

Sandusky City Schools Board Meeting Agenda



Regular Meeting



Board of Education

7:00 p.m.

Monday, September 11, 2017



Mission:

To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.

• Board of Education •

Jeff Krabill, President - 419.627.9999

Brigitte Green-Churchwell, Vice-President - 419.239.7222

Thomas Patterson, Member- 419.625.9170

Martha Murray, Member - 419.621.1120

Kate Vargo, Member - 419.656.5490



Eugene T.W. Sanders, PhD, CEO & Superintendent
Office: 419.984.1000

Gina Deppert, CFO & Treasurer
Office: 419.984.1005



Sandusky City Schools District Goals

Academics

We will achieve and maintain the highest standards of academic excellence while providing an environment in which students are encouraged to reach their maximum potential.

Financial Resources

We will maintain and enhance the financial condition of the district so as to provide sufficient resources for our programs and facilities.

Facilities

We will strive to provide an optimal learning, safe and healthy environment for our students, staff and community so that there will be no physical barriers to learning.

Community

We will continue to improve communications with our students, families and community members, as well as our staff. We will encourage collaboration with these stakeholders on all fronts, including the recruitment and retention of students.

Staff

The entire staff of SCS will be held accountable for the success of our students. We will provide and facilitate professional development for our staff so that they will have the ability to challenge every student. We will recruit and retain highly qualified staff members who will be strongly encouraged to participate in all aspects of the SCS community.

• **Welcome** •

The Sandusky Board of Education encourages and appreciates the attendance of parents, students, staff members and other interested citizens at meetings of the Board. Decisions of your Board affect our children's education and future, and, in the long run, the well-being of the community. Thank you for coming to this meeting.

• **District Goals** •

1. **Academics:** We will achieve and maintain the highest standards of academic excellence while providing an environment in which students are encouraged to reach their maximum potential.
2. **Financial Resources:** We will maintain and enhance the financial condition of the district so as to provide sufficient resources for our programs and facilities.
3. **Facilities:** We will strive to provide an optimal learning, safe and healthy environment for our students, staff and community so that there will be no physical barriers to learning.
4. **Community:** We will continue to improve communications with our students, families and community members, as well as our staff. We will encourage collaboration with these stakeholders on all fronts, including the recruitment and retention of students.
5. **Staff:** The entire staff of SCS will be held accountable for the success of our students. We will provide and facilitate professional development for our staff so that they will have the ability to challenge every student. We will recruit and retain highly qualified staff members who will be strongly encouraged to participate in all aspects of the SCS community.

• **The Board of Education** •

The Board of Education is a policy-making body and, within the framework of State law, exercises complete control over the educational and financial affairs of the school district. Among its numerous duties, the Board adopts an annual budget and approves all expenditures; employs personnel; hires and evaluates a Superintendent of Schools; approves curriculum, textbooks and courses of study; and makes decisions on building plans.

The Board of Education is elected by qualified voters who reside within the Sandusky City School District. The Board is made up of five members, each elected for a four-year term. These terms are staggered to ensure that there will always be experienced individuals serving in the Board.

Board members elect a president and vice-president for one-year terms at their Organizational Meeting in January. The regular meeting dates for the remainder of the year are also set at the Organizational Meeting.

• **Superintendent of Schools** •

The superintendent is appointed by the Board as its chief administrative officer. The Board delegates to the superintendent the authority, and charges him with the responsibility, to implement its policies; to establish necessary procedures and regulations, to carry out its policies; and conduct the active administration of the schools and the educational program. The superintendent also acts as advisor to the Board and keeps board members informed of the needs and progress of the schools.

• **Board Meetings** •

Regular and special meetings of the Board of Education are open to the public and the news media. The Board of Education can act officially only at a public meeting when there are three or more members present. No member of the Board has the authority to act in the name of the Board outside of a legally constituted meeting.

The Board of Education may recess a regular or special meeting to meet privately in executive session to discuss only those matters permitted by (Sunshine Law) statute. No official action may be taken in executive session.

