

Sandusky City Schools Board Meeting Agenda



Regular Meeting



Board of Education

5:30 p.m.

Tuesday, January 18th, 2022



Mission:

To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.

• Board of Education •

Martha Murray, President - 419.271.0432

Thomas Patterson, Vice President - 419.625.9170

Brigitte Green-Churchwell, Member - 419.239.7222

Ebony Sizemore, Member - 419.366.5153

Jennifer Chapman, Member - 419.271.3538



Eugene T.W. Sanders, Ph.D., CEO & Superintendent

Office: 419.984.1000

Mr. Jeff Hall, CFO/Treasurer

Office: 419.984.1005



SANDUSKY CITY SCHOOLS
Board of Education
Regular Meeting
Tuesday, January 18th, 2022
5:30 p.m.

1. Call to Order and Roll Call – Mrs. Martha Murray, Board President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of the December 14th, 2021 Regular Meeting and the January 3rd, 2022 Budget Hearing & Organizational Meeting – Jeff Hall, CFO/Treasurer (Pages)
4. Approve Agenda
5. Citizens Participation
6. Correspondence (Pages)
Appeman, Krista, Full-Time LPN Instructor, SCC
Bohn, Amanda, Administrative Assistant – SHS Computer Specialist, SHS
Camp, Becki – Preschool Itinerant Teacher, SELA
Mike Franklin – Weight Room Coordinator, SHS Supplemental
Ortiz, Dora – Cafeteria Worker, RCAAS
Uhinck, Kelly – Paraprofessional, SELA
7. CFO/Treasurer’s Report – Discussion Items, Mr. Jeff Hall
 - No items at this time.
8. CEO/Superintendent’s Report – Discussion Items, Dr. Eugene Sanders
 - 2022 District Goals
9. Treasurer’s Recommendations – Action Items, Mr. Jeff Hall
 - a) Approval of Monthly Financial Statement and Monthly Investments (Provided under separate cover)
It is recommended that the Board of Education approve the financial statement and investments as listed in the attached documentation for the month of December, 2021.
 - b) Adoption of Fiscal Year 2023 Tax Budget (Pages)
It is recommended that the budget covering the period July 1, 2021 through June 30, 2022 (Fiscal Year 2022) be adopted, and that the CFO/Treasurer be directed to submit copies as required to the Erie County Budget Commission.

10. CEO & Superintendent’s Recommendations – Action Items, Dr. Eugene T.W. Sanders

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel:

1) Approval of Adult Education Resignation

It is recommended that the Board of Education approve the resignation of the following Sandusky Career Center full-time instructor, as submitted by Mrs. Rebecca Romano, Sandusky Career Center Director, and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Sandusky Career Center Full-Time Instructor Resignation			
Last Name	First Name	Position	Effective
Appeman	Krista	Full-Time LPN Instructor	1/17/2022

2) Approval of Professional Staff Retirement

It is recommended that the Board of Education approve the retirement of the following professional staff member as recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Professional Staff Retirement			
Last Name	First Name	Position	Effective
Camp	Becki	Preschool Itinerant Teacher	3/1/2022

3) Approval of Support Staff Resignations

It is recommended that the Board of Education approve the resignation of the following support staff member as recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Support Staff Resignations			
Last Name	First Name	Position	Effective
Bohn	Amanda	Administrative Assistant – SHS Computer Specialist	1/19/2022
Ortiz	Dora	Cafeteria Worker - RCAAS	12/18/2021
Uhinck	Kelly	Paraprofessional - SELA	1/5/2022

4) Approval of Supplemental Staff Resignation

It is recommended that the Board of Education approve the resignation of the following supplemental staff member as recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Support Staff Resignations			
Last Name	First Name	Position	Effective
Franklin	Christopher(Mike)	Weight Room Coordinator	1/3/2022

5) Approval of Employment Adult Education Staff – 21/22 SY

It is recommended that the Board of Education approve the employment of the following Adult Education part time, hourly instructors, as submitted by Mrs. Rebecca Romano, Sandusky Career Center Director, and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Adult Education Hourly Instructor – 21/22 SY				
Last	First	Position/Degree Level	Hourly Rate	Effective
Appeman	Krista	Part Time LPN Instructor/M	\$33.60	1/18/2022

