Sandusky City Schools Board Meeting Agenda

Regular Meeting

Board of Education 8:00 a.m. Monday, September 9, 2019



Mission:

To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.

\cdot Board of Education \cdot

Mrs. Brigitte Green-Churchwell, President - 419.239.7222 Mrs. Martha Murray, Vice-President - 419.621.1120 Mr. Jeffrey Krabill, Member - 419.627.9999 Mr. Thomas Patterson, Member - 419.625.9170 Ms. Kate Vargo, Member - 419.656.5490

Eugene T.W. Sanders, Ph.D., CEO & Superintendent Office: 419.984.1000

> Mrs. Gina Deppert, CFO & Treasurer Office: 419.984.1005



SANDUSKY CITY SCHOOLS Board of Education Regular Meeting Monday, September 9, 2019 at 8:00 a.m.

- 1. Call to Order and Roll Call Mrs. Brigitte Green-Churchwell, President
- 2. <u>Pledge of Allegiance</u>
- 3. <u>Reading and Approval of Minutes for the August 19, 2019 meeting</u> Gina Deppert, CFO & Treasurer (Pages)
- 4. <u>Approve Agenda</u>
- 5. Citizens Participation
- 6. <u>Correspondence</u> Related to Action (Pages) Alexander, Linda – Bus Aide Fial, Daniel; Graffice, Karen; Yetter, Ashley – DOS Instructors Forney, Dawn – Bus Aide Matthews, Beverly – Adult Education Moore, Renee – Paraprofessional Roth, Julie – Math Coach
- 7. <u>CFO & Treasurer's Report</u> Discussion Items, Gina Deppert
 - Facility Update Mr. John Feick
 - Natatorium Update Natatorium Update
- 8. <u>CEO & Superintendent's Report</u> Discussion Items, Eugene T.W. Sanders, Ph.D.
- 9. <u>CFO & Treasurer's Recommendations</u> Action Items, Gina Deppert
 - a) <u>Approval of Monthly Financial Statement</u> (Pages) It is recommended that the Board of Education approve the Approval of Monthly Financial Statement and Monthly Investments report for the month of August, 2019.
 - b) <u>Approval to adopt the FY20 Permanent Appropriations</u> It is recommended that the Board of Education approve the adoption of the FY20 Permanent Appropriations as presented. (Pages)
 - c) <u>Approval of the Amended Certificate</u> It is recommended that the Board of Education approve the Amended Certificate as presented. (Pages)

d) <u>Approval of the Resolution for Bond Refinance</u> (Pages)

It is recommended that the Board of Education approve the following; A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$22,640,000 FOR THE PURPOSE OF REFUNDING FOR DEBT CHARGES SAVINGS CERTAIN OF THE SCHOOL DISTRICT'S OUTSTANDING CLASSROOM FACILITIES AND SCHOOL IMPROVEMENT BONDS, SERIES 2017-1, DATED APRIL 20, 2017.

A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$9,095,000 FOR THE PURPOSE OF REFUNDING FOR DEBT CHARGES SAVINGS CERTAIN OF THE SCHOOL DISTRICT'S OUTSTANDING CLASSROOM FACILITIES AND SCHOOL IMPROVEMENT BONDS, SERIES 2017-2, DATED MAY 9, 2017.

e) Approval of Disposal of Inventory Items:

It is recommended that the Board approve the following inventory disposal items: **DISPOSALS FOR SEPTEMBER 9, 2019 BD. AGENDA**

<u>DISPOSALS FOR SEPTEMBER 9, 2019 BD. AGENDA</u>					
TAG #	ITEM	PURCHASE DATE	COST		
13638	Work Center Desk	10/27/1999	\$ 149.99		
19882	Welder	4/13/2005	\$ 2,750.00		
21134	Chair Executive Leather - Black	9/28/2005	\$ 99.99		
No tag	FB - Wireless Headset System	N/A	N/A		

