by the aforementioned rules on one (1) previous occasion. 4. The Board may suspend public comment at any meeting by giving and voting on a stated reason. A request may result in a referral to a school district employee who could more efficiently and more effectively address the concern.

In order for the Board to fulfill its obligation to complete a planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes may be set aside for public participation. Citizens approved to address the Board shall be recognized by the President of the Board at which time the presenter is required to state their name, phone number and address, etc. prior to making their statement. During those thirty (30) minutes, no person shall speak more than one time.

• **Questions and Concerns** •

Questions regarding individual students should usually be taken up initially with the teacher involved, and later, if necessary, with the principal or administrator who is closest to the situation. If still further discussion seems necessary, the questions can be referred to the Superintendent who may consider the matter himself or assign a staff member to resolve it.

This procedure has been effective for most people because it secures for the questioner a direct response and, at the same time, frees the Board to consider matters that affect the entire district. It is the posture of the board to give first consideration to the good of all children in the schools and the total educational program when evaluating requests, complaints or suggestions.

• **The Sunshine Law** •

The Sunshine Law has again been amended with an effective date of June 29, 1988. The legislation which modified the Sunshine Law is Amended Substitute Senate Bill #150. This statutory amendment contains several significant items. First, it requires that an executive session may be held only upon a roll call vote. Second, the motion to go into executive session must state which one or more of the approved reasons listed in the statute are the purposes for which the executive session is to be held. The statute provides that the motion need not include the name of any person to be considered at the executive session. Third, any person may bring an action to enforce the statute, and the new amendment provides for injunctive relief and attorney's fees, plus a civil forfeiture of \$100. Should the Court determine that the action seeking to enforce the Sunshine Law was frivolous, it may award costs and attorney's fees to the public body.

The reasons for an executive session are outlined as follows: (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee or regulated individual. The motion and vote to hold an executive session shall state which one or more of the approved purposes previously listed are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting; (2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest; (3) conferences with an attorney for the public body concerning disputes involving the public body that are subject to pending or imminent court action; (4) preparing for, conducting, or reviewing negotiations or bargaining session with public employees concerning their compensation or other terms and conditions of their employment; (5) matters required to be kept confidential by federal law or rules or state statutes; (6) specialized details of security arrangements where disclosure of the matters discussed might reveal

• The Sunshine Law • (continued)

information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

If a public body holds an executive session to consider any of the matters listed in numbers 2 through 6 above, the motion and vote to hold that executive session shall state which one or more of the approved matters listed in these sections are to be considered at the executive session.

• Board Liaison Committees •

The Sandusky Board may authorize the establishment of liaison committees from among its membership as it finds necessary to study operations in specific areas and to make recommendations for Board action. The following rules will govern the appointment and function of Board liaison committees: (1) The liaison committee shall be established through action of the Board. (2) The chairperson will be named by the Board president. (3) The chairperson may make recommendations for Board action, but may not act for the Board unless specifically authorized. (4) The Board president and school superintendent will be ex-officio members of all committees. (5) All liaison appointments will be for no longer than the ensuing annual organizational meeting, at which time the newly elected president will have the privilege of making new appointments or reappointments. However, a liaison committee may be dissolved at any time by a vote of the Board. (6) The Sunshine Law -- and its exceptions -- apply to both Board meetings and meetings at which a majority of the Board members are present.

2017 Calendar Year

| <u>Area of Expertise</u> | <u>Liaison Chairperson</u> |
|----------------------------|---|
| Curriculum and Instruction | Brigitte Green-Churchwell and Martha Murray |
| Operations and Facilities | Jeff Krabill and Kate Vargo |
| Policies | Brigitte Green-Churchwell and Martha Murray |
| Finance and Audit | Jeff Krabill and Tom Patterson |
| Hall of Fame | Tom Patterson |
| Community Relations | Brigitte Green-Churchwell and Tom Patterson |
| Business Advisory | Jeff Krabill and Martha Murray |
| Parent Congress | Martha Murray and Kate Vargo |