6) Approval of Hourly Rate Increase Adult Education Staff – 21/22 SY

It is recommended that the Board of Education approve the hourly rate increase per degree level and approved Adult Education hourly rate scale for the following Adult Education part time, hourly instructors, as submitted by Mrs. Rebecca Romano, Sandusky Career Center Director, and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Adult Education Hourly Rate Increase – 21/22 SY				
Last	First	Position/Degree Level	Hourly Rate	Effective
Sommers	Renee	Part Time RN Instructor/M	\$28.68	1/3/2022
Sommers	Renee	Part Time LPN Instructor/M	\$28.68	1/3/2022

7) Approval of Employment – Administrative Staff – 22/23 SY (Pages)

It is recommended that the Board of Education approve the employment of the following Tier II Administrative employee as submitted by Megan Peugeot, Ed.D., Student Services Director, and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Employment – Administrative Staff – 22/23 SY				
Last Name	First Name	Position	Step/Salary	Effective
Swartz	Karen	School Psychologist	Step 10/\$89,686	8/01/2022

8) Approval of Employment – Support Staff – 21/22 SY (Pages)

It is recommended that the Board of Education approve the employment of the following Support Staff employee as submitted by Mr. Scott Matheny, SIS Interim Principal, Mr. Kevin Toms, Facilities Supervisor, and Mr. Bradley Kraft, Dining Services Supervisor, and recommended by Mr. Dennis Muratori, Chief of Staff of Staff and Transformation Officer:

Employment – Support Staff – 21/22 SY				
Last Name	First Name	Position	Step/Hourly Rate	Effective
Hunter	Julie	Paraprofessional - SIS	Step 1/\$15.44	1/3/2022
Malott	Ronald	Maintenance - District	Step 10/\$26.96	1/24/2022
Wilke	Tammy	Cafeteria Manager - SHS	Step 10/\$19.99	12/22/2021

9) Approval of Employment Change – Support Staff – 21/22 SY

It is recommended that the Board of Education approve the following employment changes for support staff due to job bid awards per SNTEA Negotiated Agreement, and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Approval of Employment Change – Support Staff – 21/22 SY				
Last	First	Position Change	Step/Hourly Rate	Effective Date
Doublin	Kathy	From Bus Driver (4hrs) To Bus Driver (6hrs)	Step 26/\$26.38	1/10/2022
Link	Kevin	From Custodian Class I To Custodian Class II	Step 5/\$20.40	11/29/2021

10) Approval of Employment – Substitute Support Staff – 21/22 SY

It is recommended that the Board of Education approve for employment of the following Substitute Support Staff on an as needed, per timecard basis, as submitted by Mr. Kevin Toms, Facilities Supervisor and Mr. Theodore Peters, Transportation Supervisor, and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Approval of Employment – Substitute Support Staff – 21/22 SY (per timecard)				
Last	First	Position	Hourly Rate	Effective Date
Corso	Maxwell	Facilities Substitute	\$15.00	12/15/2021
Corso	Zachary	Facilities Substitute	\$15.00	12/15/2021
Dunn	Rex	Facilities Substitute	\$15.00	12/15/2021
Keech	Juliana	Bus Aide Substitute	\$15.00	12/13/2021
Schwind	Stephanie	Bus Aide Substitute	\$15.00	12/1/2021
Siegel	Nancy	Facilities Substitute	\$15.00	12/15/2021

11) Approval of 21/22 SY Second Semester Pay Increase – Professional Staff

It is recommended that the board of Education approve the following 2021-2022 school year, second semester pay increase due to additional hours per the SEA Negotiated Agreement, as recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Salary Level				
Last Name	First Name	From	To	Effective Date
Franklin	Sarah	M+12	M+24/Step 26	1/18/2022

12) Approval of Employment Certificated Detention and Saturday School Tutors – 21/22 SY

It is recommended that the Board of Education approve the employment of the following staff members as Detention and Saturday School tutors for the 21/22 SY, as submitted by Mr. Timothy Kozak, SMS Principal, and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Approval of Detention and Saturday School Tutors – 21/22 SY (per timecard)				
Last Name	First Name	Position	Effective	Hourly

Dumminger	Emily	Teacher	21/22 SY	\$37.43
Hachey	Katy	Teacher	21/22 SY	\$37.43
Loomis	Heather	Teacher	21/22 SY	\$37.43
Powell	Deona	Teacher	21/22 SY	\$37.43
White	Cynthia	Teacher	21/22 SY	\$37.43

