

Sandusky City Schools Board Meeting Agenda



Regular Meeting



Board of Education
8:00 a.m.
Monday, April 9, 2018



Mission:

To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.

• Board of Education •

Mrs. Brigitte Green-Churchwell, President - 419.239.7222

Mrs. Martha Murray, Vice-President - 419.621.1120

Mr. Jeff Krabill, Member - 419.627.9999

Mr. Thomas Patterson, Member - 419.625.9170

Ms. Kate Vargo, Member - 419.656.5490



Eugene T.W. Sanders, Ph.D., CEO & Superintendent

Office: 419.984.1000

Mrs. Gina Deppert, CFO & Treasurer

Office: 419.984.1005

• Welcome •

The Sandusky Board of Education encourages and appreciates the attendance of parents, students, staff members and other interested citizens at meetings of the Board. Decisions of your Board affect our children's education and future, and, in the long run, the well-being of the community. Thank you for coming to this meeting.

• District Goals •

1. **Academics:** We will achieve and maintain the highest standards of academic excellence while providing an environment in which students are encouraged to reach their maximum potential.
2. **Financial Resources:** We will maintain and enhance the financial condition of the district so as to provide sufficient resources for our programs and facilities.
3. **Facilities:** We will strive to provide an optimal learning, safe and healthy environment for our students, staff and community so that there will be no physical barriers to learning.
4. **Community:** We will continue to improve communications with our students, families and community members, as well as our staff. We will encourage collaboration with these stakeholders on all fronts, including the recruitment and retention of students.
5. **Staff:** The entire staff of SCS will be held accountable for the success of our students. We will provide and facilitate professional development for our staff so that they will have the ability to challenge every student. We will recruit and retain highly qualified staff members who will be strongly encouraged to participate in all aspects of the SCS community.

• The Board of Education •

The Board of Education is a policy-making body and, within the framework of State law, exercises complete control over the educational and financial affairs of the school district. Among its numerous duties, the Board adopts an annual budget and approves all expenditures; employs personnel; hires and evaluates a Superintendent of Schools; approves curriculum, textbooks and courses of study; and makes decisions on building plans.

The Board of Education is elected by qualified voters who reside within the Sandusky City School District. The Board is made up of five members, each elected for a four-year term. These terms are staggered to ensure that there will always be experienced individuals serving in the Board.

Board members elect a president and vice-president for one-year terms at their Organizational Meeting in January. The regular meeting dates for the remainder of the year are also set at the Organizational Meeting.

• Superintendent of Schools •

The superintendent is appointed by the Board as its chief administrative officer. The Board delegates to the superintendent the authority, and charges him with the responsibility, to implement its policies; to establish necessary procedures and regulations, to carry out its policies; and conduct the active administration of the schools and the educational program. The superintendent also acts as advisor to the Board and keeps board members informed of the needs and progress of the schools.

• Board Meetings •

Regular and special meetings of the Board of Education are open to the public and the news media. The Board of Education can act officially only at a public meeting when there are three or more members present. No member of the Board has the authority to act in the name of the Board outside of a legally constituted meeting.

The Board of Education may recess a regular or special meeting to meet privately in executive session to discuss only those matters permitted by (Sunshine Law) statute. No official action may be taken in executive session.

• The Order of Business •

The order of business for all official meetings of the Board of Education shall be as follows:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Reading and Approval of Minutes
4. Approve Agenda
5. Student Recognition
6. Citizens Participation
7. Staff Presentations
8. Correspondence - Informational
9. Correspondence - Related to Action
10. Treasurer's Reports
11. Superintendent's Reports
12. Treasurer's Recommendations
13. Superintendent's Recommendations
14. Anticipated Action
15. Unfinished Business
16. New Business
17. Board Liaison Committee Reports
18. Recommendations or Questions from Board Members
19. Next Meeting
20. Adjournment

• Audience/Community Participation •

All regular and special meetings of the Sandusky City School District Board of Education shall be open to the public. Although Board of Education meetings are held in public, but are NOT public meetings, the Board recognizes the right of citizens to be heard and wishes to hear their views on issues that affect the District. Citizens of the school district may express ideas, concerns and judgments about the schools to the administration, to the staff, to any appointed advisory body and ultimately to the Board (Policy ABA).

An opportunity for citizens to address the Board shall be contingent upon the following criteria: 1. Individuals wishing to address the Board shall complete a Request Sheet listing their address, phone number, purpose of their comment(s), what group(s) they may be representing and with whom in the administrative chain they have previously had a discussion relative to their concern. The Request Sheet shall be turned in to the President of the Board BEFORE the beginning of the meeting. No requests will be accepted after the meeting has begun. 2. By signing the Request Sheet, individuals agree to the following guidelines: a. no employee or student in the school district can be criticized by name or inference, b. a sense of decorum will be maintained at all times, c. a strict time limit of three (3) minutes shall be enforced, d. a response to the speaker's concern(s) shall be submitted in writing within one (1) week with a copy of the response sent to the Board. 3. The Board has the right to deny comment to any individual who has not abided by the aforementioned rules on one (1) previous occasion. 4. The Board may suspend public comment at any meeting by giving and voting on a stated reason. A request may result in a referral to a school district employee who could more efficiently and more effectively address the concern.

In order for the Board to fulfill its obligation to complete a planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes may be set aside for public participation. Citizens approved to address the Board shall be recognized by the President of the Board at which time the presenter is required to state their name, phone number and address, etc. prior to making their statement. During those thirty (30) minutes, no person shall speak more than one time.

• Questions and Concerns •

Questions regarding individual students should usually be taken up initially with the teacher involved, and later, if necessary, with the principal or administrator who is closest to the situation. If still further discussion seems necessary, the questions can be referred to the Superintendent who may consider the matter himself or assign a staff member to resolve it.

This procedure has been effective for most people because it secures for the questioner a direct response and, at the same time, frees the Board to consider matters that affect the entire district. It is the posture of the board to give first consideration to the good of all children in the schools and the total educational program when evaluating requests, complaints or suggestions.

