

Sandusky City Schools Board Meeting Agenda



Regular Meeting



Board of Education
7:00 p.m.
Monday, October 9, 2017



Mission:

To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.

• Board of Education •

Jeff Krabill, President - 419.627.9999
Brigitte Green-Churchwell, Vice-President - 419.239.7222
Thomas Patterson, Member- 419.625.9170
Martha Murray, Member - 419.621.1120
Kate Vargo, Member - 419.656.5490



Eugene T.W. Sanders, PhD, CEO & Superintendent
Office: 419.984.1000

Gina Deppert, CFO & Treasurer
Office: 419.984.1005



SANDUSKY CITY SCHOOLS
Board of Education
Regular Meeting
Monday, October 9, 2017
7:00 p.m.

1. Call to Order and Roll Call – Jeff Krabill, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of the August 22, 2017 Special Meeting and September 11, 2017 Regular meeting – Gina Deppert, CFO & Treasurer (Pages 10-25)
4. Approve Agenda
5. Citizens Participation
SHS Blood Drive
6. Correspondence – Related to Action (Pages 26-29)
Cebull, Lou Ann – Teacher, Ontario Village at Adams
Edgerton, Richard – Custodian, SHS
Groscof, Susan – Paraprofessional, SMS
McDonald, Loretta – Admin. Assistant, SHS
7. CFO & Treasurer’s Report – Discussion Items, Gina Deppert
There are no scheduled reports from the CFO & Treasurer for the Monday, October 9, 2017 Board Meeting.
8. CEO & Superintendent’s Report – Discussion Items, Eugene T.W. Sanders, PhD
Comments on the reception for Mrs. Jackie Collins and the Blue Streak Pride 5-K.
9. CFO & Treasurer’s Recommendations – Action Items, Gina Deppert
 - a) Approval of Monthly Financial Statement and Monthly Investments (Pages 30-58)
It is recommended that the Board of Education approve the monthly financial statement and monthly investments as listed in the attached documentation for the month of September, 2017.
 - b) Approval to adopt Five Year Forecast for FY18 (Pages 59-68)
It is recommended that the Board of Education approve the adoption of the five year financial forecast for fiscal year 2018.
 - c) Approval of an Amended Certificate of Estimated Resources (Pages 70-71)
It is recommended that the Board of Education approve an Amended Certificate of Estimated Resources.

d) Approval of Disposal Inventory Items (Page 72)

It is recommended that the Board of Education approve the attached inventory listing for disposal.

e) Approval of Printer Contract (Pages 73-84)

It is recommended that the Board of Education approve the attached contract with McPc

f) Resolution for Removal of Deed Restrictions (Pages 85-87)

It is recommended that the Board of Education approve the resolution for Pebble and Waggoner to file for the removal of deed restrictions for the Hayes Avenue site.

10. CEO & Superintendent's Recommendations – Action Items, Eugene T.W. Sanders, PhD

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel

1) Acceptance of Employment Resignations – Support Staff

It is recommended that the Board of Education accept the following resignation(s) as requested in the provided communications:

Approval of Support Staff Resignation			
Last Name	First Name	Position	Effective
Edgerton	Richard	10 Month Custodian	Oct. 10, 2017
Groscost	Susan	Paraprofessional	Sept. 20, 2017
McDonald	Loretta	Admin. Asst. (retirement)	Jan. 1, 2018

2) Approval of Employment Resignation for Retirement – Administrative/Professional Staff

It is recommended that the Board of Education accept the following resignation(s) for as requested in the provided communications:

Approval of Administrative/Professional Staff Resignation			
Last Name	First Name	Position	Effective
Cebull	Lou Ann	Teacher (for retirement)	6/11/2018
O'Hara	Nichole	Exec. Asst./CEO Supt.	10/04/2017

3) Acceptance of Employment – Sandusky Career Center

It is recommended that the Board of Education accept the following employment(s) as recommended by Ms. Nancy Hall, Career Center Director:

Approval of Sandusky Career Center Staff				
Last Name	First Name	Position	Effective	Pay
Bruehler	Carl	COST Instructor	Sep. 20, 2017	\$18.50/PH
Fial	Daniel	COST Instructor	Sep. 20, 2017	\$19.43/PH
Jesberger	Lori	Part Time RN Instructor	Oct. 1, 2017	\$27.56/PH
Klonk	Ashley	Part Time RN Instructor	Oct. 1, 2017	\$26.25/PH
Link	Vanessa	Part Time RN Instructor	Oct. 1, 2017	\$26.25/PH

Nitschke	Wendy	Cosmetology Coordinator	Oct. 1, 2017	\$22.55/PH
Towner	Syngjen	COST Instructor	Sep. 20, 2017	\$18.50/PH
Yetter	Ashlee	COST Instructor	Sep. 20, 2017	\$18.50/PH

4) Approval of Employment – Support (Pages 88-103)

It is recommended that the Board of Education approve the employment of the following support staff, effective as indicated, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Last Name	First Name	Position	Building	Effective
Baker	Pamela	Cafeteria (4 Hr.)	SHS	9/25/2017
Capizzi	Cassandra	10 month Custodian	SHS	10/11/2017
Frederick	Alissa	Paraprofessional	Venice	9/25/2017
Moore	Theresa	Paraprofessional	SMS	10/2/2017

5) Approval of Employment – Professional

It is recommended that the Board of Education approve the employment of the following professional staff member, per submitted time card, to assist with English at SDA, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Last Name	First Name	Position	Pay	Building	Effective
Prout	Sarah	English Teacher	\$333.00 /day	SDA	9/25/2017

6) Administrative Contract – Summer Coordinator for Retention and Recruitment - Summer Supervisor

It is recommended that the board of Education approve the employment of the following:

Summer Coordinator: Retention & Recruitment/Summer Supervisor Summer 2017 – General Fund			
Last Name	First Name	Effective Date(s)	Rate
Irish	Colin	Summer 2017	\$5,000 June/July/Aug.

7) Approval of Employment of Substitutes – Support Staff

It is recommended that the Sandusky Board of Education approve for employment as a classified substitute the individual(s) listed below as submitted by Ted Peters, Transportation Supervisor, Brad Kraft, Dining Services Supervisor and Kevin Toms, Facilities Supervisor, and recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Employment of Substitutes – Support - 2017/18 SY			
Last Name	First Name	Substitute Position(s)	Effective
Brown	Charita	Bus Driver	9/19/2017
Dorsey	Lisa	Cafeteria Worker	9/18/2017
Edgerton	Richard	Custodian	10/11/2017
Greear	Kimberly	Custodian	10/9/2017
Jones	Helen	Custodian	17/18 SY
King	Stephanie	Crossing Guard	8/25/2017
Montgomery	Terry	Crossing Guard Substitute	10/02/2017
Williams	Julia	Cafeteria Worker	10/02/2017

8) Approval of Employment – Certificated Tutors

It is recommended that the Board of Education approve the employment of the following staff member(s) for the 2017/18 school year, as submitted by Megan Peugeot, EdD, Director of Student Services, on September 8, 2017, and recommended by Julie McDonald, EdD, Chief Academic Officer:

Employment of Home Instruction Tutors - 2017/18 SY			
Last Name	First Name	Position	Effective Date(s)
Lazzara	Julia	Teacher	SY 2017-18
Marks	Linda	Teacher	SY 2017-18

9) Approval of Sandusky Digital Academy Professional Staff – Time Card

It is recommended that the Sandusky Board of Education approve up to four hours of classroom preparation, per SDA teacher, \$20.00 per hour, as submitted by Sherry Smith, Alternative Programs Coordinator, and recommended by Dan Poggiali, Chief of Staff & Transformation Officer.

