

# Sandusky City Schools Board Meeting Agenda



## Regular Meeting



Board of Education

8:00 a.m.

Monday, July 17, 2017



### ***Mission:***

*To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.*

### **• Board of Education •**

Mr. Jeff Krabill, President - 419.627.9999

Mrs. Brigitte Green-Churchwell, Vice-President - 419.239.7222

Mrs. Martha Murray, Member - 419.621.1120

Mr. Thomas Patterson, Member - 419.625.9170

Ms. Kate Vargo, Member - 419.656.5490



Eugene T.W. Sanders, Ph.D., CEO & Superintendent

Office: 419.984.1000

Mrs. Gina Deppert, CFO & Treasurer

Office: 419.984.1005



## *Sandusky City Schools District Goals*

### *Academics*

We will achieve and maintain the highest standards of academic excellence while providing an environment in which students are encouraged to reach their maximum potential.

### *Financial Resources*

We will maintain and enhance the financial condition of the district so as to provide sufficient resources for our programs and facilities.

### *Facilities*

We will strive to provide an optimal learning, safe and healthy environment for our students, staff and community so that there will be no physical barriers to learning.

### *Community*

We will continue to improve communications with our students, families and community members, as well as our staff. We will encourage collaboration with these stakeholders on all fronts, including the recruitment and retention of students.

### *Staff*

The entire staff of SCS will be held accountable for the success of our students. We will provide and facilitate professional development for our staff so that they will have the ability to challenge every student. We will recruit and retain highly qualified staff members who will be strongly encouraged to participate in all aspects of the SCS community.

• **Welcome** •

The Sandusky Board of Education encourages and appreciates the attendance of parents, students, staff members and other interested citizens at meetings of the Board. Decisions of your Board affect our children's education and future, and, in the long run, the well-being of the community. Thank you for coming to this meeting.

• **District Goals** •

1. **Academics:** We will achieve and maintain the highest standards of academic excellence while providing an environment in which students are encouraged to reach their maximum potential.
2. **Financial Resources:** We will maintain and enhance the financial condition of the district so as to provide sufficient resources for our programs and facilities.
3. **Facilities:** We will strive to provide an optimal learning, safe and healthy environment for our students, staff and community so that there will be no physical barriers to learning.
4. **Community:** We will continue to improve communications with our students, families and community members, as well as our staff. We will encourage collaboration with these stakeholders on all fronts, including the recruitment and retention of students.
5. **Staff:** The entire staff of SCS will be held accountable for the success of our students. We will provide and facilitate professional development for our staff so that they will have the ability to challenge every student. We will recruit and retain highly qualified staff members who will be strongly encouraged to participate in all aspects of the SCS community.

• **The Board of Education** •

The Board of Education is a policy-making body and, within the framework of State law, exercises complete control over the educational and financial affairs of the school district. Among its numerous duties, the Board adopts an annual budget and approves all expenditures; employs personnel; hires and evaluates a Superintendent of Schools; approves curriculum, textbooks and courses of study; and makes decisions on building plans.

The Board of Education is elected by qualified voters who reside within the Sandusky City School District. The Board is made up of five members, each elected for a four-year term. These terms are staggered to ensure that there will always be experienced individuals serving in the Board.

Board members elect a president and vice-president for one-year terms at their Organizational Meeting in January. The regular meeting dates for the remainder of the year are also set at the Organizational Meeting.

• **Superintendent of Schools** •

The superintendent is appointed by the Board as its chief administrative officer. The Board delegates to the superintendent the authority, and charges him with the responsibility, to implement its policies; to establish necessary procedures and regulations, to carry out its policies; and conduct the active administration of the schools and the educational program. The superintendent also acts as advisor to the Board and keeps board members informed of the needs and progress of the schools.

• **Board Meetings** •

Regular and special meetings of the Board of Education are open to the public and the news media. The Board of Education can act officially only at a public meeting when there are three or more members present. No member of the Board has the authority to act in the name of the Board outside of a legally constituted meeting.

The Board of Education may recess a regular or special meeting to meet privately in executive session to discuss only those matters permitted by (Sunshine Law) statute. No official action may be taken in executive session.

• **The Order of Business** •

The order of business for all official meetings of the Board of Education shall be as follows:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Reading and Approval of Minutes
4. Approve Agenda
5. Student Recognition
6. Citizens Participation
7. Staff Presentations
8. Correspondence - Informational
9. Correspondence - Related to Action
10. Treasurer's Reports
11. Superintendent's Reports
12. Treasurer's Recommendations
13. Superintendent's Recommendations
14. Anticipated Action
15. Unfinished Business
16. New Business
17. Board Liaison Committee Reports
18. Recommendations or Questions from Board Members
19. Next Meeting
20. Adjournment

• **Audience/Community Participation** •

All regular and special meetings of the Sandusky City School District Board of Education shall be open to the public. Although Board of Education meetings are held in public, but are NOT public meetings, the Board recognizes the right of citizens to be heard and wishes to hear their views on issues that affect the District. Citizens of the school district may express ideas, concerns and judgments about the schools to the administration, to the staff, to any appointed advisory body and ultimately to the Board (Policy ABA).