13) Approval of Employment Temporary Stage Manager Coverage – 21/22 SY

It is recommended that the Board of Education approve the employment of the following staff members to provide temporary stage manager coverage for the for the 21/22 SY, as submitted by Mr. Eric Talbot, SHS Principal, and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer:

Approval of Temporary Stage Manager Coverage – 21/22 SY (per timecard)				
Last Name	First Name	Position	Effective	Hourly
Barringer	Joshua	Teacher	21/22 SY	\$35.00
Brown	Elizabeth	Teacher	21/22 SY	\$36.52
Cottrill	Andrea	Teacher	21/22 SY	\$35.00
Hayberger	Wendy	Teacher	21/22 SY	\$36.52
Hill Leech	Carrie	Teacher	21/22 SY	\$35.00
Klohn	Daniel	Teacher	21/22 SY	\$36.52
Nitschke	Brian	Teacher	21/22 SY	\$36.52
Silkwood	Elizabeth	Substitute Teacher	21/22 SY	\$35.00

14) Approval of Unpaid Days Off – Professional and Support Staff

It is recommended that the Board of Education approve the following requests for unpaid days off, per the SEA and SNTEA Negotiated Agreements, as requested in the provided communication:

Approval of Unpaid Days Off – Support Staff			
Last Name	First Name	Position	Effective
Below	Kathleen	Teacher – SHS	4/18/2022
Sennish	Lisa	Administrative Assistant	3/2 & 3/3/2022
Stephens	Kellye	Teacher – SPS	1/13 & 1/14/2022

15) Approval of Supplemental Contract – 21/22 SY

It is recommended that the Board of Education approve the following supplemental contract, per the SEA contract, for the 21-22 SY, as submitted by Mr. Shawn Coakley, Athletic & Activities Director, and recommended by Mr. Dennis Muratori, Chief of Staff & Transformation Officer:

Employment of the following supplemental staff is contingent upon their successful completion of all pre-employment requirements and receipt of the proper certification/training.

Supplemental Contracts				
Last Name	First Name	Position	Type	Amount
Cooper	Brian	Bowling Assistant 7 th – 12 th Grades	Athletic	\$820.00

16) Approval of SHS Athletic Event Workers – Fall 2021 OHSAA Playoffs

It is recommended that the Board of Education approve the following athletic event workers as submitted by Mr. Shawn Coakley, Athletics & Activities Director, and recommended by Mr. Dennis Muratori, Chief of Staff & Transformation Officer:

Approval of SHS Athletic Event Workers – Fall 2021 OHSAA Playoffs			
Last Name	First Name	# of Events at \$30.00	Total Payment
Coakley	Shawn	Coord.	\$455.00
Cornwell	Denise	2	\$60.00
DeHaan-Hunter	Kathy	6	\$180.00
Dickman	Robert	2	\$60.00
Garard	Thomas	2	\$60.00
Gosser	Bill	6	\$180.00
Grant	Andre	2	\$60.00
Gruhlke	Phyllis	3	\$90.00
Huff	Dan	2	\$60.00
Hughes	Joseph	2	\$60.00
Hunter	Amber	1	\$30.00
Johnson	Aswad	2	\$60.00
Jones	Alex	3	\$90.00
Jones	Alexa	3	\$90.00
Lewis	Jacob	1	\$60.00
Lewis	Jeffrey	Coord.	\$405.00
Lewis	Kristi	1	\$30.00
Martin	Jay	Coord.	\$405.00
Mateyka	Dennis	2	\$60.00
Oddo	Curt	2	\$60.00
Patterson, Jr.	Thomas	6	\$180.00
Pean	Brad	2	\$60.00
Poeschl	Michael	2	\$60.00
Russell	Courtney	6	\$180.00
Russell	Heather	6	\$180.00
Russell	Scott	6	\$180.00
Sample	Tom	2	\$60.00
Schlett	Stephanie	4	\$120.00
Seiler	Bernie	1	\$30.00
Sharp	Dustin	1	\$30.00
Sharrah	Thomas	1	\$30.00
Smith	Chuch	2	\$60.00
Smith	Schuyler	2	\$60.00
Smith	Vera	2	\$60.00
Reichley-Studer	Sandra	4	\$120.00
Walters	Jeffrey	2	\$60.00
Walton	Hilaria	2	\$60.00
Winborn	John	2	\$60.00
Yeager	Eric	2	\$60.00
		Total	\$4,175.00

17) Approval to Give Written Notice to Administrators

It is recommended that the Board of Education authorize the Superintendent to give written notice, pursuant to Ohio Revised Code 3319.02, to each administrator listed below whose contract expires at the end of the 2022 fiscal year, that the Administrator may request a meeting with the Board of Education by giving the Treasurer written notice of the administrator's request at least 24 hours before the Board's regular meeting to be held in April.

