

Sandusky City Schools Board Meeting Agenda



Regular Meeting



Board of Education

8:00 a.m.

Tuesday, October 19th, 2021



Mission:

To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.

• Board of Education •

Mrs. Martha Murray, President - 419.271.0432

Mr. Tom Patterson, Vice-President - 419.625.9170

Mrs. Brigitte Green-Churchwell, Member- 419.239.7222

Ms. Ebony Sizemore, Member – 419.366.5153

Ms. Kate Vargo, Member - 419.656.5490



Eugene T.W. Sanders, Ph.D., CEO & Superintendent

Office: 419.984.1000

Mr. Jeff Hall, CFO & Treasurer

Office: 419.984.1005



SANDUSKY CITY SCHOOLS
Board of Education
Regular Meeting
Tuesday, October 19th, 2021 at 8:00 a.m.

1. Call to Order and Roll Call – Mrs. Martha Murray, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes for the September 16th, 2021 Special Meeting and the September 21st, 2021 Regular Meeting: Jeff Hall, CFO & Treasurer (Pages)
4. Approve Agenda
5. Citizens Participation
6. Correspondence – Action (Page)
 - Jensen, Lani – Career Tech Business Instructor, Sandusky High School
7. CFO & Treasurer’s Report – Discussion Items, Jeff Hall
Defer items to scheduled work session
 - John Feick, Facilities Update
8. Executive Session –
9. CEO & Superintendent’s Report – Discussion Items, Eugene T.W. Sanders, Ph.D.
Defer items to scheduled work session
10. CFO & Treasurer’s Recommendations – Action Items, Jeff Hall
 - a) Approval of Monthly Financial Summary (Pages)
It is recommended that the Sandusky City Board of Education approve the Monthly Financial Summary and Monthly Investments Report for the month of September, 2021.
 - b) Approval of the Amended Certificate of Estimated Resources FY22 (Page)
It is recommended that the Sandusky City Board of Education approve the Amended Certificate of Estimated Resources dated September 21, 2021.
 - c) Approval of the Sandusky Aquatics Center Architectural Agreement (Under separate cover)
It is recommended that the Sandusky City School Board of Education approve the agreement between the *Sandusky City School District Board of Education* and *ThenDesign Architecture, Ltd.*, for the purpose of structural design, construction development, general consultation, procurement, as well as mechanical and electrical engineering services for the new Sandusky Schools Aquatic Center. As submitted by Jeff M. Hall, Treasurer/Chief Financial Officer.

d) Approval of Then and Now Certificate (ORC Sec 5705.41)

It is recommended that the Sandusky City School Board of Education approve invoices for payment, received prior to date of requisition/purchase order. If there were unencumbered appropriations at the time of purchase (*then*) and there are currently (*now*) unencumbered appropriations • If the amount is less than \$3,000, the fiscal officer may authorize the expenditure • If the amount is greater than \$3,000, the Board of Education must pass a resolution authorizing the expenditure – Should be the exception, rather than the rule.

Vendor #	Primary Name	PO #	Date	PO Total	Source	Description	Created Date
60011	FEICK DESIGN GROUP, INC.	221024	9/29/2021	\$ 5,383.60	FISCAL	HANCOCK/OWNER REP FY22	9/29/2021
15161	FLEX TEMP EMPLOYMENT	221012	9/29/2021	\$ 939.60	HR		9/29/2021
40132	DOMINO'S PIZZA, dba	220994	9/29/2021	\$ 300.00	HR		9/29/2021
270375	CHEEK, JULIE	220993	9/29/2021	\$ 55.20	HR		9/29/2021
	Total			\$ 6,678.40			

e) Approval of amendment to the Sally Kirner Memorial Scholarship (Page)

It is recommended that the Sandusky Board of Education approve the amendment of the Sally Kirner Memorial Scholarship to allow one (1) \$4,000.00 scholarship award to one (1) recipient, per Mr. Robert J. Kirner’s letter dated September 20th, 2021. The change will begin with the Sandusky High School graduating Class of 2022.