An opportunity for citizens to address the Board shall be contingent upon the following criteria: 1. Individuals wishing to address the Board shall complete a Request Sheet listing their address, phone number, purpose of their comment(s), what group(s) they may be representing and with whom in the administrative chain they have previously had a discussion relative to their concern. The Request Sheet shall be turned in to the President of the Board **BEFORE** the beginning of the meeting. No requests will be accepted after the meeting has begun. 2. By signing the Request Sheet, individuals agree to the following guidelines: a. no employee or student in the school district can be criticized by name or inference, b. a sense of decorum will be maintained at all times, c. a strict time limit of three (3) minutes shall be enforced, d. a response to the speaker's concern(s) shall be submitted in writing within one (1) week with a copy of the response sent to the Board. 3. The Board has the right to deny comment to any individual who has not abided by the aforementioned rules on one (1) previous occasion. 4. The Board may suspend public comment at any meeting by giving and voting on a stated reason. A request may result in a referral to a school district employee who could more efficiently and more effectively address the concern.

In order for the Board to fulfill its obligation to complete a planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes may be set aside for public participation. Citizens approved to address the Board shall be recognized by the President of the Board at which time the presenter is required to state their name, phone number and address, etc. prior to making their statement. During those thirty (30) minutes, no person shall speak more than one time.

• **Questions and Concerns** •

Questions regarding individual students should usually be taken up initially with the teacher involved, and later, if necessary, with the principal or administrator who is closest to the situation. If still further discussion seems necessary, the questions can be referred to the Superintendent who may consider the matter himself or assign a staff member to resolve it.

This procedure has been effective for most people because it secures for the questioner a direct response and, at the same time, frees the Board to consider matters that affect the entire district. It is the posture of the board to give first consideration to the good of all children in the schools and the total educational program when evaluating requests, complaints or suggestions.

• **The Sunshine Law** •

The Sunshine Law has again been amended with an effective date of June 29, 1988. The legislation which modified the Sunshine Law is Amended Substitute Senate Bill #150. This statutory amendment contains several significant items. First, it requires that an executive session may be held only upon a roll call vote. Second, the motion to go into executive session must state which one or more of the approved reasons listed in the statute are the purposes for which the executive session is to be held. The statute provides that the motion need not include the name of any person to be considered at the executive session. Third, any person may bring an action to enforce the statute, and the new amendment provides for injunctive relief and attorney's fees, plus a civil forfeiture of \$100. Should the Court determine that the action seeking to enforce the Sunshine Law was frivolous, it may award costs and attorney's fees to the public body.

The reasons for an executive session are outlined as follows: (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee or regulated individual. The motion and vote to hold an executive session shall state which one or more of the approved purposes previously listed are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting; (2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest; (3) conferences with an attorney for the public body concerning disputes involving the public body that are subject to pending or imminent court action; (4) preparing for, conducting, or reviewing negotiations or bargaining session with public employees concerning their compensation or other terms and conditions of their employment; (5) matters required to be kept confidential by federal law or rules or state statutes; (6) specialized details of security arrangements where disclosure of the matters discussed might reveal

**• The Sunshine Law • (continued)**

information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

If a public body holds an executive session to consider any of the matters listed in numbers 2 through 6 above, the motion and vote to hold that executive session shall state which one or more of the approved matters listed in these sections are to be considered at the executive session.

**• Board Liaison Committees •**

The Sandusky Board may authorize the establishment of liaison committees from among its membership as it finds necessary to study operations in specific areas and to make recommendations for Board action. The following rules will govern the appointment and function of Board liaison committees: (1) The liaison committee shall be established through action of the Board. (2) The chairperson will be named by the Board president. (3) The chairperson may make recommendations for Board action, but may not act for the Board unless specifically authorized. (4) The Board president and school superintendent will be ex-officio members of all committees. (5) All liaison appointments will be for no longer than the ensuing annual organizational meeting, at which time the newly elected president will have the privilege of making new appointments or reappointments. However, a liaison committee may be dissolved at any time by a vote of the Board. (6) The Sunshine Law -- and its exceptions -- apply to both Board meetings and meetings at which a majority of the Board members are present.

**2017 Calendar Year**

<u>Area of Expertise</u>	<u>Liaison Chairperson</u>
Curriculum and Instruction	Brigitte Green-Churchwell and Martha Murray
Operations and Facilities	Jeff Krabill and Kate Vargo
Policies	Brigitte Green-Churchwell and Martha Murray
Finance and Audit	Jeff Krabill and Tom Patterson
Hall of Fame	Tom Patterson
Community Relations	Brigitte Green-Churchwell and Tom Patterson
Business Advisory	Jeff Krabill and Martha Murray
Parent Congress	Martha Murray and Kate Vargo

