

Sandusky City Schools Board Meeting Agenda



Regular Meeting



Board of Education
8:00 a.m.
Tuesday, July 20, 2021



Mission:

To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.

• Board of Education •

Mrs. Martha Murray, President - 419.271.0432

Mr. Thomas Patterson, Vice-President - 419.625.9170

Mrs. Brigitte Green-Churchwell, Member - 419.239.7222

Ms. Ebony Sizemore, Member – 419.366.5153

Ms. Kate Vargo, Member - 419.656.5490



Eugene T.W. Sanders, Ph.D., CEO & Superintendent

Office: 419.984.1000

Mr. Jeffrey Hall, CFO & Treasurer

Office: 419.984.1005



SANDUSKY CITY SCHOOLS
Board of Education
Regular Meeting
Tuesday, July 20, 2021 at 8:00 a.m.

1. Call to Order and Roll Call – Mrs. Martha Murray, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes for the June 29th, and July 6th Meetings – Mr. Jeffrey Hall, CFO & Treasurer (Pages)
4. Approve Agenda
5. Citizens Participation
6. Correspondence – Action (Pages)
 - Evans, Bethany – School Counselor, Sandusky Primary School
 - Holmer, Kelsey – Title Teacher, Sandusky Intermediate School
 - Huber, Virgie Leslie – First Grade Teacher, Sandusky Primary School
 - MacKellar, Sean – School Psychologist, District
 - Myers, Benjamin – Art Teacher, Sandusky Intermediate School
 - Weisbarth, Brittany – School Psychologist, District
7. CFO & Treasurer’s Report – Discussion Items, Mr. Jeffrey Hall
 - Facility Update, Mr. John Feick
 - Forecast Update
8. CEO & Superintendent’s Report – Discussion Items, Eugene T.W. Sanders, Ph.D.
9. CFO & Treasurer’s Recommendations – Action Items, Mr. Jeffrey Hall
 - a) Approval of Monthly Financial Statement and Monthly Investments (Pages)
It is recommended that the Board of Education approve the financial statement and investments as provided for the month of June, 2021.
 - b) Approval of the 300-9622 MICHELE ZIEMKE STUDENT ART GALLERY FUNDRAISING FUND (Page)
See attached proposal and purpose statement as submitted by Mrs. Roz Shepherd
Revenue: Budget:
300-1610-9622 Ticket Sales 300-4630-890-9622 Expenses
300-1620-9622 Sales
300-1630-9622 Student Fees
300-1820-9622 Donations Established: July 2021

10. CEO & Superintendent’s Recommendations – Action Items, Eugene T.W. Sanders, Ph.D.

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel

1) Approval of Board Resolution: Implementation of Reduction in Force – Student Services Coordinator (P-6) (provided under separate cover)

It is recommended that the Board of Education approve the Reduction of an Administrative position: Student Services Coordinator (P-6) pursuant to Section 3319.171 of the Ohio Revised Code and Board Policy GCPA-2 due to decreased enrollment of students in the District, at one or more school facilities, or in one or more instructional programs, regardless of whether such decrease occurs from one school year to the next or within one school year and the financial condition of the District as determined by the Board, effective August 1, 2021.

2) Approval of Resignations – Administrator

It is recommended that the Board of Education accept the following resignations as requested in the provided communications:

Approval of Administrator Resignations			
Last Name	First Name	Position	Effective Date
MacKellar	Sean	School Psychologist	7/5/2021
Weisbarth	Brittany	School Psychologist	7/9/2021

3) Approval of Resignations – Professional Staff

It is recommended that the Board of Education accept the following resignations as requested in the provided communications:

Approval of Administrator Resignations			
Last Name	First Name	Position	Effective Date
Evans	Bethany	School Counselor	7/1/2021
Holmer	Kelsey	Title Teacher	7/9/2021
Huber	Virgie Leslie	First Grade Teacher	7/1/2021
Myers	Benjamin	Art Teacher	7/1/2021

