

Sandusky City Schools Board Meeting Agenda



Regular Meeting



Board of Education
8:00 a.m.
Tuesday, June 30, 2020



Mission:

To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.

• Board of Education •

Mrs. Brigitte Green-Churchwell, President - 419.239.7222
Mrs. Martha Murray, Vice-President - 419.621.1120
Mr. Thomas Patterson, Member - 419.625.9170
Ms. Ebony Sizemore, Member - 419.366.5153
Ms. Kate Vargo, Member - 419.656.5490



Eugene T.W. Sanders, Ph.D., CEO & Superintendent
Office: 419.984.1000

Mr. Jeffrey Hall, CFO & Treasurer
Office: 419.984.1005



SANDUSKY CITY SCHOOLS
Board of Education
Regular Meeting
Tuesday, June 30, 2020 at 8:00 a.m.

1. Call to Order and Roll Call – Brigitte Green-Churchwell, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes May 18, June 1, and 2020 - Jeff Hall, Treasurer (Pages _____)
4. Approve Agenda
5. Correspondence – Action (Pages _____)
Blohm, Thomas – Adult Education
Kastor, Michael – Adult Education
Hall, Nancy – Sandusky Career Center Director
Frederick, Alissa - Paraprofessional
6. CFO & Treasurer’s Report – Discussion Items, Jeffrey Hall
 - Defer to Board Retreat
7. CEO & Superintendent’s Report – Discussion Items, Eugene T.W. Sanders, Ph.D.
 - Defer to Board Retreat
8. CFO & Treasurer’s Recommendations – Action Items, Jeffrey Hall
 - a) Approval of Temporary Advance Payments to Meet Fiscal Year Ending Cash Balance Requirements (Provided under separate cover)

In order to close the current fiscal year on June 30, 2020, it is necessary to make temporary advances from the General Fund to the state and federal funds, so that they will end the fiscal year with positive cash balances as required. In most cases, these funds depend upon local revenues and state and federal reimbursements for expenses, and requested funds have not been received. It is recommended that the Sandusky Board of Education approve the temporary advances as shown. These funds are advanced on a temporary basis and will be repaid to the General Fund during July of 2020. Postings subject to change with the fiscal year end closing procedures.
 - b) Approval of Allocation of Interest Earnings

Pursuant to Section 3315.01 of the Ohio Revised Code, it is recommended that the Sandusky Board of Education authorize the CFO and Treasurer to allocate earnings from investments to the following funds during Fiscal Year 2020--2021. Interest earned on investments from all other funds shall be credited to the General Fund:

006	Food Service Fund	007	Expendable Trust Funds
008	Endowment Funds	029	Educational Foundation Funds
401	Non-Public Auxiliary Service Funds	024	Self Insurance Fund

c) Approval of Financial Resolutions

As the Board of Education is aware, the Ohio Revised Code establishes a fiscal year reporting cycle for all school districts within the State of Ohio. The next fiscal year is July 1, 2020 through June 30, 2021. Inherent in this reporting cycle is the need to address a variety of resolutions and measures.

It is recommended that the Board of Education to approve the following:

Resolution for Fiscal Procedures for Fiscal Year 2020-2021

BE IT RESOLVED, by the Board of Education of the Sandusky City School District that the Treasurer, in concert with the Superintendent, be authorized to perform the following functions in order to proceed with prompt transactions of fiscal affairs during the fiscal year July 1, 2020 through June 30, 2021.

1. Pay salaries, wages and other obligations when due within authorized appropriated amounts.
2. Invest district funds in public depositories in accordance with the Uniform Depository Act, as specified in Sections 135.01 through 135.21 of the Ohio Revised Code.
3. Borrow money and issue notes in anticipation of the collection of revenues for the current fiscal year, if the financial situation of the school district should warrant such borrowing.
4. Request advance in taxes, when necessary, from the Erie County Auditor.
5. Sign payroll checks and general account checks with the mechanical signature system.
6. Employ such temporary personnel as may be required for emergency conditions, with such employment to be submitted to the Board for approval at its next regular meeting.

d) Approval of Amended Certificate of Estimated Resources (Provided under separate cover)

It is recommended that the Board of Education approve the Amended Certificate of Estimated Resources for fiscal year 2020 to close the end of fiscal year 2020.

e) Approval of Revised Annual Appropriation Measure for the 2019-2020 Fiscal Year (Provided under separate cover)

Pursuant to Section 5705.38 of the Ohio Revised Code, during the fiscal year a school district may approve such supplemental appropriation measures as it finds necessary, based on the revised tax budget and the official certificate of estimated resources or amendments thereof. Based upon the Amended Official Certificates of Estimated Resources for the current fiscal year, it is recommended that the Sandusky Board of Education approve the Revised Annual Appropriation Measure for the 2019-2020 Fiscal Year.

f) Approval of Temporary Annual Appropriation Measure for the 2020-2021 Fiscal Year (Provided under separate cover)

It is recommended that the Sandusky Board of Education approve the Temporary Appropriation Measure for the 2020-2021 Fiscal Year.

The Temporary Appropriation Measure for the 2020-2021. Fiscal Year is based on the Official Certificate of Estimated Resources for FY 2020 and will be adjusted once an Amended Certificate of Estimated Resources is completed.

g) Approval of transferring funds as approved by the Ohio Tax Commissioner from fund 034 to fund 003 (Provided under separate cover)

It is recommended that the Sandusky Board of Education approve the transfer in the amount determined as approved by the Ohio Department of Taxation.

h) Approval of Appropriation Modification (Provided under separate cover)

It is recommended that the Sandusky Board of Education approve the following appropriation modification for the FY 2020.