- f) <u>Approval of bidding process for the Sandusky Health Clinic for the 2019-2020 SY</u> It is recommended that the Sandusky City Schools Board of Education approve the bidding process for the School Based Health Clinic for the 2019-2020 SY as submitted and recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer.
- 10. <u>CEO & Superintendent's Recommendations</u> Action Items, Eugene T.W. Sanders, Ph.D. It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.
 - a) Personnel
 - <u>Approval of Resignation Professional Adult Education Hourly Staff</u> It is recommended that the Board of Education accept the following Adult Ed. Hourly Staff resignation(s) as requested in the provided communications:

Approval of Adult Education Staff Resignations				
Last Name	Last Name	Position	Effective Date	
Matthews	Beverly	LPN Instructor	12/31/18	
Fial	Daniel	DOS Instructor	8/21/19	
Graffice	Karen	DOS Instructor	7/12/19	
Yetter	Ashley	DOS Instructor	8/20/19	

2) <u>Approval of Resignations – Support Staff</u>

It is recommended that the Board of Education accept the following support staff resignation(s) as requested in the provided communications:

Support Staff – Resignations					
Last Name	First Name	Position	Effective		
AaronElaineAdmin. Asst.8/26/2019					

Alexander	Linda	Mid-day Bus Aide – from 6 to 4 hrs.	9/12/2019
Forney	Dawn	Bus Aide	8/29/2019
Moore	Renee	Paraprofessional	8/26/2019

3) <u>Approval of Resignations for Retirement – Professional Staff</u>

It is recommended that the Board of Education accept the following resignation(s) for retirement as requested in the provided communications. This retirement fulfills the SEA Retirement notification deadline13.05 E.:

Professional Staff – Retirement Resignations				
Last Name	First Name	Position	Effective	
Roth	Julie	Math Coach	May 31, 2020	

4) <u>Approval of Employment for Customized Training– Adult Education (2019/20SY)</u> It is recommended that the Sandusky Board of Education approve the employment for the Customized Training Instructors for the Adult Education Department, as submitted and recommended by Ms. Nancy Hall, Director of Career Technical and Adult Education:

Adult Education – Customized Training Staff Effective August 1, 2019 for the 2019/20 School Year					
Last NameFirst NamePositionHourly Rate					
Roesch	Jonah	Police Academy Instructor	\$ 23.00		
Slaughter					

5) Approval of Employment - SDA Substitute Part-time Tutors

It is recommended that the Board of Education approve the employment of the following substitute employees for the 2019/20 school year, (Avg. 10-20 hours per month depending on need) as submitted by Sherry Smith, Alternative Programs Coordinator, and recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer:

Substitute SDA Tutors -2019/20 SY – Time Card				
Last NameFirst NamePositionEffective Date(s)Hourly Rate				
Jaworski	Marcie	Tutor	SY 2019-20	\$34.48
Ziemke	Michael	Tutor	SY 2019-20	\$34.48

6) Approval of Pay Increase - Professional Staff

It is recommended that the board of Education approve the following pay increases due to additional hours per the SEA Negotiated Agreement, effective 2019/2020 SY as recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer:

Salary Level					
Last Name	First Name	From	То	Effective Date	
Hager	Cynthia	MA+12	MA+24/Step 18/80791	19/20 SY	
Haynes	David	B+0/Step 9	B+12/Step 9/\$57,302	19/20 SY	
Hixson	Faith	M+0/Step 17	M+12/Step 17/\$78,584	19/20 SY	
Kromer	Amy	M+0/Step 8	M+12/Step 8/\$61,164	19/20 SY	
Whipple	Dawn	M/Step 7	M+12/Step 7/\$59,233	19/20 SY	

7) Approval of Supplemental Volunteers

It is recommended that the Board of Education approve the following supplemental volunteers as submitted by Mr. Shawn Coakley, Athletic Director, and recommended by Stephen Sturgill Ed.D., Chief of Staff & Transformation Officer:

Position	Last	First
Cheer Advisor Volunteer	Dahs	Carly
Cross Country Volunteer	Ohlemacher	Shelby
Cheer Advisor Volunteer	Moore	Theresa