4) Approval of Employment – Adult Education Instructors – 21/22 SY

It is recommended that the Sandusky Board of Education approve the employment of the following hourly adult education instructors for the Sandusky Career Center for the 20/21 school year, submitted by Mr. Richard Moreck, SCC Director and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Adult Education Instructors – Hourly Staff Effective July 2021 for the 21/22 School Year			
Last Name	First Name	Position	Hourly Rate
Andres	Clover	LPN Part-time Instructor	\$ 26.53
Boreman	Jessica	RN Part-time Instructor	\$ 26.25
Eberhardt	Kimberly	LPN Part-time Instructor	\$ 26.01
Neuberger	Leslie	RN Part-time Instructor	\$ 27.56
Roth	Cynthia	RN Part-time Instructor	\$ 26.01

5) Approval of Employment – Professional Staff – 21/22 SY (Pages)

It is recommended that the Board of Education approve the following employment for professional staff, as submitted by Megan Peugeot, Ed.D., Director of Student Services and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Approval of Employment of Professional Staff – 21/22 SY			
Last Name	First Name	Position	Step
Harper	Jane	Intervention Specialist	B+12/Step 8

6) Approval of Award of Continuing or Limited Contracts – Support Staff – 21/22 SY

It is recommended that the following support staff members be granted continuing or limited contract status based upon their compliance with the requirements of the State of Ohio and that the CEO and Superintendent and the CFO and Treasurer be authorized to issue the necessary contract.

Support Staff Continuing or Limited Contracts			
Last Name	First Name	Position	21/22 SY Contract
Gessner	Karie	Paraprofessional	One Year Limited
Irby	Capreece	Paraprofessional	One Year Limited
Renwand	Melissa	Paraprofessional	One Year Limited
Sartor	Jennifer	Paraprofessional	One Year Limited
Thomas	Karen	Paraprofessional	Continuing
Young	Lila	Paraprofessional	One Year Limited

7) Approval of Change in Classification – Support Staff

It is recommended that the Board of Education approve the following employment for support staff, as submitted by Mr. Kevin Toms, Facilities Supervisor and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Approval of Employment of Support Staff – 21/22 SY				
Last Name	First Name	Position	Effective Date	Step
Walton	Halden	Maintenance	7/22//2021	15

8) Approval of Employment– Substitute Support Staff

It is recommended that the Board of Education approve the following employment for substitute support staff, as submitted by Mr. Kevin Toms, Facilities Supervisor and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Approval of Employment of Substitute Support Staff – 21/22 SY				
Last Name	First Name	Position	Effective Date	Hourly Rate
Wedeman	Jami	Substitute Custodian	6/24/2021	\$15.00
West	Logan	Substitute Custodian	6/24/2021	\$15.00

9) Approval of 2020/21 SY Pay for five (5) Additional work days – Administrative Staff

It is recommended that the board of Education approve five (5) days of additional pay, as submitted by timecard, for conducting building level interviews by principal and assistant principal listed below, as recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Administrative pay – Up to five (5) additional days per timecard			
Last Name	First Name	Pay	Effective Date
Peugeot	Todd	Per diem	July, 2021
Taylor	Donna	Per diem	July, 2021

10) Approval of Employment – Certificated Compensatory Tutors

It is recommended that the Board of Education approve the employment of the following staff member(s) for the Summer 2021 to provide Compensatory IEP Service time, as submitted by Megan Peugeot, Ed.D., Director of Student Services and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Employment of Tutors – Summer 2021 – per timecard			
Last Name	First Name	Position	Hourly Rate
Thompson	Amber	Intervention Specialist	\$36.52

11) Approval of Employment – Summer Work – Student Services 21/22 SY:

It is recommended that the Board of Education approve the employment of the following staff members for summer 2021 to write IEP's/ETR's and conduct IEP/ETR meetings should they arise, as submitted by Megan Peugeot., Ed.D., Director of Student Services and Family Support and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Summer 2021 IEP Testing/Meeting Coverage – per timecard			
Last Name	First Name	Position	Hourly Rate
Rositano	Abigail	School Psychologist	\$44.12

12) Approval of pay for Career Tech Program Review

It is recommended that the Sandusky Board of Education approve up to thirty (30) hours of summer pay for the following staff member to assist with the SHS Career Technical Program review as submitted per timecard as submitted by Mr. Eric Talbot, SHS Principal and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Career Technical Program Review – per timecard (not to exceed 30 hours)			
Last Name	First Name	Effective Date	Hourly Rate
Bennett	Brandy	Summer, 2021	\$30.00