• **The Order of Business** •

The order of business for all official meetings of the Board of Education shall be as follows:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Reading and Approval of Minutes
4. Approve Agenda
5. Student Recognition
6. Citizens Participation
7. Staff Presentations
8. Correspondence - Informational
9. Correspondence - Related to Action
10. Treasurer's Reports
11. Superintendent's Reports
12. Treasurer's Recommendations
13. Superintendent's Recommendations
14. Anticipated Action
15. Unfinished Business
16. New Business
17. Board Liaison Committee Reports
18. Recommendations or Questions from Board Members
19. Next Meeting
20. Adjournment

• **Audience/Community Participation** •

All regular and special meetings of the Sandusky City School District Board of Education shall be open to the public. Although Board of Education meetings are held in public, but are NOT public meetings, the Board recognizes the right of citizens to be heard and wishes to hear their views on issues that affect the District. Citizens of the school district may express ideas, concerns and judgments about the schools to the administration, to the staff, to any appointed advisory body and ultimately to the Board (Policy ABA).

An opportunity for citizens to address the Board shall be contingent upon the following criteria: 1. Individuals wishing to address the Board shall complete a Request Sheet listing their address, phone number, purpose of their comment(s), what group(s) they may be representing and with whom in the administrative chain they have previously had a discussion relative to their concern. The Request Sheet shall be turned in to the President of the Board **BEFORE** the beginning of the meeting. No requests will be accepted after the meeting has begun. 2. By signing the Request Sheet, individuals agree to the following guidelines: a. no employee or student in the school district can be criticized by name or inference, b. a sense of decorum will be maintained at all times, c. a strict time limit of three (3) minutes shall be enforced, d. a response to the speaker's concern(s) shall be submitted in writing within one (1) week with a copy of the response sent to the Board. 3. The Board has the right to deny comment to any individual who has not abided by the aforementioned rules on one (1) previous occasion. 4. The Board may suspend public comment at any meeting by giving and voting on a stated reason. A request may result in a referral to a school district employee who could more efficiently and more effectively address the concern.

In order for the Board to fulfill its obligation to complete a planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes may be set aside for public participation. Citizens approved to address the Board shall be recognized by the President of the Board at which time the presenter is required to state their name, phone number and address, etc. prior to making their statement. During those thirty (30) minutes, no person shall speak more than one time.

• **Questions and Concerns** •

Questions regarding individual students should usually be taken up initially with the teacher involved, and later, if necessary, with the principal or administrator who is closest to the situation. If still further discussion seems necessary, the questions can be referred to the Superintendent who may consider the matter himself or assign a staff member to resolve it.

This procedure has been effective for most people because it secures for the questioner a direct response and, at the same time, frees the Board to consider matters that affect the entire district. It is the posture of the board to give first consideration to the good of all children in the schools and the total educational program when evaluating requests, complaints or suggestions.

• **The Sunshine Law** •

The Sunshine Law has again been amended with an effective date of June 29, 1988. The legislation which modified the Sunshine Law is Amended Substitute Senate Bill #150. This statutory amendment contains several significant items. First, it requires that an executive session may be held only upon a roll call vote. Second, the motion to go into executive session must state which one or more of the approved reasons listed in the statute are the purposes for which the executive session is to be held. The statute provides that the motion need not include the name of any person to be considered at the executive session. Third, any person may bring an action to enforce the statute, and the new amendment provides for injunctive relief and attorney's fees, plus a civil forfeiture of \$100. Should the Court determine that the action seeking to enforce the Sunshine Law was frivolous, it may award costs and attorney's fees to the public body.

The reasons for an executive session are outlined as follows: (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee or regulated individual. The motion and vote to hold an executive session shall state which one or more of the approved purposes previously listed are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting; (2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest; (3) conferences with an attorney for the public body concerning disputes involving the public body that are subject to pending or imminent court action; (4) preparing for, conducting, or reviewing negotiations or bargaining session with public employees concerning their compensation or other terms and conditions of their employment; (5) matters required to be kept confidential by federal law or rules or state statutes; (6) specialized details of security arrangements where disclosure of the matters discussed might reveal

• The Sunshine Law • (continued)

information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

If a public body holds an executive session to consider any of the matters listed in numbers 2 through 6 above, the motion and vote to hold that executive session shall state which one or more of the approved matters listed in these sections are to be considered at the executive session.

