

# Sandusky City Schools Board Meeting Agenda



## Regular Meeting



**Board of Education**  
**7:00 p.m.**  
**Monday, April 11, 2016**



### ***Mission:***

*To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.*

### **• Board of Education •**

Mr. Jeff Krabill, President - 419.627.9999  
Ms. Kate Vargo, Vice-President - 419.656.5490  
Mrs. Martha Murray, Member - 419.621.1120  
Mrs. Brigitte Green-Churchwell, Member - 419.239.7222  
Mr. Thomas Patterson, Member - 419.625.9170



Eugene T.W. Sanders, PhD, CEO & Superintendent  
Office: 419.984.1000

Gina Deppert, CFO & Treasurer  
Office: 419.984.1005



## *Sandusky City Schools District Goals*

### *Academics*

We will achieve and maintain the highest standards of academic excellence while providing an environment in which students are encouraged to reach their maximum potential.

### *Financial Resources*

We will maintain and enhance the financial condition of the district so as to provide sufficient resources for our programs and facilities.

### *Facilities*

We will strive to provide an optimal learning, safe and healthy environment for our students, staff and community so that there will be no physical barriers to learning.

### *Community*

We will continue to improve communications with our students, families and community members, as well as our staff. We will encourage collaboration with these stakeholders on all fronts, including the recruitment and retention of students.

### *Staff*

The entire staff of SCS will be held accountable for the success of our students. We will provide and facilitate professional development for our staff so that they will have the ability to challenge every student. We will recruit and retain highly qualified staff members who will be strongly encouraged to participate in all aspects of the SCS community.

• **Welcome** •

The Sandusky Board of Education encourages and appreciates the attendance of parents, students, staff members and other interested citizens at meetings of the Board. Decisions of your Board affect our children's education and future, and, in the long run, the well-being of the community. Thank you for coming to this meeting.

• **District Goals** •

1. **Academics:** We will achieve and maintain the highest standards of academic excellence while providing an environment in which students are encouraged to reach their maximum potential.
2. **Financial Resources:** We will maintain and enhance the financial condition of the district so as to provide sufficient resources for our programs and facilities.
3. **Facilities:** We will strive to provide an optimal learning, safe and healthy environment for our students, staff and community so that there will be no physical barriers to learning.
4. **Community:** We will continue to improve communications with our students, families and community members, as well as our staff. We will encourage collaboration with these stakeholders on all fronts, including the recruitment and retention of students.
5. **Staff:** The entire staff of SCS will be held accountable for the success of our students. We will provide and facilitate professional development for our staff so that they will have the ability to challenge every student. We will recruit and retain highly qualified staff members who will be strongly encouraged to participate in all aspects of the SCS community.

• **The Board of Education** •

The Board of Education is a policy-making body and, within the framework of State law, exercises complete control over the educational and financial affairs of the school district. Among its numerous duties, the Board adopts an annual budget and approves all expenditures; employs personnel; hires and evaluates a Superintendent of Schools; approves curriculum, textbooks and courses of study; and makes decisions on building plans.

The Board of Education is elected by qualified voters who reside within the Sandusky City School District. The Board is made up of five members, each elected for a four-year term. These terms are staggered to ensure that there will always be experienced individuals serving in the Board.

Board members elect a president and vice-president for one-year terms at their Organizational Meeting in January. The regular meeting dates for the remainder of the year are also set at the Organizational Meeting.

• **Superintendent of Schools** •

The superintendent is appointed by the Board as its chief administrative officer. The Board delegates to the superintendent the authority, and charges him with the responsibility, to implement its policies; to establish necessary procedures and regulations, to carry out its policies; and conduct the active administration of the schools and the educational program. The superintendent also acts as advisor to the Board and keeps board members informed of the needs and progress of the schools.

• **Board Meetings** •

Regular and special meetings of the Board of Education are open to the public and the news media. The Board of Education can act officially only at a public meeting when there are three or more members present. No member of the Board has the authority to act in the name of the Board outside of a legally constituted meeting.

The Board of Education may recess a regular or special meeting to meet privately in executive session to discuss only those matters permitted by (Sunshine Law) statute. No official action may be taken in executive session.

• **The Order of Business** •

The order of business for all official meetings of the Board of Education shall be as follows:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Reading and Approval of Minutes
4. Approve Agenda
5. Student Recognition
6. Citizens Participation
7. Staff Presentations
8. Correspondence - Informational
9. Correspondence - Related to Action
10. Treasurer's Reports
11. Superintendent's Reports
12. Treasurer's Recommendations
13. Superintendent's Recommendations
14. Anticipated Action
15. Unfinished Business
16. New Business
17. Board Liaison Committee Reports
18. Recommendations or Questions from Board Members
19. Next Meeting
20. Adjournment

• **Audience/Community Participation** •

All regular and special meetings of the Sandusky City School District Board of Education shall be open to the public. Although Board of Education meetings are held in public, but are NOT public meetings, the Board recognizes the right of citizens to be heard and wishes to hear their views on issues that affect the District. Citizens of the school district may express ideas, concerns and judgments about the schools to the administration, to the staff, to any appointed advisory body and ultimately to the Board (Policy ABA).

