

Sandusky City Schools Board Meeting Agenda



Regular Meeting



Board of Education
6:00 p.m.
Monday, June 25, 2018



Mission:

To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.

• Board of Education •

Mrs. Brigitte Green-Churchwell, President - 419.239.7222

Mrs. Martha Murray, Vice-President - 419.621.1120

Mr. Jeff Krabill, Member - 419.627.9999

Mr. Thomas Patterson, Member - 419.625.9170

Ms. Kate Vargo, Member - 419.656.5490



Eugene T.W. Sanders, Ph.D., CEO & Superintendent

Office: 419.984.1000

Mrs. Gina Deppert, CFO & Treasurer

Office: 419.984.1005

• Welcome •

The Sandusky Board of Education encourages and appreciates the attendance of parents, students, staff members and other interested citizens at meetings of the Board. Decisions of your Board affect our children's education and future, and, in the long run, the well-being of the community. Thank you for coming to this meeting.

• District Goals •

1. **Academics:** We will achieve and maintain the highest standards of academic excellence while providing an environment in which students are encouraged to reach their maximum potential.
2. **Financial Resources:** We will maintain and enhance the financial condition of the district so as to provide sufficient resources for our programs and facilities.
3. **Facilities:** We will strive to provide an optimal learning, safe and healthy environment for our students, staff and community so that there will be no physical barriers to learning.
4. **Community:** We will continue to improve communications with our students, families and community members, as well as our staff. We will encourage collaboration with these stakeholders on all fronts, including the recruitment and retention of students.
5. **Staff:** The entire staff of SCS will be held accountable for the success of our students. We will provide and facilitate professional development for our staff so that they will have the ability to challenge every student. We will recruit and retain highly qualified staff members who will be strongly encouraged to participate in all aspects of the SCS community.

• The Board of Education •

The Board of Education is a policy-making body and, within the framework of State law, exercises complete control over the educational and financial affairs of the school district. Among its numerous duties, the Board adopts an annual budget and approves all expenditures; employs personnel; hires and evaluates a Superintendent of Schools; approves curriculum, textbooks and courses of study; and makes decisions on building plans.

The Board of Education is elected by qualified voters who reside within the Sandusky City School District. The Board is made up of five members, each elected for a four-year term. These terms are staggered to ensure that there will always be experienced individuals serving in the Board.

Board members elect a president and vice-president for one-year terms at their Organizational Meeting in January. The regular meeting dates for the remainder of the year are also set at the Organizational Meeting.

• Superintendent of Schools •

The superintendent is appointed by the Board as its chief administrative officer. The Board delegates to the superintendent the authority, and charges him with the responsibility, to implement its policies; to establish necessary procedures and regulations, to carry out its policies; and conduct the active administration of the schools and the educational program. The superintendent also acts as advisor to the Board and keeps board members informed of the needs and progress of the schools.

• Board Meetings •

Regular and special meetings of the Board of Education are open to the public and the news media. The Board of Education can act officially only at a public meeting when there are three or more members present. No member of the Board has the authority to act in the name of the Board outside of a legally constituted meeting.

The Board of Education may recess a regular or special meeting to meet privately in executive session to discuss only those matters permitted by (Sunshine Law) statute. No official action may be taken in executive session.

• The Order of Business •

The order of business for all official meetings of the Board of Education shall be as follows:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Reading and Approval of Minutes
4. Approve Agenda
5. Student Recognition
6. Citizens Participation
7. Staff Presentations
8. Correspondence - Informational
9. Correspondence - Related to Action
10. Treasurer's Reports
11. Superintendent's Reports
12. Treasurer's Recommendations
13. Superintendent's Recommendations
14. Anticipated Action
15. Unfinished Business
16. New Business
17. Board Liaison Committee Reports
18. Recommendations or Questions from Board Members
19. Next Meeting
20. Adjournment

• Audience/Community Participation •

All regular and special meetings of the Sandusky City School District Board of Education shall be open to the public. Although Board of Education meetings are held in public, but are NOT public meetings, the Board recognizes the right of citizens to be heard and wishes to hear their views on issues that affect the District. Citizens of the school district may express ideas, concerns and judgments about the schools to the administration, to the staff, to any appointed advisory body and ultimately to the Board (Policy ABA).

An opportunity for citizens to address the Board shall be contingent upon the following criteria: 1. Individuals wishing to address the Board shall complete a Request Sheet listing their address, phone number, purpose of their comment(s), what group(s) they may be representing and with whom in the administrative chain they have previously had a discussion relative to their concern. The Request Sheet shall be turned in to the President of the Board BEFORE the beginning of the meeting. No requests will be accepted after the meeting has begun. 2. By signing the Request Sheet, individuals agree to the following guidelines: a. no employee or student in the school district can be criticized by name or inference, b. a sense of decorum will be maintained at all times, c. a strict time limit of three (3) minutes shall be enforced, d. a response to the speaker's concern(s) shall be submitted in writing within one (1) week with a copy of the response sent to the Board. 3. The Board has the right to deny comment to any individual who has not abided by the aforementioned rules on one (1) previous occasion. 4. The Board may suspend public comment at any meeting by giving and voting on a stated reason. A request may result in a referral to a school district employee who could more efficiently and more effectively address the concern.