• Board Liaison Committees •

The Sandusky Board may authorize the establishment of liaison committees from among its membership as it finds necessary to study operations in specific areas and to make recommendations for Board action. The following rules will govern the appointment and function of Board liaison committees: (1) The liaison committee shall be established through action of the Board. (2) The chairperson will be named by the Board president. (3) The chairperson may make recommendations for Board action, but may not act for the Board unless specifically authorized. (4) The Board president and school superintendent will be ex-officio members of all committees. (5) All liaison appointments will be for no longer than the ensuing annual organizational meeting, at which time the newly elected president will have the privilege of making new appointments or reappointments. However, a liaison committee may be dissolved at any time by a vote of the Board. (6) The Sunshine Law -- and its exceptions -- apply to both Board meetings and meetings at which a majority of the Board members are present.

2017 Calendar Year

<u>Area of Expertise</u>	<u>Liaison Chairperson</u>
Curriculum and Instruction	Brigitte Green-Churchwell and Martha Murray
Operations and Facilities	Jeff Krabill and Kate Vargo
Policies	Brigitte Green-Churchwell and Martha Murray
Finance and Audit	Jeff Krabill and Tom Patterson
Hall of Fame	Tom Patterson
Community Relations	Brigitte Green-Churchwell and Tom Patterson
Business Advisory	Jeff Krabill and Martha Murray
Parent Congress	Martha Murray and Kate Vargo

• Schedule of Board Meetings – 2017•

<u>Meeting Date</u>	<u>Meeting Time</u>	<u>Meeting Type</u>
Monday, January 11, 2017	7:50 a.m.	Budget
Monday, January 11, 2017	8:00 a.m.	Reg & Organ'l
Monday, February 6, 2017	7:00 p.m.	Regular Meeting
Monday, March 6, 2017	8:00 a.m.	Regular Meeting
Monday, March 6, 2017	9:00 a.m.	Board Work Session
Monday, April 3, 2017	7:00 p.m.	Regular Meeting
Monday, May 8, 2017	8:00 a.m.	Regular Meeting
Monday, June 5, 2017	8:00 a.m.	Regular Meeting
Monday, June 5, 2017	9:00 a.m.	Board Work Session
Thursday, June 29, 2017	8:00 a.m.	Regular Meeting
Monday, July 10, 2017	8:00 a.m.	Regular Meeting
Monday, August 7, 2017	8:00 a.m.	Regular Meeting
Monday, August 7, 2017	9:00 a.m.	Board Work Session
Monday, September 11, 2017	7:00 p.m.	Regular Meeting
Monday, October 9, 2017	7:00 p.m.	Regular Meeting
Monday, November 6, 2017	8:00 a.m.	Regular Meeting
Monday, November 6, 2017	9:00 a.m.	Board Work Session
Monday, December 11, 2017	8:00 a.m.	Regular Meeting
Monday, January 8, 2018	7:50 / 8:00 a.m.	Budget / Reg & Organ'l

• Uniform School Accounting System – Account Codes

A. Fund		B. Function
001-General	200-Student Managed Activities	1000-Instruction
002-Bond Retirement	300-District Managed Student Activities	2000/3000-Support Services
003-Permanent Improvement	401,....499-State Projects	4000-Extracurricular Activities
005-Replacement	501,....599-Federal Projects	5000-Facilities Acquisition & Construction Services
006-Food Service		6000-Debt Service
007-Special Trusts		7000-Other
008-Endowment		
012-Adult Education		
014-Internal Services Rotary		
018-Public School Support		
019-Other Grants		
022-District Agency		
024-Employee Benefits Self Insurance		
029-Educational Foundation		

Revised 10/7/2017

C. Object

100-Personal Services

- (Salaries & Wages)
- 200-Employee Retirement & Insurance Benefits
- 400-Purchased Services
- 500-Supplies & Materials
- 600-Capital Outlay
- 700-Capital Outlay
- 800-Other (Debt Retirement, Interest on Debt, Dues and Fees)
- 900-Transfers, Advances, Refunds from Prior Year Receipts

D. Special Cost Center

is a dimension which recognizes that school districts must track costs to satisfy temporary or special requirements. The special cost center is also used for each special project which is supported by restricted monies when more than one project exists within a given fund. Special cost center assignments are to be made at the school district level.

E. Subject Area/Subject

is dimensions used to identify specific educational costs. Subject, a six (6) character dimension, can be separated into three (3) segments of two (2) characters each. The first two (2) characters, the subject area, are used to identify the basic subject areas. The second set of two (2) characters

provides a further breakdown of basic subject areas, while the third set provides a breakdown of the second set.