• Schedule of Board Meetings – 2017•

| <u>Meeting Date</u> | <u>Meeting Time</u> | <u>Meeting Type</u> |
|----------------------------|---------------------|---------------------------|
| Monday, January 11, 2017 | 7:50 a.m. | Budget |
| Monday, January 11, 2017 | 8:00 a.m. | Reg & Organ'l |
| Monday, February 6, 2017 | 7:00 p.m. | Regular Meeting |
| Monday, March 6, 2017 | 8:00 a.m. | Regular Meeting |
| Monday, March 6, 2017 | 9:00 a.m. | Board Work Session |
| Monday, April 3, 2017 | 7:00 p.m. | Regular Meeting |
| Monday, May 8, 2017 | 8:00 a.m. | Regular Meeting |
| Monday, June 5, 2017 | 8:00 a.m. | Regular Meeting |
| Monday, June 5, 2017 | 9:00 a.m. | Board Work Session |
| Thursday, June 29, 2017 | 8:00 a.m. | Regular Meeting |
| Monday, July 10, 2017 | 8:00 a.m. | Regular Meeting |
| Monday, August 7, 2017 | 8:00 a.m. | Regular Meeting |
| Monday, August 7, 2017 | 9:00 a.m. | Board Work Session |
| Monday, September 11, 2017 | 7:00 p.m. | Regular Meeting |
| Monday, October 9, 2017 | 7:00 p.m. | Regular Meeting |
| Monday, November 6, 2017 | 8:00 a.m. | Regular Meeting |
| Monday, November 6, 2017 | 9:00 a.m. | Board Work Session |
| Monday, December 11, 2017 | 8:00 a.m. | Regular Meeting |
| Monday, January 8, 2018 | 7:50 / 8:00 a.m. | Budget / Reg & Organ'l |

• Uniform School Accounting System – Account Codes

| A. Fund | | B. Function |
|--------------------------------------|---|---|
| 001-General | 200-Student Managed Activities | 1000-Instruction |
| 002-Bond Retirement | 300-District Managed Student Activities | 2000/3000-Support Services |
| 003-Permanent Improvement | 401,....499-State Projects | 4000-Extracurricular Activities |
| 005-Replacement | 501,....599-Federal Projects | 5000-Facilities Acquisition & Construction Services |
| 006-Food Service | | 6000-Debt Service |
| 007-Special Trusts | | 7000-Other |
| 008-Endowment | | |
| 012-Adult Education | | |
| 014-Internal Services Rotary | | |
| 018-Public School Support | | |
| 019-Other Grants | | |
| 022-District Agency | | |
| 024-Employee Benefits Self Insurance | | |
| 029-Educational Foundation | | |

Revised 10/7/2017

C. Object

100-Personal Services

- (Salaries & Wages)
- 200-Employee Retirement & Insurance Benefits
- 400-Purchased Services
- 500-Supplies & Materials
- 600-Capital Outlay
- 700-Capital Outlay
- 800-Other (Debt Retirement, Interest on Debt, Dues and Fees)
- 900-Transfers, Advances, Refunds from Prior Year Receipts

D. Special Cost Center

is a dimension which recognizes that school districts must track costs to satisfy temporary or special requirements. The special cost center is also used for each special project which is supported by restricted monies when more than one project exists within a given fund. Special cost center assignments are to be made at the school district level.

E. Subject Area/Subject

is dimensions used to identify specific educational costs. Subject, a six (6) character dimension, can be separated into three (3) segments of two (2) characters each. The first two (2) characters, the subject area, are used to identify the basic subject areas. The second set of two (2) characters

provides a further breakdown of basic subject areas, while the third set provides a breakdown of the second set.

F. Operational Unit

is the dimension which identifies facilities in the system. An operational unit is identified as a permanent operational entity, such as a school, administration building, warehouse, department, office, etc. This dimension is used to identify costs by unit or facility. Operational unit assignments are made by each school district.

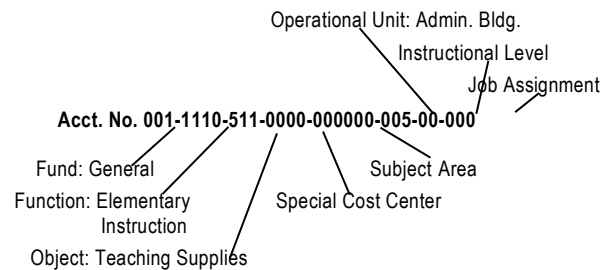
G. Instructional Level

is the dimension used to differentiate between various grades or educational levels within the district. Instructional level codes are assigned by the Auditor of State.