An opportunity for citizens to address the Board shall be contingent upon the following criteria: 1. Individuals wishing to address the Board shall complete a Request Sheet listing their address, phone number, purpose of their comment(s), what group(s) they may be representing and with whom in the administrative chain they have previously had a discussion relative to their concern. The Request Sheet shall be turned in to the President of the Board **BEFORE** the beginning of the meeting. No requests will be accepted after the meeting has begun. 2. By signing the Request Sheet, individuals agree to the following guidelines: a. no employee or student in the school district can be criticized by name or inference, b. a sense of decorum will be maintained at all times, c. a strict time limit of three (3) minutes shall be enforced, d. a response to the speaker's concern(s) shall be submitted in writing within one (1) week with a copy of the response sent to the Board. 3. The Board has the right to deny comment to any individual who has not abided by the aforementioned rules on one (1) previous occasion. 4. The Board may suspend public comment at any meeting by giving and voting on a stated reason. A request may result in a referral to a school district employee who could more efficiently and more effectively address the concern.

In order for the Board to fulfill its obligation to complete a planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes may be set aside for public participation. Citizens approved to address the Board shall be recognized by the President of the Board at which time the presenter is required to state their name, phone number and address, etc. prior to making their statement. During those thirty (30) minutes, no person shall speak more than one time.

• **Questions and Concerns** •

Questions regarding individual students should usually be taken up initially with the teacher involved, and later, if necessary, with the principal or administrator who is closest to the situation. If still further discussion seems necessary, the questions can be referred to the Superintendent who may consider the matter himself or assign a staff member to resolve it.

This procedure has been effective for most people because it secures for the questioner a direct response and, at the same time, frees the Board to consider matters that affect the entire district. It is the posture of the board to give first consideration to the good of all children in the schools and the total educational program when evaluating requests, complaints or suggestions.

• **The Sunshine Law** •

The Sunshine Law has again been amended with an effective date of June 29, 1988. The legislation which modified the Sunshine Law is Amended Substitute Senate Bill #150. This statutory amendment contains several significant items. First, it requires that an executive session may be held only upon a roll call vote. Second, the motion to go into executive session must state which one or more of the approved reasons listed in the statute are the purposes for which the executive session is to be held. The statute provides that the motion need not include the name of any person to be considered at the executive session. Third, any person may bring an action to enforce the statute, and the new amendment provides for injunctive relief and attorney's fees, plus a civil forfeiture of \$100. Should the Court determine that the action seeking to enforce the Sunshine Law was frivolous, it may award costs and attorney's fees to the public body.

The reasons for an executive session are outlined as follows: (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee or regulated individual. The motion and vote to hold an executive session shall state which one or more of the approved purposes previously listed are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting; (2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest; (3) conferences with an attorney for the public body concerning disputes involving the public body that are subject to pending or imminent court action; (4) preparing for, conducting, or reviewing negotiations or bargaining session with public employees concerning their compensation or other terms and conditions of their employment; (5) matters required to be kept confidential by federal law or rules or state statutes; (6) specialized details of security arrangements where disclosure of the matters discussed might reveal

**• The Sunshine Law • (continued)**

information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

If a public body holds an executive session to consider any of the matters listed in numbers 2 through 6 above, the motion and vote to hold that executive session shall state which one or more of the approved matters listed in these sections are to be considered at the executive session.

**• Board Liaison Committees •**

The Sandusky Board may authorize the establishment of liaison committees from among its membership as it finds necessary to study operations in specific areas and to make recommendations for Board action. The following rules will govern the appointment and function of Board liaison committees: (1) The liaison committee shall be established through action of the Board. (2) The chairperson will be named by the Board president. (3) The chairperson may make recommendations for Board action, but may not act for the Board unless specifically authorized. (4) The Board president and school superintendent will be ex-officio members of all committees. (5) All liaison appointments will be for no longer than the ensuing annual organizational meeting, at which time the newly elected president will have the privilege of making new appointments or reappointments. However, a liaison committee may be dissolved at any time by a vote of the Board. (6) The Sunshine Law -- and its exceptions -- apply to both Board meetings and meetings at which a majority of the Board members are present.