10) Approval of Annual Stipends

It is recommended that the Board of Education approve the following stipends for the 2017/18 school year as submitted by as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Position	Name	Pay	Year
Graphic Design/District	Austin, Brooke	\$5,980.00	2017/18

11) Approval of Non-Athletic Supplemental Contracts

It is recommended that the Board of Education approve the Supplemental contracts to the following staff member(s) for 2017/18 SY, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Employment of Supplementals - 2017/18 SY		
Contract Type	Position	Staff
Non-athletic	Guidance Director	Kristina Davis
Non-athletic	Technology Specialist SMS	Alicia Good
Non-athletic	Student Council Advisor SMS	Traci Harris
Non-athletic	Academic Challenge Advisor SMS	Bradley Reed
Non-athletic	Arts Academy Chair	Rosalyn Shepherd
Non-athletic	Life Coach	Jeffrey Sherman
Non-athletic	Summer Band SMS	Matthew Shirey
Non-athletic	Summer Band 2 SMS	Matthew Shirey
Non-athletic	Jazz Band SMS	Matthew Shirey
Non-athletic	Vocal Music Act SMS 7 th grade	Matthew Shirey
Non-athletic	Vocal Music Act SMS 8 th grade	Matthew Shirey

12) Approval of Unpaid Leave of Absence – Professional Staff

It is recommended that the Sandusky Board of Education approve the following unpaid leave of absence recommended by Dan Poggiali, Chief of Staff and Transformation Officer:

Last Name	First Name	Building	Effective Date
Doughty	Amy	SHS	October 12, 2017

13) Approval of Athletic Supplemental Contracts – Employees

It is recommended that the Board of Education accept the following supplemental assignments as submitted by Shawn Coakley, Athletics & Activities Director and recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Last	First	Annual Athletic Contracts
Brown	Sarita	Girls Basketball Head Coach – 7 th Grade
Ford	Ezekiel	Girls Basketball Assistant Coach – 8 th Grade
Groscost	Joseph	Volunteer Swim Coach – SHS
Januzzi	Joseph	Boys Basketball Head Coach – 8 th Grade
Jarvis	Colin	Boys Basketball Assistant Coach – 7 th Grade
Johnson	Aswad	Head Wrestling Coach – SMS
Jones	Shykel	Assistant Wrestling Coach - SMS
Jones	Alexander	Elementary Saturday AM Supervisor
Justice	Thomas	Elementary Football
Martin	Brian	Asst. Cross Country Coach SHS
Peterson	Mary	Elementary Volley Ball
Schultz	Lou	Volunteer Swim Coach - SHS
Smoot	Paul	Boys Basketball Head Coach – 7 th Grade
Vargo	Taylor	Volunteer Swim Coach – SHS
Williams	Keith	Boys Basketball Asst. Coach – 8 th Grade

14) Approval of SIOP Self-Paced Training

It is recommended that the Sandusky Board of Education approve the following teachers to be paid for SIOP Self-paced online course listed below as submitted by Megan Peugeot, EdD, Director of Student Services and recommended by Julie McDonald, EdD, Chief Academic Officer:

SIOP Self-paced online course To be paid out of Title III funds To be completed prior to December 1, 2017			
Last Name	First Name	Position	Rate
Betzel-Conrad	Jacquelyn	Teacher	100.00
Blanton	Holly	Teacher	100.00
Brown	Sarita	Teacher	100.00
Chavez	Cynthia	Teacher	100.00
Docherty	Rebecca	Teacher	100.00
Friend	Jennifer	Teacher	100.00
Holman	Chandra	Teacher	100.00
Koelsch	Alyssa	Teacher	100.00
Poggiali	Dawn	Teacher	100.00
Reichley-Studer	Sandra	Teacher	100.00
Reissig	Vicki	Teacher	100.00
Smith	Jonathan	Teacher	100.00
Smith	Sherry	Teacher	100.00
Stevenson	Marseille	Teacher	100.00
Wechter	Gerald	Teacher	100.00

15) Approval of Preschool Early Literacy Indicators Assessment (PELI) Training

It is recommended that the Sandusky Board of Education approve the following new teachers to be paid for PELI training as submitted by Megan Peugeot, EdD, Director of Student Services and Family Supports and recommended by Julie McDonald, EdD, Chief Academic Officer:

PELI Training-General Fund			
September 20, 2017, per timecard not to exceed 2.5 hours			
Last Name	First Name	Position	Rate
Mingus	April	Preschool Teacher	\$20.00
Washek	Kimberly	Preschool Teacher	\$20.00
White	Gemma	Preschool Teacher	\$20.00

16) Approval of Pearson Learning Platform On-line Training

It is recommended that the Sandusky Board of Education approve the following SMS Social Studies teachers to be paid for Pearson Learning Platform online training as recommended by Julie McDonald, EdD, Chief Academic Officer:

Pearson Learning Platform Training-General Fund			
September 21, 2017, per timecard not to exceed 1.5 hours			
Last Name	First Name	Position	Rate
Harris	Traci	Teacher	\$20.00
Higgenbotham	Ellen	Teacher	\$20.00
Weatherspoon	Dana	Teacher	\$20.00
Zimmerman	Julie	Teacher	\$20.00

17) Approval of Dynamic Indicators of Basic Early Literacy Next (DIBELS) Training

It is recommended that the Sandusky Board of Education approve the following new teachers and new psychologists to be paid for DIBELS training as submitted by Megan Peugeot, EdD, Director of Student Services and Family Supports and recommended by Julie McDonald, EdD, Chief Academic Officer:

DIBELS Training-General Fund			
September 26, 2017, per timecard not to exceed 2.5 hours			
Last Name	First Name	Position	Rate
Besida	Sarah	Title I Tutor	\$20.00
Brushaber	Sarah	Title I Tutor	\$20.00
Januzzi	Joseph	Psychologist	\$20.00
MacKellar	Sean	Psychologist	\$20.00
Ruppelt	Karl	Psychologist	\$20.00
Velemirov	Katherine	Title I Tutor	\$20.00
Weisbarth	Brittany	Psychologist	\$20.00

b) Other:

1) Approval of SHS Graduates

Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, and by the North Central Association of Colleges and Secondary Schools, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the students listed below to graduate and receive a diploma:

Sandusky High School – Award of Diploma	
Student Name	Date of Diploma
Eddie Junior Lilly	October 2017
Amagine Pam Fleming	October 2017

2) Approval of Sandusky City Schools Board of Education Policy Manual Revisions

It is recommended that the Board of Education approve the following revised Sandusky City Schools Board of Education policies, provided by the Ohio School Boards Association (OSBA) and approved by the Sandusky City Schools Policy Committee, as provided under separate cover:

Sandusky City Schools Policy Manual Revisions		
Month	Policy #	Policy Title or Policy Regulation Title
August 2017 Updates	BCFA	Business Advisory Council to the Board
	CCA	Organizational Chart
	DECA	Administration of Federal Grant Funds
	DI	Fiscal Accounting and Reporting
	DJF	Purchasing Procedures
	DJF-R	Purchasing Procedures – Regulation
	DN	School Properties Disposal
	EBBA	First Aid
	EBBA-R	First Aid – Regulation
	IGA	Basic Curricular Program – <i>Legal Reference Update Only</i>
	IGCH-R	College Credit Plus – Regulation (Also LEC-R)
	IGDJ	Interscholastic Athletics – <i>Legal Reference Update Only</i>
	JFG	Interrogations and Searches
	JFG-R	Interrogations and Searches – Regulation
LEC-R	College Credit Plus – Regulation (Also IGCH-R)	

3) Approval of “Dorn Fellowship Series” Contracts (Pages)

To further enhance the learning experiences of the students at the Regional Center for Advanced Academic Studies, the Dorn Foundation has graciously donated the funds to support the Dorn Fellowship Series. Fellows will commit to spending the academic year working with students and staff on a study of mutual interest that supports Ohio's New Learning Standards.