F. Operational Unit

is the dimension which identifies facilities in the system. An operational unit is identified as a permanent operational entity, such as a school, administration building, warehouse, department, office, etc. This dimension is used to identify costs by unit or facility. Operational unit assignments are made by each school district.

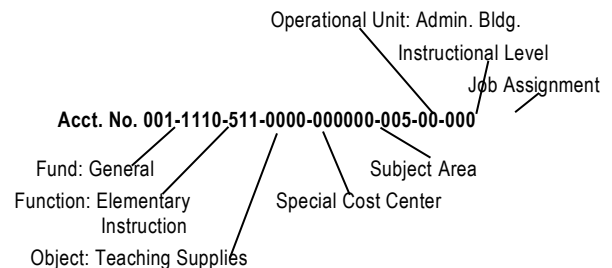
G. Instructional Level

is the dimension used to differentiate between various grades or educational levels within the district. Instructional level codes are assigned by the Auditor of State.

H. Job Assignment

is the dimension used to identify staff costs. This dimension has value principally for local officials in personnel administration, staff evaluation, assignments, and recruiting. It may be used also in relating staff cost to the activity to which they are assigned. It has value in manpower supply/demand studies and reports. Job assignment codes should be used to identify what personnel do, and are assigned by each school district.

EXAMPLE OF EXPENSE CODING:



• Administrative Staff •

Yvonne Anderson	Assistant Treasurer
Jude Andres	Principal, Mills Elementary School
Donna Brown	Principal, Venice Heights Elementary School
Shawn (William) Coakley	Athletics & Activities Director
Gina Deppert	CFO & Treasurer
Todd Downing	Elementary Athletic & Activities Coordinator
Eric Eckenrode	Technology Coordinator
Claire Grantier	Technology Facilitator
Nancy Hall	Director of Career Technical and Adult Education
Colin Irish	Family & Community Liaison
Jodi Johns	Coordinator of Community Programming
Jennifer Joubert	Assistant Principal, Sandusky High School
Richard Koonce, PhD	College & Career Readiness Coach
Timothy Kozak	Principal, Ontario Elementary
Bradley Kraft	Supervisor of Food Services
Julie Lenner-McDonald, EdD	Chief Academic Officer (CAO) – PreK-16
Rebecca Muratori	Principal, Osborne Elementary School
Nichole O'Hara	Executive Assistant to the CEO and Superintendent
Kathy Pace-Sanders	Principal, Hancock Elementary School
Theodore (Ted) Peters	Transportation Supervisor
Megan Peugeot	Director of Student Services & Family Support
Todd Peugeot	Assistant Principal, Sandusky High School
Dan Poggiali	Chief of Staff and Transformation Officer
Marie Prieto	Principal, Sandusky Middle School
Eugene T.W. Sanders, PhD	CEO & Superintendent
Sherry Smith	Alternative Program Coordinator, Sandusky Digital Academy
Eric Talbot	Principal, Sandusky High School
Tara Toft	Principal, RCAAS
Kevin Toms	Supervisor of Buildings/Facilities
Linda Wohl	Assistant Principal, Sandusky Middle School



SANDUSKY CITY SCHOOLS
Board of Education
Regular Meeting
Monday, September 11, 2017
7:00 p.m.

1. Call to Order and Roll Call – Jeff Krabill, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of the August 09, 2017 Regular Meeting– Gina Deppert, CFO & Treasurer (Pages 11-21)
4. Approve Agenda
5. Citizens Participation
6. Correspondence – Related to Action (Pages 23-24)
Hastings, Karen – Intervention Specialist
Johnson, Monica – Cosmetology Instructor
7. CFO & Treasurer’s Report – Discussion Items, Gina Deppert
There are no scheduled reports from the Treasurer for the Monday, September 11, 2017 Board Meeting.
8. CEO & Superintendent’s Report – Discussion Items, Eugene T.W. Sanders, PhD
Update on school opening and September event calendar
9. CFO & Treasurer’s Recommendations – Action Items, Gina Deppert
 - a) Approval of Monthly Financial Statement and Monthly Investments (Pages 25-41)
It is recommended that the Board of Education approve the financial statement and investments as listed in the attached documentation for the month of August, 2017.
 - b) Approval to adopt Permanent Appropriations for FY18 (Pages 43-44)
It is recommended that the Board of Education approve the adoption of the permanent appropriations for fiscal year 2018
 - c) Approval of an Amended Certificate of Estimated Resources (Pages 45-46)
It is recommended that the Board of Education approve an Amended Certificate of Estimated Resources
 - d) Approval of Consultant Agreement Form (Pages 47-50)
It is recommended that the Board of Education approve the Commissioning agent service with Osborn Engineering as attached

e) Approval of OFFC CM at Risk Project (Pages 51-56)