H. Job Assignment

is the dimension used to identify staff costs. This dimension has value principally for local officials in personnel administration, staff evaluation, assignments, and recruiting. It may be used also in relating staff cost to the activity to which they are assigned. It has value in manpower supply/demand studies and reports. Job assignment codes should be used to identify what personnel do, and are assigned by each school district.

EXAMPLE OF EXPENSE CODING:



• Administrative Staff •

| | |
|----------------------------|---|
| Yvonne Anderson | Assistant Treasurer |
| Jude Andres | Principal, Mills Elementary School |
| Donna Brown | Principal, Venice Heights Elementary School |
| Shawn (William) Coakley | Athletics & Activities Director |
| Gina Deppert | CFO & Treasurer |
| Todd Downing | Elementary Athletic & Activities Coordinator |
| Eric Eckenrode | Technology Coordinator |
| Claire Grantier | Technology Facilitator |
| Nancy Hall | Director of Career Technical and Adult Education |
| Colin Irish | Family & Community Liaison |
| Jodi Johns | Coordinator of Community Programming |
| Jennifer Joubert | Assistant Principal, Sandusky High School |
| Richard Koonce, PhD | College & Career Readiness Coach |
| Timothy Kozak | Principal, Ontario Elementary |
| Bradley Kraft | Supervisor of Food Services |
| Julie Lenner-McDonald, EdD | Chief Academic Officer (CAO) – PreK-16 |
| Rebecca Muratori | Principal, Osborne Elementary School |
| Nichole O'Hara | Executive Assistant to the CEO and Superintendent |
| Kathy Pace-Sanders | Principal, Hancock Elementary School |
| Theodore (Ted) Peters | Transportation Supervisor |
| Megan Peugeot | Director of Student Services & Family Support |
| Todd Peugeot | Assistant Principal, Sandusky High School |
| Dan Poggiali | Chief of Staff and Transformation Officer |
| Marie Prieto | Principal, Sandusky Middle School |
| Eugene T.W. Sanders, PhD | CEO & Superintendent |
| Sherry Smith | Alternative Program Coordinator, Sandusky Digital Academy |
| Eric Talbot | Principal, Sandusky High School |
| Tara Toft | Principal, RCAAS |
| Kevin Toms | Supervisor of Buildings/Facilities |
| Linda Wohl | Assistant Principal, Sandusky Middle School |



SANDUSKY CITY SCHOOLS
Board of Education
Regular Meeting
Wednesday, August 9, 2017 at 8:00 a.m.

1. Call to Order and Roll Call – Jeff Krabill, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of the June 30, July 17, July 25, and July 26, 2017 meetings– Gina Deppert, CFO & Treasurer (Pages 9-40)
4. Approve Agenda
5. Citizens Participation
6. Correspondence – Action (Pages 41-42)
Kelly, Rachel – School Psychologist
Tussey, Diane – Paraprofessional
7. CFO & Treasurer’s Report – Discussion Items, Gina Deppert
The CFO & Treasurer will defer her report to the Board Work Sessions scheduled for Monday, August 7, 2017 at 9:00 am.
8. CEO & Superintendent’s Report – Discussion Items, Eugene T.W. Sanders, PhD
The CEO & Superintendent will defer his report to the Board Work Sessions scheduled for Monday, August 7, 2017 at 9:00 am.
9. CFO & Treasurer’s Recommendations – Action Items, Gina Deppert
 - a) Approval of Monthly Financial Statement and Monthly Investments (Pages 43-61)
It is recommended that the Board of Education approve the financial statement and investments as provided under separate cover for the month of July, 2017.
 - b) Tom Scheufler Memorial Scholarship Fund Change of Language
029-1003 **TOM SCHEUFLER MEMORIAL SCHOLARSHIP FUND**

Purpose: One annual scholarship award to a graduating senior in the amount of \$1,000 to honor the memory of Tom Scheufler, a 1953 graduate of SHS and past SHS Math Teacher. Recipient to be selected by sponsor, Mrs. Carolyn Scheufler, or if her choice to defer to the SHS Scholarship Committee, to a student pursuing some field of mathematics. Scholarship award is renewable with re-application at Mrs. Scheufler’s discretion each year.