In order for the Board to fulfill its obligation to complete a planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes may be set aside for public participation. Citizens approved to address the Board shall be recognized by the President of the Board at which time the presenter is required to state their name, phone number and address, etc. prior to making their statement. During those thirty (30) minutes, no person shall speak more than one time.

• Questions and Concerns •

Questions regarding individual students should usually be taken up initially with the teacher involved, and later, if necessary, with the principal or administrator who is closest to the situation. If still further discussion seems necessary, the questions can be referred to the Superintendent who may consider the matter himself or assign a staff member to resolve it.

This procedure has been effective for most people because it secures for the questioner a direct response and, at the same time, frees the Board to consider matters that affect the entire district. It is the posture of the board to give first consideration to the good of all children in the schools and the total educational program when evaluating requests, complaints or suggestions.

• The Sunshine Law •

The Sunshine Law has again been amended with an effective date of June 29, 1988. The legislation which modified the Sunshine Law is Amended Substitute Senate Bill #150. This statutory amendment contains several significant items. First, it requires that an executive session may be held only upon a roll call vote. Second, the motion to go into executive session must state which one or more of the approved reasons listed in the statute are the purposes for which the executive session is to be held. The statute provides that the motion need not include the name of any person to be considered at the executive session. Third, any person may bring an action to enforce the statute, and the new amendment provides for injunctive relief and attorney's fees, plus a civil forfeiture of \$100. Should the Court determine that the action seeking to enforce the Sunshine Law was frivolous, it may award costs and attorney's fees to the public body.

The reasons for an executive session are outlined as follows: (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee or regulated individual. The motion and vote to hold an executive session shall state which one or more of the approved purposes previously listed are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting; (2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest; (3) conferences with an attorney for the public body concerning disputes involving the public body that are subject to pending or imminent court action; (4) preparing for, conducting, or reviewing negotiations or bargaining session with public employees concerning their compensation or other terms and conditions of their employment; (5) matters required to be kept confidential by federal law or rules or state statutes; (6) specialized details of security arrangements where disclosure of the matters discussed might reveal

• The Sunshine Law • (continued)

Information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

If a public body holds an executive session to consider any of the matters listed in numbers 2 through 6 above, the motion and vote to hold that executive session shall state which one or more of the approved matters listed in these sections are to be considered at the executive session.

• Board Liaison Committees •

The Sandusky Board may authorize the establishment of liaison committees from among its membership as it finds necessary to study operations in specific areas and to make recommendations for Board action. The following rules will govern the appointment and function of Board liaison committees: (1) The liaison committee shall be established through action of the Board. (2) The chairperson will be named by the Board president. (3) The chairperson may make recommendations for Board action, but may not act for the Board unless specifically authorized. (4) The Board president and school superintendent will be ex-officio members of all committees. (5) All liaison appointments will be for no longer than the ensuing annual organizational meeting, at which time the newly elected president will have the privilege of making new appointments or reappointments. However, a liaison committee may be dissolved at any time by a vote of the Board. (6) The Sunshine Law -- and its exceptions -- apply to both Board meetings and meetings at which a majority of the Board members are present.

2018 Calendar Year

Area of Expertise	Liaison Chairperson
Curriculum and Instruction	Martha Murray and Kate Vargo
Operations and Facilities	Jeff Krabill and Kate Vargo
Policies	Brigitte Green-Churchwell and Martha Murray
Finance and Audit	Jeff Krabill and Tom Patterson
Hall of Fame	Kate Vargo
Community Relations	Tom Patterson and Martha Murray
Parent Congress	Brigitte Green-Churchwell and Tom Patterson
Business Advisory	Jeff Krabill and Martha Murray

• Schedule of Board Meetings – 2018•

Meeting Date	Meeting Time	Meeting Type
Monday, January 8, 2018	7:50 a.m.	Budget
Monday, January 8, 2018	8:00 a.m.	Reg & Organ'l
Monday, February 12, 2018	6:00 p.m.	Regular Meeting
Monday, March 12, 2018	8:00 a.m.	Regular Meeting
Monday, March 12, 2018	9:00 a.m.	Board Work Session
Monday, April 9, 2018	8:00 a.m.	Regular Meeting
Monday, May 7, 2017	8:00 a.m.	Regular Meeting
Monday, June 11, 2018	8:00 a.m.	Regular Meeting
Monday, June 11, 2018	9:00 a.m.	Board Work Session
Thursday, June 28, 2018	6:00 p.m.	Regular Meeting
Monday, July 9, 2018	6:00 p.m.	Regular Meeting
Monday, August 13, 2018	6:00 p.m.	Regular Meeting
Monday, August 13, 2018	6:00 p.m.	Board Work Session
Monday, September 10, 2018	8:00 a.m.	Regular Meeting
Monday, October 8, 2018	6:00 p.m.	Regular Meeting
Monday, November 5, 2018	8:00 a.m.	Regular Meeting
N/A	TBA	Board Work Session
Monday, December 10, 2018	8:00 a.m.	Regular Meeting
Monday, January 14, 2019	7:50 / 8:00 a.m.	Budget / Reg & Organ'l

