

Sandusky City Schools Board Meeting Agenda



Regular Meeting



Board of Education
8:00 a.m.
Monday, July 23, 2018



Mission:

To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.

• Board of Education •

Mrs. Brigitte Green-Churchwell, President - 419.239.7222

Mrs. Martha Murray, Vice-President - 419.621.1120

Mr. Jeffrey Krabill, Member - 419.627.9999

Mr. Thomas Patterson, Member - 419.625.9170

Ms. Kate Vargo, Member - 419.656.5490



Eugene T.W. Sanders, Ph.D., CEO & Superintendent

Office: 419.984.1000

Mrs. Gina Deppert, CFO & Treasurer

Office: 419.984.1005



SANDUSKY CITY SCHOOLS
Board of Education
Regular Meeting
Monday, July 23, 2018 at 8:00 a.m.

1. Call to Order and Roll Call – Mrs. Brigitte Green-Churchwell, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes for the June 11th, and June 25th Meetings – Gina Deppert, CFO & Treasurer (Pages 8-40)
4. Citizens Participation
5. Correspondence – Action (Pages 41-47)
Burch, Valerie – Pre-School Itinerant Teacher
Edge, Dawnis – Speech Language Pathologist
Gessner, Karie – Paraprofessional, Venice Heights
Lewis, Gloria – Cafeteria Worker, Ontario
King, Justin – Math Teacher, SHS
Roth, Sarah – 2nd Grade Teacher, Ontario School
Singler, Anne – Speech Language Pathologist
6. CFO & Treasurer’s Report – Discussion Items, Gina Deppert
There are no scheduled reports from the CFO & Treasurer for the Monday, July 23, 2018 Board meeting.
 - Facility Update, Mr. John Feick
 - Sandusky Education Foundation/Fundraiser Update, Mrs. Jennifer Lippus
 - Financial Overview/Update, Mrs. Gina Deppert
 - 2018 Levy Update, Mrs. Gina Deppert
7. CEO & Superintendent’s Report – Discussion Items, Eugene T.W. Sanders, Ph.D.
There are no scheduled reports from the CEO & Superintendent for the Monday, July 23, 2018 Board meeting.
 - New Hires
 - Retention and Recruitment Update
 - Onboarding Update with Dr. Stephen Sturgill & Dr. Vilicia Cade
 - Bike to the Park – August 1, 2018
8. CFO & Treasurer’s Recommendations – Action Items, Gina Deppert
 - a) Approval of Monthly Financial Statement and Monthly Investments (Pages 48-79)
It is recommended that the Board of Education approve the financial statement and investments as provided under separate cover for the month of June, 2018.

b) Approval of Change Order as presented (Page 80)

It is recommended that the Sandusky Board of Education approve the change order for Stage Rigging for the Auditorium as presented.

c) Approval of the following Fiscal Consultant Personnel

It is recommended that the Board approve the following personnel recommendation:

Approval of increase in Per Diem effective August 1, 2018			
Last Name	First Name	Position	Amount
Bittinger	Julie	Fiscal Consultant	\$275.00 per diem

d) Approval of Disposal of Inventory Items:

It is recommended that the Board approve the following inventory disposal items from the RCAAS (Jackson School) Storeroom/Kitchen Area, posted for disposal as requested:

ITEM	QTY	ISBN
3 Door Hobart Freezer/Cooler Painted Metal 84 x 72 x 30	1	004688
Plastic Napkin Rolls	2	No number
Old Dishwasher Racks	4	No number
Mixer Attachments	-	No number
Manual Can Opener	1	No number
Fax Machine	1	22832
Pizza Spatulas	1	No numbers
Box of Miscellaneous Plastic 70's plates and bowls	12	No numbers
Rusty Pot Lids	8	No numbers
Red Trays	40	No numbers
Line Trays	15	No numbers
Fryer Strainer Holder	1	No numbers
Pizza Cutting Board	1	No numbers
Oven Combination/Half Size – Model #610MLGS	1	5900162001-1