**2016 Calendar Year**

<u>Area of Expertise</u>	<u>Liaison Chairperson</u>
Curriculum and Instruction	Brigitte Green-Churchwell and Martha Murray
Operations and Facilities	Jeff Krabill and Kate Vargo
Policies	Brigitte Green-Churchwell and Martha Murray
Finance and Audit	Jeff Krabill and Tom Patterson
Hall of Fame	Tom Patterson
Community Relations	Brigitte Green-Churchwell and Tom Patterson
Business Advisory	Jeff Krabill and Martha Murray
Parent Congress	Jeff Krabill and Martha Murray

**• Schedule of Board Meetings – 2016 •**

<u>Meeting Date</u>	<u>Meeting Time</u>	<u>Meeting Type</u>
Monday, January 11, 2016	7:50	Budget
Tuesday, January 12, 2016	8:00 a.m.	Reg & Organ'l
Monday, February 8, 2016	7:00 p.m.	Regular Meeting
Monday, March 7, 2016	8:00 a.m.	Regular Meeting
Monday, March 7, 2016	9:00 a.m.	<b>Board Work Session</b>
Monday, April 11, 2016	7:00 p.m.	Regular Meeting
Monday, May 9, 2016	8:00 a.m.	Regular Meeting
Monday, June 13, 2016	8:00 a.m.	Regular Meeting
Monday, June 13, 2016	9:00 a.m.	<b>Board Work Session</b>
Monday, June 20, 2016	8:00 a.m.	Regular Meeting
Monday, July 11, 2016	8:00 a.m.	Regular Meeting
Monday, August 8, 2016	8:00 a.m.	Regular Meeting
Monday, August 8, 2016	9:00 a.m.	<b>Board Work Session</b>
Monday, September 12, 2016	7:00 p.m.	Regular Meeting
Monday, October 10, 2016	7:00 p.m.	Regular Meeting
Monday, November 14, 2016	8:00 a.m.	Regular Meeting
Monday, November 14, 2016	9:00 a.m.	<b>Board Work Session</b>
Monday, December 12, 2016	8:00 a.m.	Regular Meeting
Monday, January 9, 2017	7:50 / 8:00 a.m.	Budget / Reg & Organ'l

**• Uniform School Accounting System – Account Codes**

<b>A. Fund</b>	200-Student Managed Activities
001-General	300-District Managed Student Activities
002-Bond Retirement	
003-Permanent Improvement	401, ..., 499-State Projects
005-Replacement	501, ..., 599-Federal Projects
006-Food Service	
007-Special Trusts	
008-Endowment	
012-Adult Education	
014-Internal Services Rotary	
018-Public School Support	
019-Other Grants	
022-District Agency	
024-Employee Benefits Self Insurance	
029-Educational Foundation	
	<b>B. Function</b>
	1000-Instruction
	2000/3000-Support Services
	4000-Extracurricular Activities
	5000-Facilities Acquisition & Construction Services
	6000-Debt Service
	7000-Other

Revised 2/3/2016

**C. Object**

- 100-Personal Services (Salaries & Wages)
- 200-Employee Retirement & Insurance Benefits
- 400-Purchased Services
- 500-Supplies & Materials
- 600-Capital Outlay
- 700-Capital Outlay
- 800-Other (Debt Retirement, Interest on Debt, Dues and Fees)
- 900-Transfers, Advances, Refunds from Prior Year Receipts

**D. Special Cost Center**

is a dimension which recognizes that school districts must track costs to satisfy temporary or special requirements. The special cost center is also used for each special project which is supported by restricted monies when more than one project exists within a given fund. Special cost center assignments are to be made at the school district level.

**E. Subject Area/Subject**

is dimensions used to identify specific educational costs. Subject, a six (6) character dimension, can be separated into three (3) segments of two (2) characters each. The first two (2) characters, the subject area, are used to identify the basic subject areas. The second set of two (2) characters provides a further breakdown of basic

subject areas, while the third set provides a breakdown of the second set.

**F. Operational Unit**

is the dimension which identifies facilities in the system. An operational unit is identified as a permanent operational entity, such as a school, administration building, warehouse, department, office, etc. This dimension is used to identify costs by unit or facility. Operational unit assignments are made by each school district.

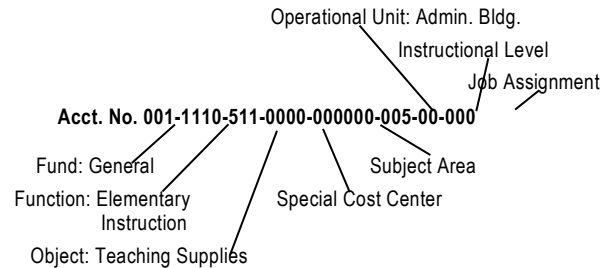
**G. Instructional Level**

is the dimension used to differentiate between various grades or educational levels within the district. Instructional level codes are assigned by the Auditor of State.

**H. Job Assignment**

is the dimension used to identify staff costs. This dimension has value principally for local officials in personnel administration, staff evaluation, assignments, and recruiting. It may be used also in relating staff cost to the activity to which they are assigned. It has value in manpower supply/demand studies and reports. Job assignment codes should be used to identify what personnel do, and are assigned by each school district.