9. CEO & Superintendent's Recommendations – Action Items, Eugene T.W. Sanders, Ph.D.

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel

1) Approval of Resignation – Administrative

It is recommended that the Board of Education accept the following resignation request(s) as requested in the provided communications:

Last Name	First Name	Position	Effective
Hall	Nancy	Sandusky Career Center Director	6/30/2020

2) Approval of Resignation – Adult Education

It is recommended that the Board of Education accept the following resignation request(s) as requested in the provided communications:

Last Name	First Name	Position	Effective
Blohm	Thomas	Sandusky Police Academy	6/1/2020
Kastor	Michael	Facilities Maintenance Instructor	6/8/2020

3) Approval of Resignation – Support Staff

It is recommended that the Board of Education accept the following resignation request(s) as requested in the provided communications:

Last Name	First Name	Position	Effective
Frederick	Alissa	Paraprofessional	6/24/2020

4) Approval of Employment – Substitute Support Staff

It is recommended that the Board of Education approved the employment of the following substitute, as submitted by Kevin Toms, Facilities Supervisor, and as recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer:

Last	First	Position	Pay	Effective Date
Woods, Jr.	Reuben	Sub Custodian	\$12.00/hr.	6/11/2020

5) Approval of Employment – Administrative Substitute Staff

It is recommended that the Board of Education approved the employment of the following substitute, as recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer:

Last	First	Position	Pay	Effective Date
Poggiali	Dan	Substitute Principal	\$400.00/day	8/1/2020
Prieto	Marie	Substitute Principal	\$400.00/day	8/1/2020

6) Approval of Summer Food Service Work – Support Staff:

It is recommended that the Sandusky Board of Education approve the following 2020 Summer Feeding for Sandusky City Schools, listed below as submitted by Brad Kraft, Food Service Director and recommended by Stephen Sturgill, Ed.D, Chief of Staff and Transformation Officer:

Summer Feeding Food Service – Federal Food Reimbursement March - August, 2020 – Time Card for non-contracted work days			
Last Name	First Name	Position	Hourly Rate
Dietrich	Diane	Summer Food Staff	\$12.00
Webb	Scott	Summer Food Staff	\$12.00

7) Approval of Pay for Extended IEP Writing – 2019/20 SY

It is recommended that the Sandusky Board of Education approve the payment for extended IEP/writing and meetings to complete as necessary, as submitted by Megan Peugeot, Ed.D., Student Service Director and recommended by Stephen Sturgill, Ed.D., Chief of Staff of Staff and Transformation Officer:

IEP Plan Meetings/Writing			
Last	First	Building	Tutor Pay
Hamrick	Amanda	Speech Pathologist	\$35.98
Zimmerman	Leslie	Speech Pathologist	\$35.98

8) Correction to June 15th agenda of Supplemental Contracts 2020/21 SY as indicated

It is recommended that the Board of Education accept the following supplemental assignment as submitted by Mr. Shawn Coakley, Athletic Director and recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer:

2020/21 SY Supplemental Contracts			
Position	Season	Last	First
Volleyball Varsity Assistant Head	Fall	Eis	Robert
Volleyball Volunteer	Fall	Downing	Kristina
Volleyball Volunteer	Fall	Grant	Andre
Basketball Volunteer	Winter	Moore	Demar

b) Other:

1) Approval of the Solutions Behavioral Consulting, LLC (RENEWAL)

It is recommended that the Sandusky Board of Education approve the renewal agreement between Sandusky City Schools and Solutions Behavioral Consulting, LLC for the 2020/2021 school year as submitted by Megan Peugeot, Ed.D., Director of Student Services and Family Support and recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer

2) Approval of the Positive Education Program (PEP) contract (RENEWAL)

It is recommended that the Sandusky Board of Education approve the renewal agreement between Sandusky City School District and the Positive Education Program group for the 2020/2021 school year as submitted by Megan Peugeot, Ed.D., Director of Student Services and Family Support and recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer.

3) Approval of Contract Agreement for Adrienne Noel, Ph.D., Data Analysis Consultant (Pages)

It is recommended that the Sandusky Board of Education approve the Consultant Contract between Sandusky City Schools and Adrienne Noel, Ph.D., Data Analysis for the 2020-2021 school year, as submitted and recommended by Vilicia Cade, Ed.D., Chief Academic Officer.

4) Approval of Outside Vendor – Transition of Sandusky Career Center

It is recommended that the Sandusky Board of Education approve the following to assist with the transition of Sandusky Career Center to Venice Heights Elementary School, as recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer:

Funding: Project Cares			
Last Name	First Name	Position	Amount
Feick	John	Architect, Feick Design Group, Inc.	Not to exceed \$35,000.00

5) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE clubs, as recommended by Jeffrey Hall, Chief Financial Officer and Treasurer:

Sandusky City Schools – “In-House” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
SHS Cheerleaders	Imprint Logo – Spirit Wear	July-November 2020
SHS Cheerleaders	Sponsorship-Donations	SY 2020-2021
SHS Cheerleaders	Car Wash-Donations	August-Dates TBD
<i>* - Indicates materials/supplies donated by outside individuals/organizations.</i>		

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations		
Donator Name	Donation To	Donation
Mr. & Mrs. James/Phyllis Moore	Coach Terry Wilson Scholarship Fund	\$ 100.00
<i>** Value of non-monetary donation.</i>		

10. Executive Session – Discuss personnel matter.

11. Anticipated Action

12. Unfinished Business

13. New Business

Board Retreat – (9:00 am – Noon)

14. Board Liaison Committee Reports

15. Recommendations or Questions from Individual Board Members

16. Next Meeting

The next regular meeting of the Board of Education is tentatively scheduled for ***Monday, July 20, 2020 at 8:00 a.m. in the 3rd floor Board Decade Room at the Administration Building.***

17. Adjournment