It is recommended that the Board of Education approve the Contract for Services, payable by the Dorn Fellowship Series; as submitted by Tara Toft, Coordinator of Advanced Academic Studies and Learning Supports, RCAAS, and recommended by Julie McDonald, EdD, Chief Academics Officer:

Dorn Fellow	Time Commitment	Stipend
Charu Chopra	year-long fellowship (204+ hours)	\$10,000
Dr. Seth Gardner	semester-long fellowship (102+ hours)	\$5,000
Tracy McGinley	year-long fellowship (204+ hours)	\$10,000
Dr. Subhalakshmi Nagarajan	year-long fellowship (204+ hours)	\$10,000
Dr. Matthew Partin	semester-long fellowship (102+ hours)	\$5,000
Cari Ritzenthaler	year-long fellowship (204+ hours)	\$10,000

4) Approval of Storage Area Network Contract (Pages 102 -104)

It is recommended that the Sandusky Board of Education approve the attached maintenance quote from Presidio for our Dell SAN (Storage Area Network) for the amount of \$28,954.75 as submitted by Eric Eckenrode, Coordinator of Technology and recommended by Dan Poggiali, Chief of Staff and Transformation Officer. This is our yearly maintenance quote that covers any hardware or software failures associated with the SAN.

5) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE clubs, as recommended by Gina Deppert, CFO & Treasurer, as submitted by Julie Bittinger, Business/Fiscal Office.

Sandusky City Schools – “In-House” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
SHS Class of 2018	Senior T-Shirts	10/2/17-10/13/17
SHS Student Council	Fall Flower Gift Card Sale	09/13/17-10/2/17
RCAAS	Marco's Pizza Fundraiser Nights (1/mo)	10/12/17-6/7/18
GLVPAA	Handmade Pom-poms w/accessories	Sept'17-June'18
SMS Ohio Model UN	Chocolate Pretzel Rods sale	11/01/17-02/29/18
SHS Swan Club	Sponsorship Donations	01/01/18-04/12/18
SHS Swan Club	Pop/popcorn Sales @ Swan Show	04/12/18-04/14/18
SHS Swan Club	Ticket Sales for Swan Show	04/12/18-04/14/18

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations		
Donator Name	Donation To	Donation
Michael Del Signore	Band Department: King Tempo Trombone and Bach Stradavarius Model 36 Non-cash	\$1,250.00**
Firelands Regional Medical Center	Sandusky City Schools Gentlemen's Club	\$500.00
Rhonda Watt	Sandusky Cultural Center	\$250.00
Louis Zorn	Sandusky Cultural Center	\$25.00
Bradley Moyer	Sandusky Cultural Center	\$100.00
Glenn Coleman	Sandusky Cultural Center	\$25.00
Rob McVetta	Sandusky Cultural Center	\$25.00
Nancy McKeen	Sandusky Cultural Center	\$25.00
Paul Dahnke	Sandusky Cultural Center	\$100.00
Kenneth Blanton	Sandusky Cultural Center	\$50.00
Peter Hanley	Sandusky Cultural Center	\$300.00
James Johnson	Sandusky Cultural Center	\$25.00
Diane McNutt	Sandusky Cultural Center	\$100.00
D. David Sapp	Sandusky Cultural Center	\$150.00
James Lipp	Sandusky Cultural Center	\$100.00
Darcy Johnson	Andrew Dunn SPA Memorial Scholarship	\$8.00
David Waddington	Charles E. Odums II Memorial Scholarship	\$30.00
Richard Kaman	Sandusky Cultural Center	\$50.00
Joseph Groscoast	Sandusky Cultural Center	\$60.00
Gary Bauer	Sandusky Cultural Center	\$100.00
Gary Spinosa	Sandusky Cultural Center	\$100.00
Stephanie Craig	Sandusky Cultural Center	\$25.00
James Semon	Sandusky Cultural Center	\$25.00
Donald Izold	Sandusky Cultural Center	\$25.00
Susanne Scheid	Sandusky Cultural Center	\$25.00
Jean Wieber	Sandusky Cultural Center	\$15.00
Michael Frank	Sandusky Cultural Center	\$100.00
Carol Reynolds	Sandusky Cultural Center	\$20.00

