

# Sandusky City Schools Board Meeting Agenda



## Regular Meeting



### Board of Education

8:00 a.m.

Tuesday, December 13<sup>th</sup>, 2022



#### ***Mission:***

*To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.*

#### **• Board of Education •**

Martha Murray, President  
Thomas Patterson, Vice-President  
Ebony Sizemore, Member  
Jennifer Chapman, Member  
Shelisa Johnson, Member

***Phone number to leave messages for board members: 419.984.1000***



Daniel Rambler, CEO & Superintendent  
Office: 419.984.1000

Yvonne Anderson, CFO & Treasurer  
Office: 419.984.1006





**SANDUSKY CITY SCHOOLS**  
**Board of Education**  
**Regular Meeting**  
**Tuesday, December 13<sup>th</sup>, 2022**  
**8:00 a.m.**

1. Call to Order and Roll Call – Martha Murray, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes Regular Meeting for November 17<sup>th</sup>, 2022 – Mrs. Yvonne Anderson, CFO/Treasurer (Pages      )
4. Approve Agenda
5. Citizens Participation –  
Evan Joyner - Board Docs Representative (20 minute: Presentation and 10 minute: Q & A)
6. Correspondence – Related to Action (Pages      )
  - Slone, Ayden – Student Help Desk Support, Board of Education
  - Sommers, Renee – Part-time Registered Nursing Instructor, Sandusky Career Center
7. CFO & Treasurer’s Report – Discussion Items, Yvonne Anderson  
- John Feick – Facility Update
8. CEO & Superintendent’s Report – Discussion Items, Daniel Rambler  
- Strategic Planning
9. Treasurer’s Recommendations – Action Items, Yvonne Anderson
  - a) Approval of Monthly Financial Statement (Pages      )  
It is recommended that the Sandusky Board of Education approve the Approval of Monthly Financial Statement and Monthly Investments report for the month of November, 2022.
  - b) Approval of the Transfer of Funds  
It is recommended that the board approve the transfer of funds from the athletic tournament account (022) to the Athletic general account (003). The amount of the transfer is \$51,674.52
  - c) Approval of Disposal Inventory Items  
It is recommended that the Board of Education approve the following inventory listing for disposal:

**DISPOSALS FOR DECEMBER 13, 2022 BOARD**

**AGENDA**

<b><u>TAG #</u></b>	<b><u>ITEM</u></b>	<b><u>PURCHASE DATE</u></b>
BUS 7	Bus #7 2001 Bluebird/Intl	8/30/2001
23440	Monitor	5/23/2007
23441	Monitor	5/23/2007

23448	Monitor	5/23/2007
24008	Monitor	6/18/2008
24385	Airliner Smart Ed	5/6/2009
25022	Monitor	9/2/2009
25034	Monitor	9/2/2009
25036	Monitor	9/2/2009
25046	Monitor	9/2/2009
25058	Monitor	9/2/2009
25060	Monitor	9/2/2009
25106	Monitor	10/14/2009
25111	Scanner	11/11/2009
25384	Monitor	5/12/2010
25396	Monitor	5/12/2010
25402	Monitor	5/12/2010
25404	Monitor	5/12/2010
26109	Monitor	4/12/2011
26111	Monitor	4/12/2011
26124	Monitor	4/12/2011
26125	Monitor	4/12/2011
26709	Monitor	6/30/2011
28130	Monitor	9/24/2012
28141	Monitor	9/24/2012
28854	Laptop	9/17/2013
28874	Laptop	9/17/2013
036301	Chromebook	10/10/2018
036345	Chromebook	10/10/2018
037881	Chromebook	11/6/2019
037882	Chromebook	11/6/2019
041140	Chromebook	12/23/2020
041144	Chromebook	12/23/2020
041146	Chromebook	12/23/2020
041153	Chromebook	12/23/2020
041156	Chromebook	12/23/2020
041165	Chromebook	12/23/2020
041182	Chromebook	12/23/2020
041182	Chromebook	12/23/2020
041183	Chromebook	12/23/2020
041196	Chromebook	12/23/2020
041197	Chromebook	12/23/2020
041201	Chromebook	12/23/2020
041203	Chromebook	12/23/2020
041218	Chromebook	12/23/2020
041227	Chromebook	12/23/2020
041229	Chromebook	12/23/2020
041252	Chromebook	12/23/2020
n/a	Monitor	n/a

