



# Sandusky City Schools

407 Decatur Street • Sandusky, OH 44870-2442 • 419-626-6940

## CONSENT FOR RELEASE OF STUDENT RECORDS 7-12

***This signed form authorizes the release of student records to Sandusky City Schools and allows authorized school personnel and indicated others, to discuss records and progress.***

Student's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

District of Residence \_\_\_\_\_ Grade \_\_\_\_\_

Last Date of Attendance \_\_\_\_\_ Last school year of attendance \_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_ Student is Open Enrolled in Sandusky City Schools (IRN 044743)

\_\_\_\_ Student moved into Sandusky City School district on \_\_\_\_\_

### Send to:

**Sandusky Middle School**  
2130B Hayes Ave  
Sandusky OH 44870-4740  
Ph 419-984-1180  
Fax 419-621-2849

**Sandusky High School**  
c/o Guidance Department  
2130 Hayes Ave  
Sandusky OH 44870-4740  
Ph 419-984-1083  
Fax 419-624-3349

**Sandusky Digital Learning Center**  
617 Jackson St  
Sandusky OH 44870-2740  
Ph 419-984-1060  
Fax 419-502-2305

### ***Please release the following information:***

- All personally identifiable data
- Attendance Record
- Transcript of grades
- Standardized test scores
- Health/Immunization record
- Psychological Reports (IEP, MFE, Parent consent, etc.)
- Birth Certificate
- SSID Number (Ohio school systems only)
- Other \_\_\_\_\_
- Authorizes school personnel to discuss student's records and progress
- Authorizes the following additional people to discuss student's records and progress: \_\_\_\_\_

### ***Enrollment Information:***

As of (date) \_\_\_\_\_  
 the student:  
 \_\_\_\_ has Open Enrolled  
 \_\_\_\_ is Court Placed  
 \_\_\_\_ moved to Sandusky City Schools  
 \_\_\_\_ other reason: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_

Student Signature \_\_\_\_\_

or  
Parent/Guardian Signature \_\_\_\_\_

(This signature is required of all students under 18 years of age.)

Date \_\_\_\_\_