

Sandusky City Schools Board Meeting Agenda



Regular Meeting



Board of Education

8:00 a.m.

Monday, September 21, 2020



Mission:

To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.

• **Board of Education** •

Mrs. Martha Murray, President - 419.621.1120

Mr. Thomas Patterson, Vice President - 419.625.9170

Mrs. Brigitte Green-Churchwell, Member - 419.239.7222

Ms. Ebony Sizemore, Member - 419.366.5153

Ms. Kate Vargo, Member - 419.656.5490



Eugene T.W. Sanders, Ph.D., CEO & Superintendent
Office: 419.984.1000

Mr. Jeffrey Hall, CFO & Treasurer
Office: 419.984.1005



SANDUSKY CITY SCHOOLS
Board of Education
Regular Meeting
Monday, September 21st, 2020 at 8:00 a.m.

1. Call to Order and Roll Call – Mrs. Brigitte Green-Churchwell, President
2. Pledge of Allegiance
3. Oath of Office
4. Reading and Approval of Minutes for the August 17th, 2020 meeting Jeff Hall, CFO & Treasurer (Pages)
5. Approve Agenda
6. Citizens Participation
7. Correspondence – Related to Action (Pages)
Ashley, Mike – Adult Education
Guerra, Patricia – Teacher, Sandusky High School
Hall, Greg – Adult Education
Leslie, Paul – Adult Education
Ludewig, Sydney – Supplemental
Moore, Theresa – Paraprofessional, Sandusky Middle School
Painter, Rebecca – Adult Education
8. CFO & Treasurer’s Report – Discussion Items, Jeff Hall
 - Facility Update – Mr. John Feick
9. CEO & Superintendent’s Report – Discussion Items, Eugene T.W. Sanders, Ph.D.
 - Debrief of September Community Forums
 - Review of Re-Entry Plan
10. CFO & Treasurer’s Recommendations – Action Items, Jeff Hall
 - a) Approval of Monthly Financial Summary and Investment Report (Pages)
It is recommended that the Board of Education approve the Approval of Monthly Financial Summary and Investments Report for the month of August, 2020.
 - b) Approval of FY21 Permanent Appropriations (Under separate cover)
It is recommended that the Board of Education approve the Permanent Appropriations for Fiscal Year 2021 (School Year 2020-21)
 - c) Establishment of New Appropriation Fund(s) – FY21
 - 1) 599-2222-511-9920 LSTA-SHS LIBRARY CARES GRANT - \$3,000
 - 2) 510-9921 BROADBAND CONNECTIVITY” GRANT - \$151,466.16
 - 3) 507-9121 – CARES GRANT - ADULT EDUCATION - \$174,031

d) Inter-fund transfer request

It is recommended that the Board of Education approve an inter-fund transfer up to \$76,735.90 between the General Fund (001) and Title I Fund (572-9020). The transfer request is to resolve an Ohio Department of Education corrective action involving the use of Title I funding to pay the salary and benefits of an under-licensed school administrator.

e) Approval for Services with Healthcare Process Consulting Inc (HPC) – Renewal
(Pages)

It is recommended that the Board of Education approve the one-year agreement with Healthcare Process Consulting, Inc (HPC) for the purpose of assisting the district in managing the District’s OHIO MEDICAID SCHOOL PROGRAM (OMSP), in order to procure Federal Medicaid reimbursement for Medicaid eligible services provided by the district during the 2020-2021 school year. This is a one-year renewal of original three-year contract that expired on 6/30/20 for \$30,000.

f) Approval of a one-year agreement with HomeTown Ticketing (HTT) to provide online ticketing for athletic events during the 2020-2021 school year. (Pages)

It is recommended that the Sandusky Board of Education approve a one year agreement with Home Town Ticketing (HTT). HTT will charge customer the ticket face value and the following service and credit card (“CC”) processing fees for online transactions (collectively, the “Fee”): \$1 per-ticket fee + CC fees (currently 2.9% + \$0.30 per-order). Point of Sale orders will charge customer the ticket face value + CC fees of 2.7% + \$0.05 per transaction. The District will receive the full regular admission price.

