

Sandusky City Schools Board Meeting Agenda



Regular Meeting



Board of Education
6:00 p.m.
Monday, October 14th, 2019



Mission:

To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.

• Board of Education •

Mrs. Brigitte Green-Churchwell, President - 419.239.7222

Mrs. Martha Murray, Vice-President - 419.621.1120

Mr. Jeffrey Krabill, Member - 419.627.9999

Mr. Thomas Patterson, Member - 419.625.9170

Ms. Kate Vargo, Member - 419.656.5490



Eugene T.W. Sanders, Ph.D., CEO & Superintendent

Office: 419.984.1000

Mrs. Gina Deppert, CFO & Treasurer

Office: 419.984.1005



SANDUSKY CITY SCHOOLS
Board of Education
Regular Meeting
Monday, October 14th, 2019 at 6:00 p.m.

1. Call to Order and Roll Call – Mrs. Brigitte Green-Churchwell, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes for the September 9th and September 24th, 2019 meetings:
Gina Deppert, CFO & Treasurer
4. Approve Agenda
5. Citizens Participation
6. Correspondence - Informational
7. Correspondence – Action
Cantley, Scott - Bus Mechanic
Hile, Ron - Title Teacher, Hancock
McKenzie, Susan - SHS Administrative Assistant, Guidance
Mundy, Kevin – HVAC Instructor
Pankow, Sara - Adult Ed Cosmetology Instructor
Patterson, Cynthia, - Adult Ed Pharmacology II Instructor
8. CFO & Treasurer’s Report – Discussion Items, Gina Deppert
There are no scheduled reports from the CFO & Treasurer
 - Jeff Krabill – Pool Project Update
 - John Feick, Facilities Update
9. CEO & Superintendent’s Report – Discussion Items, Eugene T.W. Sanders, Ph.D.
There are no scheduled reports from the CEO & Superintendent
10. CFO & Treasurer’s Recommendations – Action Items, Gina Deppert
 - a) Approval of Monthly Financial Statement
It is recommended that the Sandusky Board of Education approve the Approval of Monthly Financial Statement and Monthly Investments report for the month of September, 2019.
 - b) Approval of the listing of Alternatives for the Construction Project
It is recommended that Sandusky Board of Education approve the attached construction listing of alternates for the construction project with the work to be performed by Mosser as the CMR.

- c) Approval of the Amended Certificate
It is recommended that the Board of Education approve the Amended Certificate as presented.
- d) Approval to proceed with Insurance bids:
It is recommended that the Board approve the intention to move forward to proceed with obtaining request for proposals for property, fleet, and liability insurance premiums.
- e) Approval to proceed with Utility Request for Proposals:
It is recommended that the Board approve the intention to move forward to proceed with obtaining request for proposals for electricity services.
- f) Approval of a new fund 007-9756 RICHARD HARMON MEMORIAL VOCATIONAL SCHOLARSHIP AWARD
It is recommended that the Board approve fund 007-9756 as the Richard Harmon Memorial Vocational Scholarship Award.

Purpose: An annual scholarship award made in memory of Mr. Richard “Dick” Harmon, a past Sandusky High School Vocational Instructor and pilot. This award shall be made available to senior Vocational and Career Tech students who will be enrolled in post-secondary education, beginning with the SHS Class of 2020. Preference for this award shall be given to students in Aviation Tech and Auto Maintenance Programs.

Limits: One annual \$1,000.00 award for as long as funds remain. (Open for contributions.)

Responsibility: Sandusky High School Scholarship Committee.

Established: 09/2019

- g) Approval of the adoption of the Activity Procedure Handbook
It is recommended that the Board approve the Activity Procedure Handbook as presented.
- h) Approval of Disposal of Inventory Items
It is recommended that the Board of Education approve the attached inventory listing for disposal:

DISPOSALS FOR OCTOBER 14, 2019 BOARD AGENDA			
TAG #	ITEM	PURCHASE DATE	COST
18608	POPCORN MACHINE STARGALAXY	9/24/2003	\$ 1,530.00
14342	TABLE LISTENING CENTER	6/7/2000	\$ 295.00
21530	LISTENING CNTR.CALIFONE 6-STATION	11/9/2005	\$ 78.97
03598	CABINET 4-DWR LETTER (BROKEN)	6/1/1967	\$ 136.20
07904	CABINET 4-DWR LETTER (BROKEN)	11/9/1994	\$ 45.00
03462	CABINET 4-DWR LETTER (BROKEN)	10/1/1967	\$ 96.00
06229	CABINET 4-DWR LETTER (BROKEN)	3/1/1972	\$ 207.20
02136	CABINET 4-DWR LETTER (BROKEN)	6/1/1970	\$ 149.82
03806	CABINET 4-DWR LETTER (BROKEN)	10/1/1982	\$ 155.70
03128	CABINET 4-DWR LETTER (BROKEN)	7/1/1967	\$ 177.60
03800	CABINET 4-DWR LETTER (BROKEN)	1/1/1962	\$ 113.50
03782	CABINET 4-DWR LETTER (BROKEN)	10/1/1962	\$ 113.50
05578	CABINET 4-DWR LETTER (BROKEN)	6/1/1972	\$ 158.90
08137	48"H BOOKCASE(WALNUT)	7/17/1991	\$ 89.00
04179	SCALE DETECTO 350 LB. MEDICAL	5/1/1972	\$ 158.90
04191	TABLE EXAMINING S&V HWD W/F	6/1/1972	\$ 857.50
04190	CABINET STAINED&VARNISHED H	6/1/1972	\$ 264.60

11. CEO & Superintendent's Recommendations – Action Items, Eugene T.W. Sanders, Ph.D.
 It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel

1) Approval of Resignations – Support Staff

It is recommended that the Board of Education accept the following resignation(s) as requested in the provided communications.

Professional/Supplemental Staff –Resignations			
Last	First	Position	Effective Date
Cantley	Scott	Bus Mechanic	October 28, 2019
McKenzie	Susan	Admin. Asst. – Guidance (for retirement)	December 31, 2019

2) Acceptance of Employment Resignations – Adult Education

It is recommended that the Sandusky Board of Education accept the following resignations as requested in the provided communications:

Approval of Adult Education Staff Resignations			
Last Name	First Name	Position	Effective
Mundy	Kevin	HVAC Instructor	8/1/2019
Pankow	Sara	Cosmetology Instructor	7/1/19
Patterson	Cynthia	Nursing Instructor	9/11/2019

3) Approval of Employment – Professional Staff

It is recommended that the Board of Education approved the employment of the following, as recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer:

Approval of Employment				
Last	First	Position	Salary	Effective Date
Jung	Haley	Title I Teacher/Venice Heights	Step 7/\$36,792.00	October 21, 2019

4) Approval of Change in Contract Hours – Support Staff

It is recommended that the Board of Education approve the increase in hours, per the SNTEA bidding process, as recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer:

Approval of Increase in Hours				
Last	First	Position	Change	Effective Date
Bickley	Kelly	Bus Aide	From 4 hrs.to 6 hrs. per day	09/12/2019

5) Approval of Unpaid Leave of Absence – Full Time Staff

It is recommended that the Board of Education approved the unpaid leave of absence of the following, as recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer, effective 2019/20 school year:

Unpaid Leave of Absence Request			
Last	First	Position	Date of Leave
Hile	Ron	Title I Teacher	2019/20 SY

6) Approval of Employment – Support Staff

It is recommended that the Board of Education approve the following employment of support staff, as submitted by Ms. Nancy Hall, Director of Career Tech and Adult Ed., Mr. Theodore Peters, Transportation Supervisor, Mrs. Donna Taylor, Principal at Venice Heights Elementary and recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer:

Approval of Employment of Support Staff				
Last Name	First Name	Position	Step/Hourly Rate	Effective
Bates	Laura	Admin. Asst./Asst. Financial Aid & Evening Adult Ed Supervisor	Step 10/\$21.37	10/21/19
Moore-Swain	De'Asia	Paraprofessional	Step 2/\$15.36	10/10/19
Ruggiero	Michelle	Paraprofessional	Step 2/\$15.36	10/10/19

7) Approval of Pay Increase – Professional Staff

It is recommended that the board of Education approve the following pay increases due to confirmation of additional experience and/or credit hours per the SEA Negotiated Agreement, as recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer, effective 2019/20 school year:

Last Name	First Name	Salary Level		Effective Date
		From	To	
Lee	Melissa	M+0/Step 2	M+24/Step 2/\$51,233	19/20 SY
McDowell	Elena	BA/Step 5	BA+12/Step 5 \$50,051	19/20 SY
Whipple	Dawn	MA+12/Step 7	M+12/Step 8 \$61,164	19/20 SY