• Uniform School Accounting System – Account Codes

A. Fund	B. Function
001-General	1000-Instruction
002-Bond Retirement	2000/3000-Support Services
003-Permanent Improvement	4000-Extracurricular Activities
005-Replacement	5000-Facilities Acquisition & Construction Services
006-Food Service	6000-Debt Service
007-Special Trusts	7000-Other
008-Endowment	
012-Adult Education	
014-Internal Services Rotary	
018-Public School Support	
019-Other Grants	
022-District Agency	
024-Employee Benefits Self Insurance	
029-Educational Foundation	

Revised 6/21/2018

C. Object

- 100-Personal Services (Salaries & Wages)
- 200-Employee Retirement & Insurance Benefits
- 400-Purchased Services
- 500-Supplies & Materials
- 600-Capital Outlay
- 700-Capital Outlay
- 800-Other (Debt Retirement, Interest on Debt, Dues and Fees)
- 900-Transfers, Advances, Refunds from Prior Year Receipts

D. Special Cost Center

is a dimension which recognizes that school districts must track costs to satisfy temporary or special requirements. The special cost center is also used for each special project which is supported by restricted monies when more than one project exists within a given fund. Special cost center assignments are to be made at the school district level.

E. Subject Area/Subject

is dimensions used to identify specific educational costs. Subject, a six (6) character dimension, can be separated into three (3) segments of two (2) characters each. The first two (2) characters, the subject area, are used to identify the basic subject areas. The second set of two (2) characters

provides a further breakdown of basic subject areas, while the third set provides a breakdown of the second set.

F. Operational Unit

is the dimension which identifies facilities in the system. An operational unit is identified as a permanent operational entity, such as a school, administration building, warehouse, department, office, etc. This dimension is used to identify costs by unit or facility. Operational unit assignments are made by each school district.

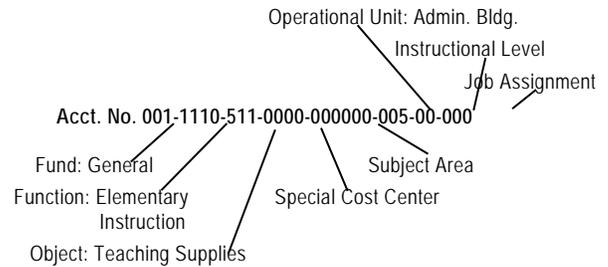
G. Instructional Level

is the dimension used to differentiate between various grades or educational levels within the district. Instructional level codes are assigned by the Auditor of State.

H. Job Assignment

is the dimension used to identify staff costs. This dimension has value principally for local officials in personnel administration, staff evaluation, assignments, and recruiting. It may be used also in relating staff cost to the activity to which they are assigned. It has value in manpower supply/demand studies and reports. Job assignment codes should be used to identify what personnel do, and are assigned by each school district.

EXAMPLE OF EXPENSE CODING:



• Administrative Staff •

Cosetta Adkins	Principal, Ontario Elementary
Yvonne Anderson	Assistant Treasurer
Jude Andres	Principal, Mills Elementary School
Donna Brown	Principal, Venice Heights Elementary School
Shawn (William) Coakley	Athletics & Activities Director
Gina Deppert	CFO & Treasurer
Todd Downing	Elementary Athletic & Activities Coordinator
Eric Eckenrode	Technology Coordinator
Nancy Hall	Director of Career Technical and Adult Education
Colin Irish	Assistant Principal SHS
Jerome Johnson	Dean of Students, Sandusky Middle School
Richard Koonce, Ph.D.	College & Career Readiness Coach
Timothy Kozak	Principal, Sandusky Middle School
Bradley Kraft	Supervisor of Food Services
Julie Lenner-McDonald, Ed.D.	Chief Academic Officer (CAO) – PreK-16
Rebecca Muratori	Principal, Osborne Elementary School
Melanie Thorbahn	Executive Assistant to the CEO and Superintendent
Kathy Pace	Principal, Hancock Elementary School
Theodore (Ted) Peters	Transportation Supervisor
Megan Peugeot, Ed.D.	Director of Student Services & Family Support
Todd Peugeot	Assistant Principal, Sandusky High School
Dan Poggiali	Chief of Staff and Transformation Officer
Eugene T.W. Sanders, Ph.D.	CEO & Superintendent
Sherry Smith	Alternative Program Coordinator, Sandusky Digital Academy
Eric Talbot	Principal, Sandusky High School
Tara Toft	Principal, RCAAS
Kevin Toms	Supervisor of Buildings/Facilities
Tim Willer	Network Engineer
Sean Wolanin	Assistant Principal, Sandusky Middle School



SANDUSKY CITY SCHOOLS
Board of Education
Regular Meeting
Monday, June 25, 2018 at 6:00 p.m.