8) Approval of Employment – Certificated Tutors

It is recommended that the Board of Education approve the employment of the following staff member(s) for the 2019/20 school year, as submitted by Megan Peugeot, Ed.D., Director of Student Services, and recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer:

Employment of Home Instruction Tutors -2019/20 SY					
Last Name	First Name	Position	Effective Date(s)	Hourly Rate	
Campbell	Morgan	Teacher	SY 2019-20	\$34.48	
DuFour	Allison	Teacher	SY 2019-20	\$34.48	
Lasch	Lawrence	Teacher	SY 2019-20	\$35.98	
Leimeister	Janine	Teacher	SY 2019-20	\$34.48	
Mueller	Janet	Teacher	SY 2019-20	\$35.98	
Mueller	Michelle	Teacher	SY 2019-20	\$34.48	
Pahl	Staci	Teacher	SY 2019-20	\$35.98	
Ruggles	Sharon	Teacher	SY 2019-20	\$35.98	
Shields	Elizabeth	Teacher	SY 2019-20	\$35.98	
Swinehart	Melissa	Teacher	SY 2019-20	\$35.98	

9) Approval of Change in Contract 2019/20 SY

It is recommended that the Board of Education approve the change in contract for following staff member(s) for the 2019/20 SY, as recommended by Stephen Sturgill, Ed.D., Chief of Staff:

One year limited Contract: Professional						
Last First Position Salary						
Toomey						

10) Approval of 2019 Sandsational Award

It is recommended that the Sandusky Board of Education approve the following individuals to receive compensation for the Sandsational Award as submitted by Vilicia Cade, Ed.D., Chief Academic Officer:

Sandsational Award 2019				
Name	Project Title	Amount		
Deb Coffey	Attending to Attendance	\$1,088.96		
Melissa Chaney	Attendance Award Program	\$3,072.86		
Karen Foos Amy Kromer Jami Scott-Honigford Renee Neyman	Community Partnerships	\$2100.00 (group amount)		

11) Approval of Employment – Summer Professional Development

It is recommended that the Board of Education approve the Professional Development payment for the following staff member(s) for 2018/19 Summer Learning Session, per time card submitted, as submitted by recommended by Vilicia Cade, Ed.D, Chief Academic Officer.

My Perspectives Training - PD				
Last Name	First Name	Rate	Effective Date(s)	
Bendlak	Elizabeth	\$30.00/hr.	August, 2019	
Docherty	Rebecca	\$30.00/hr.	August, 2019	
Katzenmeyer	Jessica	\$30.00/hr.	August, 2019	
Kovac	Paul	\$30.00/hr.	August, 2019	
McGookey	Katherine	\$30.00/hr.	August, 2019	
Perkins	Jessica	\$30.00/hr.	August, 2019	
Powell	Deonna	\$30.00/hr.	August, 2019	
Reissig	Vicki	\$30.00/hr.	August, 2019	
Slaughter	Venice	\$30.00/hr.	August, 2019	
Trayanum	Gwendolyn	\$30.00/hr.	August, 2019	
Wechter	Gerard	\$30.00/hr.	August, 2019	
White	Marnie	\$30.00/hr.	August, 2019	

12) <u>Approval of Professional Development for New Staff Orientation August, 2019</u> It is recommended that the Board of Education approve compensation for the following staff member(s) for the 2019/20 school year, as recommended by Stephen Sturgill, Ed.D., Chief of Staff:

Last	First	Position	PD Pay
Professional Staff			
Bennett	Brandy	Global Internship Coord.	\$30.00/hr.
Evans	Bethany	Counselor	\$30.00/hr.
Fresch	Kelsey	5th Grade	\$30.00/hr.
Krase	Ryan	Intervention Specialist	\$30.00/hr.
Litz	Alison	Intervention Specialist	\$30.00/hr.
Rositano	Abby	Psychologist	\$30.00/hr.
Schnee	Terrin	Intervention Specialist	\$30.00/hr.
Smith	Latoya	Intervention Specialist	\$30.00/hr.
Whipple	Dawn	Special Needs Preschool	\$30.00/hr.
Willis	Sharon	Counselor	\$30.00/hr.
Support Staff			Hourly Rate
Brady	Jewel	Paraprofessional	\$14.84
Eis	Robert	Paraprofessional	\$16.86
Johnson, Jr.	David (DJ)	Custodian Class I	\$19.23
Lewis	Roderick	Admin. Asst. CAO	\$23.59
Link	Kevin	Custodian Class I	\$13.64
Redding	Brittany	Paraprofessional	\$15.36
Russell	Keagen	Paraprofessional	\$15.36
Thames	Nicole	Paraprofessional	\$15.36
Workman	Cherrie	Paraprofessional/Interpreter	\$16.86