g) Approval of a one-year agreement for the services of BlueFrame Technology Inc. in order to broadcast athletic events via digital streaming. (Pages)

It is recommended that Sandusky Board of Education approve a one-year service agreement between Sandusky City Schools and BlueFrame Technology Inc.

a. BlueFrame will charge the following pay-per-view fees with a 60% revenue share with the District:

- \$9.95/per streaming broadcast
- \$14.95/per download

h) Approval of Disposal of Inventory Items:

<u>Disposal for September 21 , 2020 Board Agenda</u>		
<u>Tag #</u>	<u>Item</u>	<u>Purchase Date</u>
23178	Walker Kaye Childsize	2/14/2007
21501	Listening Cntr. Califone 6-Station	11/9/2005
04189	Bed Tubular Metal Frame Nurse	7/1/1972
04196	Bed Tubular Metal Frame Nurse	8/1/1972

10. CEO & Superintendent’s Recommendations – Action Items, Eugene T.W. Sanders, Ph.D.

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel

1) Approval of Resignations & Retirement – Professional Adult Education Hourly Staff

It is recommended that the Board of Education accept the following Adult Ed. Hourly Staff resignations and retirement as requested in the provided communications:

Approval of Adult Education Staff Resignations			
Last Name	Last Name	Position	Effective Date
Ashley	Mike	Electrical Instructor	9/9/2020
Hall	Greg	Police Academy Instructor	8/24/2020
Leslie (retirement)	Paul	Facilities Maintenance Coord.	9/13/2020
Painter	Rebecca	Financial Aid & Substitute	8/26/2020

2) Approval of Resignations for Retirement – Professional Staff

It is recommended that the Board of Education accept the following resignation for retirement as requested in the provided communication:

Professional Staff – Retirement Resignations			
Last Name	First Name	Position	Effective
Guerra	Patricia	Cosmetology Teacher	7/1/2021

3) Approval of Resignations – Support Staff

It is recommended that the Board of Education accept the following support staff resignation(s) as requested in the provided communications:

Support Staff –Resignations			
Last Name	First Name	Position	Effective
Moore	Theresa	Paraprofessional	9/18/2020

4) Approval of Resignation – Supplemental Staff

It is recommended that the Board of Education accept the following support staff resignation as requested in the provided communications:

Support Staff –Resignations			
Last Name	First Name	Position	Effective
Ludewig	Sydney	Varsity Girls Track	8/26/2020

5) Approval of Employment for Instructors – Adult Education (2020/21SY)

It is recommended that the Sandusky Board of Education approve the employment for the Instructors for the Adult Education Department, as submitted and recommended by Mr. Richard Moreck, Sandusky Career Center Director:

Adult Education – Instruction Hourly Staff			
Effective September 14, 2020 for the 2020/21 School Year			
Last Name	First Name	Position	Hourly Rate
Riedy	Dean	Facilities Maintenance Instructor	\$37.98
Sturgill	Ronald	Electrical Instructor	\$37.98
Wilcox	Alexis	Professional Development Instructor	\$23.40

6) Approval of Employment – Professional Staff (Pages)

It is recommended that the Board of Education accept the following employment(s) as recommended by Stephen Sturgill, Ed.D., Chief of Staff & Transformation Officer:

Professional Staff – New Hires				
Last Name	First Name	Position	Effective	Pay
Holztrager	Danielle	Intervention Specialist	20/21 SY	M+12/Step 11

7) Approval of Employment – Intern (2020/21SY)

It is recommended that the Sandusky Board of Education approve the following Intern as recommended by Eugene T.W. Sanders, Ph.D., CEO & Superintendent:

Intern – per time card up to 10 hours per week			
Last Name	First Name	Position	Hourly Rate
Chapman	KarleeAnn	Intern	\$12.00