Limits: Interest and principal can be used until such time that funds are exhausted. Funds to be supplemented by Mrs. Scheufler each year for renewals at her discretion. (Open for contributions.)

Responsibility: Sandusky City Schools Educational Foundation, SHS Scholarship Committee, and Mrs. Carolyn Scheufler, if she so desires.

Established: 08/2011 **Amended:** 08/2017

- c) Approval for an Amended Certificate of Estimated Resources (Pages 63-64)
It is recommended that the Board of Education approve an amended certificate of estimated resources.
- d) Authorization of a Then and Now Certificate – Purchase Order 18549
Ohio Revised Code 5705.41 approve the authorization of a Then and Now Certificate as per Ohio Revised Code for purchase (purchase order 18549) in the amount of \$4,492.40. Issuance determines funds were THEN available at the time of the allowable expense and the amounts of purchases are necessary to meet the obligation (at the time of the order or contract) and is NOW lawfully appropriated and available for such purpose.
- e) Approval of Disposal of Inventory Items (Pages 65-69)
It is recommended that the Board of Education approve the attached inventory listing for disposal:

10. CEO & Superintendent’s Recommendations – Action Items, Eugene T.W. Sanders, PhD
It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel

1) Approval of Resignations – Professional

It is recommended that the Board of Education accept the following resignation(s) as requested in the provided communications:

| Last Name | First Name | Position | Effective |
|-----------|------------|---------------------|-----------------|
| Kelly | Rachel | School Psychologist | August 21, 2017 |

2) Approval of Resignations – Support Staff

It is recommended that the Board of Education accept the following resignation(s) as requested in the provided communications:

| Last Name | First Name | Position | Effective |
|-----------|------------|------------------|---------------|
| Tussey | Diane | Paraprofessional | July 27, 2017 |

3) Approval of Employment – Professional Staff (Pages 71-105)

It is recommended that the Board of Education approve the following employment as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

| Last Name | First Name | Position | Degree | Effective |
|------------|------------|----------------------|--------|------------|
| Barringer | Joshua | Music - Elementary | BA | 2017-18 SY |
| Fleet | Casey | Art - Elementary | BA | 2017-18 SY |
| Hill Leech | Carrie | Choir Director – SHS | BA | 2017-18 SY |
| Ruppelt | Karl | School Psychologist | MA+24 | 2017-18 SY |
| Sherman | Alexandria | Speech Pathologist | BA+30 | 2017-18 Y |

4) Approval of Employment – Support Staff (Pages 107-113)

It is recommended that the Sandusky Board of Education approve the following employment as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

| Last Name | First Name | Position | Effective |
|-----------|------------|--|-----------|
| Bruno | Mary | Financial Aid & Adult Ed. Evening Supervisor | 7/28/2017 |
| Fox | Collette | Admin. Asst. Student Services | 8/1/ 2017 |

5) Approval of Change in Classification – Support Staff

It is recommended that the Sandusky Board of Education approve the change in classification per the SNTEA Negotiated Agreement as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

| Last Name | First Name | Position | Effective |
|------------|------------|--|-----------------|
| Risner | Labreeska | From paraprofessional to Library Paraprofessional | August 21, 2017 |
| Waddington | Tyler | From Class I Custodian to Class II Custodian - ONtario | August 3, 2017 |

6) Approval of Training – Professional Staff – OdysseyWare Training

It is recommended that the Sandusky Board of Education approve the following OdysseyWare Professional Development Training, as submitted by Sherry Smith, Alternative Education Coordinator, and recommended by Julie McDonald, EdD, Chief Academic Officer:

| OdysseyWare Training August 15, 2017 – General Fund | | | |
|---|------------|----------|----------|
| Last Name | First Name | Position | Pay |
| Bryant | Diane | Teacher | \$100.00 |
| Cliff | Rodger | Teacher | \$100.00 |
| Mitchell | Kristi | Teacher | \$100.00 |
| Schlosser | Sheryl | Teacher | \$100.00 |