• The Sunshine Law •

The Sunshine Law has again been amended with an effective date of June 29, 1988. The legislation which modified the Sunshine Law is Amended Substitute Senate Bill #150. This statutory amendment contains several significant items. First, it requires that an executive session may be held only upon a roll call vote. Second, the motion to go into executive session must state which one or more of the approved reasons listed in the statute are the purposes for which the executive session is to be held. The statute provides that the motion need not include the name of any person to be considered at the executive session. Third, any person may bring an action to enforce the statute, and the new amendment provides for injunctive relief and attorney's fees, plus a civil forfeiture of \$100. Should the Court determine that the action seeking to enforce the Sunshine Law was frivolous, it may award costs and attorney's fees to the public body.

The reasons for an executive session are outlined as follows: (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee or regulated individual. The motion and vote to hold an executive session shall state which one or more of the approved purposes previously listed are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting; (2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest; (3) conferences with an attorney for the public body concerning disputes involving the public body that are subject to pending or imminent court action; (4) preparing for, conducting, or reviewing negotiations or bargaining session with public employees concerning their compensation or other terms and conditions of their employment; (5) matters required to be kept confidential by federal law or rules or state statutes; (6) specialized details of security arrangements where disclosure of the matters discussed might reveal

• The Sunshine Law • (continued)

Information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

If a public body holds an executive session to consider any of the matters listed in numbers 2 through 6 above, the motion and vote to hold that executive session shall state which one or more of the approved matters listed in these sections are to be considered at the executive session.

• Board Liaison Committees •

The Sandusky Board may authorize the establishment of liaison committees from among its membership as it finds necessary to study operations in specific areas and to make recommendations for Board action. The following rules will govern the appointment and function of Board liaison committees: (1) The liaison committee shall be established through action of the Board. (2) The chairperson will be named by the Board president. (3) The chairperson may make recommendations for Board action, but may not act for the Board unless specifically authorized. (4) The Board president and school superintendent will be ex-officio members of all committees. (5) All liaison appointments will be for no longer than the ensuing annual organizational meeting, at which time the newly elected president will have the privilege of making new appointments or reappointments. However, a liaison committee may be dissolved at any time by a vote of the Board. (6) The Sunshine Law -- and its exceptions -- apply to both Board meetings and meetings at which a majority of the Board members are present.

2018 Calendar Year

Area of Expertise	Liaison Chairperson
Curriculum and Instruction	Martha Murray and Kate Vargo
Operations and Facilities	Jeff Krabill and Kate Vargo
Policies	Brigitte Green-Churchwell and Martha Murray
Finance and Audit	Jeff Krabill and Tom Patterson
Hall of Fame	Kate Vargo
Community Relations	Tom Patterson and Martha Murray
Parent Congress	Brigitte Green-Churchwell and Tom Patterson
Business Advisory	Jeff Krabill and Martha Murray

• Schedule of Board Meetings – 2018•

Meeting Date	Meeting Time	Meeting Type
Monday, January 8, 2018	7:50 a.m.	Budget
Monday, January 8, 2018	8:00 a.m.	Reg & Organ'l
Monday, February 12, 2018	6:00 p.m.	Regular Meeting
Monday, March 12, 2018	8:00 a.m.	Regular Meeting
Monday, March 12, 2018	9:00 a.m.	Board Work Session
Monday, April 9, 2018	8:00 a.m.	Regular Meeting
Monday, May 7, 2017	8:00 a.m.	Regular Meeting
Monday, June 11, 2018	8:00 a.m.	Regular Meeting
Monday, June 11, 2018	9:00 a.m.	Board Work Session
Thursday, June 28, 2018	8:00 a.m.	Regular Meeting
Monday, July 9, 2018	8:00 a.m.	Regular Meeting
Monday, August 13, 2018	8:00 a.m.	Regular Meeting
Monday, August 13, 2018	9:00 a.m.	Board Work Session
Monday, September 10, 2018	8:00 a.m.	Regular Meeting
Monday, October 8, 2018	6:00 p.m.	Regular Meeting
Monday, November 5, 2018	8:00 a.m.	Regular Meeting
N/A	TBA	Board Work Session
Monday, December 10, 2018	8:00 a.m.	Regular Meeting
Monday, January 14, 2019	7:50 / 8:00 a.m.	Budget / Reg & Organ'l

• Uniform School Accounting System – Account Codes

A. Fund	B. Function
001-General	1000-Instruction
002-Bond Retirement	2000/3000-Support Services
003-Permanent Improvement	4000-Extracurricular Activities
005-Replacement	5000-Facilities Acquisition & Construction Services
006-Food Service	6000-Debt Service
007-Special Trusts	7000-Other
008-Endowment	
012-Adult Education	
014-Internal Services Rotary	
018-Public School Support	
019-Other Grants	
022-District Agency	
024-Employee Benefits Self Insurance	
029-Educational Foundation	

Revised 2/1/2018

C. Object

- 100-Personal Services (Salaries & Wages)
- 200-Employee Retirement & Insurance Benefits
- 400-Purchased Services
- 500-Supplies & Materials
- 600-Capital Outlay
- 700-Capital Outlay
- 800-Other (Debt Retirement, Interest on Debt, Dues and Fees)
- 900-Transfers, Advances, Refunds from Prior Year Receipts

D. Special Cost Center

is a dimension which recognizes that school districts must track costs to satisfy temporary or special requirements. The special cost center is also used for each special project which is supported by restricted monies when more than one project exists within a given fund. Special cost center assignments are to be made at the school district level.

E. Subject Area/Subject

is dimensions used to identify specific educational costs. Subject, a six (6) character dimension, can be separated into three (3) segments of two (2) characters each. The first two (2) characters, the subject area, are used to identify the basic subject areas. The second set of two (2) characters

provides a further breakdown of basic subject areas, while the third set provides a breakdown of the second set.

F. Operational Unit

is the dimension which identifies facilities in the system. An operational unit is identified as a permanent operational entity, such as a school, administration building, warehouse, department, office, etc. This dimension is used to identify costs by unit or facility. Operational unit assignments are made by each school district.

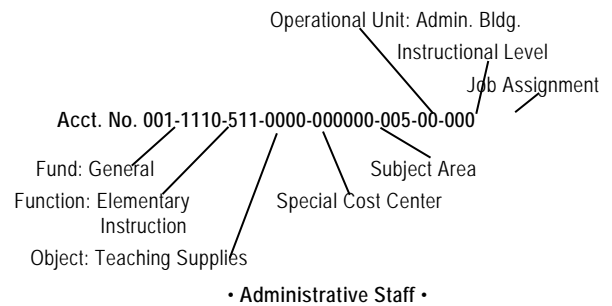
G. Instructional Level

is the dimension used to differentiate between various grades or educational levels within the district. Instructional level codes are assigned by the Auditor of State.