PURPOSE: One award made annually to a graduating senior accepted into college for fall term, who demonstrated academic excellence, has made full use of his/her music talent & is of good moral character

LIMITS: One \$4,000 annual award with each graduating class until such time that fund balance is depleted. Any future amendments to be made by the Kirner Family or their agent. (Open for contributions.)

RESPONSIBILITY: Committee composed of three (3) SHS Music Directors (Band, Choir, and Orchestra), SHS Principal and Counselors, and (either or both) Mr. and Mrs. William Kirner, should they desire a seat.

Established: 06/1979, **Amended:** 5/2012, 10/2021

f) Approval of Disposal/Sale of Inventory Items (Pages)

It is recommended that the Sandusky Board of Education approve the attached inventory listing for disposal/sale:

DISPOSAL/SALE ITEMS FOR OCTOBER 19, 2021 BOARD AGENDA

<u>TAG #</u>	<u>ITEM</u>	<u>PURCHASE DATE</u>	<u>PURCHASE PRICE</u>
BUS 26	2004 Bus #26 Special Needs	9/22/2003	\$68,311.09
8993	1995 Chevy Pick-up Truck	12/8/94	\$22,280.00

11. CEO & Superintendent’s Recommendations – Action Items, Eugene T.W. Sanders, Ph.D.

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel

1) Approval of Resignations for Retirement – Professional Staff

It is recommended that the Board of Education accept the following resignation for retirement as requested in the provided communications:

Professional Staff –Resignation for Retirement			
Last	First	Position	Effective Date
Jensen	Lani	CT: Business Instructor	09/19/2021

2) Approval of Employment – Adult Education – 2021/2022 SY

It is recommended that the Board of Education approve the employment of the following part-time, hourly instructors, as submitted by Rebecca Romano, Sandusky Career Center Director and recommended by Dennis Muratori, Chief of Staff and Transformation Officer:

Adult Education – Part-time, Hourly Instructors 21/22 SY				
Last	First	Position	Effective	Hourly Rate
Bruner	Robin	LPN Tutor	10/01/2021	\$ 31.71
Pritchard	Madison	RN Instructor	10/01/2021	\$ 26.25

3) Approval of Employment – Support Staff (Pages)

It is recommended that the Board of Education approved the employment of the following support staff, as submitted by Kevin Toms, Facilities Supervisor Ted Peters, Transportation Supervisor, William Ehrnsberger Customer Service and Graphics Coordinator, Scott Matheny, Interim Principal, and recommended by Dennis Muratori, Chief of Staff and Transformation Officer:

Approval of Support Staff Employment				
Last	First	Position	Effective	Step/Hourly Rate
Boggs	Hannah	Bus Driver – 4 hours	10/01/2021	Step 2/\$22.27
Boggs	Hannah	Courier – 3 hours	10/01/2021	Step 7/\$15.19
Carr	Sherron	Custodian Class I	10/04/2021	Step 7/\$15.19
Visci	Jacqueline	Paraprofessional – Step Correction	09/09/2021	Step 10/\$18.91

4) Approval of Change of Employment – Support Staff (Pages)

It is recommended that the Board of Education approved the change of employment of the following support staff, per the SNTA negotiated contract and recommended by Dennis Muratori, Chief of Staff and Transformation Officer:

Approval of Support Staff Employment				
Last	First	Position	Effective	Step/Hourly Rate
Thomas	Corey	Custodian Class II	10/04/2021	Step 5/\$20.20
VanScoy	William R.	Custodian Class II	10/04/2021	Step 6/\$20.65

5) Approval of Employment – Administrative Staff Substitutes

It is recommended that the Board of Education approved the employment of the following substitute administrative staff, as submitted and recommended by Dennis Muratori, Chief of Staff and Transformation Officer:

Approval of Administrative Staff Substitute Employment				
Last	First	Position	Effective Date	Per Diem Rate
Dahlman	Mark	Administrator	10/19/2021	\$400.00

6) Approval of Employment – Support Staff Substitutes

It is recommended that the Board of Education approved the employment of the following substitute support staff, as submitted by Kevin Toms, Facilities