It is recommended that the Board of Education approve the CMR services with Gilbane Ozanne as attached

10. CEO & Superintendent’s Recommendations – Action Items, Eugene T.W. Sanders, PhD

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel

1) Acceptance of Employment Resignations – Professional

It is recommended that the Board of Education accept the following resignation(s) as requested in the provided communications for the 2018/19 SY:

Approval of Professional Staff Resignation – for Retirement			
Last Name	First Name	Position	Effective
Hastings	Karen	Intervention Specialist	July 30, 2018

2) Acceptance of Employment Resignations – Sandusky Career Center

It is recommended that the Board of Education accept the following resignation(s) as requested in the provided communications for the 2017/18 SY:

Approval of Sandusky Career Center Staff Resignation			
Last Name	First Name	Position	Effective
Johnson	Monica	Cosmetology Instructor	August 1, 2017

3) Approval of Supplemental Resignation – Athletic

It is recommended that the Board of Education accept the following resignation(s) as requested in the provided communications:

Last Name	First Name	Position	Effective
Martin	Brian	SMS Cross Country Head	August, 2017

4) Approval of Pay Increase – Professional Staff

It is recommended that the board of Education approve the following pay increases due to additional hours per the SEA Negotiated Agreement, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer, effective 2017/18 SY:

Last Name	First Name	Salary Level		Effective
		From	To	
Jarvis	Colin	BA-12	MA	17/18 SY

5) Approval of Employment – Administrative, August 2017

It is recommended that the Board of Education approve the employment of the following staff member(s) as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Last Name	First Name	Position	Effective
Irish	Colin	Assistant Principal, SHS	August 25, 2017
Johnson	Jerome	Dean of Students	August 28, 2017

6) Approval of Employment – Professional (Pages 57-74)

It is recommended that the Board of Education approve the employment of the following professional staff members, one year limited contracts for the 2017/18 school year, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

2017/2018 Limited & Title Contract – Professional Staff			
Last Name	First Name	Position	Building
Besida	Sarah	Title I Tutor	Hancock
Brushaber	Sarah	Title I Tutor	Osborne
Mingus	April	Title I Tutor	Osborne 8/22/17
Mingus	April	Pre-School Teacher	Mills 8/25/17
Mueller	Janet	Intervention Specialist – Part-time	SDA – Out of District

7) Approval of Employment – Support (Pages 75-80)

It is recommended that the Board of Education approve the employment of the following support staff, effective for the 2017/18 school year, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

2017/2018 Employment – Support Staff			
Last Name	First Name	Position	Building
Hall	Hillary	Paraprofessional	Osborne
Moore	Constance	Paraprofessional .50 FTE	Mills
Wahl	Jennifer	Paraprofessional	Ontario

8) Approval of Employment of Substitutes – Support Staff

It is recommended that the Sandusky Board of Education approve for employment as a classified substitute the individual(s) listed below as recommended by Kevin Toms, Facilities Supervisor, and recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Employment of Substitutes – Support - 2017/18 SY			
Last Name	First Name	Position	Effective
Alexander	Karen	Cafeteria	8/21/2017
Moser	Deborah	Custodian	8/16/2017
Rayo	Amy	Cafeteria	8/21/2017
White	Zelma	Custodian	8/21/2017

