



Sandusky City Schools

Consent for Release of Student Records From the Student Services Department

You are authorized to release a copy of the records of:

Pupil's Name _____ Date of Birth _____

District of Residence _____ Grade _____

Last Date of Attendance _____ Last school year of attendance _____ - _____

Please release the following information:

- Birth Certificate
- SSID Number (Ohio school systems only)
- Attendance Record
- Transcript of grades
- Standardized test scores
- Health/Immunization record
- Psychological Reports (IEP, MFE, Parent consent, etc.)
- Other _____

Enrollment Information:

As of (date) _____
 the student :
 _____ has Open Enrolled
 _____ is Court Placed
 _____ moved to Sandusky City Schools
 _____ other reason: _____
 Address: _____

Date _____

According to the Final Regulations—Family Educational Right and Privacy Act (Buckley Amendment), it is no longer necessary to obtain written consent to release records. This information can be found in the Federal Register, Vol. 41, No. 118, dated June 17, 1976.

Please send records to the building circled.

Hancock Elementary
 2314 Hancock Street
 Sandusky OH 44870-4944
 Ph. 419-984-1210
 Fax 419-621-2854

Mills Elementary
 1918 Mills Street
 Sandusky OH 44870-4560
 Ph. 419-984-1230
 Fax 419-621-2855

Ontario Elementary
 924 Ontario Street
 Sandusky OH 44870-4049
 Ph. 419-984-1250
 Fax 419-621-2852

Osborne Elementary
 920 W. Osborne Street
 Sandusky OH 44870-3228
 Ph. 419-984-1270
 Fax 419-626-9435

Venice Elementary
 4501 Venice Heights Blvd.
 Sandusky OH 44870-1630
 Ph. 419-984-1290
 Fax 419-621-2850

Student Services Department
 Sandusky City Schools
 407 Decatur Street
 Sandusky OH 44870-2442
 Ph. 419-984-1050
 Fax 419-609-4402