7) Approval of Supplemental Contracts – Employees

It is recommended that the Board of Education accept the following supplemental assignments as recommended by Dan Poggiali, Chief of Staff:

| Last | First | Annual Extended Contracts |
|--------|--------|------------------------------|
| Bonner | Agenda | Ext Serv: Coun (Elem-5 days) |
| Fox | Ted | Ext Serv: Coun (Elem-5 days) |

| | | |
|---------------|-----------|---|
| Trent | Janice | Ext Serv: Coun (Elem-5 days) |
| Davis | Kristina | Ext Serv: Coun (HS)(20 days Guidance Director only) |
| Sidoti-Palmer | Babe | Ext Serv: Coun (HS-15 days) |
| Hixson | Faith | Ext Serv: Coun (SMS-10 days) |
| Schlosser | Sheryl | Ext Serv: CT Success-5 days |
| Herman-Wells | Elizabeth | Ext Serv: Librarian-5 days |
| Januzzi | Joseph | Ext Serv: Psych-20 days |
| MacKellar | Sean | Ext Serv: Psych-20 days |
| Ruppert | Karl | Ext Serv: Psych-20 days |
| Weisbarth | Brittany | Ext Serv: Psych-20 days |
| Davis | Kristina | Ext Time : Coun (45 hrs) |
| Sidoti-Palmer | Babe | Ext Time : Coun (45 hrs) |
| Januzzi | Joseph | Psychologist Responsibility Factor |
| MacKellar | Sean | Psychologist Responsibility Factor |
| Ruppert | Karl | Psychologist Responsibility Factor |
| Weisbarth | Brittany | Psychologist Responsibility Factor |
| Wolf | Lois | Planetarium Director |
| Nitschke | Brian | Orch Dir, Elem & SMS (After School) |
| Hayberger | Wendy | Orch Dir, Elem & SMS (After School) |
| Nitschke | Brian | Orch Dir, SHS (After School) |
| Hill Leech | Carrie | Vocal Music Act - SMS (1 each) 7th grade |
| Hill Leech | Carrie | Vocal Music Act - SMS (1 each) 8th grade |
| Hill Leech | Carrie | Vocal Music Act - SHS |
| Shirey | Matthew | Band Asst, SMS & SHS, Mar Bd (2wks) |
| Klohn | Daniel | Band Asst, SMS & SHS, Mar Bd (2wks) |
| Klohn | Daniel | Band Dir, SHS, Mar Bd (2wks), Sum Prog (6 wks) |
| Klohn | Daniel | Band: Summer Program |
| Shirey | Matthew | Band: Summer Program |
| Klohn | Daniel | Band: Blue Streak Jazz Band |
| Shirey | Matthew | Band: Jazz, Jr High |

8) Approval of Literacy Camp – Summer Staff

It is recommended that the Sandusky Board of Education approve the following Summer Literacy Camp employees for Sandusky City Schools, July, 2017 listed below as submitted by Donna Brown, Principal, as recommended by Julie McDonald, EdD, Chief Academic Officer:

| Last Name | First Name | Position | Hourly Wage / Rate |
|-----------|------------|------------------|--------------------|
| Rice | Megan | Paraprofessional | \$16.86 / Hour |
| Schlett | Stephanie | Paraprofessional | \$14.92 / Hour |

9) Approval of Employment of Support Staff Substitute

It is recommended that the Sandusky Board of Education approve the employment of a Substitute Cafeteria Worker as submitted by Brad Kraft, Dining Services Supervisor and recommended by Dan Poggiali, Chief of Staff:

| Employment of Classified Substitute - 2017/18 SY | | | |
|--|------------|-------------|----------------|
| Last Name | First Name | Hourly Rate | Effective Date |
| Hart | Allison | \$12.00 | 2017/18 SY |

10) Approval of Employment of Substitute Professional Staff

It is recommended that the Sandusky Board of Education approve the employment of Substitute Professional Staff as recommended by Dan Poggiali, Chief of Staff:

| Employment of Substitute Professional Staff - 2017/18 SY | | | | |
|---|-------------------|-------------------|-----------------------|-----------------------|
| Last Name | First Name | Daily Rate | Position | Effective Date |
| Maceo | Betty | \$400.00 | SMS as needed | 2017/18 SY |
| Straka-Kenning | Barbara | \$400.00 | SMS/SHS/SDA as needed | 2017/18 SY |