10. CEO & Superintendent's Recommendations – Action Items, Daniel J. Rambler

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel

1) Approval of Resignation – Adult Education Staff

It is recommended that the Board of Education accept the following resignation as requested in the provided communication:

<b>Approval of Adult Education Staff – Resignation</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Effective Date</b>
Sommers	Renee	Part-time RN Instructor	11/30/2022

2) Approval of Resignation – Support Staff

It is recommended that the Board of Education accept the following resignation as requested in the provided communication:

<b>Approval of Support Staff – Resignation</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Effective Date</b>
Slone	Ayden	Student Help Desk Support	12/03/2022

3) Approval of Second Semester Salary Increases – Professional Staff – 22/23 SY

It is recommended that the Board of Education approve the following second semester salary increases, due to completion of additional semester hours, for the 2022-2023 school year, per the Sandusky Education Association Negotiated Agreement, as submitted and recommended by Dennis Muratori, Chief of Staff & Transformation Officer:

<b>Approval of Second Semester Salary Increases – Professional Staff – 22/23 SY</b>				
<b>Last Name</b>	<b>First Name</b>	<b>From Degree/ Salary Step/Salary</b>	<b>To Degree/ Salary Step/Salary</b>	<b>Effective Date</b>
Benson	Sara	B+24/ Step 13/\$72,455	M+0/ Step 13/\$74,661	1/9/2022
Campbell	Morgan	B+24/ Step 8/\$60,594	M+0/ Step 8/\$62,592	1/9/2022
Lasch	Allen	M+12/ Step 14/\$78,906	M+24/ Step 14/\$81,153	1/9/2022
Plas	Phillip	B+0/ Step 8/\$56,599	B+12/ Step 8/\$58,597	1/9/2022

4) Approval of Employment – Support Staff Substitutes – 22/23 SY

It is recommended that the Board of Education approved the employment of the following substitute support staff, as submitted by Kevin Toms, Director of Operations & Facilities Management, and Bradley Kraft, Dining Services Supervisor, and recommended by Dennis Muratori, Chief of Staff & Transformation Officer:

<b>Approval of Employment – Support Staff Substitutes – 22/23 SY</b>				
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Hourly Rate</b>	<b>Effective Date</b>
Fox	Alexis	Substitute Cafeteria Worker	\$15.00	11/30/2022
Griffin	Vanessa	Substitute Custodian	\$15.00	11/28/2022
Guseman	Susan	Substitute Cafeteria Worker	\$15.00	11/28/2022

Hunt	Mariah	Substitute Bus Aide & Cafeteria Worker	\$15.00	11/28/2022
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5) Approval of Unpaid Days of Absence – Professional Staff – 22/23 SY

It is recommended that the Board of Education approve the following requests for unpaid days off, per the SEA Negotiated Agreement, as requested in the provided communication provided to the Chief Executive Officer & Superintendent:

<b>Approval of Unpaid Days Off – Professional Staff – 22/23 SY</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Effective Date</b>
Dvorsky	Tanya	Health & PE Teacher	12/2/2022

6) Approval of Employment – Sandusky Middle School Extended Learning Tutors – 22/23 SY

It is recommended that the Board of Education approve the employment of the following staff members as Sandusky Middle School Extended Learning Tutors to provide targeting tutoring sessions to small and mid-sized groups of students and families, as needed, per timecard, for the 2022-2023 school year, as submitted by Timothy Kozak, Sandusky Middle School Principal, and recommended by Tracy Reed, Ed.D., Chief Academic Officer:

<b>Sandusky Middle School Approval of Employment – Extended Learning Tutors – 22/23 SY Title I Fund (as needed, per timecard)</b>				
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Hourly Rate</b>	<b>Effective Date</b>
Ford	Kiera	Teacher, SMS	\$38.00	22/23 SY

7) Approval of Employment – Professional Staff for Detention, Afterschool, and Saturday School Tutors – 22/23 SY

It is recommended that the Board of Education approve the employment of the following staff members as detention, afterschool, and Saturday school tutors, as needed, for the 2022-2023 school year, as submitted by Eric Talbot, Sandusky High School Principal, and Timothy Kozak, Sandusky Middle School Principal, and recommended by Dennis Muratori, Chief of Staff & Transformation Officer:

<b>Sandusky High School &amp; Sandusky Middle School Approval of Employment – Professional Staff Detention, Afterschool, and Saturday School Tutors – 22/23 SY General Fund (as needed, per timecard)</b>				
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Hourly Rate</b>	<b>Effective Date</b>
Brown	Elizabeth	Mental Health Therapist, SHS	\$38.00	22/23 SY
Ford	Kiera	Teacher, SMS	\$38.00	22/23 SY

8) Approval of Supplemental Contracts – 22/23 SY

It is recommended that the Board of Education approve the following supplemental contracts for the 2022-2023 school year, per the SEA contract, as submitted by Eric Talbot, Sandusky High School Principal, Timothy Kozak, Sandusky Middle School Principal, and Shawn Coakley, Athletic & Activities Director, and recommended by Dennis Muratori, Chief of Staff & Transformation Officer:

<b>Approval of Supplemental Contracts – 22/23 SY General Fund</b>				
<i>Employment of the following supplemental staff is contingent upon their successful completion of all pre-employment requirements and receipt of the proper certification/training.</i>				
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Type</b>	<b>Amount</b>

Brown	Jamaris	Elementary Athletics (8) – Boys Basketball	Athletic	\$874
Brown	Martel	Elementary Athletics (9) – Boys Basketball	Athletic	\$999
Fox	Alexis	Elementary Activity Advisor/Coach (4) – Cheer Winter	Non-Athletic	\$500
Fox	Collette	Elementary Activity Advisor/Coach (3) – Cheer Winter	Non-Athletic	\$500
Kluding	David	Elementary Athletics (7) – Boys Basketball	Athletic	\$999
Palma	Justin	Elementary Athletics (12) – Wrestling	Athletic	\$749
Powell	Deona	Elementary Athletics (11) – Wrestling	Athletic	\$749
Scott-Honigford	Jami	Elementary Activity Advisor/Coach (1) – Chess Club (4 <sup>th</sup> – 6 <sup>th</sup> Grades)	Non-Athletic	\$500

9) Approval for Payment for Developing a Leadership Bench Professional Learning Session – Fall, 2022

It is recommended that the Board of Education approve the payment for completion of the professional learning session “Developing a Leadership Bench” for the following professional and support staff, as submitted by building Principal and/or Supervisor and recommended by Daniel Rambler, Chief Executive Officer and Superintendent:

<b>Approval of Payment for Developing a Leadership Bench – Fall 2022 Professional Learning Sessions – ESSER Funds</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Amount</b>
Chaney	Melissa	Math Teacher, SHS	\$1,000
Fox	Ted	Counselor, SIS	\$1,000
Hixson	Faith	Counselor, SIS	\$1,000
Lasch, Jr.	Allen	Intervention Specialist, SIS	\$1,000
McCormick	Jessica	Full-time LPN Instructor, SCC	\$1,000
McGookey	Katherine	Intervention Specialist, SMS	\$1,000
Miller	Mary	Music Teacher, SIS	\$1,000
Nejedly	Dustin	Social Studies Teacher, SHS	\$1,000
Phelps	Kirsten	CT: Health Careers, SHS	\$1,000
Scott	Jeanne	Title Content Area Specialist, SPS	\$1,000
Stephens, Jr.	Weyman	Paraprofessional, SHS	\$1,000
White	Jamie	Kindergarten Teacher, SELA	\$1,000
Wriston	Sharise	English Language Arts Teacher, SMS	\$1,000

b) Other:

1) Approval of 22+ Graduates

Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the student(s) listed below to graduate and receive a diploma:

<b><u>Student Name</u></b>	<b><u>Date of Diploma</u></b>
Angela Marie Martin	December, 2022

Darlene Reed Coughlin	December, 2022
Justin L. Johnson	December, 2022
Lisa Marie Lazzara	December, 2022

- 2) Approval of the North Point Educational Service Center and Out of District LEA (Sandusky City) Title I Non-Public School Program Agreement Pooling ESEA 1117 (b) (1) (J) 2022-2023 School Year: (NEW) (Pages ) (Paid through Title I monies)  
It is recommended that the Sandusky Board of Education approve The North Point Out of District LEA (Sandusky City) Title I Non-Public School Program Agreement Pooling ESEA 1117 (b) (1) (J) 2022-2023 school year as submitted and recommended by Tracy Reed, Ed.D., Chief Academic Officer
  