9. CEO & Superintendent's Recommendations – Action Items, Eugene T.W. Sanders, PhD

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel

1) Approval of Resignations – Professional

It is recommended that the Board of Education accept the following resignation(s) as requested in the provided communications:

Professional Staff – Resignations – 2018/19 SY			
Last Name	First Name	Position	Effective
Burch	Valerie	Pre-K, Itinerant Teacher	July 3, 2018
Edge	Dawnis	Speech Pathologist	July 3, 2018
King	Justin	Math Teacher	June 30, 2018
Roth	Sarah	2 nd Grade Teacher	July 3, 2018
Singler	Anne	Speech Pathologist	July 3, 2018

2) Approval of Resignations – Support Staff

It is recommended that the Board of Education accept the following resignation(s) as requested in the provided communications:

Support Staff – Resignations – 2018/19 SY			
Last Name	First Name	Position	Effective
Gessner	Karie	Paraprofessional	July 3, 2018
Lewis	Gloria	Cafeteria Worker-(Retirement)	June 8, 2018
Sharpe	Roberta	Crossing Guard/Bus Aide	July 16, 2018

3) Approval of Child Care Leave of Absence – Professional

It is recommended that the Board of Education accept the following Leave of absence request(s) as requested in the provided communications:

Last Name	First Name	Position	Effective
Terry	Sierra	Title I Teacher	2018/19 SY

4) Approval of Extended Days – Professional Staff

It is recommended that the Board of Education approve the following extended days, at the per diem rate, maximum of three (3) days, to assist with digitalizing the Intervention process, as submitted by Megan Peugeot Ed.D, Director of Student Services; and recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Last Name	First Name	Position	Days	Effective
MacKellar	Sean	Psychologist	Up to 3	July, 2018

5) Approval of Dining Services Inventory Assistance – Support Staff

It is recommended that the Sandusky Board of Education approve four (4) days of hourly work to complete inventory for Dining Services, as submitted by Mr. Brad Kraft, Dining Services Supervisor; and recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Last Name	First Name	Position	Hourly Rate	Effective
Gilchrist	Judith	Cafeteria Manager	\$19.03	July, 2018
Wilke	Tammy	Cafeteria Manager	\$22.81	July/Aug. 2018

6) Approval of Summer Food Program Work – Cafeteria Fund

It is recommended that the Sandusky Board of Education approve the following substitute cafeteria worker, per time card, as submitted by Brad Kraft, Dining Services Supervisor, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Cafeteria Summer Food Program – Time Card – Cafeteria Fund			
Last Name	First Name	Position	Hourly Rate
Howe	Sanja	Cafeteria Substitute	\$12.00

7) Approval of Employment – Administrative Staff (Pages 81-89)

It is recommended that the Board of Education approve the following employment, to be paid on the Exempt Scale, as recommended by Eugene Sanders, Ph.D. Superintendent & CEO:

Last	First	Position	Rate	Effective
Jones	Alex	Parent Involvement	Step 4	July 1, 2018 – July 31, 2020
Pou	Kirsten	Marketing/Communications	Step 4	July 1, 2018 – July 31, 2020

8) Approval of Change in FTE – Limited Contract – Professional

It is recommended that the Board of Education approve the FTE increase as indicated below, as submitted by Mr. Eric Talbot and Ms. Nancy Hall and recommended by Mr. Dan Poggiali, Chief of Staff:

Last	First	Position	FTE: from/to	Effective
Hany	Elizabeth	Dance Instructor	. 5369 to 1.0 FTE	2018/19 SY
Sherman	Jeffrey	Theatre Instructor	. 5369 to 1.0 FTE	2018/19 SY

9) Approval of Extended Days – Professional Staff

It is recommended that the Board of Education approve the following 10 extended days, at the per diem rate, to fulfill retirement requirements and to complete student ETR's and IEP's, and recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Last Name	First Name	Position	Days	Effective
Hastings	Karen	Intervention Specialist	10	July, 2018