**EXAMPLE OF EXPENSE CODING:**



**• Administrative Staff •**

Jude Andres	Principal, Mills Elementary School
Donna Brown	Principal, Venice Heights Elementary School
Keith Brown	Assistant Treasurer
Shawn (William) Coakley	Athletics / Activities
David Danhoff	Interim Principal, SHS
Gina Deppert	CFO & Treasurer
Todd Downing	Elementary Athletic & Activities Coordinator
Claire Grantier	Technology Facilitator
Colin Irish	Family & Community Liaison
Jodi Johns	Principal, Sandusky Middle School
Richard Koonce, PhD	College & Career Readiness Coach
Bradley Kraft	Supervisor of Food Services
Julie Lenner-McDonald, EdD	Chief Academic Officer (CAO) – PreK-16
Rebecca Muratori	Principal, Osborne Elementary School
Nichole O'Hara	Executive Assistant to the CEO and Superintendent
Kathy Pace-Sanders	Principal, Hancock Elementary School
Theodore (Ted) Peters	Transportation Supervisor
Todd Peugeot	Principal, Digital Academy
Dan Poggiali	Interim Chief of Staff and Transformation Officer
Marie Prieto	Assistant Principal, Sandusky Middle School
Eugene T.W. Sanders, PhD	CEO & Superintendent
Sabrina Scott	Director of Student Services
Eric Talbot	Assistant Principal, SHS
Tara Toft	Principal, RCAAS
Kevin Toms	Supervisor of Buildings/Facilities
Jill Wasiniak	Principal, Ontario Elementary School
Tonya Walker	Assistant Principal, SHS
Nancy Zechman	Director of Career Technical and Adult Education



## SANDUSKY CITY SCHOOLS

### Board of Education Regular Meeting Monday, April 11, 2016 at 7:00 p.m.

1. Call to Order and Roll Call – Jeff Krabill, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of the March 07 Regular Meeting, March 21, 2016, and March 23, 2016 Special Meeting – Mrs. Gina Deppert, Treasurer/CFO (Pages 13-29)
4. Approve Agenda
5. Citizens Participation
6. Correspondence – Action (Pages 31-33)  
**Schwanger, Kimberly** – Paraprofessional, Hancock Elementary  
**Cleveland, Laurel** – COST Coordinator, Adult Education  
**Borton, Thomas** – Assistant Track Coach
7. CFO & Treasurer’s Report – Discussion Items, Gina Deppert  
There are no scheduled reports from the CFO & Treasurer for the Monday, April 11, 2016 Board meeting.
8. CEO & Superintendent’s Report – Discussion Items, Eugene T.W. Sanders, PhD  
There are no scheduled reports from the CEO & Superintendent for the Monday, April 11, 2016 Board meeting.
9. CFO & Treasurer’s Recommendations – Action Items, Gina Deppert
  - a) Approval of Monthly Financial Statement and Monthly Investments (Pages 35-53)  
It is recommended that the Board of Education approve the financial statement and investments as listed in the attached documentation for the month of March, 2016.
  - b) Approval to Dispose of Assets  
It is recommended that the Board of Education approve the disposal of the assets as provided on the following list.

Item	Tag #	Cost
MICROSCOPE	4982	\$ 250.00
MICROSCOPE	780	\$ 250.00
MICROSCOPE	4987	\$ 250.00

MICROSCOPE	837	\$ 250.00
BOOKCASE	6164	\$ 407.57
CHAIR	4584	\$ 380.00
SCROLL SAW	000766	\$ 1,170.40
SCROLL SAW	04987	\$ 1,002.60
BAND SAW	04982	\$ 779.40
LATHE	000780	\$ 2,250.00
LATHE	000869	\$ 3,990.00
TABLE SAW	00774	\$ 3,468.84
TABLE SAW	00837	\$ 3,303.16
MONITOR	22073	\$ 120.00
MONITOR	16799	\$ 250.00
MONITOR	20813	\$ 150.00
MONITOR	18929	\$ 150.00
MONITOR	22929	\$ 150.00
MONITOR	21731	\$ 120.00
MONITOR	17963	\$ 200.00
MONITOR	18302	\$ 115.00
MONITOR	19497	\$ 100.00
MONITOR	18316	\$ 150.00
MONITOR	21963	\$ 120.00
MONITOR	23820	\$ 150.00
MONITOR	20467	\$ 120.00
MONITOR	22853	\$ 125.00
MONITOR	21463	\$ 120.00
MONITOR	22069	\$ 120.00
LAPTOP DOCKING STATION	24069	\$ 129.00
PROJECTOR	23637	\$ 725.00
PROJECTOR	21174	\$ 1,541.55
PROJECTOR	25140	\$ 565.00
PROJECTOR	24692	\$ 565.00
PROJECTOR	24691	\$ 565.00
PROJECTOR	21950	\$ 1,591.00
PROJECTOR	23794	\$ 860.00
PROJECTOR	23256	\$ 1,056.71
PROJECTOR	25852	\$ 605.56
PROJECTOR	24694	\$ 565.00
PROJECTOR	23399	\$ 861.83
CAMERA	22702	\$ 1,695.00
SYMPOSIUM	23690	\$ 1,799.00
CAMERA	17278	\$ 3,337.44

c) Approval of Change for the Mary E. Opie Scholarship Fund

It is recommended that the Board of Education approve modifying the Mary E. Opie Fund as requested by Selma Opie as follows:

*Purpose:* Modify scholarship amount to award two (2) \$1,000 for the Class of 2016.