H. Job Assignment

is the dimension used to identify staff costs. This dimension has value principally for local officials in personnel administration, staff evaluation, assignments, and recruiting. It may be used also in relating staff cost to the activity to which they are assigned. It has value in manpower supply/demand studies and reports. Job assignment codes should be used to identify what personnel do, and are assigned by each school district.

EXAMPLE OF EXPENSE CODING:



Yvonne Anderson	Assistant Treasurer
Jude Andres	Principal, Mills Elementary School
Donna Brown	Principal, Venice Heights Elementary School
Shawn (William) Coakley	Athletics & Activities Director
Gina Deppert	CFO & Treasurer
Todd Downing	Elementary Athletic & Activities Coordinator
Eric Eckenrode	Technology Coordinator
Claire Grantier	Technology Facilitator
Nancy Hall	Director of Career Technical and Adult Education
Colin Irish	Assistant Principal SHS
Jerome Johnson	Dean of Students, Sandusky Middle School
Richard Koonce, Ph.D.	College & Career Readiness Coach
Timothy Kozak	Principal, Ontario Elementary
Bradley Kraft	Supervisor of Food Services
Julie Lenner-McDonald, Ed.D.	Chief Academic Officer (CAO) – PreK-16
Rebecca Muratori	Principal, Osborne Elementary School
Melanie Thorbahn	Executive Assistant to the CEO and Superintendent
Kathy Pace-Sanders	Principal, Hancock Elementary School
Theodore (Ted) Peters	Transportation Supervisor
Megan Peugeot, Ed.D.	Director of Student Services & Family Support
Todd Peugeot	Assistant Principal, Sandusky High School
Dan Poggiali	Chief of Staff and Transformation Officer
Marie Prieto	Principal, Sandusky Middle School
Eugene T.W. Sanders, Ph.D.	CEO & Superintendent
Sherry Smith	Alternative Program Coordinator, Sandusky Digital Academy
Eric Talbot	Principal, Sandusky High School
Tara Toft	Principal, RCAAS
Kevin Toms	Supervisor of Buildings/Facilities
Tim Willer	Network Engineer
Linda Wohl	Assistant Principal, Sandusky Middle School



SANDUSKY CITY SCHOOLS
Board of Education
Regular Meeting
Monday, April 9, 2018 at 8:00 a.m.

1. Call to Order and Roll Call – Brigitte Green-Churchwell, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of the March 12, 2018 Regular Meeting
Gina Deppert, CFO & Treasurer (Pages 14-26)
4. Approve Agenda
5. Correspondence - Informational
There are no informational correspondences for the April 9, 2018 agenda
6. Correspondence – Related to Action
There are no correspondences related to action for the April 9, 2018 agenda
7. Citizens Participation
8. CFO & Treasurer’s Report – Discussion Items, Gina Deppert
 - Mr. John Feick
 - Mrs. Jennifer Lippus
9. CEO & Superintendent’s Report – Discussion Items, Eugene T.W. Sanders, Ph.D.
The following reports from the CEO & Superintendent for Monday, April 9, 2018, Board Meeting:
 - Transformation Plan Update
 - Chief Academic Officer Search
10. CFO & Treasurer’s Recommendations – Action Items, Gina Deppert, CFO & Treasurer
 - a) Approval of Monthly Financial Statement and Monthly Investments (Pages 27-57)
It is recommended that the Board of Education approve the financial statement and investments as provided for the month of March, 2018.
 - b) Approval of an Amended Certificate of Estimated Resources (Pages 58-59)
It is recommended that the Board of Education approve the following resolution accepting the amounts and rates as determined by the Budget Commission and authorize the necessary tax levies and certifying them to the County Auditor.

- c) Approval of the Change Order for LFI program for the Planetarium (Page 60)
It is recommended that the Board of Education approve the addition of a new dome with the LFI funds for the Planetarium construction projected as presented.
- d) Approval of the Builders Risk Insurance Policy (Pages 61-62)
It is recommended that the Board of Education approve the Builders Risk Insurance policy for the Ontario and Hayes construction sites as presented.
- e) Approval of Tax Abatements (Pages 63-93)
It is recommended that the Board of Education approve the abatements as presented.
- f) Approval of Easement with the City of Sandusky (Pages 94-98)
It is recommended that the Board of Education approve the easement for signage with the City of Sandusky as presented.
- g) Approval of Independent Audit Services with Rea and Associates (Pages 99-101)
It is recommended that the Board of Education approve the independent audit services with Rea and Associates as presented.
- h) Approval of site work for Ontario (Provided under separate cover)
It is recommended that the Board of Education approve the GMP for site work at the Ontario location.
- i) Approval of disposal of Inventory Items
It is recommended that the Board approve the following inventory disposal items:

Inventory Disposal Items		
TAG #	ITEM	COST
NONE	PLOW ADD-ON	\$ 400.00
NONE	PLOW ADD-ON	\$ 400.00
9339	FORD 1-TON DUMP TRUCK	\$ 16,000.00
21662	STEINER MOWER 72" DECK	\$ 11,400.00
7042	JOHN DEERE TRACTOR/MOWER	\$ 500.00
12400	CPU PENTIUM II	\$ 872.94
15212	PROJECTOR LCD EPSON W/ CASE	\$ 2,993.00
17152	CPU DELL OPTIPLEX GX260D	\$ 549.00
17168	CPU DELL OPTIPLEX GX260D	\$ 549.00
17742	CPU DELL	\$ 619.80
17744	CPU DELL	\$ 619.80
17761	CPU DELL OPTIPLEX	\$ 619.80
17762	CPU DELL OPTIPLEX	\$ 619.80
17763	CPU DELL OPTIPLEX	\$ 619.80
17765	CPU DELL	\$ 619.80
17766	CPU DELL OPTIPLEX	\$ 619.80
17767	CPU DELL	\$ 619.80
17768	CPU DELL	\$ 619.80
17769	CPU DELL	\$ 619.80
17807	CPU DELL	\$ 619.80
17808	CPU DELL OPTIPLEX	\$ 619.80
17809	CPU DELL	\$ 619.80