2022 Administrative Notice of Contracts Expiring				
Last Name	First Name	Position	Building	Expiration Date
Adkins	Cosetta	Assistant Principal	SIS	7/31/2022
Baker	Derek	School Psychologist	District	7/31/2022
Downing	Todd	K-6 Athletics & Activities Coordinator	SHS	6/30/2022
Eckenrode	Eric	Technology Coordinator	BOE	6/30/2022
Hall	Jeffrey	Chief Financial Officer & Treasurer	BOE	7/31/2022
Januzzi	Joseph	School Psychologist	SHS	7/31/2022
Koonce	Richard	College & Career Readiness Coach	SHS	6/30/2022
Kraft, Sr.	Bradley	Dining Services Supervisor	BOE	7/31/2022
Maillard	Brent	Assistant Principal	SIS	7/31/2022
Matheny	Scott	Interim Principal	SIS	7/31/2022
Peugeot	Megan	Director of Student Services & Family Supports	BOE	7/31/2022
Pou	Kerstyn	Marketing & Communications Specialist	BOE	7/31/2022
Sanders	Eugene	Chief Executive Officer & Superintendent	BOE	7/31/2022
Smith	Sherry	Alternative Programs Coordinator	SDLC	6/30/2022
Toms	Kevin	Facilities Supervisor	District	6/30/2022
Wolanin	Sean	Assistant Principal	SMS	7/31/2022

b) Other:

1) Approval of 22+ Graduates

Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the student(s) listed below to graduate and receive a diploma:

Student Name	Date of Diploma
Tamika Latrice Brown	January, 2022
Alonzo Le'Royce Bonner	January, 2022
Tracy Lynn Gruhlke	January, 2022
Sylvia Marie Hall	January, 2022
Shadrieka Denise Jackson	January, 2022
Kayla Louise Mitchell	January, 2022

2) Approval of January Graduate

Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, and by the North Central Association of Colleges and Secondary Schools, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the student(s) listed below to graduate and receive a diploma:

Student Name	Date of Diploma
Rachel Corrine Furness	January, 2022

3) Approval of College Credit Plus and MyUniversity MOU prepared by Lorain County Community College & University Partnership for the 2022-2023 school year RENEWAL (Pages)

It is recommended that the Sandusky Board of Education approve the Memorandum of Understanding with Lorain County Community College as submitted by Eric Talbot, SHS Principal, Richard Koonce, Ed.D., College and Career Readiness Coach, and recommended by Dennis Muratori, Chief of Staff and Transformation Officer.

4) Approval of 2022-2023 School Calendar (Page)

It is recommended that the Sandusky Board of Education approve the 2022-2023 School Calendar as submitted and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer.

5) Approval of Addendum for Client Service to Renhill Group Contract for Support Staff Substitute Services – 2021-2022 SY (Page)

It is recommended that the Sandusky Board of Education approve the Addendum for Client Services contract, paid through general funds, for additional Support Staff Substitute services for the remainder of the 2021-2022 SY as submitted and recommended by Dennis Muratori, Chief of Staff and Transformation Officer.

6) Approval of 2021-2022 SY (Winter) Program Contract for Athletic services with North Central Ohio ESC - RENEWAL (Page)

It is recommended that the Board of Education approve the contract between North Central Ohio ESC and Sandusky City Schools, paid through general funds, for the purpose of athletic services that will be provided to school district for the 2021-2022 SY as submitted by Mr. Shawn Coakley, Director of Athletics and Activities and recommended by Mr. Dennis Muratori, Chief of Staff & Transformation Officer.

7) Approval of Consultant Contract for EMIS Consultant Services for the 2021-2022 SY between Sandusky City Schools and Mary Smith (Page)

It is recommended that the Sandusky Board of Education approve the following contract, paid through general funds, for EMIS Consultant Services for the 2021-2022 SY as submitted and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer.