Gary Magi	Sandusky Cultural Center	\$20.00
Paulette Grahl	Sandusky Cultural Center	\$25.00
Molly Carver	Sandusky Cultural Center	\$50.00
Paull Coleman	Sandusky Cultural Center	\$50.00
George Waldock	Sandusky Cultural Center	\$25.00
Mary Jane Hahler	Sandusky Cultural Center	\$250.00
M.J. Stauffer	Sandusky Cultural Center	\$100.00
Douglas Ott	Sandusky Cultural Center	\$50.00
Ned Bromm	Sandusky Cultural Center	\$25.00
Donald Pokorny	Sandusky Cultural Center	\$25.00
Rotraud Sackerlotzky	Sandusky Cultural Center	\$25.00
Barbara Borzym	Sandusky Cultural Center	\$20.00
Karen Anderton	Sandusky Cultural Center	\$25.00
Jean Holzaepfel	Sandusky Cultural Center	\$25.00
Anonymous	Sandusky Cultural Center	\$100.00
Virginia Bodi	Sandusky Cultural Center	\$15.00
Diana Bjel	Sandusky Cultural Center	\$15.00
Gene Wright	Sandusky Cultural Center	\$25.00
Drew Hocevar	Sandusky Cultural Center	\$100.00
Joann Williams	Sandusky Cultural Center	\$25.00
Mark Yasenhack	Sandusky Cultural Center	\$25.00
Steven Lichtcsien	Sandusky Cultural Center	\$250.00
Nan Prout	Sandusky Cultural Center	\$25.00
Lynda David	Sandusky Cultural Center	\$1,000.00
Diane Ernst	Sandusky Cultural Center	\$25.00
Jennifer Whitten	Sandusky Cultural Center	\$40.00
Jeannine Buffington	Sandusky Cultural Center	\$15.00
Marie Perkins	Sandusky Cultural Center	\$25.00
Kathleen Rudiger	Sandusky Cultural Center	\$75.00
Patricia Krebs	Sandusky Cultural Center	\$100.00
Karen Capizzi	Sandusky Cultural Center	\$50.00
John Corso	Sandusky Cultural Center	\$50.00
Barbara Berg	Sandusky Cultural Center	\$50.00
Thomas Cassidy	Sandusky Cultural Center	\$50.00

** Value of non-monetary donation.

11. Anticipated Action

12. Unfinished Business

13. New Business

14. Board Liaison Committee Reports

15. Recommendations or Questions from Individual Board Members

16. Next Meeting

The next regular meeting of the Board of Education is scheduled for **Monday, November 6, 2017 at 7:00 p.m. in the 3rd floor Board Decade Room at the Administration Building.**

17. Adjournment

PUBLIC COMPLAINTS

Constructive criticism of the District is welcomed by the Board. Although no member of the community is denied the right to bring his/her complaints to the Board, he/she is referred to the proper administrative channels for solution before investigation or action by the Board. Exceptions may be made when the complaints concern Board actions or Board operations.

The Board believes that complaints and grievances are best handled and resolved as close to their origin as possible. The staff should be given the opportunity to consider the issues and attempt to resolve the problems prior to involvement by the Board. The proper channeling of complaints involving instruction, discipline or learning materials are: employee, principal, Superintendent and then the Board of Education.

If a complaint, which was presented to the Board and referred through the proper channels, is resolved before it comes back to the Board, a report of the disposition of the matter is made to the Board and then placed in the official files.

The Board expects the staff to receive complaints courteously and to make a proper reply to the complainant.

Matters referred to the Superintendent and/or Board must be in writing and signed. Requests are expected to be specific in terms of the action desired. Matters that are presented in writing and signed will receive a response.

[Adoption date: November 19, 2001]

[Re-adoption date: March 19, 2007]

[Re-adoption date: December 7, 2009]

LEGAL REFS.: ORC 121.22
149.43

CROSS REFS.: KLB, Public Complaints about the Curriculum or Instructional Materials
KLD, Public Complaints about District Personnel