**• Schedule of Board Meetings – 2017•**

<u>Meeting Date</u>	<u>Meeting Time</u>	<u>Meeting Type</u>
Monday, January 11, 2017	7:50 a.m.	Budget
Monday, January 11, 2017	8:00 a.m.	Reg & Organ'l
Monday, February 6, 2017	7:00 p.m.	Regular Meeting
Monday, March 6, 2017	8:00 a.m.	Regular Meeting
Monday, March 6, 2017	9:00 a.m.	<b>Board Work Session</b>
Monday, April 3, 2017	7:00 p.m.	Regular Meeting
Monday, May 8, 2017	8:00 a.m.	Regular Meeting
Monday, June 5, 2017	8:00 a.m.	Regular Meeting
Monday, June 5, 2017	9:00 a.m.	<b>Board Work Session</b>
Thursday, June 29, 2017	8:00 a.m.	Regular Meeting
Monday, July 10, 2017	8:00 a.m.	Regular Meeting
Monday, August 7, 2017	8:00 a.m.	Regular Meeting
Monday, August 7, 2017	9:00 a.m.	<b>Board Work Session</b>
Monday, September 11, 2017	7:00 p.m.	Regular Meeting
Monday, October 9, 2017	7:00 p.m.	Regular Meeting
Monday, November 6, 2017	8:00 a.m.	Regular Meeting
Monday, November 6, 2017	9:00 a.m.	<b>Board Work Session</b>
Monday, December 11, 2017	8:00 a.m.	Regular Meeting
Monday, January 8, 2018	7:50 / 8:00 a.m.	Budget / Reg & Organ'l

**• Uniform School Accounting System – Account Codes**

<b>A. Fund</b>		<b>B. Function</b>
001-General	200-Student Managed Activities	1000-Instruction
002-Bond Retirement	300-District Managed Student Activities	2000/3000-Support Services
003-Permanent Improvement	401,....499-State Projects	4000-Extracurricular Activities
005-Replacement	501,....599-Federal Projects	5000-Facilities Acquisition & Construction Services
006-Food Service		6000-Debt Service
007-Special Trusts		7000-Other
008-Endowment		
012-Adult Education		
014-Internal Services Rotary		
018-Public School Support		
019-Other Grants		
022-District Agency		
024-Employee Benefits Self Insurance		
029-Educational Foundation		

Revised 10/7/2017

**C. Object**

**100-Personal Services**

- (Salaries & Wages)
- 200-Employee Retirement & Insurance Benefits
- 400-Purchased Services
- 500-Supplies & Materials
- 600-Capital Outlay
- 700-Capital Outlay
- 800-Other (Debt Retirement, Interest on Debt, Dues and Fees)
- 900-Transfers, Advances, Refunds from Prior Year Receipts

**D. Special Cost Center**

is a dimension which recognizes that school districts must track costs to satisfy temporary or special requirements. The special cost center is also used for each special project which is supported by restricted monies when more than one project exists within a given fund. Special cost center assignments are to be made at the school district level.

**E. Subject Area/Subject**

is dimensions used to identify specific educational costs. Subject, a six (6) character dimension, can be separated into three (3) segments of two (2) characters each. The first two (2) characters, the subject area, are used to identify the basic subject areas. The second set of two (2) characters

provides a further breakdown of basic subject areas, while the third set provides a breakdown of the second set.

**F. Operational Unit**

is the dimension which identifies facilities in the system. An operational unit is identified as a permanent operational entity, such as a school, administration building, warehouse, department, office, etc. This dimension is used to identify costs by unit or facility. Operational unit assignments are made by each school district.

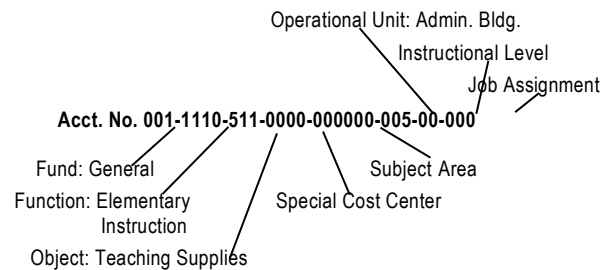
**G. Instructional Level**

is the dimension used to differentiate between various grades or educational levels within the district. Instructional level codes are assigned by the Auditor of State.

**H. Job Assignment**

is the dimension used to identify staff costs. This dimension has value principally for local officials in personnel administration, staff evaluation, assignments, and recruiting. It may be used also in relating staff cost to the activity to which they are assigned. It has value in manpower supply/demand studies and reports. Job assignment codes should be used to identify what personnel do, and are assigned by each school district.