13) Approval of 2021 Summer Feeding Food Service Work – Support Staff

It is recommended that the Sandusky Board of Education approve the following 2021 Summer Feeding Food Service worker for Sandusky City Schools as submitted by Brad Kraft, Dining Services Supervisor and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

2021 Summer Feeding Food Service – Federal Food Reimbursement – per timecard			
Last Name	First Name	Effective Date	Hourly Rate
Richardson	Tori	Summer Food Staff	\$15.00

14) Approval of Employment – Summer Professional Development

It is recommended that the Board of Education approve the employment of the following staff member(s) for Summer Professional Development Pay, as submitted per timecard, as recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Professional Development Reimbursement – Title I, II-A Summer 2021 – per timecard			
Last Name	First Name	Position	Hourly Rate
Bach	Lee	Teacher	\$30.00
Chavez	Cynthia	Teacher	\$30.00
Coffey	Deborah	Teacher	\$30.00
Collins-Fiske	Elizabeth	Teacher	\$30.00
de Lima	Sarah	Teacher	\$30.00
Didion	Tamara	Teacher	\$30.00
Dietrich	Diana	Paraprofessional	\$19.99

Etchill	Jennifer	Teacher	\$30.00
Fitzthum	Lisa	Teacher	\$30.00
Foss	Karen	Teacher	\$30.00
Heck	Heather	Teacher	\$30.00
McDowell	Elena	Teacher	\$30.00
Reichley-Studer	Sandra	Teacher	\$30.00
Reis	Christine	Renhill Substitute	\$30.00
Rosekelly	Patricia	Teacher	\$30.00
Thomsen	Stacy	Teacher	\$30.00
Toomey	Sarah	Teacher	\$30.00

15) Approval of Employment - 2021 Summer Learning Programs:

It is recommended that the Board approve the following support staff for pay for Summer Academic Work, paid by Federal Funds, as submitted by the Principals and recommend by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

2021 Summer Learning Program – per timecard			
Last Name	First Name	Position	Hourly Rate
Renwand	Melissa	Paraprofessional	\$16.06
Thomas	Valerie	Administrative Assistant	\$23.16

16) Approval of Employment – Elementary Summer Camps and Swimming Staff

It is recommended that the Board of Education approve the following employment for the Summer Camps and Swimming Staff, as submitted by timecard, paid for by Federal Funds, as submitted by Mr. Shawn Coakley, Director of Athletics and Activities and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Summer Camps and Swimming Staff – Federal Funds – per timecard			
Last Name	First Name	Position	Hourly Rate
Prophet	Cole	Lead/Head Coach	\$15.00
Brown	Sarita	Assistant Coach	\$12.00
Conway	Jamarcus	Assistant Coach	\$12.00
Henlon	Jason	Assistant Coach	\$12.00
Randleman	Vanessa	Assistant Coach	\$12.00

17) Approval of Employment – 2021 Summer Custodial Staff

It is recommended that the Board of Education approve the employment of the following individuals for the 2021 summer positions listed below, as submitted by Mr. Kevin Toms, Building Facilities Supervisor and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Custodial Staff - Summer 2021 – per timecard			
Last Name	First Name	Position	Hourly Rate
Carpenter	Vivian	Custodian Crew	\$18.86
VanScoy	William R.	Custodian Crew	\$15.00

18) Approval of Employment - Summer Theatre Camp (Correction)

It is recommended that the Board approve the following staff for pay for the corrected hours for Summer Theatre Camp – presenting “Into the Woods” paid by Dorn and Federal Funds, per time card, as submitted by Mr. Eric Talbot, SHS Principal and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Summer 2021 Theatre Camp – per timecard – Dorn & Federal Funds				
Last Name	First Name	Position	Approved Hours	Hourly Rate
Browne	Richard	Director	Up to 127 hrs.	\$36.52
Cottrill	Andrea	Ticketing/Front of House	Up to 30 hrs.	\$35.00