10) Approval of Summer Arts Programming

It is recommended that the Board of Education approve the employment of the following staff member(s), as needed for 2018 Summer Arts Programming, as submitted by Rosalyn Shepherd, Great Lakes Visual & Performing Arts Academy Director, and recommended by Julie McDonald, Ed.D., Chief Academic Officer:

Summer Arts Programming Time Card – Title I and General Funds			
Last Name	First Name	Position	Hourly Rate
Hunter	Shelagh	Summer Theatre Camp – up to 80 hrs.	\$33.14

11) Approval of Consultant Contracts – Administrative Staff (Pages 90-93)

It is recommended that the Board of Education approve the following employment for work performed during the month of July for training and moving/travel expense for consultant services, prior to official August 1, 2018 contract as recommended by Eugene Sanders, Ph.D. Superintendent & CEO:

Last	First	Position	Rate	Effective
Cade	Vilicia	CAO	Per Diem	July, 2018 per time card
Adkins	Cosetta	Ontario Principal	Per Diem	July, 2018 per time card
Wolanin	Sean	SMS Asst. Principal	Per Diem	July, 2018 per time card
Sturgill	Stephen	Deputy COS	Per Diem	July, 2018 per time card

12) Approval of Extended Days - 3rd Grade Summer Reading Program Testing

It is recommended that the Board of Education approve two (2) extended days, for the following staff member(s), as needed for testing for Summer, 2018, as submitted by Kathy Pace, Hancock Principal, and recommended by Julie McDonald, Ed.D., Chief Academic Officer:

Employment for 3 rd Grade Reading Testing Time Card – Title I and General Funds				
Last Name	First Name	Position	Effective Date(s)	Hourly Rate
Hearn	Diana	Para	7/9, 7/10	\$16.69
Norwell-Fischer	Christina	Supervisor	7/9, 7/10	\$34.59
Robbins	Lorna	Testing	7/9, 7/10	\$34.59
Sartor	Erin	Testing	7/9, 7/10	\$33.14
Tucker	Jeanne	Para	7/9, 7/10	\$18.80
Walton	Hillary	Testing	7/9, 7/10	\$34.59

- 13) Approval of Professional Development Pay – Professional Staff – Title II-A Fund
 It is recommended that the Sandusky Board of Education approve the following Gifted Professional Development Training payment of \$100.00 per day, per time card, as submitted by Tara Toft, Coordinator of Advanced Academic Studies and Learning Supports, and recommended by Julie McDonald, EdD, Chief Academic Officer:

Gifted Professional Development Training June 19, 20, 21, 2018 – Title II-A			
Last Name	First Name	Position	Pay
Ballah	Kelly	Teacher	\$100.00 per day
Beatty	Christine	Teacher	\$100.00 per day
Colatruglio	David	Teacher	\$100.00 per day
de Lima	Sarah	Teacher	\$100.00 per day
Good	Alicia	Teacher	\$100.00 per day
Harris	Tracy	Teacher	\$100.00 per day
Hatchey	Katy	Teacher	\$100.00 per day
Holsapple	Jill	Teacher	\$100.00 per day
Mears	Laura	Teacher	\$100.00 per day
Norwell-Fisher	Chris	Teacher	\$100.00 per day
Plas	Phillip	Teacher	\$100.00 per day
Reed	Bradley	Teacher	\$100.00 per day
Sharp	Dustin	Teacher	\$100.00 per day
Wechter	Gerard	Teacher	\$100.00 per day
White	Jami	Teacher	\$100.00 per day
Zimmerman	Julie	Teacher	\$100.00 per day

- 14) Approval of Pay for SHS Graduation, and Prom Workers

It is recommended that the Sandusky Board of Education approve payment for the following staff, per time card, as submitted by Mr. Eric Talbot, SHS Principal and recommended by Julie McDonald, Ed.D., Chief Academic Officer:

Sandusky High School			
2018 Commencement/Prom Workers – May 26, June 3, 2018 – 3/4 hours - per time card			
Job:	Last	First	Position
			Hourly Rate
Herman-Wells	Elizabeth	Teacher	\$34.59
Reed	Bradley	Teacher	\$34.59

- 15) Approval of Summer Literacy Camp – Staff

It is recommended that the Sandusky Board of Education approve the following Summer Literacy Camp Staff, Title funds then General Fund, July, 2018, as listed below. As submitted by Ms. Donna Brown, Venice Heights Principal and recommended by Julie McDonald, Ed.D., Chief Academic Officer:

Summer Literacy Camp – July, 2018			
Position	First	Date	Rate
Math Classroom Coach	Julie Roth	July 26 - 31 Aug. 1- 3	\$1,500.00
Reading Classroom Coach	Chris Norwell-Fischer	July 26 - 31 Aug. 1- 3	\$1,500.00
Coordinator & Supervisor	Donna Brown	July 26 - 31 Aug. 1- 3	\$2,500.00

16) Approval of Summer Work for Instructional Coaches

It is recommended that the Board of Education approve the employment of the following staff member(s), for 15 additional days for data analysis and Boot Camp/Opening Day planning, and recommended by Julie McDonald, Ed.D., Chief Academic Officer:

Summer Planning - Time Card – Title I and General Funds				
Last	First	Position	Fund	Daily Rate
Norwell-Fisher	Chris	Reading Coach	Title I	Per diem
Roth	Julie	Math Coach	Title I	Per diem
Phillips	Melissa	Instructional Coach	General	Per diem

17) Approval of SLO Committee members for the 2017/18 SY:

It is recommended that the Board of Education approve the following SLO Committee members as submitted by Mr. Eric Talbot, SHS Principal and Ms. Renee Neyman, SEA President and recommended by Dan Poggiali, Chief of Staff & Transformation Officer. The “+” indicates additional amount due to longevity and new SEA contract language:

SEA Student Learning Objective Committee			
SLO Committee Member	Year	Building	SLO Pay
Coffey, Deborah	2017-18	Osborne	+\$500.00
Didion, Tamara	2017-18	Ontario	+\$500.00
Miller, Alan	2017-18	SHS	\$500.00
Neyman, Renee	2017-18	RCAAS	\$1,000.00
Norwell-Fischer, Chris	2017-18	BOE	+\$500.00
Scott, Jeanne	2017-18	Osborne	+\$500.00

18) Approval of Maintenance Work – Cafeteria Fund

It is recommended that the Sandusky Board of Education approve the following maintenance staff for cafeteria equipment maintenance, per time card, as submitted by Brad Kraft, Dining Services Supervisor, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Cafeteria Equipment Maintenance – Time Card – Cafeteria Fund			
Last Name	First Name	Position	Hourly Rate
Knupke	Thomas	Food Service Maintenance	\$24.78
Dahm	Mark	Food Service Maintenance	\$24.31

19) Approval of Glencoe Math Training – SMS Math/IEP Staff

It is recommended that the Sandusky Board of Education approve the following staff for a 3-day, Professional Development training for Glencoe Math, as listed below, as submitted by Mr. Timothy Kozak, SMS Principal and recommended by Julie McDonald, Ed.D., Chief Academic Officer:

Professional Development for Glencoe Math – 3-Days - July/August 2018			
Last	First	Date	Rate
Esposito	Tony	July/August, 2018	\$30.00/hr.
Good	Alicia	July/August, 2018	\$30.00/hr.
Lewis	Jeffrey	July/August, 2018	\$30.00/hr.
Katzenmeyer	Jessica	July/August, 2018	\$30.00/hr.
Kovak	Paul	July/August, 2018	\$30.00/hr.
Plas	Phillip	July/August, 2018	\$30.00/hr.
McGookey	Katherine	July/August, 2018	\$30.00/hr.
White	Marnie	July/August, 2018	\$30.00/hr.