**EXAMPLE OF EXPENSE CODING:**



**• Administrative Staff •**

Yvonne Anderson	Assistant Treasurer
Jude Andres	Principal, Mills Elementary School
Donna Brown	Principal, Venice Heights Elementary School
Shawn (William) Coakley	Athletics & Activities Director
Gina Deppert	CFO & Treasurer
Todd Downing	Elementary Athletic & Activities Coordinator
Eric Eckenrode	Technology Coordinator
Claire Grantier	Technology Facilitator
Nancy Hall	Director of Career Technical and Adult Education
Colin Irish	Family & Community Liaison
Jodi Johns	Coordinator of Community Programming
Jennifer Joubert	Assistant Principal, Sandusky High School
Richard Koonce, PhD	College & Career Readiness Coach
Timothy Kozak	Principal, Ontario Elementary
Bradley Kraft	Supervisor of Food Services
Julie Lenner-McDonald, EdD	Chief Academic Officer (CAO) – PreK-16
Rebecca Muratori	Principal, Osborne Elementary School
Nichole O'Hara	Executive Assistant to the CEO and Superintendent
Kathy Pace-Sanders	Principal, Hancock Elementary School
Theodore (Ted) Peters	Transportation Supervisor
Megan Peugeot	Director of Student Services & Family Support
Todd Peugeot	Assistant Principal, Sandusky High School
Dan Poggiali	Chief of Staff and Transformation Officer
Marie Prieto	Principal, Sandusky Middle School
Eugene T.W. Sanders, PhD	CEO & Superintendent
Sherry Smith	Alternative Program Coordinator, Sandusky Digital Academy
Eric Talbot	Principal, Sandusky High School
Tara Toft	Principal, RCAAS
Kevin Toms	Supervisor of Buildings/Facilities
Linda Wohl	Assistant Principal, Sandusky Middle School



**SANDUSKY CITY SCHOOLS**  
**Board of Education**  
**Regular Meeting**  
**Monday, July 17, 2017 at 8:00 a.m.**

1. Call to Order and Roll Call – Jeff Krabill, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes for the June 5, 2017 Meeting – Gina Deppert, CFO & Treasurer (Pages 11-26)
4. Correspondence – Action (Pages 27-31)  
Galloway, Heidi – Intervention Specialist - SHS  
Kovac, Kristin – Intervention Specialist – Venice Heights  
Swander, Kelly – Intervention Specialist - SHS  
VanScoy, Alexandria – Choir Director – SHS  
Wright, Melody – Admin. Asst. Student Services - BOE
5. CFO & Treasurer’s Report – Discussion Items, Gina Deppert  
There are no scheduled reports from the CFO & Treasurer for the Monday, July 17, 2017 Board meeting.
6. CEO & Superintendent’s Report – Discussion Items, Eugene T.W. Sanders, PhD  
There are no scheduled reports from the CEO & Superintendent for the Monday, July 17, 2017 Board meeting.
7. CFO & Treasurer’s Recommendations – Action Items, Gina Deppert
  - a) Approval of Monthly Financial Statement and Monthly Investments (Pages 33-52)  
It is recommended that the Board of Education approve the financial statement and investments as provided under separate cover for the month of June, 2017.
  - b) Approval for an Amended Certificate of Estimated Resources (Pages 53-54)  
It is recommended that the Board of Education approve an amended certificate of estimated resources.
  - c) Approval of CMR LFI and Auditorium Roof Hatch Contracts (Pages 55-80)  
It is recommended that the Board of Education approve the CMR LFI and Auditorium Roof Hatch contracts with the Construction Manager at Risk, Gilbane - Ozanne and Sandusky City Schools.

d) Approval to Advertise for Fresh Produce, Bread, Milk Bids

It is recommended that the Board of Education approve the advertisement for fresh produce, bread and milk bids for the school year 2017-18.

All bids received will be evaluated and presented to the Board of Education for final approval.

e) Approval for Approval to Advertise for Bus Purchase Bids

It is recommended that the Board of Education approve the advertisement for the purchase of two conventional buses with possible trade in of two current buses.

All bids received will be evaluated and presented to the Board of Education for final approval of all purchases and trade insurance.

8. CEO & Superintendent's Recommendations – Action Items, Eugene T.W. Sanders, PhD

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel

1) Approval of Resignations – Professional

It is recommended that the Board of Education accept the following resignation(s) as requested in the provided communications:

Last Name	First Name	Position	Effective
Galloway	Heidi	Intervention Specialist - SHS	June 30, 2017
Kovac	Kristin	Intervention Specialist – Venice	June 30, 2017
Swander	Kelly	Intervention Specialist – SHS	June 30, 2017
VanScoy	Alexandria	Choir Director - SHS	July 7, 2017
Wright	Melody	Admin. Asst. – Student Services	August 6, 2017

2) Approval of Classification Change – From Professional to Administrative Staff

It is recommended that the Board of Education accept the following administrative assignment:

Last Name	First Name	Position	Effective Date
Borton	Thomas	Pre-K-6 Student Services Coordinator	August 1, 2017
2 yr. contract/220 days, Step 3 Alternative Programs Coordinator schedule			

3) Approval Employment – Administration Staff

It is recommended that the Board of Education approve the administrative salary adjustment due to extensive addition in responsibilities:

Last	First	Title	Contract	Effective
Toms	Kevin	Building/Facilities Supervisor	Add \$8,000/Step 18 (current schedule)	July 1, 2017

4) Approval of Employment – Professional Staff (Pages 81-123)

It is recommended that the Board of Education approve the following employment as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Last Name	First Name	Position	Degree	Effective
Allison	Michael	Reading – SMS	BA	2017-18 SY
Brown	Sarita	4 <sup>th</sup> Grade – Venice Heights	MA	2017-18 SY
Dubois	Mandy	Title Math – SHS	BA+12	2017-18 SY
Ryals	Daniel	Intervention Specialist – SMS	MA	2017-18 SY
Velemirov	Katherine	Intervention Specialist – Mills	BA+24	2017-18 SY