8) Approval of Employment – Support Staff Substitute

It is recommended that the Board of Education accept the following employment(s) as submitted by Mr. Kevin Toms, Facilities Supervisor and recommended by Stephen Sturgill, Ed.D., Chief of Staff & Transformation Officer:

Professional Staff – New Hires				
Last Name	First Name	Position	Effective	Hourly Rate
Bell	Javez	Custodian Substitute	9/21/2020	\$12.00

9) Approval of 20/21 SY First Semester Pay Increases – Professional Staff

It is recommended that the board of Education approve the following 2020-2021 school year first semester pay increases due to additional hours per the SEA Negotiated Agreement, as recommended by Stephen Sturgill, Ed.D., Chief of Staff:

Degree Level Increases				
Last Name	First Name	From	To	Effective Date
DuBois	Mandy	B+12	B+24/Step 11	20/21 SY
Hany	Elizabeth	B+12	B+24/Step 3	20/21 SY
Ludewig	Sydney	B	B+12/Step 3	20/21 SY
Moots	Zachery	B	B+12/Step 11	20/21 SY
Napholz	Renae	M+12	M+24/Step 21	20/21 SY
Toomey	Sarah	B+24	M/Step 5	20/21 SY
Wriston	Sharise	B	B+12/Step 2	20/21 SY

10) Approval of 20/21 SY Salary Step Increase – Professional Staff

It is recommended that the board of Education approve the following 2020-2021 school year salary increase due to verification of additional experience, as recommended by Stephen Sturgill, Ed.D., Chief of Staff:

Salary Level				
Last Name	First Name	From	To	Effective Date
Kearney	Jeffrey	B+12/Step 6	B+12/Step 8	20/21 SY

11) Approval of Professional Development for New Staff Orientation - August, 2020

It is recommended that the Board of Education approve compensation for the following staff member(s) for the 2020/21 school year, as recommended by Stephen Sturgill, Ed.D., Chief of Staff:

Professional Development – per timecard			
Last Name	First Name	Position	Hourly Rate
Bowers	Emiko	Music Teacher	\$30.00
Holleran	Colt	Speech Pathologist	\$30.00
MacDonald	Alivia	Speech Pathologist	\$30.00
Myers	Benjamin	Art Teacher	\$30.00
Phelps	Kirsten	Health Careers Teacher	\$30.00
Schnittker	Rebecca	School Nurse	\$30.00
Wobser	Kathryn	English Language Arts Teacher	\$30.00
Wriston	Sharise	English Language Arts Teacher	\$30.00

12) Approval of Dorn Fellowship fellows – (Professional)

It is recommended that the Sandusky Board of Education approve the (title) listed below as submitted by Tara Toft, Coordinator for Advanced Academic Studies as recommended by Dr. Vilicia Cade, Chief Academic Officer:

Dorn Fellowship Contractors - 2020/21 SY		
Dorn Foundation Funding		
Dorn Fellow	Time Commitment	Stipend
Dr. Charu Chopra	year-long full time fellowship (204+ hours)	\$10,000
Tracy McGinley	year-long full time fellowship (204+ hours)	\$10,000
Dr. Subhalakshmi Nagarajan	year-long full time fellowship (204+ hours)	\$10,000
Dr. Matthew Partin	year-long full time fellowship (204+ hours)	\$10,000
Michelle Weber	year-long part time fellowship (102+ hours)	\$5,000

13) Approval of Supplemental Contracts 2020/21 SY

It is recommended that the Board of Education approve the following supplemental contracts as submitted by Mr. Eric Talbot, SHS Principal and Mr. Shawn Coakley, Athletic & Activities Director and recommended by Stephen Sturgill Ed.D., Chief of Staff & Transformation Officer:

Position	Last	First	Pay
Class Advisor: Freshman	Martin	Jay	\$1040.00
Class Advisor: Sophomore	Chaney	Melissa	\$1520.00
Class Advisor: Junior	Cole-Caston	Jarvis	\$2000.00
Class Advisor: Senior	Maillard	Brent	\$2120.00
Elem Football	Winborn	John	\$1320.00
Elem Football	Williams	Keith	\$1440.00
Elem Football	Carter	Desmond	\$1080.00
Elem Football	Russell	Cameron	\$1080.00
Elem Football	Januzzi	Joseph	\$1080.00
Elem Cheer (Fall)	Fox	Collette	\$500.00
Elem Swim	Patterson, Jr.	Thomas	\$1080.00
Elem Volleyball	Downing	Kristina	\$840.00
Elem Volleyball	Knoll	Zoe	\$720.00
Elem Volleyball	Pou	Kerstyn	\$720.00
Student Council Advisor – SHS	Chaney	Melissa	\$2120.00
Extended Time: Coun SHS (45 hours)	Sidoti	Babe	Per diem
Extended Time: Coun SHS (45 hours)	Davis	Kristina	Per diem
Student Council Assistant Advisor – SHS	Martin	Jay	\$1120.00
Technology Specialist – Intermediate	DuBois	Mandy	\$650.00
Technology Specialist – Intermediate	Fresch	Kelsey	\$650.00
Technology Specialist – Intermediate	Koelsch	Alyssa	\$650.00
Technology Specialist – Intermediate	Martin	Julie	\$650.00
FT SMS 8 th Assistant	Jarvis	Colin	\$2600.00
VB SMS 7 th Assistant	Kaya	Sarah	\$1880.00
VB SMS 8 th Assistant (correction)	Knoll	Zoe	\$1880.00

Other:

- 1) Approval of the MOU and Interagency Transition Agreement between Local Education Agencies in Erie County, Erie County Board of Developmental Disabilities Erie County Help Me Grow/Early Intervention, Community Action Commission of Erie, Huron, & Richland Counties, Inc., Head Start and Early Head Start Program, Teach and Mentoring Communities Head Start Program Effective September 2020 – August 2022 Renewal (Pages)

It is recommended that the Sandusky Board of Education approve the following MOU and Interagency Transition Agreement between Local Education Agencies in Erie County, Erie County Board of Developmental Disabilities, Erie County Help Me Grow/Early Intervention, Community Action Commission of Erie, Huron, & Richland Counties, Inc., Head Start and Early Head Start Program, Teach and Mentoring Communities Head Start Program Effective September 2020 – August 2022 as submitted by Megan Peugeot, Ed.D., Director of Student Services and Family Support and recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer.

- 2) Approval of the Agreement Between the Boys & Girls Clubs of Northeast Ohio and Sandusky City School District Board of Education Renewal (Pages)

It is recommended that the Sandusky Board of Education approve the agreement to provide students who attend a Sandusky City School with school time and out-of-school time academic and recreational programming through the Club Smart Learning Center project located at Osborne Elementary School during the 2020/21 school year.

- 3) Approval of contract between Sandusky City Schools and Coles Energy for the 2020-2021 SY (Page)

It is recommended that the Sandusky City Schools Board of Education approve the following contract between Sandusky City Schools and Coles Energy for the 2020/2021 SY as submitted by Theodore Peters, Transportations Supervisor and recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer.

- 4) Approval of SNTEA Memorandum of Understanding – COVID Working Conditions (Page)

It is recommended that the Sandusky Board of Education approve the Memorandum Of Understanding regarding COVID working conditions with SNTEA staff, and Sandusky City Schools as submitted and recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer.

- 5) Approval of Educational Service Center contract for student services – (Renewal) (Pages)

It is recommended that the Board of Education approve the student service contract between ESC and Sandusky City Schools for Classroom Interpreter service at the Delaware Service Center as submitted by Megan Peugeot, Ed.D., Student Services Director and recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer.