The modification includes a transfer from fund 008-9739 Mary E. Opie Scholarship fund to fund 007-9749, this will reclassify the fund from an expendable trust fund and will require that it be transferred to an expendable trust fund account. Request approval to transfer entire balance of fund 007-9749. This action is also approval for the creation of fund 007-9749. Once the 2016 scholarship awards are disbursed, all remaining monies are to be donated to the Sandusky City Schools Scholarship Fund.

d) Approve moving inactive student account funds to the high school 018-9630 fund and Sandusky Career technical fund 018-9631:

<b>Move to Fund 018-9630</b>		
<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
SHS SKI CLUB	014-9559	\$ 1,190.00
PACESETTER FUND	014-9621	\$ 1,705.42
SHS ACADEMY NINE	018-9640	\$ 45.86
TV/ENTERTAIN FUND	019-9441	\$ 578.27
SHS MODEL RAILROAD	200-9111	\$ 274.58
SHS SPEECH TEAM	200-9112	\$ 75.23
INTERNATIONAL CLUB	200-9200	\$ 2,790.54
FUTURE EDUCATORS	200-9340	\$ 383.34
B.S. NEWSPAPER	200-9712	\$ 959.19

<b>Move to Fund 018-9631</b>		
<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
VOC. COMM. ART	200-9391	\$ 420.52
VOC. FOOD SVC.	200-9396	\$ 2,687.78
VOC. CHILDCARE	200-9397	\$ 4,644.54

f) Approval to Advertise Property and Liability Insurance Bids

It is recommended that the Board of Education approve the advertisement for the district fleet, property and liability insurance for FY17.

All bids received will be evaluated and presented to the Board of Education for final approval.

g) Acceptance of Official Certificate of Estimated Resources, FY 2017 (Pages 55-58)

It is recommended that the Board of Education accept the Official Certificate of Estimated Resources for Fiscal Year 2017

h) Acceptance of Amounts and Rates and Approval of Certification (Pages 59-63)

It is recommended that the Board of Education approve the following resolution accepting the amounts and rates as determined by the Budget Commission and authorize the necessary tax levies and certifying them to the County Auditor:

10. CEO & Superintendent's Recommendations – Action Items, Eugene T.W. Sanders, PhD

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel

1) Acceptance of Resignation for Retirement – Support Staff

**Schwanger, Kimberly** – Paraprofessional, Hancock Elementary.

Kim is retiring effective July 1, 2016 with 30 years of service to Sandusky City Schools.

2) Acceptance of Resignation– Support Staff

**Cleveland, Laurel** – COST Coordinator, Adult Education

Per attached letter of resignation effective April 15, 2016.

3) Acceptance of Employment Resignations – Supplemental Assignments

It is recommended that the Board of Education accept the following supplemental assignment resignation(s) as requested in the provided communications:

<b>Approval of Supplemental Assignment - RESIGNATIONS</b>			
<b>2015/16 SY</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Building</b>
Borton	Thomas	Asst. Track Coach	Osborne

4) Approval of Supplemental Contracts – Employees/Non-Employees

The Board has posted and advertised the positions listed as being available to employees of the district who hold educator licenses. It is recommended that the employees listed be awarded a supplemental contract in the area stipulated. Where no employees meeting all of the Board qualifications have applied for, been offered, and accepted said positions, it is recommended that the non-employees listed be awarded a pupil activity program contract in the area stipulated.

*Employment of the following supplemental staff is contingent upon their successful completion of all pre-employment requirements and receipt of the proper certification/training.*

It is recommended that the Board of Education accept the following supplemental assignments as recommended by Shawn Coakley, District Athletic and Activities Director:



<b>Approval of Supplemental Assignments 2015/16 SY</b>				
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Building</b>	<b>Amount</b>
Bailey	Michele	Girls SMS Asst. Track	Non-employee	\$1,911.00
Hayberger	Troy	Volunteer Softball Coach	Non-employee	0
Grant	Andre	Volunteer Softball Coach	Non-employee	0
Gray *	Victoria	Softball Vars. Asst/ Reserve Coach	Non-employee	\$3,162.00
Correction from 7/13/15 agenda (Nichole Scheel)				
Smith	Schuyler	Official-8 games	SMS	\$400.00

5) Approval of FMLA and Unpaid Leave of Absence – Professional Staff

**Pacholski, Kelsey** – Unpaid Leave December 8-9, 2016.

**Thompson, Amber** – Intermittent FMLA – March – June, 2016

6) Approval of Employment for Outside Catering Services –

It is recommended that the Sandusky Board of Education approve the payment for extra catering duties. These duties are factored in the amount billed to those organizations which catering services are provided, as recommended by Dan Poggiali, Interim Chief of Staff:

<b>Employment for Outside Catering Services 2015/16 SY</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Hourly Rate</b>	<b>Effective Date</b>
Kraft	Bradley	\$33.55	2015/16 SY