8) Approval of Consultant Contract for Adult Education Financial Aid Consultant Services for the 2021-2022 SY between Sandusky City Schools and Tiffany Thayer (Page)

It is recommended that the Sandusky Board of Education approve the following contract, paid through general funds, for EMIS Consultant Services for the 2021-2022 SY as submitted and recommended by Mr. Dennis Muratori, Chief of Staff and Transformation Officer.

9) Approval of Sandusky City Schools Board of Education Policy Manual Revisions
(Provided under separate cover)

It is recommended that the Board of Education approve the following revised Sandusky City Schools Board of Education policies, provided by the Ohio School Boards Association (OSBA) and approved by the Sandusky City Schools Policy Committee:

Sandusky City Schools-Policy Manual Revisions		
Month	Policy	Policy Title or Policy Regulation Title
November 2021 Updates	AC	Nondiscrimination
	EEA	Student Transportation Services
	EEAD	Non-Routine Use of School Buses
	GBK	No Tobacco Use on District Property by Staff Members
	GBQ	Criminal Records Check
	GDBE	Classified Staff Vacations and Holidays
	IGAE	Health Education
	IGAG	Drugs, Alcohol and Tobacco Education
	IGAH/IGAI	Family Life Education/Sex Education
	IGBE	Remedial Instruction
	IGBEA	Reading Skills Assessments and Intervention
	IGBEA-R	Reading Skills Assessments and Intervention – Regulation
	IGCH-R	College Credit Plus – Regulation (Also LEC-R)
	IL-R	Testing Programs – Regulation
	JEC	School Admission
	JHCB	Immunizations
	JHCC	Communicable Diseases
	JP	Positive Behavioral Interventions and Supports
KGB-EA	Recording of District Meetings Involving Students and/or Parents	
KGC	No Tobacco Use on District Property	

10) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE clubs, as recommended by Jeff Hall, CFO/Treasurer, as submitted by Julie Bittinger, Business/Fiscal Office:

Sandusky City Schools – “In-House” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
SHS Swan Club	Swan Club Ticket Sale	April 21-April 23
SHS Swan Club	Popcorn/Pop/Water Sale @ show	April 21-April 23
SHS Swan Club	Donations/Sponsorships	March-April, 2022

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations		
Donator Name	Donation To	Donation
Dolly Byrd	Sandusky City Schools Fine Arts Program in memory of Nancy Haas	\$50.00
Mary Haas	Sandusky City Schools Fine Arts Program in memory of Nancy Haas	\$50.00
Nicole Wilson-Fennell	Coach Terry Wilson Scholarship Fund	\$25.00
Jeffrey N. Krabill	Sandusky City Schools for the purchase of the stadium handrails	\$6,500.00
Sandusky Blue Streak Boosters	Sandusky City Schools for the purchase of the stadium handrails	\$5,500.00
Bonnie Mayor	Sandusky Cultural Center	\$50.00
Sue W. Cloak	Sandusky Cultural Center	\$50.00
Jeff Tacina	Sandusky City Schools	\$5.00
Groff Funeral Home	The Wightman-Wieber Safety Fair Kid Fest Celebration	\$100.00
Tri-County Area, UAW CAP Council	The Wightman-Wieber Safety Fair Kid Fest Celebration	\$500.00
UAW Local #1216	The Wightman-Wieber Safety Fair Kid Fest Celebration	\$500.00
Steven Patterson	Sandusky High School Swim Team for the purchase of team shirts	\$890.70
Carol D. Reynolds	Sandusky Cultural Center	\$25.00
Carolyn F. Scheufler	The Tom Scheufler Memorial Scholarship Fund	\$4,000.00
John A. Lauder	The Sandusky High School Class of 1964 Scholarship Fund	\$250.00
Daniel R. and Laura Keller Family Fund	Sandusky Cultural Center	\$500.00
Christopher G. Perrin Scholarship Inc.	The Sandusky High School Scholarship Fund	\$400.00
Cable A. Steinemann	Sandusky Cultural Center	\$300.00

*** Value of non-monetary donation*

11. Anticipated Action

12. Unfinished Business

13. New Business

14. Board Liaison Committee Reports

15. Recommendations or Questions from Individual Board Members

16. Next Meeting

The next regular meeting of the Board of Education is tentatively scheduled for **Tuesday, February 15th, 2022, at 8:00 a.m. in the 3rd floor Board Decade Room at the Administration Building.**

17. Adjournment