Supervisor and Bradley Kraft, Dining Services Supervisor, and recommended by Dennis Muratori, Chief of Staff and Transformation Officer:

Approval of Support Staff Substitute Employment				
Last	First	Position	Effective Date	Hourly Rate
Ali	Vona	Bus Aide Sub	09/01/2021	\$15.00
Brown	Adrian	Custodian Sub	09/15/2021	\$15.00
D'Amico	Joni	Cafeteria Worker Sub	09/15/2021	\$15.00
Johnson	Jodi	Cafeteria Worker Sub	09/15/2021	\$15.00

7) Approval of Employment of Gifted Testing Identification Staff – 2021/2022 SY and Summer 2022

It is recommended that the Board of Education approve the following substitute employment for gifted testing identification testing during the 21/22 school year and throughout the Summer of 2022, as submitted by Tara Toft, Coordinator of Advanced Academic Studies, and recommended by Tracy Reed, Chief Academic Officer:

Gifted Testing Identification Staff – 21/22 School Year and Summer 2022 (Per TimeCard)				
Last Name	First Name	Position	Effective	Hourly Rate
Seiler	Bernard	Gifted Identification Testing	21/22 SY & Summer 2022	\$36.52
Trent	Janice	Gifted Identification Testing	21/22 SY & Summer 2022	\$36.52

8) Approval of Payment for SHS Counselors Extended Hours – 2021/2022 SY

It is recommended that the Sandusky Board of Education approve the following payment for extended hours for Sandusky High School Counselors, outside of contract hours, per timecard, not to exceed forty-five (45) hours during the 21/22 school year, as submitted by Eric Talbot, Principal of SHS, and recommended by Dennis Muratori, Chief of Staff & Transformation Officer:

Approval of Payment for Extended Hours – 2021/2022 SY (per timecard, not to exceed 45 hours)			
Last Name	First Name	Position	Pay
Davis	Kristina	Counselor	prorated per diem
Sidoti-Palmer	Babe	Counselor	prorated per diem

9) Approval of Payment for SMS Counselors Extended Hours – Summer 2021

It is recommended that the Sandusky Board of Education approve the following payment for extended hours for Sandusky Middle School Counselors, outside of contract hours, per timecard, not to exceed twenty-four (24) hours during Summer of 2021, as submitted by Timothy Kozak, Principal of SMS, and recommended by Dennis Muratori, Chief of Staff & Transformation Officer:

Approval of Payment for Extended Hours – Summer 2021 (per timecard, not to exceed 24 hours)			
Last Name	First Name	Position	Pay
Bonner	Agenda	Counselor	prorated per diem
Fox	Ted	Counselor	prorated per diem

10) Approval of Employment – Professional Instructional and Planning Staff – Summer 2021 (Correction)

It is recommended that the Sandusky Board of Education approve the corrected payment for Professional Instructional and Planning Staff for Summer 2021, per time card as submitted and recommended by Tracy Reed, Chief Academic Officer:

Professional Planning and Instructional Staff - Summer 2021				
Last Name	First Name	Days	Hourly Rate	Effective Date
Agee	Brad	Up to 20 days	Per Diem	June/July 2021

11) Approval of Payment for Professional Development – Title IIA Funds – 2021/2022 SY

It is recommended that the Sandusky Board of Education approve the following payment for professional development for Kickboard training, outside of contract hours, per timecard, during the 21/22 school year, as submitted by Kathy Pace, Principal SELA and Tara Toft, Coordinator of Advanced Academic Studies, and recommended by Tracy Reed, Chief Academic Officer:

Approval of Payment for Professional Development – 2021/2022 SY (per timecard)			
Last Name	First Name	Position	Pay
Kromer	Amy	Teacher	\$30.00
Mingus	April	Teacher	\$30.00
Neyman	Renee	Teacher	\$30.00
White	Jami	Teacher	\$30.00
Zimmerman	Leslie	Speech Pathologist	\$30.00