Hill Leech	Carrie	Music	Up to 127 hrs.	\$35.00
Hunter	Shelagh	Set Up	Up to 127 hrs.	\$36.52
Leech	Thomas	Sound	Up to 62 hrs.	\$35.00
Myers	Benjamin	Set Up	Up to 12 hrs.	\$35.00
Nitschke	Brian	Program/Front of House	Up to 45 hrs.	\$36.52
Silkwood	Elizabeth	Asst. Director/Costumes	Up to 127 hrs.	\$35.00
Waugaman	Samuel	Set/Lights	Up to 127 hrs.	\$35.00

19) Approval of Supplemental Contracts – 21/22 SY

It is recommended that the Board of Education approve the following supplemental contracts for the 2021/2022 school year as submitted by Mr. Shawn Coakley, Director of Athletics and Activities and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Supplemental Contracts			
Contract Type	Position	Last, First Name	Amount
Athletic	Assistant Athletic Director SHS	Lewis, Jeffrey	B+0 x 0.1410 x .75
Athletic	Head Cheer Advisor SMS	Schnittker, Rebecca	B+0 x 0.0180

20) Approval of Hourly Payment for Sandusky Career Center Graduations Live Stream Media – Support Staff

It is recommended that the Board of Education approve the following payment for Live Stream Media work for the Sandusky Career Center Graduation programs as submitted by Mr. Shawn Coakley, Director of Athletics and Activities and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Live Stream Media Assignments			
Date	Event/Hours Completed	Last, First Name	Hours Completed /Amount
6/15/2021	Allied Health Graduation and Capping Ceremony – 2 hours	Russell, Keagen	2 hrs. = \$50.00
6/16/2021	LPN-RN Graduation and Lamp Ceremony – 2 hours	Russell, Keagen	2 hrs. = \$50.00

b) Other:

1) Approval of the contract agreement between Sandusky City Schools and St. Mary’s Central Catholic Schools for the purpose of Athletic Facilities Use for the 2021-2022, 2022-2023, and 2023-2024 SY’s (Pages)

It is recommended that the Sandusky Board of Education approve the contract agreement between Sandusky City Schools and St. Mary’s Central Catholic Schools for the purpose of the Athletic Facilities Use for the 2021-2022, 2022-2023, and 2023-2024 school years as submitted and recommended by Mr. Dennis Muratori, Chief of Staff & Transformation Officer.

2) Approval of the SHI contract for the 2021-2022 SY (Renewal) (Pages)

It is recommended that the Sandusky Board of Education approve the contract renewal with SHI for \$12,797.53 as submitted by Eric Eckenrode, Coordinator of Technology and recommended by Mr. Dennis Muratori, Chief of Staff & Transformation Officer. This covers the extended warranty and support contract for our current SAN, which is what the district uses for file and server storage.

- 3) Approval of the Presidio contract for the 2021-2022 SY (Renewal)
(Pages)

It is recommended that the Sandusky Board of Education approve the contract renewal with Presidio for \$31,136.65 as submitted by Mr. Eric Eckenrode, Coordinator of Technology and recommended by Mr. Dennis Muratori, Chief of Staff & Transformation Officer. This covers our yearly renewal for network equipment and licensing through Cisco.

- 4) Approval of the Consultant Service Agreement Contract for Sue Young beginning August 1, 2021 – July 30th, 2022 SY (Page)

It is recommended that the Sandusky Board of Education approve the Consultant Service Agreement Contract between Sandusky City Schools and Sue Young beginning August 1st, 2021 through July 30, 2022, as submitted and recommended by Mr. Dennis Muratori, Chief of Staff & Transformation Officer.

- 5) Approval of Elementary Handbooks for 2021-2022 SY (Under separate cover)

It is recommended that the Board of Education accept the provided updates to the Elementary School Handbook as shown under separate cover as submitted and recommended by Mr. Dennis Muratori, Chief of Staff & Transformation Officer.

- 6) Approval of Middle School Handbook for 2021-2022 SY (Under separate cover)

It is recommended that the Board of Education accept the provided updates to the Middle School Handbook as shown under separate cover as submitted and recommended by Mr. Dennis Muratori, Chief of Staff & Transformation Officer.