13) Approval of Support Staff Substitutes 2019/2020 SY

It is recommended that the Board of Education approve compensation for the following staff member(s) for the 2019/20 school year, as recommended by Stephen Sturgill, Ed.D., Chief of Staff:

Support Staff Substitutes				
Last Name First Name Position Hourly Rate				
Pisarsky	Michael	Sub Courier	\$12.00/hr.	
O'Loughlin	Dan	Sub Courier	\$12.00/hr.	

14) Approval of Payment for Classroom Adjustment 2019/20 SY

It is recommended that the Sandusky Board of Education approve the following payment for class adjustments made after August 1st due to enrollment per the SEA contract, and recommended by Stephen Sturgill Ed.D., Chief of Staff & Transformation Officer:

Approval of Payment 2019/20 SY						
Last Name	Last NameFirst NamePosition(s)Pay					
Ballah	Kelley	From 3rd ^d Grade to 2 nd Grade	\$1,000.00/3 PD days			
Toomey	Toomey Sarah From Title to 3 rd Grade \$1,000.00/3 PD day.					

15) Approval of Supplemental Contract 2019/20 SY

It is recommended that the Board of Education approve the following supplemental contract as submitted by Ms. Cosetta Adkins, Ontario Principal, and Mrs. Tara Toft, Coordinator of Regional Center for Advanced Academics and Ms. Prieto, Mills Principal and recommended by Stephen Sturgill Ed.D., Chief of Staff & Transformation Officer:

Position	Last	First	Pay
Ontario Student Council	Napholz	Renee	\$1103.00
SHS Model UN	Koonce	Julie	\$1537.00
Elementary Activity Advisor (STEAM)	Kromer	Amy	\$500.00
Elementary Activity Advisor (Science)	Foss	Karen	\$500.00
Mills Technology Specialist	Collins-Fiske	Elizabeth	\$650.00
Mills Student Council	Hixson	Faith	\$1103.00

16) Approval of Study Table Tutors - Sandusky High School

It is recommended that the Sandusky Board of Education accept the following recommendation for Study Table Tutors, as submitted by Shawn Coakley, Athletic Director, as recommended by Stephen Sturgill Ed.D., Chief of Staff & Transformation Officer:

	Sandusky High Sch	ool – Study Table Tuto	ors
Last Name	First Name	Position	Hourly Rate
Kudrin	Samuel	Teacher	\$35.98
Fry	Amanda	Teacher	\$35.98
Chaney	Melissa	Teacher	\$35.98
Martin	Jay	Teacher	\$35.98
Miller	Alan	Teacher	\$34.48
Shields	Elizabeth	Teacher	\$35.98

17) <u>Approval of Saturday School Tutors – Sandusky High School</u>

It is recommended that the Sandusky Board of Education accept the following recommendation for Saturday School Tutors, as submitted by Mr. Eric Talbot, SHS Principal, as recommended by Stephen Sturgill Ed.D., Chief of Staff & Transformation Officer:

Sandusky High School – Saturday School Tutors 2019/20 SY				
Last Name	First Name	Position	Hourly Rate	
Each Saturday School has 2 teachers and 1 administrator assigned.				
Below	Kathy	Teacher	\$35.98	
Brunow	Benjamin	Teacher	\$35.98	
Chaney	Melissa	Teacher	\$35.98	
Downing	Kristina	Teacher	\$35.98	
Fry	Amanda	Teacher	\$35.98	
Gant	Katherine	Teacher	\$35.98	
Gast	Kevin	Teacher	\$35.98	
Hager	Ira	Teacher	\$35.98	
Hall	Nancy	Administrator	¹ / ₂ per diem	
Irish	Colin	Administrator	¹ / ₂ per diem	
Johnson	Dawn	Teacher	\$35.98	
Leech	Carrie	Teacher	\$34.48	
Litten	Robin	Teacher	\$35.98	
Martin	Jay	Teacher	\$35.98	
Miller	Alan	Teacher	\$34.48	
Mitchell	Kristi	Teacher	\$35.98	
Peugeot	Todd	Administrator	¹ / ₂ per diem	
Schepflin	Abbi	Teacher	\$34.48	
Schlett	Stephanie	Paraprofessional	\$18.15	
Sherman	Jeff	Teacher	\$34.48	
Shields	Elizabeth	Teacher	\$35.98	
Talbot	Eric	Administrator	1/2 per diem	
Wells	Beth	Teacher	\$35.98	

18) <u>Approval of Employment – Lois Wolf - Planetarium</u>

It is recommended that the Board of Education approve the employment of Lois Wolf, Planetarium Director, per time card submitted, as submitted by recommended by Vilicia Cade, Ed.D, Chief Academic Officer.

Planetarium Director			
Last NameFirst NameRateEffective Date(s)			
Wolf	Lois	\$30.00/hr.	August, 2019

Other:

1) <u>Approval of the agreement between Sandusky City Schools and Family Health</u> <u>Services for the 2019/2020 SY(Pages</u>)

It is recommended that the Sandusky Board of Education approve the following agreement between Sandusky City Schools and and Family Health Services as submitted by Megan Peugeot, Ed.D., Director of Student Services and Family Support and recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer.

- 2) <u>Approval of the Memorandum of Understanding (MOU) between Sandusky City Schools and Sandusky City Police Department regarding a School Resource Officer for the 2019-2020 SY (Pages)</u> It is recommended that the Sandusky City Schools Board of Education approve the following Memorandum of Understanding between Sandusky City Schools and Sandusky City Police Department for one School Resource Officer for the 2019/2020 school year. This is submitted and recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer.
- 3) <u>Approval of the contract with Connection Inc.</u>, for laptop carts for the 2019-2020 <u>SY</u> (Pages)
 It is measured at that the Sandualus Baard of Education approach the following

It is recommended that the Sandusky Board of Education approve the following contract between Sandusky City Schools and Connection Inc., as submitted by Eric Eckenrode, Coordinator of Technology and recommended by Stephen Sturgill, Ed.D., Deputy Chief of Staff and Transformation Officer.

- Approval of the agreement between Ability Works, Inc., and Sandusky Board of Education for services rendered for the 2019/2020 SY (Pages)
 It is recommended that the Sandusky City Schools Board of Education and Ability Works, Inc., approve the following agreement as submitted by Megan Peugeot, Ed.D., Director of Student Services and Family Support and recommended by Stephen Sturgill, Ed.D., Deputy Chief of Staff and Transformation Officer.
- 5) <u>Approval of the agreement between Solutions Behavioral Consulting, LLC, and</u> <u>Sandusky Board of Education for services rendered for the 2019/2020 SY</u> (Pages)

It is recommended that the Sandusky City Schools Board of Education and Solutions Behavioral Consulting, LLC, approve the following agreement as submitted by Megan Peugeot, Ed.D., Director of Student Services and Family Support and recommended by Stephen Sturgill, Ed.D., Deputy Chief of Staff and Transformation Officer.

6) <u>Approval of contract between Sandusky City Schools and Coles Energy for the</u> <u>2019-2020 SY</u> (Pages)

It is recommended that the Sandusky City Schools Board of Education approve the following contract between Sandusky City Schools and Coles Energy for the 2019/2020 SY as submitted by Theodore Peters, Transportations Supervisor and recommended by Stephen Sturgill, Ed.D., Deputy Chief of Staff and Transformation Officer.