17810	CPU DELL	\$ 619.80
17811	CPU DELL	\$ 619.80
17812	CPU DELL	\$ 619.80
17813	CPU DELL	\$ 619.80
17814	CPU DELL	\$ 620.80
17815	CPU DELL	\$ 619.80
17818	CPU DELL OPTIPLEX	\$ 619.80
17819	CPU DELL	\$ 619.80
17820	CPU DELL	\$ 619.80
17821	CPU DELL	\$ 619.80
17822	CPU DELL	\$ 619.80
17824	CPU DELL	\$ 619.80
17825	CPU DELL	\$ 619.80
17826	CPU DELL	\$ 619.80
17827	CPU DELL	\$ 619.80
17830	CPU DELL	\$ 619.80
17831	CPU DELL	\$ 619.80
17863	CPU DELL	\$ 619.80
17867	CPU DELL	\$ 619.80
17870	CPU DELL	\$ 619.80
17879	CPU DELL	\$ 619.80
17952	MONITOR DELL	\$ 200.00
17953	MONITOR DELL	\$ 200.00
17960	MONITOR DELL	\$ 200.00
17989	MONITOR DELL	\$ 200.00
18035	MONITOR DELL	\$ 200.00
18037	MONITOR DELL	\$ 200.00
18110	AAC COMPUTER SYSTEM	\$ 8,152.00
18156	CPU DELL OPTIPLEX	\$ 619.80
18157	CPU DELL OPTIPLEX	\$ 619.80
18158	CPU DELL OPTIPLEX	\$ 619.80
18159	CPU DELL OPTIPLEX	\$ 619.80
18160	CPU DELL OPTIPLEX	\$ 619.80
18161	CPU DELL OPTIPLEX	\$ 619.80
18162	CPU DELL OPTIPLEX	\$ 619.80
18164	CPU DELL OPTIPLEX	\$ 619.80
18165	CPU DELL OPTIPLEX	\$ 619.80
18312	MONITOR DELL OPTIPLEX	\$ 150.00
18323	MONITOR DELL OPTIPLEX	\$ 150.00
18324	MONITOR DELL OPTIPLEX	\$ 150.00
18325	MONITOR DELL OPTIPLEX	\$ 150.00
18329	CPU DELL OPTIPLEX GX260	\$ 680.00
18331	CPU DELL OPTIPLEX GX260	\$ 680.00
18332	CPU DELL OPTIPLEX GX260	\$ 680.00
18334	CPU DELL OPTIPLEX GX260	\$ 680.00
18337	CPU DELL OPTIPLEX GX260	\$ 680.00
18339	CPU DELL OPTIPLEX GX260	\$ 680.00
18430	MONITOR DELL OPTIPLEX 16"	\$ 200.00
18461	MONITOR DELL OPTIPLEX 16"	\$ 200.00
18463	MONITOR DELL OPTIPLEX 16"	\$ 200.00
18468	MONITOR DELL OPTIPLEX 16"	\$ 200.00

18469	MONITOR DELL OPTIPLEX 16"	\$ 200.00
18472	MONITOR DELL OPTIPLEX 16"	\$ 200.00
18480	MONITOR DELL OPTIPLEX 17"	\$ 200.00
18485	MONITOR DELL OPTIPLEX 16"	\$ 200.00
18492	MONITOR DELL OPTIPLEX 16"	\$ 200.00
18541	MONITOR DELL E771	\$ 177.00
18798	CPU DELL OPTIPLEX	\$ 652.50
18804	CPU DELL OPTIPLEX	\$ 652.50
18806	CPU DELL OPTIPLEX	\$ 652.50
18808	CPU DELL OPTIPLEX	\$ 652.50
18809	CPU DELL OPTIPLEX	\$ 652.50
18810	CPU DELL OPTIPLEX	\$ 652.50
18811	CPU DELL OPTIPLEX	\$ 652.50
18813	CPU DELL OPTIPLEX GX260	\$ 652.50
18817	CPU DELL OPTIPLEX	\$ 652.50
18818	CPU DELL OPTIPLEX	\$ 652.50
18823	CPU DELL OPTIPLEX	\$ 652.50
18826	CPU DELL OPTIPLEX	\$ 652.50
18828	CPU DELL OPTIPLEX	\$ 652.50
18835	CPU DELL OPTIPLEX	\$ 652.50
18840	CPU DELL OPTIPLEX	\$ 652.50
18841	CPU DELL OPTIPLEX GX270	\$ 652.50
18846	CPU DELL OPTIPLEX GX270	\$ 652.50
18850	CPU DELL OPTIPLEX	\$ 652.50
18852	CPU DELL	\$ 652.50
18857	CPU DELL OPTIPLEX	\$ 652.50
18859	CPU DELL OPTIPLEX GX270	\$ 652.50
18861	CPU DELL OPTIPLEX	\$ 652.50
18869	CPU DELL OPTIPLEX	\$ 652.50
18870	CPU DELL OPTIPLEX GX270	\$ 652.50
18877	CPU DELL OPTIPLEX GX270	\$ 652.50
18878	CPU DELL OPTIPLEX	\$ 652.50
18892	MONITOR DELL OPTIPLEX	\$ 150.00
18895	MONITOR DELL OPTIPLEX	\$ 150.00
18901	MONITOR DELL OPTIPLEX	\$ 150.00
18902	MONITOR DELL OPTIPLEX	\$ 150.00
18903	MONITOR DELL OPTIPLEX	\$ 150.00
18904	MONITOR DELL OPTIPLEX	\$ 150.00
18906	MONITOR DELL OPTIPLEX	\$ 150.00
18911	MONITOR DELL OPTIPLEX	\$ 150.00
18912	MONITOR DELL OPTIPLEX	\$ 150.00
18922	MONITOR DELL OPTIPLEX	\$ 150.00
18924	MONITOR DELL OPTIPLEX	\$ 150.00
18925	MONITOR DELL OPTIPLEX	\$ 150.00
18926	MONITOR DELL OPTIPLEX	\$ 150.00
18927	MONITOR DELL OPTIPLEX	\$ 150.00
18928	MONITOR DELL OPTIPLEX	\$ 150.00
18933	MONITOR DELL OPTIPLEX	\$ 150.00
18937	MONITOR DELL OPTIPLEX	\$ 150.00
18938	MONITOR DELL OPTIPLEX	\$ 150.00
18942	MONITOR DELL OPTIPLEX	\$ 150.00