1. Call to Order and Roll Call – Brigitte Green-Churchwell, President
2. Pledge of Allegiance
3. Approve Agenda
4. Citizens Participation
5. Correspondence – Action
Shirey, Matthew, SMS Band Director
6. CFO & Treasurer’s Report – Discussion Items, Gina Deppert
There are no scheduled reports from the CFO & Treasurer for the Monday, June 25th, 2018 Board Meeting.
 - Presentation – Facilities Update
7. CEO & Superintendent’s Report – Discussion Items, Eugene T.W. Sanders, PhD
There are no scheduled reports from the CEO and Superintendent of Schools for the Monday, June 25th, 2018 Board Meeting.
 - Update on Student Achievement
8. CFO & Treasurer’s Recommendations – Action Items, Gina Deppert
 - a) Approval of Temporary Advance Payments to Meet Fiscal Year Ending Cash Balance Requirements
In order to close the current fiscal year on June 30, 2018, it is necessary to make temporary advances from the General Fund to the state and federal funds, so that they will end the fiscal year with positive cash balances as required. In most cases, these funds depend upon local revenues and state and federal reimbursements for expenses, and requested funds have not been received. It is recommended that the Sandusky Board of Education approve the temporary advances as shown. These funds are advanced on a temporary basis and will be repaid to the General Fund during July of 2018. Postings subject to change with the fiscal year end closing procedures.
 - b) Approval of Allocation of Interest Earnings
Pursuant to Section 3315.01 of the Ohio Revised Code, it is recommended that the Sandusky Board of Education authorize the CFO and Treasurer to allocate earnings from investments to the following funds during Fiscal Year 2018-2019. Interest earned on investments from all other funds shall be credited to the General Fund:
 - 006 Food Service Fund
 - 007 Expendable Trust Funds

- 008 Endowment Funds
- 029 Educational Foundation Funds
- 401 Non-Public Auxiliary Service Funds
- 024 Self Insurance Fund

c) Approval of Financial Resolutions

As the Board of Education is aware, the Ohio Revised Code establishes a fiscal year reporting cycle for all school districts within the State of Ohio. The next fiscal year is July 1, 2018 through June 30, 2019. Inherent in this reporting cycle is the need to address a variety of resolutions and measures.

It is recommended that the Board of Education to approve the following:

Resolution for Fiscal Procedures for Fiscal Year 2018-2019

BE IT RESOLVED, by the Board of Education of the Sandusky City School District that the Treasurer, in concert with the Superintendent, be authorized to perform the following functions in order to proceed with prompt transactions of fiscal affairs during the fiscal year July 1, 2017 through June 30, 2018.

1. Pay salaries, wages and other obligations when due within authorized appropriated amounts.
2. Invest district funds in public depositories in accordance with the Uniform Depository Act, as specified in Sections 135.01 through 135.21 of the Ohio Revised Code.
3. Borrow money and issue notes in anticipation of the collection of revenues for the current fiscal year, if the financial situation of the school district should warrant such borrowing.
4. Request advance in taxes, when necessary, from the Erie County Auditor.
5. Sign payroll checks and general account checks with the mechanical signature system.
6. Employ such temporary personnel as may be required for emergency conditions, with such employment to be submitted to the Board for approval at its next regular meeting.

d) Approval of Amended Certificate of Estimated Resources

It is recommended that the Board of Education approve the Amended Certificate of Estimated Resources for fiscal year 2018 to close the end of fiscal year 2018.

e) Approval of Revised Annual Appropriation Measure for the 2017-2018 Fiscal Year

Pursuant to Section 5705.38 of the Ohio Revised Code, during the fiscal year a school district may approve such supplemental appropriation measures as it finds necessary, based on the revised tax budget and the official certificate of estimated resources or amendments thereof. Based upon the Amended Official Certificates of Estimated Resources for the current fiscal year, it is recommended that the Sandusky Board of Education approve the Revised Annual Appropriation Measure for the 2016-2017 Fiscal Year.

f) Approval of Temporary Annual Appropriation Measure for the 2018-2019 Fiscal Year

It is recommended that the Sandusky Board of Education approve the Temporary Appropriation Measure for the 2018-2019 Fiscal Year

The Temporary Appropriation Measure for the 2018-2019. Fiscal Year is based on the Official Certificate of Estimated Resources for FY 2019 and will be adjusted once an Amended Certificate of Estimated Resources is completed.