7) <u>Approval of contracted services with Jon Brasfield, Professor, Ph.D., Findlay</u> <u>University and Sandusky City Schools for the 2019/2020 SY</u> (Page) It is recommended that the Sandusky City School Board of Education approve contracted services with Jon Brasfield, Professor, Ph.D., to refine criteria and metrics in regards to the Sandusky City School Academic Incentive Award for the 2019/2020 SY as submitted and recommended by Vilicia Cade, Ed.D., Chief Academic Officer.

8) Approval of 2019 Academic Growth Incentive Award

It is recommended that the Sandusky Board of Education approve the following individuals to receive compensation for the Academic Growth Incentive Award as submitted by Vilicia Cade, Ed.D., Chief Academic Officer:

Academic Growth Incentive Award - General Fund			
Last Name	First Name	Position	Amount
Penrose	Shane	Am. History/SHS	\$1250.00
Bach	Lee	5th Grade/Mills	\$1250.00
Heck	Heather	3 rd Grade/Mills	\$1250.00
McDowell	Elena	4th Grade/Mills	\$1250.00
Poggiali	Dawn	3 rd Grade/Mills	\$1250.00
Stang	Devin	5th Grade/Mills	\$1250.00
Sartor	Erin	3 rd Grade/Ontario	\$1250.00
Coffey	Deborah	1st Grade/Osborne	\$1250.00
Souter	Cynthia	1 st Grade/Osborne	\$1250.00

9) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE clubs, as recommended by Gina Deppert, CFO & Treasurer, as submitted by Julie Bittinger, Business/Fiscal Office.

Sandusky City Schools – "In-House" Fundraisers			
Group Name	Fundraiser Event	Dates of Fundraiser	
SHS National Honor Society	Stoller Pastries	10/14/19-11/11/19	
SHS National Honor Society	Popcorn Stand @ Football game	10/4/19	
SHS Class of 2023 (Freshmen)	T-Shirts-Sweatshirts	9/3/19-9/13/19	
SHS Student Council	Homecoming Sale	9/23/19-10/3/19	
SHS Student Council	T-Shirt Sale	SY19/20	
SHS Cheerleaders	Face painting @ home FB games	9/6/19-11/1/19	
SHS Cheerleaders	Streak bows	9/6/19-11/1/19	
SHS Cheerleaders	Locker Decals	10/1/19-11/29/19	

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations			
Donator Name	Donation To	Donation	
Nicole Wilson-Fennell	Coach Terry Wilson Scholarship	\$25.00	
Gene and Mary Kidwell	Brad Gilchrist Memorial Scholarship	\$100.00	
Mr. & Mrs. Douglas Mehling	Coach Earle Bruce Memorial Monument	\$110.00	
Randolph J. and Estelle M.	SCS Regional Center for Advanced		
Dorn	Academic Studies Gifted Program Grant	\$50,000.00	
Randolph J. and Estelle M.			
Dorn	SCS Pre-Kindergarten Education	\$50,000.00	
	Mills Elementary School for most needy		
Beverly J. Kayatin	students' classroom supplies	\$25.00	
	Coach Earle Bruce Memorial Monument		
Mr. James E. Stauffer	Fund	\$150.00	
	Andrew Dunn Sandusky Police		
Darcy Johnson	Academy Memorial Scholarship	\$8.00	

	Coach Earle Bruce Memorial Monument	
Gary L. Knauer	Fund	\$100.00
	Coach Earle Bruce Memorial Monument	
Mr. Jim Scalia	Fund	\$50.00
	Coach Earle Bruce Memorial Monument	
Mr. & Mrs. Douglas Mehling	Fund	\$200.00
** Value of non-monetary donation.		

- 11. Anticipated Action
- 12. <u>Unfinished Business</u>
- 13. <u>New Business</u>
- 14. Board Liaison Committee Reports
- 15. <u>Recommendations or Questions from Individual Board Members</u>
- 16. Next Meeting

The next regular meeting of the Board of Education is scheduled for Monday, October 14th, 2019 at 6:00 p.m. in the 3^{rd} floor Board Decade Room at the Administration Building.

17. Adjournment