7) Approval of Employment - Professional Staff – Limited Contract

It is recommended that the Board of Education approve the employment of the following staff member with a limited contract for the 2016/17 school year as recommended by Julie McDonald, EdD, Chief Academic Officer:

<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Building</b>
Rice	Kammera	Reading	Sandusky Middle School

8) Approval of Employment - Support Staff

It is recommended that the Board of Education approve the employment of the following staff members as submitted by Jude Andres, Mills Principal, Ted Peters, Transportation Supervisor and Donna Brown, Venice Heights Principal and recommended by Dan Poggiali, Interim Chief of Staff:

<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Effective Date</b>
Cerbus	Cheryl	Para	3/3/2016
Edwards	Robin	Para	3/7/2016
Frederick	Tracy	Para	3/3/2016
Geason	Gary	Bus Driver	4/4/2016

9) Approval of Employment of Substitute Guidance Liaison

It is recommended that the Sandusky Board of Education approve the employment of SDA Guidance Liaison as recommended by Dan Poggiali, Interim Chief of Staff:

<b>Employment of Guidance Liaison 2015/16 SY</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Daily Rate</b>	<b>Effective Date</b>
Cornwell	John	\$150.00	3/10/2016

10) Compensation to Staff for Assistance at the 2016 Sandusky High School Choral Department Spring Musical

It is recommended that Board of Education approve payment to the following staff members for their services during the 2016 Sandusky High School Choral Department spring musical, as submitted by David Danhoff, SHS Interim Principal and as recommended by Dan Poggiali, Interim Chief of Staff:

<b>Employment of Spring Musical Staff 2015/16SY</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Amount</b>
Fleck	Timothy	Pit Musician	\$250.00
Hicks	Mary Ana	Orchestra Director	\$1,000.00
Klohn	Daniel	Pit Musician	\$250.00
Shirey	Matthew	Pit Musician	\$250.00

11) Approval of Employment – Certificated Tutors

It is recommended that the Board of Education approve the employment of the following staff member(s) for tutoring for the 2015/16 school year, as recommended by Julie McDonald, EdD, Chief Academic Officer, as submitted by Sabrina Scott, Director of Student Services, Jill Wasiniak, Ontario Principal and David Danhoff, SHS Interim Principal on March 23, 2016:

<b>Employment of Tutors 2015/16SY</b>				
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Effective Date(s)</b>	<b>Hourly Rate</b>
Chaney	Melissa	OGT Tutor	SY 2015/16	\$33.57
Rosekelly	Heidi	Home Instruction	SY 2015-16	\$33.57
Ruggles	Sharon	Home Instruction	SY 2015-16	\$33.57

12) Approval of Employment – Kindergarten Camp and 3<sup>rd</sup> Grade Summer Literacy/Reading Program

It is recommended that the Board of Education approve the employment of the following staff member(s) for tutoring for the 2015/16 school year, as recommended by Julie McDonald, EdD, Chief Academic Officer, as submitted by Kathy Pace-Sanders, Hancock Principal on April 4, 2016:

<b>Employment of Kindergarten Camp Tutors, Paraprofessionals, and Student Assistant</b>				
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Effective Date(s)</b>	<b>Hourly Rate</b>
Burch	Valerie	Teacher	6/13-6/17/16	\$33.57
Terry	Erin	Teacher	6/13-6/17/16	\$33.57
Esposito	Carolyn	Teacher	6/13-6/17/16	\$33.57
Panzer	Lee Ann	Para	6/13-6/17/16	\$18.71
Rice	Megan	Para	6/13-6/17/16	\$15.73
Reidel	Heidi	Para	6/13-6/17/16	\$17.13
Hayberger	Hannah	Student Assistant	6/13-6/17/16	\$10.00

<b>Employment of 3<sup>rd</sup> Grade Summer Literacy/Reading Program June 13<sup>th</sup>- June 17<sup>th</sup>, 2016</b>				
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Effective Date(s)</b>	<b>Hourly Rate</b>
Pahl	Staci	Tutor	6/13-6/17/16	\$33.57
Wade	Richard	Tutor	6/13-6/17/16	\$32.17
Frederick	Tracy	Para with license	6/13-6/17/16	\$32.17
Tucker	Jeanne	Para	6/13-6/17/16	\$16.20
Dahs	Carly	Para	6/13-6/17/16	\$15.73

13) Approval of Professional Development Pay – Professional Staff

It is recommended that the Board of Education approve the employment of the following staff member(s) for the 2015/16 school year, as recommended by Julie McDonald, EdD, Chief Academic Officer, as submitted by Claire Grantier, Instructional Technology Facilitator, on April 2, 2016:

<b>OELPA Training</b>			
<b>2015/16SY</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Pay: \$20.00 per hr.</b>
Ballah	Kelly	Teacher	\$25.00
Blackburn	Karen	Student Services Chair	\$25.00
Blanton	Holly	Teacher	\$11.60
Carter	Bill	Psychologist	\$25.00
Claus	Char	Teacher	\$20.00
Hastings	Karen	Teacher	\$25.00
Heck	Heather	Teacher	\$25.00
Hillary	Turner	Teacher	\$25.00
Lentz	Rebecca	Teacher	\$25.00
Marks	Linda	Teacher	\$25.00
Zimmerman	Leslie	Speech & Language	\$25.00