- g) Approval of transferring funds as approved by the Ohio Tax Commissioner from fund 034 to fund 003

It is recommended that the Sandusky Board of Education approve the transfer in the amount of \$110,239.72 as approved by the Ohio Department of Taxation

- h) Approval of GMP Amendment for LFI as presented

It is recommended that the Sandusky Board of Education approve the LFI Middle School Science Rooms, Rooms 300-301 Casework, Finish Upgrades and Auditorium (Science Labs/Room 301 – Loose Furnishings)

- i) Approval of Necessity to Transfer Funds

It is recommended that the Board of Education approve the transfer funds in the amount of \$9,000.00 from 007-9712 to 014-9140 for operating expenses to close the 2017/18 SY.

9. CEO & Superintendent’s Recommendations – Action Items, Eugene T.W. Sanders, Ph.D

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel

- 1) Approval of Resignation – Professional

It is recommended that the Board of Education accept the following resignation request(s) as requested in the provided communications:

Last Name	First Name	Position	Effective
Shirey	Matthew	SMS/Band Director	July 10, 2018

- 2) Approval of Employment – Professional Staff

It is recommended that the Board of Education approved the employment of the following, as recommended by Eugene T.W. Sanders, Ph.D, CEO & Superintendent:

Last	First	Position	Degree	Effective Date
Katzenmeyer	Jessica	Intervention Specialist	BA	8/14/2018
McGookey	Katherine	Intervention Specialist	MA	8/14/2018

- 3) Approval of Employment – Support Staff

It is recommended that the Board of Education approved the employment of the following, as recommended by Eugene T.W. Sanders, Ph.D, CEO & Superintendent:

Last	First	Position	Building	Effective Date
Winborn	John	Paraprofessional	TBD	8/14/2018

- 4) Approval of Change in Classification – Support Staff

It is recommended that the Board of Education approve the following change in classification, per the SNTEA contract, as recommended by Julie McDonald, Ed.D, Chief Academic Officer:

Last	First	From	To	Building	Effective
Gilchrist	Judy	Cafeteria Worker	Cafeteria Manager	Ontario	2018/19 SY
Phillips	Deborah	Cafeteria Worker	Cafeteria Manager	Hancock	2018/19 SY

5) Approval of Employment of Substitutes

It is recommended that the Sandusky Board of Education approve for employment as a substitute, listed below as recommended by Julie McDonald, Ed.D., Chief Academic Officer:

Employment of Substitutes – 2017/18 - 2018/19 SY – Time card				
Last	First	Position	Effective	Pay
Biddlecombe	Linda	Crossing Guard sub	17/18 SY	\$12.00 Per hour
Zess	Christine	Technology Coordinator	7/1/2018	\$300.00 per day/up to 4 days/week

6) Approval of Pay Increase – Professional Staff

It is recommended that the board of Education approve the following pay increases due to additional hours per the SEA Negotiated Agreement, as recommended by Eugene Sanders, Ph.D. Superintendent & CEO, and effective 2018-2019 school year:

Last Name	First Name	Salary Level		
		From	To	Effective Date
Towns	Mary	BA+24	MA	18/19 SY

7) Approval of Supplemental Contracts 2018/19 SY

It is recommended that the Board of Education accept the following supplemental assignment as submitted by Mr. Shawn Coakley, Athletic Director and recommended by Eugene T.W. Sanders, Ph.D, CEO & Superintendent:

2018/19 Supplemental Contracts			
Position	Season	Last Name	First Name
Annual:Adv (Fram)	Annual	Brown	Lenora
Asst to HS Ath Dir (0.75 FTE)	Annual	Sample	Thomas
Asst to JH Ath Dir	Annual	Poeschl	Mike
Band Director, SMS SHS, Mar Bd (2wks)	Annual	Klohn	Daniel
Band: Summer Program (6 wks) (2)	Summer	Klohn	Daniel
Band: Blue Streak Jazz Band	Annual	Klohn	Daniel
Band: Majorette Adv	Fall	Risner	Labreeska
BK boys HS 9th hd	Winter	Winborn	John
BK boys HS var asst	Winter	Nejedly	Dustin
BK boys HS var asst (J.V./Reserves)	Winter	Maillard	Brent
BK boys HS var hd	Winter	Irish	Colin
BK boys JH 7th Asst	Winter	Smoot	Paul
BK boys JH 7th hd	Winter	Jarvis	Colin
BK boys JH 8th Asst	Winter	Williams	Keith
BK boys JH 8th hd	Winter	Januzzi	Joseph
BK girls HS var asst (J.V./Reserves)	Winter	Hall	Monica
BK girls HS var asst	Winter	Brown	Martell
BK girls HS var hd	Winter	Koonce	Richard
BK girls JH 7th hd	Winter	Brown	Sarita