12) Approval of Employment – SIS Professional Staff Detention – 2021/2022 SY

It is recommended that the Sandusky Board of Education approve the following staff for detention per timecard, as submitted by Scott Matheny, Interim Principal SIS, and recommended by Dennis Muratori, Chief of Staff and Transformation Officer:

Professional and Support Staff Detention - SIS School – 2021/2022 SY (per timecard)			
Last Name	First Name	Position	Hourly Rate
Brunow	Cassiopia	Teacher	\$35.00
Fresch	Kelsey	Teacher	\$35.00
Fresch	Paige	Teacher	\$36.52
Lasch	Allen	Teacher	\$36.52
McDowell	Elena	Teacher	\$36.52
Napholz	Renaee	Teacher	\$36.52
Reichley-Studer	Sandra	Teacher	\$36.52
Swinehart	Melissa	Teacher	\$36.52

13) Approval of Payment – SHS Athletic Study Table Tutors – 2021/2022 SY – ESSER III Funds

It is recommended that the Board of Education approve the following payment for SHS Athletic Study Table Tutors, per timecard, as submitted by Shawn Coakley, Director of Athletics and Activities, and recommended by Tracy Reed, Chief Academic Officer:

SHS Study Table Tutors – 2021/2022 SY – ESSER III Funds			
Last Name	First Name	Position	Hourly Rate
Agee	Brad	Teacher	\$36.52
Below	Kathleen	Teacher	\$36.52
Chaney	Melissa	Teacher	\$36.52
Fry	Amanda	Intervention Specialist	\$36.52

Kudrin	Samuel	Teacher	\$36.52
Martin	Jay	Teacher	\$36.52
Miller	Alan	Teacher	\$36.52
Staley	Desirè	Teacher	\$35.00

14) Approval of Supplemental Contracts – 2021/2022 SY

It is recommended that the Board of Education approve the following supplemental contracts as submitted by Shawn Coakley, Director of Athletics and Activities, Todd Downing, K-6 Athletics and Activities Coordinator, Tara Toft, Coordinator of Advanced Academic Studies, Scott Matheny, SIS Interim Principal, Timothy Kozak, SMS Principal, Eric Talbot, SHS Principal, and recommended by Dennis Muratori, Chief of Staff and Transformation Officer:

Supplemental Contracts 2021/22 SY			
Position	Last	First	Amount
BK Boys Assistant 7 th -12 th Grades	Williams	Keith	
BK Girls 8 th Grade Head	Irby	Capreece	
BK Girls 7 th Grade Head	Croom	Christopher	
BK Girls Assistant 7 th -12 th Grades	Matthews	Devon	
BK Girls Assistant 7 th -12 th Grades	Reed-Johnson	Tiffany	
BK Boys Head 7 th Grade	Redding	Anthony	
FT SMS Assistant 7 th -12 th Grades	Matthews	Brandon	
GO Assistant	Dickman	Robert	
WR Varsity Assistant	Grant	Andre	
Academic Competitive Team Advisor SIS	Beatty	Christine	
Band: Majorette Advisor	Bowers	Emiko	
Gospel Choir Advisor	Cottrill	Andrea	
Student Council Advisor – SMS	Powell	Deona	
Student Council Advisor – SIS	Napholz	Renae	
Student Council Advisor – SIS	DuBois	Mandy	
Student Council Advisor – RCAAS	Kromer	Amy	
Vocal Musical Production Director	Hill Leech	Carrie	
Vocal Musical Production Assistant	Cottrill	Andrea	
Choir Director – SCS 7 th – 12 th Grades (Afterschool)	Hill Leech	Carrie	
Choir Assistant – SCS 7 th – 12 th Grades (Afterschool)	Cottrill	Andrea	
Key Notes & Bell Choir	Hill Leech	Carrie	

b) Other:

1) Approval of October Graduate

Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, and by the North Central Association of Colleges and Secondary Schools, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the student(s) listed below to graduate and receive a diploma:

Student Name	Date of Diploma
Ciarra Nicole Smith	October, 2021

2) Approval of 22+ Graduates

Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, and by the North Central Association of Colleges and Secondary Schools, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the student(s) listed below to graduate and receive a diploma:

Student Name	Date of Diploma
Matthew Green	October, 2021
Quiana N. Arrington May	October, 2021
Robert Delonce Haney	October, 2021
Anna Marie Hunt	October, 2021

3) Approval of The North Point Educational Service Center Student Handbook for the 2021-2022 SY: (NEW) (Pages)

It is recommended that the Sandusky Board of Education approve The North Point Educational Service Center Handbook for the 2021-2022 SY.