14) Approval of Employment of Substitute Maintenance Worker

It is recommended that the Sandusky Board of Education approve the employment of Substitute Maintenance and Custodian Worker as submitted by Kevin Toms, Facilities Supervisor and recommended by Dan Poggiali, Interim Chief of Staff:

<b>Employment of Classified Substitute 2015/16 SY</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Hourly Rate</b>	<b>Effective Date</b>
Laughlin	Corey	\$10.00	2015/16 SY
Mingus	Larry	\$12.00	2015/16 SY
Wilke	Richard	\$10.00	2015/16 SY

15) Approval of Employment of Substitute Principal

It is recommended that the Sandusky Board of Education approve the employment of Substitute Principal as recommended by Dan Poggiali, Interim Chief of Staff:

<b>Employment of Substitute Principal 2015/16 SY</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Daily Rate</b>	<b>Effective Date</b>
Wohl	Linda	\$300.00	4/1/2016

16) Approval of Employment of Compass Test Proctor

It is recommended that the Sandusky Board of Education approve the employment of Compass Test Proctor as recommended by Dan Poggiali, Interim Chief of Staff:

<b>Employment of Compass Test Proctor 2015/16 SY</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Hourly Rate</b>	<b>Effective Date</b>
Widman	Carrie	\$18.67	2015/16 SY

17) Approval of Employment of Substitute Guidance Counselor

It is recommended that the Sandusky Board of Education approve the employment of SHS Guidance Counselor as recommended by Dan Poggiali, Interim Chief of Staff:

<b>Employment of Guidance Counselor 2015/16 SY</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Daily Rate</b>	<b>Effective Date</b>
Straka-Kenning	Barbara	\$400.00	4/6/2016

- 18) It is recommended that the Board of Education approve the employment of the following staff members for the Summer of 2016, as recommended by Tara Toft, Coordinator for Advanced Academic Studies and Learning Supports:  
Summer Professional Development for Gifted Department as follows:

<b>Professional Development Gifted Up to 5 days Professional Development - 2015/16 SY</b>	
Amy Bauman (Keller)	\$20.00 per hour per time card
Karen Foss	\$20.00 per hour per time card
Melisa Gates	\$20.00 per hour per time card
Traci Harris	\$20.00 per hour per time card
Katy Hatchey	\$20.00 per hour per time card
Matthew Martin	\$20.00 per hour per time card

Renee Neyman	\$20.00 per hour per time card
Kammera Rice	\$20.00 per hour per time card
Jami Scott-Honigford	\$20.00 per hour per time card
Dustin Sharp	\$20.00 per hour per time card
Gerard Wechter	\$20.00 per hour per time card
Conor Whelan	\$20.00 per hour per time card

Dorn Summer Experience Staffing for the Week of July 25-29, to be paid the regular summer instructional daily rate, up to five days.

Amy Bauman (Keller)	\$200 per day as teacher
Karen Foss	\$200 per day as teacher
Renee Neyman	\$200 per day as teacher
Jami Scott-Honigford	\$200 per day as teacher
Conor Whelan	\$200 per day as teacher
Tara Toft	\$300 per day as administrator

Summer Gifted Testing, to be paid regular hourly rate, up to ten days

Virginia Grathwol (Admin Asst)	\$19.13 per hour per time card
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b) Other:

1) Approval of Educational Service Agreements – Open Enrollment (Page 65)

It is recommended that the Sandusky Board of Education approve the following Contract for Children with Disabilities Open Enrollment Agreements for excess cost for children with disabilities pursuant to Sections 3313.981 O.R.C., 33213.14 O.R.C., and Rule 3301-48-02 (F) with Huron City Schools Board of Education for providing educational services for the 2015 - 2016 school year, per the provided agreements as submitted by Sabrina Scott, Student Services Director, and recommended by Julie McDonald, EdD, Chief Academic Officer.

2) Approval of Consulting Agreement with Opening Paths (Pages 67-71)

It is recommended that the Sandusky Board of Education approve the following Consulting Agreement with Opening Paths for May 2016 and June 2016 as recommended by Julie McDonald, EdD, Chief Academic Officer, and submitted by Claire Grantier, Instructional Technology Facilitator.