BK girls JH 8th asst	Winter	Ford	Ezekial
BK girls JH 8th hd	Winter	Croom	Cara
Bowling Coach Hd (Boys and Girls)	Winter	Dickman	Bob
CC HS var hd	Fall	Dvorsky	Tonya
Cheer Hd SMS	Winter	Moore	Constance
Flag Corps Adv	Fall	Browne	Krista
FT HS var hd	Fall	Franklin	Christopher
FT HS 9th hd	Fall	Brown	Jamaris
FT HS equip mgr	Fall	Sharrah	Tom
FT HS var asst hd	Fall	Bortnik	Art
FT HS var asst (4)	Fall	Croom	Chris
FT HS var asst (4)	Fall	McGee	Joe
FT HS var asst (4)&HD JV	Fall	Croom	Corey
FT HS var Defensive Coordinator	Fall	Rankins	Ken
FT JH 7th asst (2)	Fall	Cherry	Jemaine
FT JH 7th hd	Fall	Lewis	Jeffery
FT JH 8th asst (2)	Fall	Ford	Ezekiel
FT JH 8th hd	Fall	Johnson	Aswad
GO hd	Fall	Maillard	Brent
Intramurals Elem FT (5)	Fall	Winborn	John
Intramurals Elem FT (5)	Fall	Collins	Roberta
Intramurals Elem FT (5)	Fall	Milner	Josh
Intramurals Elem SW	Fall	Patterson Jr.	Thomas
Orch Dir, Elem & SMS (After School) (2)	Annual	Hayberger	Wendy
Orch Dir, Elem & SMS (After School) (2)	Annual	Nitschke	Brian
Orch Dir, SHS (After School)	Annual	Nitschke	Brian
SO boys var asst	Fall	Russell	Keagen
SO boys var asst	Fall	Plas	Phillip
SO girls var asst	Fall	Fogg	Mark
Stage Mgr	Annual	Sherman	Jeffery
Step Team	Annual	Holman	Chandra
Student Council Adv - HS	Annual	Franklin	Sarah
Sum Phys Fitness Coord	Summer	Franklin	Christopher
SW HS var asst (1)	Winter	Franklin	Sarah
SW HS var hd (girls/boys)	Winter	Patterson Jr.	Tom
SW SMS asst	Winter	Lazarra	Julie
SW SMS hd	Winter	Franklin	Sarah
Ticket Mgr-SHS	Annual	Martin	Jay
Ticket Mgr-SMS	Annual	Poeschl	Michael
TN boys hd	Spring	Franklin	Sarah
TN girls asst	Fall	Franklin	Sarah
TN girls hd	Fall	Mueller	Michele
VB HS 9th hd	Fall	Danhoff	Alivia
VB SMS 7th hd	Fall	Brown	Sarita
VB SMS 8th hd	Fall	Chaney	Melissa
VB var asst Reserve	Fall	Croom	Cara
VB var hd	Fall	Lill	Christine

Voc Music Act - SMS (1 each) 7th grade	Annual	Hill-Leech	Carrie
Voc Music Act - SMS (1 each) 8th grade	Annual	Hill-Leech	Carrie
Vocal Music Act - SHS	Annual	Hill-Leech	Carrie
Wgt Trng Coord	Spring	Franklin	Christopher
WR HS var asst (2)	Winter	Aaron	Shannon
WR HS var asst (2)	Winter	Grant	Andre
WR HS var hd	Winter	Sartor	Robert
WR JH asst	Winter	Jones	Shykel
WR JH hd	Winter	Johnson	Aswad
WR Team Statistician	Winter	Sartor	Erin

8) Approval of Employment for Hourly Staff- Adult Education (18/19 SY)

It is recommended that the Sandusky Board of Education approve the employment for our Hourly Staff for the Adult Education Department for the 2018/19SY listed below, as recommended by Ms. Nancy Hall, Director of Career Technical and Adult Education:

Adult Education – Hourly Staff			
Effective July 1, 2018 for the 2018/19 School Year			
Last Name	First Name	Position	Pay
Ashley	Michael	Facilities Maintenance Instructor	\$ 22.05
Padgett	Sylvia	Advanced Cosmetology Instructor	\$ 18.50

9) Approval of Summer Literacy Camp – Staff

It is recommended that the Sandusky Board of Education approve the following Summer Literacy Camp Staff, Title funds then General Fund, July, 2018, as listed below. Submitted by Donna Brown, Venice Elementary Principal and recommended by Julie McDonald, Ed.D., Chief Academic Officer:

Summer Literacy Camp – July 2018			
Position	First	Last	Hourly/Tutor Rate
Teacher	Sarita	Brown	\$1000 or tutor rate
Teacher	Linda	Biddlecombe	\$1000 or tutor rate
Teacher	Morgan	Campbell	\$1000 or tutor rate
Teacher	Leslie	Huber	\$1000 or tutor rate
Teacher	Colin	Jarvis	\$1000 or tutor rate
Teacher	Darcy	Johnson	\$1000 or tutor rate
Teacher	Julie	Lazzara	\$1000 or tutor rate
Teacher	Renae	Napholz	\$1000 or tutor rate
Teacher	Terren	Paine	\$1000 or tutor rate
Teacher	Heather	Purdy	\$1000 or tutor rate
Teacher	Erin	Sartor	\$1000 or tutor rate
Teacher	Amber	Thompson	\$1000 or tutor rate
Teacher	Sarah	Toomey	\$1000 or tutor rate
Teacher	Alanna	Villarreal	\$1000 or tutor rate
Teacher	Danielle	Wilhelm	\$1000 or tutor rate
Para	Dianna	Hearn	Hourly Wage
Para	Alissa	Frederick	Hourly Wage
Para	Barb	Kowaleski	Hourly Wage
Para	Theresa	Moore	Hourly Wage