5) Approval of Change in Contract Status – Professional

It is recommended that the Sandusky Board of Education approve the change in contract status per the SEA Negotiated Agreement as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Last Name	First Name	Position	Effective
White	Gemma	From Title I Tutor to Teacher	17/18 SY

6) Approval of Change in Experience Credit – Support Staff

It is recommended that the Sandusky Board of Education approve the change in experience credit per the SNTEA Negotiated Agreement as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Last Name	First Name	Position	Effective
Ramon	Shawnda	From Step 8 to Step 12	17/18 SY

7) Approval of Change in Classification – Support Staff

It is recommended that the Sandusky Board of Education approve the change in classification per the SNTEA Negotiated Agreement as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Last Name	First Name	Position	Effective
Barone	Hannah	From Dining Serv. Admin. Asst. to Paraprofessional	August 28, 2017
Tucker	Jeanne	From Paraprofessional to Library Paraprofessional	August 21, 2017

8) Approval of Professional Development Pay – Professional Staff – Title II-A Fund

It is recommended that the Sandusky Board of Education approve the following Gifted Professional Development Training payment of \$100.00 per day, as submitted by Tara Toft, Coordinator of Advanced Academic Studies and Learning Supports, and recommended by Julie McDonald, EdD, Chief Academic Officer:

Gifted Professional Development Training June 12 – 16, 2017 – Title II-A			
Last Name	First Name	Position	Pay
Kromer	Amy	Teacher	\$500.00
Neyman	Renee	Teacher	\$100.00
Norwell-Fischer	Chris	District Coach	\$200.00

Whelan	Conor	Teacher	\$252.16 Prorated at \$17.39 per hour Attendance 15 1/2 hours
Scott-Honigford	Jamie	Teacher	\$86.95 Prorated at \$17.39 per hour Attendance of 5 hours
King	Justin	Teacher	\$300.00
Rice	Kammera	Teacher	\$200.00
Wechter	Gerard	Teacher	\$200.00
Harris	Tracy	Teacher	\$200.00
Allison	Michael	Teacher	\$100.00
Colatruglio	David	Teacher	\$200.00
Sharp	Dustin	Teacher	\$200.00
Hatchey	Katy	Teacher	\$200.00
Reed	Bradley	Teacher	\$200.00

9) Approval of Supplemental Contracts – Employees/Non-Employees

The Board has posted and advertised the positions listed as being available to employees of the district who hold educator licenses.

It is recommended that the Board of Education accept the following supplemental assignments as recommended by Shawn Coakley, District Athletic and Activities Director:

<b>Approval of Supplemental Assignments - 2017/18 SY</b>	
<b>Supplemental</b>	<b>Name</b>
Assistant to SHS Athletic Director (0.75 FTE)	Thomas Sample
Assistant to Athletic Director SMS	Michael Poeschl
BB SHS Varsity Head	Zachary Moots
BB SHS Varsity Assistant	Kemmes Keys
BB, Assistant Varsity, JV Head	Phillip Plas
BK Boys SHS 9th Head	Demar Moore
BK Boys SHS Varsity Head	Colin Irish
BK Boys SHS Varsity Assistant	Dustin Nejedly
BK Boys SHS Varsity Head Assistant (JV/Reserves)	Brent Maillard
BK Girls SMS 8th Head	Cara Croom
BK Girls SHS Varsity Head	Richard Koonce
BK Girls SHS Varsity Assistant	Martell Brown
BK Girls SHS Varsity Head Assistant (JV/Reserves)	Monicia Hall
Bowling Coach Head (Boys & Girls)	Robert Dickman
CC SMS Head	Brian Martin
CC SHS Varsity Head	Tanya Dvorsky
Cheer SMS Head	Melinda Ricci
Cheer SHS Head	Judith Gilchrist
Cheer SHS Assistant	Wendy Schmiedl
FT SMS 7th Head	Aswad Johnson
FT SMS 7th Assistant (2)	Jeffrey Lewis
FT SMS 7th Assistant (2)	Jermaine Cherry
FT SMS 8th Head	Ezekial Ford
FT SMS 8th Assistant (2)	Joseph Stanley