18944	MONITOR DELL OPTIPLEX	\$ 150.00
18947	MONITOR DELL OPTIPLEX	\$ 150.00
18949	MONITOR DELL OPTIPLEX	\$ 150.00
18950	MONITOR DELL OPTIPLEX	\$ 150.00
18951	MONITOR DELL OPTIPLEX	\$ 150.00
18958	MONITOR DELL OPTIPLEX	\$ 150.00
18988	MONITOR DELL OPTIPLEX	\$ 150.00
19035	SANDER PALM PORTERCABLE	\$ 49.90
19204	ALPHASMART 3000 WORDPROCESSOR	\$ 239.20
19211	CPU DELL GX270	\$ 658.00
19215	MONITOR DELL	\$ 150.00
19216	MONITOR DELL	\$ 150.00
19228	MONITOR DELL E771MM	\$ 150.00
19236	MONITOR DELL	\$ 150.00
19243	MONITOR DELL OPTIPLEX	\$ 150.00
19294	CPU DELL GX270	\$ 648.00
19306	CPU DELL GX270	\$ 648.00
19307	CPU DELL GX270	\$ 648.00
19312	MONITOR DELL E771MM	\$ 150.00
19322	MONITOR DELL E771MM	\$ 150.00
19327	MONITOR DELL E771MM	\$ 150.00
19339	CPU DELL OPTIPLEX GX270	\$ 648.00
19355	CPU DELL OPTIPLEX	\$ 555.60
19375	MONITOR DELL OPTIPLEX	\$ 250.00
19380	MONITOR DELL OPTIPLEX	\$ 250.00
19386	CPU DELL OPTIPLEX	\$ 689.00
19387	CPU DELL OPTIPLEX	\$ 689.00
19388	CPU DELL OPTIPLEX	\$ 689.00
19389	CPU DELL OPTIPLEX	\$ 689.00
19393	CPU DELL OPTIPLEX	\$ 689.00
19394	CPU DELL OPTIPLEX	\$ 689.00
19395	CPU DELL OPTIPLEX	\$ 689.00
19396	CPU DELL OPTIPLEX	\$ 689.00
19397	CPU DELL OPTIPLEX	\$ 689.00
19399	CPU DELL OPTIPLEX	\$ 689.00
19405	CPU DELL OPTIPLEX	\$ 689.00
19424	CPU DELL OPTIPLEX	\$ 689.00
19439	CPU DELL OPTIPLEX	\$ 689.00
19443	CPU DELL OPTIPLEX	\$ 689.00
19444	CPU DELL OPTIPLEX	\$ 689.00
19445	CPU DELL OPTIPLEX	\$ 689.00
19449	CPU DELL OPTIPLEX	\$ 689.00
19450	CPU DELL OPTIPLEX	\$ 689.00
19452	CPU DELL OPTIPLEX	\$ 689.00
19453	CPU DELL OPTIPLEX	\$ 689.00
19456	CPU DELL OPTIPLEX	\$ 689.00
19457	CPU DELL OPTIPLEX	\$ 689.00
19460	CPU DELL	\$ 689.00
19463	CPU DELL OPTIPLEX	\$ 689.00
19480	MONITOR DELL OPTIPLEX	\$ 100.00
19491	MONITOR DELL OPTIPLEX	\$ 100.00

19494	MONITOR DELL OPTIPLEX	\$ 100.00
19499	MONITOR DELL OPTIPLEX	\$ 100.00
19503	CPU DELL OPTIPLEX	\$ 689.00
19508	CPU DELL OPTIPLEX	\$ 689.00
19518	MONITOR DELL OPTIPLEX	\$ 100.00
19589	CPU DELL OPTIPLEX	\$ 689.00
19593	CPU DELL OPTIPLEX	\$ 689.00
19954	CPU DELL OPTIPLEX	\$ 592.00
20012	MONITOR DELL OPTIPLEX	\$ 200.00
20013	CPU DELL OPTIPLEX	\$ 592.00
20033	CPU DELL OPTIPLEX	\$ 592.00
20038	MONITOR DELL OPTIPLEX	\$ 200.00
20062	MONITOR DELL OPTIPLEX	\$ 200.00
20127	CPU DELL OPTIPLEX	\$ 592.00
20131	CPU DELL OPTIPLEX	\$ 592.00
20148	MONITOR DELL OPTIPLEX	\$ 200.00
20149	CPU DELL OPTIPLEX	\$ 592.00
20312	CPU DELL OPTIPLEX	\$ 672.00
20324	CPU DELL OPTIPLEX	\$ 672.00
20426	CPU DELL OPTIPLEX	\$ 672.00
20427	CPU DELL OPTIPLEX	\$ 672.00
20429	CPU DELL OPTIPLEX	\$ 672.00
20434	CPU DELL	\$ 672.00
20476	MONITOR DELL OPTIPLEX	\$ 120.00
20510	MONITOR DELL 17" OPTIPLEX	\$ 125.00
20554	MONITOR DELL 17" OPTIPLEX	\$ 125.00
20617	MONITOR DELL OPTIPLEX	\$ 120.00
20681	CPU DELL OPTIPLEX	\$ 672.00
20683	CPU DELL OPTIPLEX	\$ 672.00
20684	CPU DELL OPTIPLEX	\$ 672.00
20686	CPU DELL OPTIPLEX	\$ 672.00
20688	CPU DELL OPTIPLEX	\$ 672.00
20689	CPU DELL OPTIPLEX	\$ 672.00
20690	CPU DELL OPTIPLEX	\$ 672.00
20691	CPU DELL OPTIPLEX	\$ 672.00
20692	CPU DELL OPTIPLEX	\$ 672.00
20693	CPU DELL OPTIPLEX	\$ 672.00
20695	CPU DELL OPTIPLEX	\$ 672.00
20696	CPU DELL OPTIPLEX	\$ 672.00
20697	CPU DELL OPTIPLEX	\$ 672.00
20698	CPU DELL OPTIPLEX	\$ 672.00
20699	CPU DELL OPTIPLEX	\$ 672.00
20700	CPU DELL OPTIPLEX	\$ 672.00
20701	CPU DELL OPTIPLEX	\$ 672.00
20702	CPU DELL OPTIPLEX	\$ 672.00
20703	CPU DELL OPTIPLEX	\$ 672.00
20704	CPU DELL OPTIPLEX	\$ 672.00
20705	CPU DELL OPTIPLEX	\$ 672.00
20706	CPU DELL OPTIPLEX	\$ 672.00
20768	CPU DELL OPTIPLEX	\$ 672.00
21029	CPU DELL OPTIPLEX GX280	\$ 642.00