3) Approval of Sandusky City Schools Board of Education Policy Manual Revisions

It is recommended that the Board of Education approve the following revised Sandusky City Schools Board of Education policies, provided by the Ohio School Boards Association (OSBA) and approved by the Sandusky City Schools Policy Committee:

<b>Sandusky City Schools Policy Manual Revisions</b>		
<b>Month</b>	<b>Policy #</b>	<b>Policy Title or Policy Regulation Title</b>
March 2016 Updates	AFC-1	Evaluation of Certificated Staff - Teachers (Also GCN-1)
	AFC-2	Evaluation of Certificated Staff - Administrators (Also GCN-2)
	BCC	Qualifications and Duties of the Treasurer
	CBA	Qualifications and Duties of the Superintendent
	GCB-2-R	Certificated Staff Contracts and Compensation Plans
	GCN-1	Evaluation of Certificated Staff - Teachers (Also AFC-2)
	GCN-2	Evaluation of Certificated Staff - Administrators (Also AFC-2)

4) Approval of Todd Kettler – Consultant for Summer Professional Development for the Gifted Department (Pages 73-77)

It is recommended that the Board of Education approve the employment of the following consultant for the Summer of 2016, as recommended by Julie McDonald, EdD, Chief Academic Officer, and submitted by Tara Toft, Coordinator for Advanced Academic Studies and Learning Supports. Mr. Todd Kettler should be paid his contracted amount of \$1400/day for five days of PBL Training.

5) Approval of Memorandum of Understanding (MOU) & Interagency / Transition Agreement between Local Education Agencies in Erie County, Erie County Board of Development Disabilities, Erie County Help Me Grow / Early Intervention Community Action Commission of Erie, Huron, & Richland Counties, Inc., Head Start Program Teaching & Mentoring Communities Head Start Program (Pages 79-110)

It is recommended that the Board of Education approve the provided Memorandum of Understanding (MOU) to the local education agencies in Erie County effective July 2016 – June 2018, regarding provision of services for children with disabilities & without disabilities, birth through entrance to kindergarten, enrolled in Head Start programs.

6) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE clubs, as recommended by Mrs. Gina Deppert, CFO & Treasurer:

<b>Sandusky City Schools – “In-House” Fundraisers</b>		
<b>Group Name</b>	<b>Fundraiser Event</b>	<b>Dates of Fundraiser</b>
Hancock Elementary School P.S.S.F.	Orlando Pace Hall of Famer/Blue Streak T-Shirts	04/11/16-04/22/16
SHS United Black Students	Afro Ball Ticket Sale	03/08/16-04/09/16
SHS Fram Yearbook	Advertising	03/21/16-05/02/16
SHS Chorus	Stoller Butter Braids Sale	04/11/16-04/20/16
<i>* - Indicates materials/supplies donated by outside individuals/organizations.</i>		

c) Donations

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

<b>Sandusky City Schools – Donations</b>		
<b>Donator Name</b>	<b>Donation To</b>	<b>Donation</b>
American Legion Commodore Denig Post 83	Sandusky High School Scholarship Fund	\$500.00
Friends of 2083	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$23,115.00
Robert Vondrick	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$20.00
Marblehead Police Dept. Association	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$265.00
The Sennish Company LTD	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$50.00
Lake Erie Island Cruises LLC	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$350.00
Cameo Pizza	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$200.00
Ohio State Eagles Charity Fund	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$1,000.00
Jeff and Lauralee Krabill	Business Advertisement in the Musical Program	\$200.00
Walmart	Gifts Cards to purchase art supplies at RCAAS	\$75.00
Perseverance Lodge No. 329 F.& A.M.	Perseverance Lodge Awards 2016	\$1,000.00
Sarah Blakeman	Sandusky Cultural Center	\$50.00
Marsha Gray Carrington	Sandusky Cultural Center	\$150.00
Mr. and Mrs. Robert Harple Jr	Robert E. Harple Memorial Scholarship	\$1,000.00
Athlife Foundation, Inc.	Personnel Grant	\$3,750.00
El' Da Sheon Nix	SHS Class of 2000 Streak of Excellence Scholarship Fund	\$100.00
John Rosekelly	SHS Class of 2000 Streak of Excellence Scholarship Fund	\$100.00
Aaron Williamson	SHS Class of 2000 Streak of Excellence Scholarship Fund	\$100.00
American Legion Commodore Denig Post 83-Ladies Auxiliary	Sandusky High School Scholarship Fund	\$500.00
Mark Wooten	SHS Class of 2000 Streak of Excellence Scholarship Fund	\$100.00
David Waddington	Charles E. Odums II Memorial Scholarship	\$30.00
Darcy Johnson	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$12.00
Sandusky/Erie County Community Foundation	Sandusky Blue Streak Teacher Grant Fund at the Comm. Foundation	\$765.00
Sandusky/Erie County Community Foundation	Sandusky Education Designated Fund at the Comm. Foundation	\$3,915.00
Deanna Hoffstatter	Firelands Surgery Center Award '16	\$2,000.00
Student Treasurers	Regional Center for Advanced Academics	\$75.00

\*\* Value of non-monetary donation.

11. Anticipated Action
12. Unfinished Business
13. New Business
14. Board Liaison Committee Reports
15. Recommendations or Questions from Individual Board Members
16. Executive Session: To discuss personnel matters, purchase of property, and legal matters.
17. Next Meeting  
The next regular meeting of the Board of Education is scheduled for **Monday, May 9, 2016, at 8:00 a.m. in the 3<sup>rd</sup> floor Board Decade Room at the Administration Building.**
18. Adjournment