Para	Megan	Rice	Hourly Wage
Para	Heidi	Riedel	Hourly Wage
Steam/Technology/ VR Classroom Coach	Jill	Wasiniak	\$1,500.00

10) Approval of Pay for Extended Day – Gibraltar Island Trip:

It is recommended that the Sandusky Board of Education approve pay for the following staff, per time card, for assisting with the Gibraltar Island Trip, as recommended by Julie McDonald, Ed.D, Chief Academic Officer:

Mills/Osborne/Ontario/Venice School Gibraltar Island Trip – 2018			
Last Name	First Name	Position	Tutor Rate
Bach	Lee	Mills/Teacher	\$34.59
Barringer	Joshua	Mills/Teacher	\$33.14
Biddlecombe	Linda	Ontario/Teacher	\$34.59
Brushaber	Sarah	Osborne/Teacher	\$33.14
Fleet	Casey	Osborne/Teacher	\$33.14
Fox	Ted	Ontario/Teacher	\$33.14
Knupke	William	SMS/Teacher	\$34.59
Newell	Michelle	Ontario/Teacher	\$34.59
Poeschl	Michael	Osborne/Teacher	\$34.59
Sample	Thomas	Osborne/Teacher	\$34.59
Schmenk	Michael	Venice/Teacher	\$34.59
Showalter	Tina	Mills/Teacher	\$34.59
Stang	Devin	Mills/Teacher	\$34.59
Strohl	Arlene	Ontario/Teacher	\$34.59
Toomey	Sarah	Venice/Teacher	\$33.14
Villarreal	Alanna	Venice/Teacher	\$33.14
Wade	Richard	Osborne/Teacher	\$34.59
Wasiniak	Jill	BOE/Teacher	\$34.59
Webb	Elizabeth	Ontario/Teacher	\$33.14
Wilhelm	Danielle	Venice/Teacher	\$33.14

b) Other:

1) Approval of Ms. Pamela Smith, Hiring Consultant Contract

It is recommended that the Sandusky Board of Education approve the attached contract with Ms. Pamela Smith, Hiring Consultant, for consulting services related to the Chief Academic Officer Search.

2) Approval of Sandusky City Schools Board of Education Policy Manual Revisions

It is recommended that the Board of Education approve the following revised Sandusky City Schools Board of Education policies, provided by the Ohio School Boards Association (OSBA) and approved by the Sandusky City Schools Policy Committee:

Sandusky City Schools Policy Manual Revisions		
Month	Policy #	Policy Title or Policy Regulation Title
May 2018 Updates	AFC-1 (Also GCN-1)	Evaluation of Professional Staff (Ohio Teacher Evaluation System)
	AFC-2 (Also GCN-2)	Evaluation of Professional Staff (Administrators Both Professional and Support)
	BCFA	Business Advisory Council to the Board

	GBQ	Criminal Records Check
	GCE	Part-Time and Substitute Professional Staff Employment
	GCPD	Suspension and Termination of Professional Staff Members
	GDE	Part-Time, Temporary and Substitute Support Staff Employment
	GDI	Support Staff Assignments and Transfers
	IGAD	Career-Technical Education
	IGCH (Also LEC)	College Credit Plus
	IGCH-R (Also LEC-R)	College Credit Plus – Regulation
	KG-R	Community Use of School Premises
	KKA	Recruiters in the Schools
	LEA	Student Teaching and Internships

3) Approval of Service Agreement with Central Ohio Medical Review, LLC

It is recommended that the Board of Education approve the agreement with Central Ohio Medical Review (COMR) for the purpose of reviewing medical review services and related therapy referrals for students who are undergoing evaluation for, or receiving any of the related services pertaining to the identification of a student’s IEP service plan as submitted by Megan Peugeot, Ed.D, Executive Director Curriculum & Expanded Services and recommended by Julie McDonald, Ed.D., Chief Academic Officer.

4) Approval of District-wide Grade Cards for Grades K-6

It is recommended that the Sandusky Board of Education approve the K-6 Grade Cards submitted and recommended by Julie McDonald, Ed.D., Chief Academic Officer.

5) Approval of the 2018/2019 Pupil Transportation Agreement- IDEA then General Fund

It is recommended that the Sandusky Board of Education approve the Pupil Transportation Agreement between Sandusky City Schools and the Suburban School Transportation Company, Inc. (SSTC) submitted by Dr. Megan Peugeot, Ed.D., and recommended by Julie McDonald, Ed.D., Chief Academic Officer.

6) Approval of Curriculum Purchases for the 2018/2019 school year

It is recommended that the Sandusky Board of Education approve the following purchases from McGraw-Hill Education, Groff and Pearson as submitted and recommended by Julie McDonald, Ed.D., Chief Academic Officer.