21052	MONITOR DELL OPTIPLEX	\$ 150.00
21054	MONITOR DELL OPTIPLEX	\$ 150.00
21058	MONITOR DELL OPTIPLEX	\$ 150.00
21060	MONITOR DELL OPTIPLEX	\$ 150.00
21061	MONITOR DELL OPTIPLEX	\$ 150.00
21236	MONITOR DELL OPTIPLEX	\$ 120.00
21244	CPU DELL OPTIPLEX	\$ 672.00
21247	CPU DELL OPTIPLEX	\$ 672.00
21249	CPU DELL OPTIPLEX	\$ 672.00
21250	CPU DELL OPTIPLEX	\$ 672.00
21255	CPU DELL OPTIPLEX	\$ 672.00
21266	MONITOR DELL OPTIPLEX	\$ 120.00
21269	MONITOR DELL OPTIPLEX	\$ 120.00
21270	MONITOR DELL OPTIPLEX	\$ 120.00
21273	MONITOR DELL OPTIPLEX	\$ 120.00
21279	MONITOR DELL OPTIPLEX	\$ 120.00
21280	MONITOR DELL OPTIPLEX	\$ 120.00
21298	CPU DELL OPTIPLEX	\$ 672.00
21307	CPU DELL OPTIPLEX	\$ 672.00
21313	CPU DELL OPTIPLEX	\$ 672.00
21345	MONITOR DELL OPTIPLEX	\$ 120.00
21400	CPU DELL OPTIPLEX	\$ 672.00
21401	CPU DELL OPTIPLEX	\$ 672.00
21417	CPU DELL OPTIPLEX	\$ 672.00
21420	CPU DELL OPTIPLEX	\$ 672.00
21431	MONITOR DELL OPTIPLEX	\$ 120.00
21862	MONITOR DELL OPTIPLEX	\$ 120.00
21909	MONITOR DELL OPTIPLEX	\$ 120.00
21911	MONITOR DELL OPTIPLEX	\$ 120.00
21918	MONITOR DELL OPTIPLEX	\$ 120.00
21919	MONITOR DELL OPTIPLEX	\$ 120.00
21937	MONITOR DELL OPTIPLEX	\$ 120.00
21943	MONITOR DELL OPTIPLEX	\$ 120.00
22065	MONITOR DELL OPTIPLEX	\$ 120.00
22086	MONITOR DELL OPTIPLEX	\$ 120.00
22614	MONITOR DELL OPTIPLEX	\$ 120.00
22806	MONITOR DELL E773MM	\$ 150.00
22855	MONITOR DELL OPTIPLEX	\$ 125.00
22930	MONITOR DELL OPTIPLEX	\$ 150.00
23370	MONITOR DELL OPTIPLEX	\$ 150.00
24049	TRANSCRIBER SONY MICROCASSETTE	\$ 179.99
24390	PROJECTOR LED EPSON	\$ 609.00
24430	CAMERA FLIP VIDEO DIGITAL	\$ 150.00
24434	CAMERA FLIP VIDEO DIGITAL	\$ 150.00
24446	CAMERA FLIP VIDEO DIGITAL	\$ 150.00
25814	SMART DOCUMENT CAMERA	\$ 799.00
26075	DOCUMENT CAMERAS	\$ 799.00
27695	LAPTOPS	\$ 475.00
28922	VIOLIN 3/4 & 4/4 OUTFIT	\$ 135.75
32606	LAPTOP SMART BUY PROBOOK	\$ 472.95

11. CEO & Superintendent's Recommendations – Action Items, Eugene T.W. Sanders, Ph.D.

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel

1) Approval of Leave of Absence – Support Staff

It is recommended that the Board of Education accept the following unpaid days as requested:

Approval of Leave of Absence			
Last Name	First Name	Position	Date(s)
Baker	Pamela	Cafeteria Worker	5/14-15/2018

2) Approval of Leave of Absence – Professional Staff

It is recommended that the Board of Education approve the following Leave of Absence as requested in the provided communication:

Approval of Unpaid Leave – Professional Staff			
Last Name	First Name	Position	Effective
Slaughter	Venice	Teacher	4/23-27/2018

3) Approval of Employment of Substitutes

It is recommended that the Sandusky Board of Education approve for employment as a substitute, listed below as recommended by Mr. Dan Poggiali, Chief of Staff:

Employment of Substitutes - 2017/18 SY – Time card				
Last	First	Position	Effective Date	Pay
Ash	Mark	Sub Orchestra Accompanist	3/16/2018	\$33.14/hr.
Schreck	Sirka	Sub Orchestra Accompanist	3/12/2018	\$33.14/hr.
Zess	Christine	Technology Coordinator	3/26/2018	\$300.00 per day/up to 4 days/week

4) Approval of Award of Continuing Contract Status 2018/19 SY

It is recommended that these licensed staff members be granted continuing contract status based upon their compliance with the requirements of the State of Ohio and that the CEO & Superintendent and the Treasurer be authorized to issue the necessary contract.