8) Approval of Employment – Spanish Tutor/Para – Title III Funds

It is recommended that the Board of Education approve the employment of the following staff member for the 2019/20 school year, as submitted by Dr. Megan Peugeot, Director of Student Services and recommended by Stephen Sturgill Ed.D., Chief of Staff and Transformation Officer, on September 17, 2019:

Employment of Spanish Tutor – 2019/20 SY – Title III Funds			
Last Name	First Name	Position	Pay
Ortiz	Dora	Tutor/Para	\$17.89/PH

9) Approval of Supplemental Contracts

It is recommended that the Board of Education approve the following supplemental contracts as submitted by Shawn Coakley, Athletic Director, Todd Downing, Elementary Athletic Director, and Principals: Donna Taylor, Kathy Pace, Eric Talbot and recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer:

Non-Athletic Supplemental Contracts 2019/20 SY		
Position	Last	First
Student Council – Venice Heights	Lazzara	Julie
Technology Specialist – Venice Heights	Martin	Julie
Technology Specialist – Hancock	Jarvis	Colin
Student Council – Hancock	Alexander	Brenda
Technology Specialist – SHS	Herman-Wells	Elizabeth
Chess Club – SHS	Herman-Wells	Elizabeth
Gospel Choir	Cottrill	Andrea

Athletic Supplemental Contracts 2019/20 SY		
Position	Name (Last, First)	Building
Elem Cheer (Fall)	Fox, Collette	BOE
Elem Volleyball	Pou, Kerstyn	BOE
Elem Volleyball	Brown, Sarita	Venice
Elem Volleyball	Knoll, Zoe	Non-employee
Elem Volleyball	Sartor, Jennifer	Non-employee
Elem Football	Winborn, John	SHS
Elem Football	Russell, Cameron	Non-employee
Elem Football	Brown, Nas'Jzhere	Non-employee
Elem Football	Williams, Keith	Non-employee
Elem Football	Carter, Desmond	Non-employee
Saturday AM Supervisor	Jones, Alex	Employee
7 th Grade Asst. Football	Daniels, Rashawn	Non-employee
Varsity Asst. Wrestling	Hunter, Pete	Non-employee
Varsity Asst. Basketball	Prophet, Cole	Non-employee

10) Approval of Saturday School Detention Staff – Sandusky Middle School

It is recommended that the Sandusky Board of Education accept the following recommendation for After School Detention staff, as submitted by Timothy Kozak, Principal, Sandusky Middle School, as recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer:

Sandusky Middle School – Saturday School			
Last Name	First Name	Position	Hourly Rate
Webb	Scott	Para	\$16.86
Lewis	Jeffrey	Teacher	\$35.28
Newsome Jr.	Samuel	Teacher	\$35.28
Reissig	Vicki	Teacher	\$35.28
Sharp	Dustin	Teacher	\$35.28
Weatherspoon	Dana	Teacher	\$35.28
Smith	Latoya	Teacher	\$35.28
Powell	Deona	Teacher	\$35.28
Perkins	Jessica	Teacher	\$34.48

11) Approval of Administrative Substitutes

It is recommended that the Sandusky Board of Education approve for employment as Administrative Principals the individual(s) listed below as submitted and recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer:

Administrative Principal Substitutes – \$400.00 per day 2019-20 SY			
Last Name	First Name	Substitute Position(s)	Effective
Maschari	Ronald	Principal	2019-20 SY
Poggiali	Dan	Principal	2019-20 SY

12) Approval of Employment – Adult Education (2019/2020 SY)

It is recommended that the Sandusky Board of Education approve the employment for Part-Time Instructors for the Adult Education Department for the 2019/20 SY listed below, as recommended by Ms. Nancy Hall, Director of Career Technical and Adult Education:

Adult Education - Effective October 1, 2019 for the 2019/20 School Year			
Last Name	First Name	Position	Hourly Rate
Durfey	Jessica	Medical Assisting Instructor	25.00
McCormick	Jessica	Medical Assisting Instructor	25.00

13) Approval of Dorn Fellowship fellows – (Professional)

It is recommended that the Sandusky Board of Education approve the Contractors listed below as submitted by Tara Toft, Coordinator for Advanced Academic Studies and Learning Supports as recommended by Vilicia Cade, Ed.D., Chief Academic Officer:

Dorn Fellowship Contractors	2019-20 School Year	Dorn Grant
Dorn Fellow	Time Commitment	Stipend
Dr. Charu Chopra	year-long full time fellowship (204+ hours)	\$10,000.00
Tracy McGinley	year-long full time fellowship (204+ hours)	\$10,000.00
Dr. Subhalakshmi Nagarajan	year-long full time fellowship (204+ hours)	\$10,000.00
Dr. Matthew Partin	year-long part time fellowship (102+ hours)	\$5,000.00

14) Approval of Extended Day Detention Staff – Ontario & Mills School

It is recommended that the Sandusky Board of Education accept the following recommendation for Extended Day Detention staff, as submitted by Principals: Cosetta Adkins, Ontario and Marie Prieto, Mills as recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer:

Ontario & Mills School – Extended Day School			
Last Name	First Name	Position	Hourly Rate
Napholz	Renae	Teacher	\$35.98
Sartor	Erin	Teacher	\$35.98
Tucker	Jeanne	Para	\$19.28
Webb	Elizabeth	Teacher	\$35.98
Bach	Lee	Teacher	\$35.98
Blanton	Holly	Teacher	\$35.98
Gravenhorst	Nicole	Teacher	\$35.98
McDowell	Elena	Teacher	\$35.98
Jarvis	Colin	Teacher	\$35.98

15) Approval of Wednesday After School Staff – Sandusky High School

It is recommended that the Sandusky Board of Education accept the following recommendation for Wednesday After School staff, as submitted by Eric Talbot, Principal, Sandusky High School, as recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer:

Sandusky High School – Wednesday After School			
Last Name	First Name	Position	Hourly Rate
Chaney	Melissa	Teacher	\$35.98
Costante	Gabrielle	Teacher	\$35.98
Fry	Amanda	Teacher	\$35.98
Miller	Alan	Teacher	\$35.28
Martin	Jay	Teacher	\$35.98
Kudrin	Sam	Teacher	\$35.98
Schepflin	Abbi	Teacher	\$35.98
Moore	Theresa	Paraprofessional	\$17.89

Other:

1) Approval of Addendum for Client Services with the Renhill Group

It is recommended that the Sandusky Board of Education approve the Addendum for Client Services for the Renhill employment of Wellness Coaches, to be paid out of Wellness Funds as submitted and recommended by Stephen Sturgill Ed.D., Chief of Staff and Transformation Officer.

2) Approval of the Cooperative Transportation Agreement between Sandusky City Schools and Huron City Schools as presented

It is recommended that the Sandusky Board of Education approve the Cooperative Transportation Agreement between Sandusky City Schools and Huron City Schools as submitted by Megan Peugeot, Ed.D., Director of Student Services and Family Support and recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer.

3) Approval of the Linda Poggiali, School Improvement Consultant for the 2019-2020 SY

It is recommended that the Sandusky Board of Education approve the employment contract for Linda Poggiali as the School Improvement Consultant at Ontario Elementary School to provide teacher coaching, student academic interventions and support with parent involvement to assist with school-wide continuous improvement efforts to accelerate student and adult learning as submitted and recommended by Vilicia Cade, Ed.D., Chief Academic Officer.

4) Approval of the Dr. Eric Calvert, Talent Development & Gifted Services Consultant for the 2019-2020 SY

It is recommended that the Sandusky Board of Education approve the employment contract for Dr. Eric Calvert as a Talent Development and Gifted Services Consultant in the area of visual and performing arts for Sandusky City Schools which will host a Regional training to provide teachers and administrators with training and support with the identification of gifted students and support with strengthening services. It is anticipated that each district will contribute funds to defray cost as submitted and recommended by Vilicia Cade, Ed.D., Chief Academic Officer.

5) Approval of Taylor Leadership and Management Consulting Service Consultant for the 2019-2020 SY

It is recommended that the Sandusky Board of Education approve the employment contract for Aretha Paydock, Consultant for the Taylor Leadership and Management Consulting Service to provide a written plan and assessment for the identified programs as provided for the 2030 Initiative as submitted and recommended by Stephen Sturgill, Ed.D., Chief of Staff and Transformation Officer.