11) Approval of Employment of Crossing Guard

It is recommended that the Sandusky Board of Education approve the employment of a Crossing Guard as recommended by Dan Poggiali, Chief of Staff:

| Employment of Crossing Guard - 2017/18 SY | | | |
|--|-------------------|--------------------|-----------------------|
| Last Name | First Name | Hourly Rate | Effective Date |
| Smith | Melvin | \$12.00 | 2017/18 SY |

12) Approval of Employment – Planning and Presentation for Career Connections Conference

It is recommended that the Board of Education approve payment for following staff member for planning and presentation at the Annual Career Connections Conference, as submitted by Claire Grantier, Instructional Technology Facilitator and Co-Chair of Retention and Recruitment as recommended by Mr. Dan Poggiali, Chief of Staff:

| Planning and Presentation at the Annual Career Connections Conference July 21 – 24, 2017 – Time Card | | | | |
|---|-------------------|-------------------------------|--------------------------|--------------------|
| Last Name | First Name | Position | Effective Date(s) | Hourly Rate |
| Cremean | Erin | Global Internship Coordinator | 7/21 – 7/24, 2017 | Tutor Rate |

13) Approval of Summer Swim to Learn Program – Athletic Workers

It is recommended that the Sandusky Board of Education approve the Sandusky Elementary Athletics and Activities Swim to Learn Program Athletic Workers, as submitted by William Coakley, Athletic Director as recommended by Dan Poggiali, Interim Chief of Staff & Transformation Officer.

| Swim to Learn Program Summer, 2017 | | | |
|---|-------------------|-----------------|--------------------|
| Last Name | First Name | Position | Hourly Rate |
| Kane | Skylar | Swim Instructor | \$10.00 |
| Knoll | Tia | Swim Instructor | \$10.00 |
| Lazzara | Abigale | Swim Instructor | \$10.00 |
| Lazzara | Julia | Swim Instructor | \$10.00 |
| Meyers | Zach | Swim Instructor | \$10.00 |
| Owens | Dakota | Swim Instructor | \$10.00 |
| Ransom | McKenna | Swim Instructor | \$10.00 |
| Swander | Kelly | Swim Instructor | \$10.00 |

14) Approval of Hourly Employment of Staff – Adult Education -2017/18 SY

It is recommended that the Sandusky Board of Education approve the hourly employment for the Adult Education Department for the 2017/18 SY listed below, as submitted by Ms. Nancy Hall, Director of Career Technical and Adult Education.

| Adult Education – Hourly Staff – Part-Time – Time Card | | | |
|--|-------------------|--------------------------|-----------------------------|
| Effective August 1st, 2017 for the 2017/18 School Year | | | |
| Last Name | First Name | Position | Salary per time card |
| Painter | Rebecca | Financial Aid Consultant | \$28.90/PH |

b) Other:

1) Approval of SHS Graduates

Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, and by the North Central Association of Colleges and Secondary Schools, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the students listed below to graduate and receive a diploma:

| Sandusky High School – Award of Diploma | |
|--|------------------------|
| Student Name | Date of Diploma |
| Syncere Ma’Ki Moore | August 2017 |

2) Approval of “Pupil Transportation Agreement” with Suburban School Transportation Company, Inc. (SSTC) – for the 2017 / 2018 School Year
(Pages 115-120)

It is recommended that the Board of Education approve the attached agreement between Sandusky City Schools and Suburban Transportation Company, Inc. (SSTC) as submitted by Megan Peugeot, EdD, Executive Director of Curriculum and Expanded Services, and recommended by Julie McDonald, EdD, Chief of Academics.

3) Approval of 2017/2018 Erie County Health Department School Nursing Contract (LPN) (Pages 121-123)

It is recommended that the Board of Education approve the provided 2017-2018 Erie County Health Department School Nursing Services Contract as submitted by Dan Poggiali, Chief of Staff & Transformation Officer.

4) Approval of Third Grade Reading Guarantee External Service Provider Contract
(Page 125)

It is recommended that the Board of Education approve the attached contract for services with EBC Education Foundation, Inc. in the amount of \$2,200 for summer reading intervention as an external service provider. The services are for students who have not passed the 3rd grade reading test and will be paid through general funds. Recommended by Julie McDonald, EdD, Chief Academic Officer.