Last	First	Positon	Buliding
Blanton	Holly	1 st Grade	Ontario
Hachey	Katy	Science	SMS
Meade	Emily	6 th Grade	Hancock
Reissig	Vicki	English	SMS
Trayanum	Gwendolyn	Reading	SMS
Sartor	Robert	Intervention Specialist	Osborne

5) Approval of Lead Mentors/Mentors, LPDC Committee and SLO Committee for the 2017/18 SY

It is recommended that the Board of Education approve the following Lead Mentors, Mentors and SLO Committee, per the SEA agreement as submitted by Ms. Renee Neyman, SEA President and recommended by Julie McDonald, Ed.D., Chief Academic Officer:

2017/18 Resident Educator Program				
Per the SEA Agreement				
Program Committee Members:				
Last	First	Committee Members pay		
Neyman	Renee	\$1,000.00		
Norwell-Fischer	Chris	\$1,000.00		
Souter	Cynthia	\$1,000.00		
Mentors:		Compensation \$1000.00 each	# of Resident Educators	Total Pay
Last	First			
Coffey	Deborah		3	\$3,000.00
Johnson	Darcy		1	\$1,000.00
Roth	Julie		4	\$4,000.00
Souter	Cynthia		4	\$4,000.00
Terry	Erin		2	\$2,000.00
Thompson	Stacy		1	\$1,000.00
Wasiniak	Jill		5	\$5,000.00
White	Jami		1	\$1,000.00
Facilitators:		Compensation \$500.00 each	# of Resident Educators	Total Pay
Neyman	Renee		8	\$4,000.00
Norwell-Fischer	Chris		14	\$7,000.00

SLO Committee Members: 0-5 yrs. exp.: \$500.00, 6+ \$1,000.00			
Last	First	BLDG	SLO/Pay
Adkins	Cosetta	SMS	\$500.00
Allen	Catherine	Venice	\$500.00
Bach	Lee	Mills	\$500.00
Barone	Carol	Sandusky High	\$500.00
Buck	Rod	Sandusky High	\$500.00
Burch	Robert	Sandusky High	\$500.00
Coffey	Deborah	Osborne	\$500.00
Didion	Tamara	Ontario	\$500.00
Doughty	Amy	Sandusky High	\$500.00
Foss	Karen	RCAAS-Osborne	\$500.00
Fry	Amanda	Sandusky High	\$500.00
Heck	Heather	Mills	\$500.00
Hines	Taylor	Hancock	\$500.00
Lazzara	Julia	Venice	\$500.00
Meade	Emily	Hancock	\$500.00
Reissig	Vicki	SMS	\$500.00
Scott	Jeanne	Osborne	\$500.00
Stang	Devin	Mills	\$500.00
Walton	Hilaria	Ontario	\$500.00
Webster	Rebecca	Venice	\$500.00

LPDC Committee Members: \$20.00 per hr. up to \$1,500.00			
Last	First	BLDG	Per time card
Bach	Lee	Mills	As submitted
Neyman	Renee	RCAAS	As submitted
Sommers	Kelly	SMS	As submitted

6) Approval of Employment – Kindergarten Screening

It is recommended that the Board of Education approve the employment of the following staff member(s) for the summer of 2018, as recommended by Julie McDonald, Ed.D., Chief Academic Officer:

Employment of Kindergarten Screening July 9 – August 17, 2018 (Monday through Thursday)			
Last Name	First Name	Position	Pay
Campbell	Morgan	Teacher	\$33.14
Carr	Rebecca	Teacher	\$33.14
Forsythe	Anissa	Teacher	\$34.59
Kelly	Patricia	Teacher	\$34.59
White	Jami	Teacher	\$34.59

7) Approval of Supplemental Contracts – Employees/Non-Employees

It is recommended that the Board of Education accept the following supplemental assignments as submitted by Shawn Coakley, District Athletic, Activities Director and Mr. Eric Talbot, SHS Principal and recommended by Mr. Dan Poggiali, Chief of Staff & Transformation Officer:

Approval of Supplemental Assignments – 2018/19 SY			
Last Name	First Name	Position	Effective
Yost	Brittany	Girls Head Soccer Coach	August 1, 2018

8) Approval of After School Detention Staff – Ontario Elementary

It is recommended that the Sandusky Board of Education accept the following recommendation for After School Detention staff, as submitted by Timothy Kozak, Principal of Ontario Elementary, and as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Ontario Elementary School After School Detention Staff – 1 staff to 9 students ratio 2017/18 SY, Tuesdays & Thursdays (3:00-4:00)			
Last Name	First Name	Position	Hourly Rate
Barone	Hannah	Paraprofessional	\$16.21
Bemis	Beth	Paraprofessional	\$15.22
Blanton	Holly	Teacher	\$33.14
Cebull	LouAnn	Teacher	\$34.59
Frederick	Tracy	Paraprofessional	\$18.33
Fulkerson	Kathryn	Teacher	\$34.59
King	Stephanie	Paraprofessional	\$18.33
Loomis	Heather	Teacher	\$34.59
Napholz	Renae	Teacher	\$34.59
Newell	Michelle	Teacher	\$34.59

Ruta	Kelsey	Title Teacher	\$33.14
Sartor	Erin	Teacher	\$33.14
Strohl	Arlene	Teacher	\$34.59
Towner	Linda	Paraprofessional	\$18.62
Tucker	Jeanne	Paraprofessional	\$18.80
Walton	Hilaria	Teacher	\$34.59

9) Approval of Retention & Recruitment Committee Leader Stipend

It is recommended that the Board of Education approve the stipend, paid through general funds, the following staff member for the responsibility factor and complicity of work performed as Retention & Recruitment Committee Leader, as recommended by Mr. Dan Poggiali, Chief of Staff and Transformation Officer:

Retention & Recruitment Committee Leader Stipend			
Last Name	First Name	Position	Extended Service # Days
Downing	Todd	K-6 Athletic & Activities Coordinator	17/18 SY Prorated at \$27.00 per day
Downing	Todd	K-6 Athletic & Activities Coordinator	18/19 SY \$5,940.00

b) Other:

1) Approval of 22+ Graduates

Upon successful completion of the requirements for graduation from the 22+ program prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, and by the North Central Association of Colleges and Secondary Schools, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the students listed below to graduate and receive a diploma:

22+ Program – Award of Diploma	
Student Name	Date of Diploma
Carla L. Krueger	March 14, 2018
Jennifer Ann Pruitt Williams	March 14, 2018
Jamie Lynn Hendrixson Ritchey	March 14, 2018

2) Approval of SHS Graduate

Upon successful completion of the requirements for graduation from the 22+ program prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, and by the North Central Association of Colleges and Secondary Schools, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the students listed below to graduate and receive a diploma:

Sandusky High School – Award of Diploma	
Student Name	Date of Diploma
Roman Stewart	February, 2018