- 7) Approval of High School Student Handbook and Conduct and Disciplinary Information Booklet for the 2021-2022 SY (Under separate cover)

It is recommended that the Board of Education accept the provided updates to the High School Handbook as submitted and recommended by Mr. Dennis Muratori, Chief of Staff & Transformation Officer.

- 8) Approval of 2021-2022 SY Preschool Parent Program Guide (Under separate cover)

It is recommended that the Board of Education accept the provided updates to the 2020-2021 Preschool Parent Program Guide as recommended by Ms. Kathy Pace, Principal of Sandusky Early Learning Academy, and recommended by Mr. Dennis Muratori, Chief of Staff & Transformation Officer.

- 9) Approval of the BCSN contract for the 2021-2022 SY between Sandusky City School and Buckeye Broadband (Pages)

It is recommended that the Sandusky Board of Education approve the contract for the 2021-2022 SY between Sandusky City Schools and Buckeye Broadband granting BCSN broadcast, streaming and sponsorship opportunities for mutually agreed upon athletic and scholastic events as submitted by Mr. Shawn Coakley Athletic and Activities Director and recommend by Mr. Dennis Muratori, Chief of Staff and Transformation Officer.

- 10) Approval of the First Amendment to the Athletic Training contract and Sports Medicine Services Agreement for the 2021-2022, 2022-2023, and 2023-2024 SY's (Pages) (Renewal)

It is recommended that the Sandusky Board of Education approve the attached First Amendment to the Athletic Training and Sports Medicine Services Agreement between Firelands Regional Medical Center and the Sandusky Board of Education for providing athletic training and sports medicine services at athletic events as submitted by Mr. Shawn Coakley Athletic and Activities Director and recommend by Mr. Dennis Muratori, Chief of Staff and Transformation Officer.

- 11) Approval of the SHS Itinerary for the Varsity Boys Basketball Team to attend overnight camp at the University of Charleston, West Virginia from July 20th, 2021 through July 21, 2021 (Page)

It is recommended that the Sandusky Board of Education approve the Varsity Boys Basketball Team to attend an overnight camp at the University of Charleston, West Virginia scheduled Tuesday, July 20th, 2021 – Wednesday, July 21st, 2021 as submitted by Mr. Shawn Coakley, Athletic and Activities Director and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer

- 12) Approval for the adoption and purchase of Houghton Mifflin Harcourt ELA and Math Textbooks for the 2021-2022, 2022-2023, 2023-2024, 2024-2025, 2025-2026, 2026-2027 SY's (Pages)

It is recommended that the Sandusky Board of Education approve the adoption and purchase of Houghton Mifflin Harcourt ELA and Math textbooks for Grade 9 and Grade 10 in the sums of \$114,559.04 and \$102,111.60, respectively, as submitted and recommended by Mrs. Tracy Reed, Chief Academic Officer.

- 13) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE club(s), as submitted by Mrs. Julie Bittinger, Business/Fiscal Office, on July 20th, 2021:

Sandusky City Schools – “In-House” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
SHS Volleyball Team	Winning Edge Cookie Dough Sale	8/1/21 – 9/1/21

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations		
Donator Name	Donation To	Donation
Jim and Carol Buderer	The Charles E. Odums II Memorial Scholarship Fund	\$30.00
Murray and Murray Charitable Foundation	The Sandusky High School Scholarship Fund for the 2 nd year renewal award for Miss McKenna Ransom	\$1,500.00
The Mylander Foundation	The SHS Computer Lab Grant 2021 as requested by Brandy Bennett	\$7,213.03
The Mylander Foundation	The Sandusky Career Center LPN to RN Program grant as requested by Elizabeth Moots.	\$5,133.00
The Horner Family Charitable Trust	The SHS Scholarship Fund	\$20,000.00
NEA Foundation	SMS – For a Student Success Grant as submitted by Mrs. Jessica Perkins	\$4,500.00
** Value of non-monetary donation.		

11. Anticipated Action

12. Unfinished Business

13. New Business

14. Board Liaison Committee Reports

15. Recommendations or Questions from Individual Board Members

16. Next Meeting

The next regular meeting of the Board of Education is scheduled for ***Tuesday, August 17th, 2021 at 8:00 a.m.***

17. Adjournment