FT SMS 8th Assistant (2)	Keith Williams
FT SHS 9th Head	Jamaris Brown
FT SHS Varsity Head	Christopher Franklin
FT SHS Varsity Assistant Head Coach	Arthur Bortnick
FT SHS Equipment Manager	Thomas Sharrah
FT SHS Varsity Assistant (4)	Alex Jones
FT SHS Varsity Assistant (4)	Chris Croom
FT SHS Varsity Head Assistant (JV/Reserves)	Kemmes Keys
FT SHS Varsity Defensive Coordinator	Ken Rankins
FT SHS Varsity Offensive Coordinator	Corey Croom
GO Head	Brent Maillard
Intramurals Elem Cheerleading (1)	Carly Dahs
Intramurals Elem Girls VB (4)	Kristi Mitchell
Intramurals Elem Girls VB (4)	Kristina Downing
Intramurals Elem FT (5)	Rayshawn Daniels
Intramurals Elem FT (5)	Josh Milner
Intramurals Elem FT (5)	Roberta Collins
Intramurals Elem FT (5)	Donovan Evans
SO Boys Varsity Head	Kevin Sisak
SO Boys Varsity Assistant	Keagan Russell
SO Girls Varsity Head	Kevin Sisak
SO Girls Varsity Assistant	Phillip Plas
Summer Physical Fitness Coordinator	Christopher Franklin
SW Boys/Girls Varsity Head	Thomas Patterson Jr.
SW Boys/Girls Varsity Assistant	Sara Franklin
SW Boys/Girls Head - SMS	Sara Franklin
SW Boys/Girls Assistant - SMS	Julia Lazzara
Ticket Mgr-SHS	Justin King
Ticket Mgr-SMS	Michael Poeschl
TK Boys SHS Head Varsity	Darrell Charlton
TK Girls SHS Head Varsity	Kristina Downing
TN Boys Head	Kevin Sisak
TN Boys Assistant	Christina Sisak
TN Girls Head	Christina Sisak
TN Girls Assistant	Craig Hofer
VB SMS 7th Head	Victoria Gray
VB SMS 7th Assistant	Kristina Downing
VB SMS 8th Head	Melissa Chaney
VB SMS 8th Assistant	Sarita Brown
VB SHS 9th Head	Cara Croom

10) Approval of Stipend – (Professional)

It is recommended that the Sandusky Board of Education approve the following list below as submitted by Julie McDonald, EdD, Chief Academic Officer:

<b>Academic Growth Incentive Award - General Fund</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Amount</b>
Fitzthum	Lisa	4 <sup>th</sup> Grade/Mills	\$1250.00
Heck	Heather	3 <sup>rd</sup> Grade/Mills	\$1250.00
McDowell	Elena	4 <sup>th</sup> Grade/Mills	\$1250.00
Poggiali	Dawn	3 <sup>rd</sup> Grade/Mills	\$1250.00

11) Approval of Literacy Camp – Summer Staff

It is recommended that the Sandusky Board of Education approve the following Summer Literacy Camp employees for Sandusky City Schools, July, 2017 listed below as submitted by Donna Brown, Principal, as recommended by Julie McDonald, EdD, Chief Academic Officer:

<b>Summer Literacy Camp - 2017</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Stipend or Hourly Wage/Rate</b>
Pahl	Staci	Teacher	\$1000.00 stipend
Brown-Matthews	Cynthia	Yoga Instructor/ Dance	\$200.00 per day
Sartor	Carolyn	Fitness Instructor	\$200.00 per day

12) Approval of Maintenance Work – Cafeteria Fund

It is recommended that the Sandusky Board of Education approve the following maintenance staff for cafeteria equipment maintenance as submitted by Brad Kraft, Food Service Director, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

<b>Cafeteria Equipment Maintenance</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Hourly Rate</b>
Knupke	Thomas	Maintenance	\$23.59
Dahm	Mark	Maintenance	\$23.15

13) Approval of Salary Schedules - Adult Education -2017/18 SY (Pages 125-133)

It is recommended that the Sandusky Board of Education approve the Adult Education Salary schedules, as attached, as submitted by Nancy Hall, Director of Career Technical and Adult Education as recommended by Dan Poggiali, Chief of Staff & Transformation Officer.

14) Approval of Employment of Staff – Adult Education -2017/18 SY

It is recommended that the Sandusky Board of Education approve the employment for the Adult Education Department for the 2017/18 SY listed below, as submitted by Nancy Hall, Director of Career Technical and Adult Education, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer.

<b>Adult Education – Salary Staff</b>			
<b>Effective August 1<sup>st</sup>, 2017 for the 2017/18 School Year</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Salary</b>
Bennett	Brandy	Financial Aid & Transitions	Per Salary Chart
Carroll	Suzanne	LPN Primary Instructor	Per Salary Chart
Krabill	Lauralee	Allied Health Director	Per Salary Chart
Moots	Elizabeth	LPN to RN Director	Per Salary Chart

15) Approval of Employment for Hourly Staff- Adult Education -2017/18 SY

It is recommended that the Sandusky Board of Education approve the employment for our Hourly Staff for the Adult Education Department for the 2017/18 SY listed below, as submitted by Nancy Hall, Director of Career Technical and Adult Education, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer.