- 9) Approval of Employment – Financial Aid And Admissions July Additional Days:
It is recommended that the Board of Education approve 22 additional days for the month of July for Brandy Bennett, Financial Aid and Admissions Coordinator at her per diem rate as submitted by Nancy Hall, Career Technical and Adult Education Director as recommended by Dan Poggiali, Chief of Staff & Transformation Officer. This is due to changing from a July 1 contract to an August 1 contract for consistency.
- 10) Approval of Payment for Summer Library Work and SMS Scheduling
It is recommended that the Board of Education approve the payment of the following staff member(s) for Ontario School library set up and SMS scheduling, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Library Set Up & SMS Scheduling-August, 2017			
Last Name	First Name	Hours	Per Hour
Herman-Wells	Elizabeth	19	\$20.00
Hixson	Faith	60.25	\$20.00
Tucker	Jeanne	19	\$17.96

- 11) Approval of Employment – Blue Streak Boot Camp
It is recommended that the Board of Education approve the employment of the following staff member(s) for Blue Streak Boot Camp training as recommended by Julie McDonald, EdD, Chief Academic Officer:

Last Name	First Name	Position	8/15/17	8/17/17	Hourly
Adkins	Cosetta	Reading (SMS)	7	6	\$20.00
Allison	Michael	Reading (SMS)	7	6	\$20.00
Barringer	Joshua	Elementary Music (Mills/Osborne)	7	6	\$20.00
Beatty	Christine	Reading (SMS)	N/A	6	\$20.00
Brown	Jamaris	Physical Education (SMS)	7	6	\$20.00
Brown	Sarita	Fourth Grade (Venice)	7	5	\$20.00
Docherty	Rebecca	English (SMS)	7	6	\$20.00
Dubois	Mandy	Title I Math (SHS)	7	4	\$20.00
Fleet	Casey	Elementary Art (Mills/Osborne)	7	6	\$20.00
Fox	Collette	Administrative Assistant (SS)	7	6	\$20.00
Fox	Ted	Counselor (Ontario)	7	6	\$20.00
Friend	Sydney	English (SHS)	7	6	\$20.00
Groscost	Susan	Paraprofessional (SMS)	7	5	\$14.92
Perkins	Jessica	English (SMS)	7	6	\$20.00
Hill Leech	Carrie	Choir Director (SHS) (SMS)	7	6	\$20.00
Januzzi	Joseph	School Psychologist	7	6	\$20.00
Kovac	Paul	Intervention Specialist (SMS)	7	6	\$20.00
Kromer	Melinda	Paraprofessional (Mills 1:1)	7	4	\$15.42
MacKellar	Sean	School Psychologist	7	6	\$20.00
Pearson	Larry	Title I Math (SMS)	7	6	\$20.00
Mueller	Michele	Intervention Specialist (SMS)	7	6	\$20.00
Ruppelt	Karl	School Psychologist	7	6	\$20.00
Ryals	Daniel	Intervention Specialist (SMS)	7	6	\$20.00

Sherman	Alexandria	Speech Pathologist	7	6	\$20.00
Timbs	Cory	Intervention Specialist (SHS)	N/A	6	\$20.00
Velemirov	Katherine	Intervention Specialist (Mills)	7	6	\$20.00
Weisbarth	Brittany	School Psychologist	7	6	\$20.00

12) Approval of Professional Development Stipend – Carl Perkins Grant

It is recommended that the Board of Education approve the following staff members for the Focus on Students at Risk professional development held on August 10, 2017, as submitted by Nancy Hall, Career Technical and Adult Education Director, and recommended by Julie McDonald, EdD, Chief Academic Officer.

Last Name	First Name	Position	\$100/Day
Buck	Rod	Teacher SHS	1 day
Cole-Caston	Jarvis	Teacher SHS	1 day
Friend	Sydney	Teacher SHS	1 day
Friend	Jennifer	Teacher SHS	1 day
Gant	Katherine	Teacher SHS	1 day
Gardner	Courtney	Teacher SHS	1 day
Jensen	Lani	Teacher SHS	1 day
Roth	Joy	Teacher SHS	1 day
Sasala	Elaine	Teacher SHS	1 day
Sharpe	Dustin	Teacher SMS	1 day
Slaughter	Venice	Credit Recovery SHS	1 day
Thompson	Kris	ABLE Coordinator	1 day
Yontz	Suzanne	Nurse, SHS and SMS	1 day

13) Approval of Extended Service

It is recommended that the Board of Education approve the extended service of the following staff member(s) for the 2017/18 school year, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Extended Service			
Last Name	First Last	Position	Total
Downing	Todd	Elementary Athletics	\$2,000 per season (3)

14) Approval of Supplemental Contracts – SHS

It is recommended that the Board of Education approve the Supplemental contracts to the following staff member(s) for 2017/18 SY unless noted, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer.