- 3) Approval for Services with the North Point Educational Service Center for the 2018/19 SY (Pages 102-110)
It is recommended that the Board of Education approve the agreement with the North Point Educational Service Center for the 2018/19 SY as submitted by Julie McDonald, Ed.D., Chief Academic Officer.
- 4) Approval for Services with the North Point Educational Service Center and St. Mary's Central Catholic for the 2018-19 SY (Pages 111-112)
It is recommended that the Board of Education approve the agreement with the North Point Educational Service Center and St. Mary's Central Catholic for the 2018/19 SY as submitted by Julie McDonald, Ed.D., Chief Academic Officer.
- 5) Approval of Todd Kettler – Consultant for Summer Professional Development for the Gifted Department (Pages 113-116)
It is recommended that the Board of Education approve the employment of the following consultant for the Summer of 2018, as submitted by Tara Toft, Coordinator for Advanced Academic Studies and Learning Supports and recommended by Julie McDonald, Ed.D., Chief Academic Officer.
- 6) Approval of E Rate Funding with Presidio Networked Solutions Group, LLC (Pages 117-120)
It is recommended that the Sandusky Board of Education approve the attached contract for E Rate funding with Presidio Inc. for the purchase of new networking equipment for the 2018/19 SY as submitted by Eric Eckenrode, Coordinator of Technology and recommended by Mr. Dan Poggiali, Chief of Staff.
- 7) Approval of Independent Contract with Center for Cultural Awareness (Pages 121-127)
It is recommended that the Sandusky Board of Education approve the attached contract for pilot program for the Parent Cafes as submitted by Julie McDonald, Ed.D., Chief Academic Officer.
- 8) Approval of Sandusky City School Student Activity Fundraisers
It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE clubs, as recommended by Gina Deppert, CFO & Treasurer:

Sandusky City Schools – “In-House” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
RCAAS (3rd/4th GR.)	Donations/Sponsors Drive for Citizen Science Project	3/21/18-6/30/18
Sandusky Schools Choral (7th-12th)	Butterbraids & Zap-A-Snack Pizza Sale	4/4/2018-4/27/2018
SHS Model UN	Malleys Candy Sale	04/09/2018-11/30/2018
SHS Class of 2019	Sr. Shirts & Sweatshirt Sale	09/01/2018-11/30/2018
SHS Class of 2019	Malleys Candy Sale	10/01/2018-12/31/2018
SHS Class of 2019	Ugly Sweater Party	December 2018 (TBA)
SHS Class of 2019	Money Saver Coupon Books	12/1/2018-01/31/2019
SHS Class of 2019	Candy Cane Sale	12/01/2018-12/25/2018
SHS Class of 2019	Sadie Hawkins Dance	End of Jan 2018
SHS Class of 2021	Malleys Candy Sale	4/2/18-4/30/18
<i>* - Indicates materials/supplies donated by outside individuals/organizations.</i>		

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations		
Donator Name	Donation To	Donation
American Legion Auxiliary	SHS Scholarship Fund to sponsor the American Legion Auxiliary Scholarship Award for the Class of 2018	\$300.00
James and Bonnie Semon	SHS Robert Reiber Scholarship Fund	\$25.00
Steven and Gloria Ayres	SHS Robert Reiber Scholarship Fund	\$20.00
Carol Steuk	SHS Robert Reiber Scholarship Fund	\$25.00
Reinoud and Mary Elias	SHS Robert Reiber Scholarship Fund	\$75.00
Dan and Judy McCarthy	SHS Robert Reiber Scholarship Fund	\$75.00
Perseverance Lodge No. 329 F.& A.M.	SHS Scholarship Fund for the (2)Perseverance Lodge Awards 2018	\$1,000.00
Annette McCormick	Sandusky Cultural Center	\$25.00
Cable Steinemann	Sandusky Cultural Center	\$250.00
Marsha Gray Carrington	Sandusky Cultural Center	\$100.00
Barbara Semans	Sandusky Cultural Center	\$25.00
Martha Sperry	Sandusky Cultural Center	\$50.00
John Hamilton	Sandusky Cultural Center	\$25.00
Robert Toney	Sandusky Cultural Center	\$100.00
Mark Yasenchack	Sandusky Cultural Center	\$50.00
William Weagly	SHS Robert Reiber Scholarship Fund	\$50.00
Matthew Newton	SHS Class of 2000 Streak of Excellence Scholarship Fund	\$100.00
El' Da Sheon Nix	SHS Class of 2000 Streak of Excellence Scholarship Fund	\$100.00
John Rosekelly	SHS Class of 2000 Streak of Excellence Scholarship Fund	\$100.00
Trinidy Jeter	SHS Class of 2000 Streak of Excellence Scholarship Fund	\$100.00

** Value of non-monetary donation.

12. Anticipated Action

13. Unfinished Business

14. New Business

15. Board Liaison Committee Reports

16. Recommendations or Questions from Individual Board Members

17. Next Meeting

The next regular meeting of the Board of Education is scheduled for **Monday, May 7, 2018, at 8:00 a.m. in the 3rd floor Board Decade Room at the Administration Building.**

18. Adjournment

PUBLIC COMPLAINTS

Constructive criticism of the District is welcomed by the Board. Although no member of the community is denied the right to bring his/her complaints to the Board, he/she is referred to the proper administrative channels for solution before investigation or action by the Board. Exceptions may be made when the complaints concern Board actions or Board operations.

The Board believes that complaints and grievances are best handled and resolved as close to their origin as possible. The staff should be given the opportunity to consider the issues and attempt to resolve the problems prior to involvement by the Board. The proper channeling of complaints involving instruction, discipline or learning materials are: employee, principal, Superintendent and then the Board of Education.

If a complaint, which was presented to the Board and referred through the proper channels, is resolved before it comes back to the Board, a report of the disposition of the matter is made to the Board and then placed in the official files.

The Board expects the staff to receive complaints courteously and to make a proper reply to the complainant.

Matters referred to the Superintendent and/or Board must be in writing and signed. Requests are expected to be specific in terms of the action desired. Matters that are presented in writing and signed will receive a response.

[Adoption date: November 19, 2001]

[Re-adoption date: March 19, 2007]

[Re-adoption date: December 7, 2009]

LEGAL REFS.: ORC 121.22
149.43

CROSS REFS.: KLB, Public Complaints about the Curriculum or Instructional Materials
KLD, Public Complaints about District Personnel