- 6) Approval of Educational Service Center contract for student services – (Renewal)
(Pages)

It is recommended that the Sandusky Board of Education approve the 3 year contract with NOECA for the ProgressBook Suite as submitted by Eric Eckenrode, Coordinator of Technology and recommended by Stephen Sturgill, Ed.D., Deputy Chief of Staff. This will lock-in our current yearly rate for the ProgressBook Student Information System.

- 7) Approval of Sandsational Grants 2020-2021 SY

It is recommended that the Board of Education approve the following submitted Sandsational Grants for Sandusky City Schools listed below and recommended by Vilicia Cade, Ed.D., Chief Academic Officer:

Name	Project Title	Description	Amount
Melissa Chaney	Attendance Matters	Award students for faithfully attending school daily. Studies show that higher performing schools had higher attendance rates.	\$1,845.16
Allan Miller	Parent Involvement "Gradu-Gate"	Increase parent involvement post-secondary planning for Seniors to incentivize participating Seniors.	\$6,650.00
Lorna Robbins	Sensory Room	Therapeutic Space to help special needs students self-regulate or manage their own anxiety, stress, and sensory overload thus promoting a positive school climate to improve student achievement.	\$688.60
Deb Coffey	Positive Character Development	Increase school-wide positive culture thorough proactive approach. Character education through books and activities will assist youth to reach their academic potential, live happy and fulfilling lives to become productive citizens.	\$1,027.46
Jeanne Scott	Reward Positive Behavior	Identify area of need for improved student achievement. According to Center for Positive Behavioral Interventions and Supports (PBIS) rewarding school-wide positive behavior will contribute to positive school culture, which has been proven to increase student academic achievement.	\$1,468.26

- 8) Approval High School Diploma

Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, and by the Department of Education of the State of Ohio, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the student(s) listed below to graduate and receive a diploma:

Student Name	Date of Diploma
Takirah Brown-Skelton	September 9, 2020

9) Approval 22+ Diploma

Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, and by the Department of Education of the State of Ohio, the following student(s) have fulfilled all requirements for graduation from Sandusky High School 22+ Program. It is requested that the Board of Education approve the student(s) listed below to graduate and receive a diploma:

Student Name	Date of Diploma
Raven M. Summerfield	September 21, 2020

10) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE clubs, as recommended by Jeff Hall, CFO & Treasurer, as submitted by Julie Bittinger, Business/Fiscal Office.

Sandusky City Schools – “In-House” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
SHS Cheerleaders	Yard Signs	8/26/20 – 9/16/20
SMS Cheerleaders	Shirt Sales	9/21/20 - 9/30/20
Sandusky Intermediate Schools	Sales on-line with Imprint Logo	9/21/20-10/2/20

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations		
Donator Name	Donation To	Donation
Darcy Johnson	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$8.00
David & Jacquelyn Clark	Establish the David/Jacquelyn Clark Charitable scholarship fund in support of Black Lives Matter movement to benefit an African-American graduate of SHS with preference given to those planning careers in Education/Special Education	\$5,000.00
Jennifer Crampton	SHS Class of 2000 Streak of Excellence Scholarship Fund	\$100.00
Beverly Kayatin	School supplies and lunches	\$100.00
Rosalyn Shepherd	3 books: <u>Little Leaders</u> and <u>Little Dreamers</u> by Vashti Harrison and book <u>Hidden Figures</u> by Margaret Lee Shetterly, valued at \$16.99, 17.99 and \$17.99 respectively for SIS Media Center in memory of Mrs. Vera Wood	\$53.97

**** Value of non-monetary donation.**

10. Anticipated Action

11. Unfinished Business

12. New Business

13. Executive Session

14. Board Liaison Committee Reports

15. Recommendations or Questions from Individual Board Members

16. Next Meeting

The next regular meeting of the Board of Education is scheduled for ***Monday, October 19th, 2020 at 6:00 p.m. in the 3rd floor Board Decade Room at the Administration Building.***

17. Adjournment