<b>Adult Education – Hourly Staff</b>			
<b>Effective July 1<sup>st</sup>, 2017 for the 2017/18 School Year</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Hourly Rate</b>
Thompson	Kris	Sandusky ABLE Coordinator	Per Salary Chart
Aceto	Anna	Sandusky ABLE Instructor	Per Salary Chart
Agee	Brad	Sandusky ABLE Instructor	Per Salary Chart
Burr	Robert	Sandusky ABLE Instructor (sub)	Per Salary Chart
Hitchcock	Nelson	Sandusky ABLE Instructor	Per Salary Chart
Kamps	Nancy	Sandusky ABLE Instructor	Per Salary Chart
Thompson	Kris	Sandusky ABLE Instructor	Per Salary Chart
Widman	Carrie	Sandusky ABLE Office Assistant	Per Salary Chart
Graffice	Karen	COST Instructor	Per Salary Chart
Slaughter	Venice	COST Instructor	Per Salary Chart
Leslie	Paul	Facilities Maintenance Coordinator	Per Salary Chart
Anderson	Robert	Facilities Maintenance Instructor	Per Salary Chart
Buck	Rod	Facilities Maintenance Instructor	Per Salary Chart
Cole-Caston	Jarvis	Facilities Maintenance Instructor	Per Salary Chart
Gasteier	Robert	Facilities Maintenance Instructor	Per Salary Chart
Kastor	Michael	Facilities Maintenance Instructor	Per Salary Chart
Leslie	Paul	Facilities Maintenance Instructor	Per Salary Chart
Limberios	Joe	Facilities Maintenance Instructor	Per Salary Chart
Mundy	Kevin	Facilities Maintenance Instructor	Per Salary Chart
Riedbold	David	Facilities Maintenance Instructor	Per Salary Chart
Root	Matt	Facilities Maintenance Instructor	Per Salary Chart
Wimmer	Bradford	Facilities Maintenance Instructor	Per Salary Chart
Capizzi	Keith	Special Interest Instructor	Per Salary Chart
Fleck	Timothy	Special Interest Instructor	Per Salary Chart
Hartlaub	Charlotte	Special Interest Instructor	Per Salary Chart
Richmond	George	Special Interest Instructor	Per Salary Chart
Slaughter	Venice	COE Coordinator	Per Salary Chart
Thompson	Kris	Adult Ed Voucher Coordinator	Per Salary Chart
Widman	Carrie	Test Proctor	Per Salary Chart
Wimmer	Bradford	Special Interest Instructor	Per Salary Chart
Bruner	Robin	Health Education Instructor	Per Salary Chart
Carey	Sandra	Health Education Instructor - sub	Per Salary Chart
Krabill	Jamie	Health Education Instructor	Per Salary Chart

Matthews	Beverly	Health Education Instructor - sub	Per Salary Chart
Patterson	Cynthia	Health Education Instructor - sub	Per Salary Chart
Schweinfurth	Laura	Pharmacy Technician Instructor	Per Salary Chart
Bruner	Robin	LPN Instructor – sub	Per Salary Chart
Carey	Sandra	LPN Instructor	Per Salary Chart
Krabill	Jamie	LPN Instructor	Per Salary Chart
Matthews	Beverly	LPN Instructor	Per Salary Chart
Patterson	Cynthia	LPN Instructor	Per Salary Chart
Johnson	Monica	Cosmetology Coordinator	Per Salary Chart
Johnson	Monica	Cosmetology Instructor	Per Salary Chart
Pankow	Sara	Cosmetology Instructor	Per Salary Chart
Rankins	Kenneth	Police Academy Instructor	Per Salary Chart
Adams	Brent	Police Academy Instructor	Per Salary Chart
Alkire	Laura	Police Academy Instructor	Per Salary Chart
Blodgett	James	Police Academy Instructor	Per Salary Chart
Blohm	Thomas	Police Academy Instructor	Per Salary Chart
Brumbaugh	Pamela	Police Academy Instructor	Per Salary Chart
Conney	Michael	Police Academy Instructor	Per Salary Chart
Craig	Shawn	Police Academy Instructor	Per Salary Chart
Cunningham	Larry	Police Academy Instructor	Per Salary Chart
Curtis	Todd	Police Academy Instructor	Per Salary Chart
Hall	Greg	Police Academy Instructor	Per Salary Chart
Hastings	Edward	Police Academy Instructor	Per Salary Chart
Keegan	Troy	Police Academy Instructor	Per Salary Chart
Kish	Robert	Police Academy Instructor	Per Salary Chart
Labis	Richard	Police Academy Instructor	Per Salary Chart
Light	David	Police Academy Instructor	Per Salary Chart
Majoy	John	Police Academy Instructor	Per Salary Chart
Missig	Rebecca	Police Academy Instructor	Per Salary Chart
Orzech	Nathan	Police Academy Instructor	Per Salary Chart
Parthemore	Robb	Police Academy Instructor	Per Salary Chart
Prosowski	Helen	Police Academy Instructor	Per Salary Chart
Reel	Jason	Police Academy Instructor	Per Salary Chart
Rider	Carl	Police Academy Instructor	Per Salary Chart
Schenk	Glenn	Police Academy Instructor	Per Salary Chart
Snyder	Ronald	Police Academy Instructor	Per Salary Chart
Wilson	Rodger	Police Academy Instructor	Per Salary Chart

b) Other:

1) Approval of Elementary Handbooks (Under Separate Cover)

It is recommended that the Board of Education accept the provided updates to the Elementary Handbook as shown under separate cover as submitted and recommended by Dan Poggiali, Chief of Staff and Transformation Officer.

- 2) Approval of Middle School Handbooks (Under Separate Cover)  
It is recommended that the Board of Education accept the provided updates to the Middle School Handbook as shown under separate cover as submitted and recommended by Dan Poggiali, Chief of Staff and Transformation Officer.
  