- 3) Approval of the Project Ignite Agreement through the Ohio Department of Education Program for the 2022-2023 school year (NEW) (Pages ) (Paid through Ohio Department of Education)  
It is recommended that the Sandusky City Schools Board of Education approve The Project Ignite Program through the Ohio Department of Education for the 2022-2023 school year as submitted by Rebecca Romano, Sandusky Intermediate School, Principal, and recommended by Tracy Reed, Ed.D., Chief Academic Officer
  
- 4) Approval of the Sandusky High School Band Trip to Walt Disney World, Orlando Florida from Wednesday, December 27<sup>th</sup>, 2023 through Tuesday, January 2<sup>nd</sup>, 2024 (NEW) (Pages ) (Monies for the trip will be paid through the Sandusky Band Parents Organization and the student fundraising please refer to attachment for details)  
It is recommended that the Sandusky Board of Education approve the Sandusky High School Band Trip to Walt Disney (Orlando, FL.) as submitted by Mr. Daniel Klohn, Sandusky High School Band Director and Mr. Eric Talbot, Sandusky High School Principal and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer. *(The tour company of choice and who will assist with the planning will be Noteworthy Tours based out of Sandusky).*
  
- 5) Approval of the Student Resource Officer Successor Agreement between Sandusky City Schools and the Sandusky City Police Department for the 2022-2023 school year (RENEWAL) (Pages ) (Paid through ESSER Funds)  
It is recommended that the Sandusky Board of Education approve the Student Resource Officer Successor Agreement between Sandusky City Schools and the Sandusky Police Department as submitted and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer
  
- 6) Approval of the ATI program Complete Partnership contract with Assessment Technologies Institute (ATI) to provide computer software programs to 26 incoming Licensed Practical Nursing students in the amount of \$55,900.00 for the 2022-2023 school year (RENEWAL) (Paid through Adult Education Fund – Cost in to student fees) (Pages )  
It is recommended that the Sandusky Board of Education continue the ATI Complete Partnership contract with Assessment Technologies Institute, LLC (ATI) to provide computer software programs to 26 incoming Licensed Practical Nursing students in the amount of \$55,900.00 for the 2022-2023 school year as submitted by Christine Stark, Director of the Sandusky Career Center and recommended by Dennis Muratori, Chief of Staff and Transformation Officer.



- 7) Approval of the ATI program Complete Partnership contract with Assessment Technologies Institute, LLC (ATI) to provide computer software programs to 44 incoming Licensed Practical Nursing and Registered Nursing students at Sandusky Career Center for the 2022-2023 school year in the sum of \$95,700.00 (RENEWAL) (Paid through Adult Education Fund – Cost in to student fees) (Pages )

It is recommended that the Sandusky Board of Education continue the ATI Complete Partnership contract with Assessment Technologies Institute, LLC (ATI) to provide computer software programs to 44 incoming Licensed Practical Nursing to Registered Nursing Diploma students in the amount of \$95,700.00 for the 2022-2023 school year as submitted by Christine Stark, Director of the Sandusky Career Center and recommended by Dennis Muratori, Chief of Staff and Transformation Officer.

- 8) Approval of the Then and Now Certificate (ORC Sec. 5705.41)

*(These books are paid for through fees assessed from nursing students. We got a new Elsevier representative which created a delay in them getting a quote to us. This is a “then and now” as we did not want to delay delivery with supply chain issues and holiday shipping delays.*

It is recommended that the Sandusky City School Board of Education approve invoices for payment, received prior to date of requisition/purchase order as submitted by Christine Stark, Director of Sandusky Career Center and recommended by Dennis Muratori, Chief of Staff and Transformation Officer. If there were unencumbered appropriations at the time of purchase (then) and there are currently (now) unencumbered appropriations • If the amount is less than \$3,000, the fiscal officer may authorize the expenditure • If the amount is greater than \$3,000, the Board of Education must pass a resolution authorizing the expenditure – Should be the exception, rather than the rule.

Elsevier PO 231390 \$53,982.74 Textbooks for LPN to RN Students

- 9) Approval of Ashland University Eagle Community Partners Memorandum of Understanding (NEW) (No Cost) (Pages )

It is recommended that the Sandusky Board of Education approve the Memorandum of Understanding between Ashland University and Sandusky City Schools to enter into a mutually beneficial agreement at no cost to Sandusky City Schools, as submitted by Tara Toft, Coordinator of Advanced Academic Studies, and recommended by Dennis Muratori, Chief of Staff & Transformation Officer.