6) Approval of SHS Graduates

Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, and by the North Central Association of Colleges and Secondary Schools, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the students listed below to graduate and receive a diploma:

SHS - Award of Diploma	
Student Name	Date of Diploma
Taman Jeraine North Jr.	October, 2019
Jahseri Shawn Young	October, 2019
Quinton Owen Hunter Jr.	October, 2019

7) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE clubs, as recommended by Gina Deppert, CFO & Treasurer, as submitted by Julie Bittinger, Business/Fiscal Office:

Sandusky City Schools – “In-House” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
RCAAS Parent Teacher Organization	“Opt Out” Fundraiser run by PTO	10/14/2019
SHS Sophomore Class (2022)	Coupon Book Sale	9/8/19-9/30/19
Mills Elementary School	Stoller Pastries	10/1/19-11/14/19
SHS Volleyball	MBK Foundation T-Shirt Sales	9/7/19-9/14/19
SHS Choral Dept	Rapid Fire Pizza % Fundraiser	TBD/Weekday in Fall
SHS Choral Dept	Rapid Fire Pizza % Fundraiser	TBD/Weekday in Fall
SHS Choral Dept	Mikey's % Fundraiser	TBD/Sunday in Fall
SHS Choral Dept	50/50 Raffle & Concession Stand	Performance Nights SY19/20
SHS Choral Dept	November Calendar Raffle	10/1/19-10/31/19
SHS Choral Dept	Pura Vida Bracelet Sale	10/1/19-10/31/19
SHS BPA/Business Management	Country Meats Beef Stick Sale	9/12/19-12/13/19
SHS United Black Students & GLVPAA	Art & Performance Talent Showcase	10/9/19-11/9/19
SHS Class of 2020	Blue Streak Gear & Apparel Sale	10/9/19-11/8/19
SHS GLVPAA	Pencil Machine Sales	School Year 19/20
SHS Cheerleaders	Craft/Vendor Fair	11/16/2019
SHS Class of 2020	Father/Son Night Ticket Sale	2/14/20-3/20/20
SHS Class of 2020	Father/Daughter Dance Ticket Sale	3/23/20-4/17/20
SHS Pep Club	T-Shirt Sale	10/9/19-11/1/19
SHS Cheerleaders	Sr. Players Signed Football Raffle	10/7/19-11/1/19
SHS Choral Department	Halloween Fun Festival Concession Stand	10/15/2019

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations		
Donator Name	Donation To	Donation
FRMC	Sandusky Schools Gentlemen’s Club	\$500.00
Mr. & Mrs. Doug Mehling	Coach Earle Bruce Memorial Monument Fund	\$100.00
Darcy Johnson	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$8.00
Nancy Kamps	for the establishment of the Richard "Dick" Harmon Memorial Vocational Scholarship Fund	\$4,800.00
Mr. & Mrs. Robert Van Dyne	Richard A. Harmon Memorial Vocational Scholarship Fund	\$1,000.00
Mr. & Mrs. Arthur Goerss	Richard A. Harmon Memorial Vocational Scholarship Fund	\$100.00
Mr. & Mrs. Ronald Schweinfurth	Richard A. Harmon Memorial Vocational Scholarship Fund	\$100.00

Patricia Mellen	Richard A. Harmon Memorial Vocational Scholarship Fund	\$25.00
Michael Taylor	Richard A. Harmon Memorial Vocational Scholarship Fund	\$50.00
Mr. & Mrs. Robert Gasteier	Richard A. Harmon Memorial Vocational Scholarship Fund	\$25.00
Mr. & Mrs. George Jinkinson	Richard A. Harmon Memorial Vocational Scholarship Fund	\$20.00
Mr. & Mrs. James Barrus	Richard A. Harmon Memorial Vocational Scholarship Fund	\$20.00
Mr. & Mrs. Thomas Work	Richard A. Harmon Memorial Vocational Scholarship Fund	\$100.00
Mrs. Robin L. Woolford	Richard A. Harmon Memorial Vocational Scholarship Fund	\$100.00
Mr. & Mrs. Roger Munsterman	Richard A. Harmon Memorial Vocational Scholarship Fund	\$25.00
Mrs. Nancy Lou Freitas	Richard A. Harmon Memorial Vocational Scholarship Fund	\$25.00
Troy & Monica Vaccaro	Richard A. Harmon Memorial Vocational Scholarship Fund	\$25.00

12. Anticipated Action

13. Unfinished Business

14. New Business

15. Board Liaison Committee Reports

16. Recommendations or Questions from Individual Board Members

17. Next Meeting

The next regular meeting and work session of the Board of Education is scheduled for ***Monday, November 18th, 2019 at 8:00 a.m. in the 3rd floor Board Decade Room at the Administration Building.***

18. November Board Work Session - TBD

19. Adjournment