- 20) Approval of Employment for Hourly Staff- Adult Education (18/19 SY)
 It is recommended that the Sandusky Board of Education approve the employment for our Part-Time Hourly Staff for the Adult Education Department as listed below, as recommended by Ms. Nancy Hall, Director of Career Technical and Adult Education:

Adult Education – Hourly Staff			
Effective July 1st, 2018 for the 2018/19 School Year			
Last Name	First Name	Position	Per Salary Scale
Derivan	Francisa	STNA Instructor	25.00
Allen	Shelley	STNA Instructor	26.53

Other:

- 1) Approval of Elementary Handbooks (Under Separate Cover)
 It is recommended that the Board of Education accept the provided updates to the Elementary Handbook as shown under separate cover as submitted and recommended by Dan Poggiali, Chief of Staff and Transformation Officer.
- 2) Approval of Middle School Handbooks (Under Separate Cover)
 It is recommended that the Board of Education accept the provided updates to the Middle School Handbook as shown under separate cover as submitted and recommended by Dan Poggiali, Chief of Staff and Transformation Officer.
- 3) Approval of the Contract between Sandusky City Schools and Laurie Pitts (94-95)
 It is recommended that the Sandusky Board of Education approve the following contract between Sandusky City Schools and Laurie Pitts to coordinate Progress Book Suite per attached contract as submitted and recommended by Julie McDonald, Ed.D., Chief Academic Officer.
- 4) Approval of McGraw Hill Professional Development for SMS Math/IEP Teachers
 (Pages 96-98)
 It is recommended that the Sandusky Board of Education approve the Professional Development for Glencoe Math training for the SMS Math Staff as attached; as submitted and recommended by Julie McDonald, Ed.D., Chief Academic Officer.
- 5) Approval of the Memo of Interest between Ebenezer Baptist Church Lifelong Learners Education Foundation and Sandusky City Schools Board of Education
 It is recommended that the Sandusky Board of Education approve the Memo of Interest for the 2018 Summer Reading Camp for Third Graders between Vicki Slaughter, Chairperson of Ebenezer Baptist Church Lifelong Learners Education Foundation and Sandusky City Schools Board of Education as submitted and recommended by Dan Poggiali, Chief of Staff & Transformation Officer.
- 6) Approval of Edmentum Contract for Social Studies Curriculum Adoption (Pages 99-100)
 It is recommended that the Sandusky Board of Education approve a three (3) year contract for the Exact Path Core Library with NWEA Map Integration 2000 Licenses as attached; as submitted and recommended by Julie McDonald, Ed.D., Chief Academic Officer.
- 7) Approval of 22+ Graduate(s):
 Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, and by the North Central Association of Colleges and Secondary Schools, the following student(s) have fulfilled all requirements for graduation from Sandusky

High School. It is requested that the Board of Education approve the student(s) listed below to graduate and receive a diploma:

Student Name	Date of Diploma
Samantha A. Gessner	July 23, 2018
Ciera Nicole Barbara Weber	July 23, 2018

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations		
Donator Name	Donation To	Donation
Mylander Foundation	Sandusky Great Lakes Visual Performing Arts	\$ 5,000.00
Mylander Foundation	Sandusky Career Center-Nursing	\$ 5,497.00
Mylander Foundation	Sandusky Career Center-Nursing	\$ 2,697.00
Mylander Foundation	Sandusky City Schools Band Program	\$25,115.00
Flynn Py & Kruse Co., LPA - Mary Jane Hill	Horner Family Charitable Trust for SHS Scholarship Fund	\$ 8,500.00
** Value of non-monetary donation.		

10. Anticipated Action

11. Unfinished Business

12. New Business

13. Board Liaison Committee Reports

14. Recommendations or Questions from Individual Board Members

15. Next Meeting

The next regular meeting of the Board of Education is scheduled for ***Monday, August 13, 2018 at 8:00 a.m. in the 3rd floor Board Decade Room at the Administration Building.***

16. Adjournment