7) Approval for Renewal Maintenance Services with Presidio

It is recommended that the Board of Education approve the renewal agreement with the Presidio, for hardware maintenance, technical support, and licensing for the 2018-19 school year as found in the attached proposed maintenance renewal quote as submitted by Eric Eckenrode, Coordinator of Technology, and recommended by Eugene T.W. Sanders, Ph.D., CEO and Superintendent.

8) Approval of Sandusky City Schools High School Student Handbook and Conduct and Disciplinary Information Booklet for the 2018-2019 School Year

It is recommended that the Board of Education approve the Sandusky City Schools High School Student Handbook and Conduct and Disciplinary Information booklet for the 2018-2019 School Year as submitted by Eric Talbot, Sandusky High School Principal and recommended by Julie McDonald, Ed.D., Chief Academic Officer.

9) Approval of First Amendment to the Athletic Training and Sports Medicine Services Agreement

It is recommended that the Board of Education approve the attached First Amendment to the Athletic Training and Sports Medicine Services Agreement between Firelands Regional Medical Center and Board of Education, Sandusky High School to provide Athletic Training and Sports Medicines Services as submitted by Mr. William Coakley, Athletic Director and recommended by Julie McDonald, Ed.D., Chief Academic Officer.

10) Approval of the Memorandum of Understanding & Interagency Transition Agreement Between Local Education Agencies in Erie County effective July, 2018.

It is recommended that the Board of Education approve the attached Memorandum of Understanding between Local Education Agencies in Erie County effective July, 2018 – June, 2020 submitted by Megan Peugeot, Ed.D., and recommended by Julie McDonald, Ed.D., Chief Academic Advisor.

11) Approval of 22+ Graduate(s):

Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, and by the North Central Association of Colleges and Secondary Schools, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the student(s) listed below to graduate and receive a diploma:

Student Name	Date of Diploma
Ta'Quama Marie Weaver	June 25, 2018
Samantha A Kopcho	June 25, 2018
Ammerson Chico Bates	June 25, 2018
Sarah Inez Funni	June 25, 2018
Chondra Janel Hunter	June 25, 2018
Danyell Gessner	June 25, 2018
Lynda Jeanne Gessner	June 25, 2018
Latasha Fantasia Lovell	June 25, 2018
Claudia J. Clark	June 25, 2018

12) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE clubs, as recommended by Gina Deppert, CFO & Treasurer:

Sandusky City Schools – “In-House” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
SHS Class of 2019	Duck Derby tickets @ 2 Cans	8/26/2018
SHS Class of 2019	Chipotle % of sales	9/4/2018
* - Indicates materials/supplies donated by outside individuals/organizations.		

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations		
Donator Name	Donation To	Donation
ACORNS Ministries, Inc.	SHS Scholarship Fund for the A.C.O.R.N.S Awards	\$ 2,500.00
Nicole Wilson-Fennell	Coach Terry Wilson Scholarship	\$ 20.00
Anonymous	Sandusky Area Cultural Center	\$14,000.00
Lynn Brown	Sandusky Scholarship Fund	\$ 100.00
Wightman Wieber Foundation	Sandusky Band Fund Grant	\$ 5,000.00
** Value of non-monetary donation.		

10. Anticipated Action

11. Unfinished Business

12. New Business

13. Board Liaison Committee Reports

14. Recommendations or Questions from Individual Board Members

15. Next Meeting

The next regular meeting of the Board of Education is tentatively scheduled for **Monday, July 23, 2018 at 6:00 p.m. in the 3rd floor Board Decade Room at the Administration Building.**

16. Adjournment

PUBLIC COMPLAINTS

Constructive criticism of the District is welcomed by the Board. Although no member of the community is denied the right to bring his/her complaints to the Board, he/she is referred to the proper administrative channels for solution before investigation or action by the Board. Exceptions may be made when the complaints concern Board actions or Board operations.

The Board believes that complaints and grievances are best handled and resolved as close to their origin as possible. The staff should be given the opportunity to consider the issues and attempt to resolve the problems prior to involvement by the Board. The proper channeling of complaints involving instruction, discipline or learning materials are: employee, principal, Superintendent and then the Board of Education.

If a complaint, which was presented to the Board and referred through the proper channels, is resolved before it comes back to the Board, a report of the disposition of the matter is made to the Board and then placed in the official files.

The Board expects the staff to receive complaints courteously and to make a proper reply to the complainant.

Matters referred to the Superintendent and/or Board must be in writing and signed. Requests are expected to be specific in terms of the action desired. Matters that are presented in writing and signed will receive a response.

[Adoption date: November 19, 2001]

[Re-adoption date: March 19, 2007]

[Re-adoption date: December 7, 2009]

LEGAL REFS.: ORC 121.22
149.43

CROSS REFS.: KLB, Public Complaints about the Curriculum or Instructional Materials
KLD, Public Complaints about District Personnel