- 10) Approval of the Memorandum of Understanding between the Sandusky City School District and the Sandusky Education Association to Amend the Master Supplemental List (NEW) (Paid through General Funds) (Pages )

It is recommended that the Sandusky Board of Education approve the Memorandum of Understanding between the district and the Sandusky Education Association to change the name of the current wrestling varsity head and varsity assistant to indicate “boys” and create corresponding supplemental positions for the “girls” wrestling team, per Ohio High School Athletic Association requirements, as submitted and recommended by Dennis Muratori, Chief of Staff & Transformation Officer.

- 11) Ratification of Sandusky Non-Teaching Employees Association (SNTEA) Negotiated Agreement – 2022 - 2025 School Years (Provided under separate cover)

It is recommended that the Sandusky Board of Education approve the ratification of the Sandusky Non-Teaching Employees Association negotiated agreement to be effective July 1, 2022, through June 30, 2025.

12) Approval of 2023-2024 School Calendar (Page )

It is recommended that the Sandusky Board of Education approve the 2023-2024 school calendar as recommended by the SEA Calendar Committee and the SEA and SNTEA voting members.

13) Approval of Sandusky City Schools Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE clubs, as submitted by Julie Bittinger, Business/Fiscal Office, and recommended by Yvonne Anderson, CFO & Treasurer.

<b>Sandusky City Schools – “In-House” Fundraisers</b>		
<b>Group Name</b>	<b>Fundraiser Event</b>	<b>Dates of Fundraiser</b>
Sandusky High School Student Council	Kye Strong Wristbands	November 14 <sup>th</sup> , 2022 – December 21 <sup>st</sup> , 2022
Sandusky High School Cheerleaders/Boys Basketball	Chick-Fil-A	November, 2022 through March, 2023
Sandusky High School Cheerleaders/Boys Basketball	Clothing Spirit Sale	November, 2022 through March, 2023
Sandusky High School Cheerleaders/Boys Basketball	Sponsorship Donations	November, 2022 through March, 2023
SHS Football	Pink Out T-Shirts (profit donated to Cancer Society)	October, 2022

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

<b>Sandusky City Schools – Donations</b>		
<b>Donator Name</b>	<b>Donation To</b>	<b>Donation</b>
Erie County Community Foundation	Sandusky High School Career Tech Auto Repair Program for Auto Lift System	\$10,000.00
Wightman-Wieber Foundation	Sandusky Middle School Washington D.C. Trip	\$5,000.00
Blue Streak Boosters	Football Team Account	\$1,100.00
Grace Episcopal Church	English as a Second Language Service	\$850.00
Dorn Foundation Impact Charitable Fund and ECCF	Sandusky High School Career Tech Auto Repair Program for Auto Lift System	\$10,000.00
Todd Leech and Stephanie Craig	Sandusky Cultural Center	\$30.00

Rainbow Kitten Entertainment/Crowbar	Wightman-Wieber Safety Fall KidFest	\$500.00
Tri-Co. Area, UAW Cap Council	Wightman-Wieber Safety Fall KidFest	\$500.00
UAW Local #1216	Wightman-Wieber Safety Fall KidFest	\$500.00
Sandusky Ministerial Assoc.	Student Services Hygiene Closet	\$1,853.01
Anonymous	Sidney Frohman Planetarium Fund	\$25,000.00
Anonymous	Newly established Student Health & Wellness Program Fund	\$15,000.00
Anonymous	Sandusky High School Scholarship Fund	\$5,000.00
The Mylander Foundation	Sandusky City Schools Elementary Operating Expenses Mandatory Grant	\$105,432.08
The Mylander Foundation	Sandusky Career Center Nursing Program Grant	\$11,800.00

**\*\* Value of non-monetary donation.**

11. Anticipated Action
12. Unfinished Business
13. New Business: Review Sandusky City Schools ***Potential***\* 2023 Board Meeting Dates (Pages )
14. Board Liaison Committee Reports
15. Recommendations or Questions from Individual Board Members
16. Next Meeting  
***The Budget & Organizational meeting and Regular meeting will take place on Monday, January 10<sup>th</sup>, 2023 at 7:50 am with the Regular Meeting following at 8:00 a.m. in the 3<sup>rd</sup> floor Board Decade Room at the Administration Building.***
17. Adjournment