- 3) Approval of Sandusky City School District Contract for Services (Page 135)  
It is recommended that the Board of Education approve the contract between The Association for Private Counseling for services (APC) and Sandusky City School District (SCS) Board of Education, for the purpose of Private Counseling/Social Worker, for SCS, effective August 1, 2017 per the provided contract, as submitted by Megan Peugeot, EdD, Executive Director of Curriculum and Expanded Services, and recommended by Julie McDonald, EdD, Chief Academic Officer.
  
- 4) Approval of Board Resolution Authorizing Settlement Agreement (Page 137)  
It is recommended that the Board of Education accept the attached board resolution authorizing settlement agreement regarding a pending due process complaint filed by district parents on behalf of their child as submitted by Megan Peugeot, EdD, Executive Director of Curriculum and Expanded Services, and recommended by Julie McDonald, EdD, Chief Academic Officer.
  
- 5) Approval of Social Studies Curriculum Adoption (Pages 139-147)  
It is recommended that the Board of Education approve the attached Social Studies Materials as submitted by Claire Grantier, Instructional Technology Facilitator, and Tara Toft, Coordinator of Advanced Academic Studies and Learning Supports, and recommended by Julie McDonald, EdD, Chief Academic Officer.
  
- 6) Approval to Purchase Odysseyware Software and Professional Development Package (Page 149)  
It is recommended that the Board of Education approve the purchase of the Odysseyware complete courseware package as submitted by Sherry Smith, Alternative Program Coordinator, and recommended by Julie McDonald, EdD, Chief Academic Officer
  
- 7) Approval to Purchase New Computer Equipment with Connection (Pages 151-160)  
It is recommended that the Board of Education approve the purchase of new computer equipment with GovConnection, Inc. DBA Connection for the following purposes as submitted by Eric Eckenrode, Technology Coordinator, and recommended by Dan Poggiali, Chief of Staff and Transformation Officer:

<b>Purchase of Laptops</b>			
<b>Purpose</b>	<b>Equipment Type</b>	<b>Amount</b>	<b>Cost</b>
Social Studies Curriculum	Laptop	90	\$42,840.00
District Wide Replacements of Old Equipment	Laptop	90	\$42,840.00
Sandusky Digital Academy	Laptop	75	\$35,700.00
Sandusky Middle School	Laptop	60	\$28,560.00
COST Lab	Desktop / Monitors	17 / 17	\$10,962.45

8) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE clubs, as recommended by Gina Deppert, CFO & Treasurer:

<b>Sandusky City Schools – “In-House” Fundraisers</b>		
<b>Group Name</b>	<b>Fundraiser Event</b>	<b>Dates of Fundraiser</b>
Football	Winning Edge Gold cards	Ongoing
SHS Cheerleaders	Avon Sale	8/1/2017-8/30/2017
* - Indicates materials/supplies donated by outside individuals/organizations.		

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

<b>Sandusky City Schools – Donations</b>		
<b>Donator Name</b>	<b>Donation To</b>	<b>Donation</b>
Lenora Brown	Sandusky High School Scholarship Fund	\$100.00
Sandusky Blue Streak Boosters	Sandusky Blue Streaks Elementary Sports Program	\$300.00
Darcy Johnson	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$8.00
David Waddington	Charles E. Odums II Memorial Scholarship	\$30.00

\*\* Value of non-monetary donation.

9. Anticipated Action

10. Unfinished Business

11. New Business

12. Board Liaison Committee Reports

13. Recommendations or Questions from Individual Board Members

14. Next Meeting

The next regular meeting of the Board of Education is scheduled for **Monday, August 8, 2017 at 8:00 a.m. in the 3<sup>rd</sup> floor Board Decade Room at the Administration Building.**

15. Adjournment

## **PUBLIC COMPLAINTS**

Constructive criticism of the District is welcomed by the Board. Although no member of the community is denied the right to bring his/her complaints to the Board, he/she is referred to the proper administrative channels for solution before investigation or action by the Board. Exceptions may be made when the complaints concern Board actions or Board operations.

The Board believes that complaints and grievances are best handled and resolved as close to their origin as possible. The staff should be given the opportunity to consider the issues and attempt to resolve the problems prior to involvement by the Board. The proper channeling of complaints involving instruction, discipline or learning materials are: employee, principal, Superintendent and then the Board of Education.

If a complaint, which was presented to the Board and referred through the proper channels, is resolved before it comes back to the Board, a report of the disposition of the matter is made to the Board and then placed in the official files.

The Board expects the staff to receive complaints courteously and to make a proper reply to the complainant.

Matters referred to the Superintendent and/or Board must be in writing and signed. Requests are expected to be specific in terms of the action desired. Matters that are presented in writing and signed will receive a response.

[Adoption date: November 19, 2001]

[Re-adoption date: March 19, 2007]

[Re-adoption date: December 7, 2009]

LEGAL REFS.: ORC 121.22  
149.43

CROSS REFS.: KLB, Public Complaints about the Curriculum or Instructional Materials  
KLD, Public Complaints about District Personnel