5) Approval of Contracts with North Central Ohio Educational Service Center (NCOESC) (Pages 127-129)

It is recommended that the Sandusky Board of Education approve the attached contracts with North Central Ohio Educational Service Center (NCOESC) for services for the visually impaired, services for the hearing impaired, and for audiology services as submitted by Megan Peugeot, EdD, Executive Director of Curriculum and Expanded Services and recommended by Julie McDonald, EdD, Chief Academic Officer for the 2017/2018 school year.

6) Approval of Wood County Juvenile Detention Center Agreement (Pages 131-133)

It is recommended that the Sandusky Board of Education approve the attached Juvenile Residential Center of Northwest Ohio Agreement from Wood County Juvenile Detention Center as recommended by Julie McDonald, EdD, Chief Academic Officer for the 2017/2018 school year.

7) Approval of Contract for Services with Beyond the Moment (Pages 135-136)

It is recommended that the Board of Education approve the contract between Robin L. Welch, Beyond the Moment Behavioral Consultation Services, and Sandusky City School District (SCS) Board of Education, for the purpose of services for a tutor to provide home instruction, for the 2017/2018 school year not to exceed \$3,000, as submitted by Megan Peugeot, EdD, Executive Director of Curriculum and Expanded Services, and recommended by Julie McDonald, EdD, Chief Academic Officer.

8) Approval to rename Sandusky High School Baseball Field

It is recommended that the Board of Education approve the renaming of the Sandusky High School baseball field to Bill Deming Field as submitted by William Coakley Athletic & Activities Director, and recommended by Eugene T.W. Sanders, PhD, CEO & Superintendent

9) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE clubs, as recommended by Gina Deppert, CFO & Treasurer:

| Sandusky City Schools – “In-House” Fundraisers | | |
|--|---------------------------|----------------------------|
| Group Name | Fundraiser Event | Dates of Fundraiser |
| SHS Varsity Volleyball | Online Apparel Sales | 08/15/2017-09/01/2017 |
| SHS Keynotes & Bell Choir | Mikey's & Napa Car Washes | 08/12/17 & 08/26/17 |
| * - Indicates materials/supplies donated by outside individuals/organizations. | | |

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

| Sandusky City Schools – Donations | | |
|--|--|-----------------|
| Donator Name | Donation To | Donation |
| Flynn, Py & Kruse Co., LPA | Horner Family Charitable Trust for Sandusky High School Scholarship Fund | \$8,000.00 |

** Value of non-monetary donation.

11. Anticipated Action
12. Unfinished Business
13. New Business
14. Board Liaison Committee Reports
15. Recommendations or Questions from Individual Board Members
16. Next Meeting
The next regular meeting of the Board of Education is scheduled for ***Monday, September 11, 2017 at 7:00 p.m. in the 3rd floor Board Decade Room at the Administration Building.***
17. Adjournment

PUBLIC COMPLAINTS

Constructive criticism of the District is welcomed by the Board. Although no member of the community is denied the right to bring his/her complaints to the Board, he/she is referred to the proper administrative channels for solution before investigation or action by the Board. Exceptions may be made when the complaints concern Board actions or Board operations.

The Board believes that complaints and grievances are best handled and resolved as close to their origin as possible. The staff should be given the opportunity to consider the issues and attempt to resolve the problems prior to involvement by the Board. The proper channeling of complaints involving instruction, discipline or learning materials are: employee, principal, Superintendent and then the Board of Education.

If a complaint, which was presented to the Board and referred through the proper channels, is resolved before it comes back to the Board, a report of the disposition of the matter is made to the Board and then placed in the official files.

The Board expects the staff to receive complaints courteously and to make a proper reply to the complainant.

Matters referred to the Superintendent and/or Board must be in writing and signed. Requests are expected to be specific in terms of the action desired. Matters that are presented in writing and signed will receive a response.

[Adoption date: November 19, 2001]

[Re-adoption date: March 19, 2007]

[Re-adoption date: December 7, 2009]

LEGAL REFS.: ORC 121.22
149.43

CROSS REFS.: KLB, Public Complaints about the Curriculum or Instructional Materials
KLD, Public Complaints about District Personnel