4) Approval of The Ohio Developmental Supports Transportation contract beginning October 4th, 2021 – June 30th, 2022: (RENEWAL) (Pages)

It is recommended that the Sandusky Board of Education approve the Ohio Developmental Supports Transportation contract beginning October 4, 2021 through June 30th, 2022.

5) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE clubs, as recommended by Jeff Hall, CFO & Treasurer, as submitted by Julie Bittinger, Business/Fiscal Office:

Sandusky City Schools – “In-House” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
SHS BPA	Beefstick Sale	Nov. 1 st – Nov. 29 th , 2021
SHS Class of 2022	Luckystone Promo Apparel On-line Sale	Nov. 1 st – Nov. 29 th , 2021
SHS Class of 2022	Malley Candy Sale	Jan. 10 th , - Feb. 28 th , 2022
SHS Choral Department	Events 50/50 Raffle & Concession Stand	2021-2022 SY
*RCAAS PTO	Corso’s Poinsettia Sale	Nov. 8, 2021 – Nov. 22, 2021

*For information only – Parent Adult Outside Group/PTO handling the sale.

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations		
Donator Name	Donation To	Donation
James and Phyllis Lipp	The Sandusky Cultural Center	\$100.00
Megan Vaschak Behnke	The Sandusky Cultural Center	\$30.00
Robert and Mary Toney	The Sandusky Cultural Center	\$150.00
William and Judy Monaghan	The Sandusky Cultural Center	\$250.00
Donald and Ann Pokorny	The Sandusky Cultural Center	\$25.00
James and Jean Johnson	The Sandusky Cultural Center	\$25.00

Michael and Ann Bur	The Sandusky Cultural Center	\$200.00
Sarah Blakeman	The Sandusky Cultural Center	\$50.00
Paul and Alea Dahnke	The Sandusky Cultural Center	\$100.00
Nancy McKeen	The Sandusky Cultural Center	\$25.00
Donald and Eileen Guy	The Sandusky Cultural Center	\$100.00
Dorothy Ceruti	The Sandusky Cultural Center	\$25.00
Sharon Lichtcsien	The Sandusky Cultural Center	\$250.00
Jean Wieber	The Sandusky Cultural Center	\$25.00
Robert J. Kirner	The Sally Kirner Memorial Scholarship Fund	\$4,000.00
Gene and Sandy Wright	The Sandusky Cultural Center	\$50.00
Ken and Rhonda Watt Fund @ ECCF	The Sandusky Cultural Center	\$250.00
Diane Chevalier	The Sandusky Cultural Center	\$25.00
Randolph J & Estelle M. Dorn Foundation	The Sandusky Cultural Center for their exhibition expenses as summarized in letter from Cable Steinemann	\$5,000.00

12. Anticipated Action

13. Unfinished Business

14. Work Session Agenda:

Segment 1	9:45 a.m. to 10:25 a.m.	Academic Update (Mrs. Reed)
Segment 2	10:25 a.m. to 10:45 a.m.	Financial Status and Key Priorities in school facilities (Mr. Hall)
Segment 3	10:45 a.m. to 11:15 a.m.	Enrollment/Retention/Recruitment (Dr. Sanders/Mr. Muratori)
Segment 4	11:15 a.m.	CEO/Superintendent Calendar Search Discussion

15. New Business

16. Board Liaison Committee Reports

17. Recommendations or Questions from Individual Board Members

18. Next Meeting

The next regular meeting and work session of the Board of Education is scheduled for ***Tuesday, November 16th, 2021 at 6:00 p.m. in the 3rd floor Board Decade Room at the Administration Building.***

19. Adjournment