Contract Type	Position	Staff
Non-athletic	Academic Competitive Teams Advisor	Brad Agee
Non-athletic	Annual:Adv (Fram)	Lenora Brown
Non-athletic	Class Adv: Soph	Jarvis Cole-Caston
Non-athletic	Class Adv: Jr	Katherine Gant
Non-athletic	Class Adv: Sr	Melissa Chaney
Non-athletic	Club Adv: Art	Rick Browne
Non-athletic	Club Adv: Drama Club, per play amount	Jeff Sherman
Non-athletic	Club Adv: SHS Pep Club	Lani Jensen

Non-athletic	Club Adv: Swan	Julie Lazarra
Non-athletic	Club Adv: Swan Asst	Rebecca Paputza
Non-athletic	Club Adv: VICA	Andrew Shannon
Non-athletic	Dance Instructor	Elizabeth Hany
Non-athletic	NHS Adv	Katherine Gant
Non-athletic	Stage Mgr	Jeff Sherman
Non-athletic	Step Team	Chandra Holman
Non-athletic	Student Council Adv - HS	Sarah Franklin
Non-athletic	Student Council Asst Adv - HS	Taylor Vargo
Non-athletic	Technology Spc. - SHS (4)	Alan Miller
Non-athletic	Technology Spc. - SHS (4)	Jarvis Cole-Caston
Non-athletic	Technology Spc. - SHS (4)	Justin King
Non-athletic	Technology Spc. - SHS (4)	Beth Wells
Non-athletic	Vocal Music Act - SHS	Carrie Hill-Leech
Non-athletic	Band: Summer Program (2 weeks)- June, 2017	Matthew Shirey
Non-athletic	Student Council -RCAAS	Agenda Bonner
Non-athletic	Academic Competitive Team Advisor-RCAAS	Jami Scott-Honigford
Non-athletic	Club Adv.: International Club-RCAAS	Jami Scott-Honigford
Non-athletic	Club Adv.: Math Enrichment-RCAAS	Conor Whelan
Non-athletic	Technology Specialist - RCAAS	Karen Foss
Non-athletic	Study Table Tutor	Brad Agee
Non-athletic	Study Table Tutor	Melissa Chaney
Non-athletic	Study Table Tutor	Justin King
Non-athletic	Study Table Tutor	Amanda Lizzi
Non-athletic	Study Table Tutor	Jay Martin
Non-athletic	Study Table Tutor	Dana Weatherspoon
Non-athletic	Volunteer SHS Soccer Coach	Mark Fogg
Non-athletic	Volunteer SHS Soccer Coach	Brittany Yost
Non-athletic	ASAP Secretary	Susie Hall
Non-athletic	Student Council – Osborne	Jeanne Scott
Non-athletic	Osborne Technology Specialist	Jeanne Scott
Non-athletic	Student Council – Hancock	Emily Meade
Non-athletic	Technology Specialist	Colin Jarvis

15) Approval of Children’s Outcome Survey Training for Preschool Teachers

It is recommended that the Sandusky Board of Education approve the Children’s Outcome Survey Training listed below as submitted by Megan Peugeot, EdD, Student Services Director as recommended by Julie McDonald EdD, Chief Academic Officer:

Children’s Outcome Survey Training - August 22, 2017			
Last Name	First Name	Position	Daily Rate
Burch	Valerie	Preschool Teacher	100.00
Terry	Erin	Preschool Teacher	100.00
Paputza	Rebekah	Preschool Teacher	100.00
Etchill	Jennifer	Preschool Teacher	100.00
Washek	Kimberly	Preschool Teacher	100.00
White	Gemma	Preschool Teacher	100.00

16) Approval of 2017/18 Cell Phone Stipends

It is recommended that the Sandusky Board of Education approve the Cell Phone Stipends as provided, effective July 1, 2017:

Position	Amount
Administrative Assistant-Chief of Staff & Transformation Officer	\$360.00
Administrative Assistant-Student Services & Family Supports	\$360.00
Assistant Principal	\$720.00
Assistant Principal	\$720.00
Assistant Principal	\$720.00
Assistant Treasurer	\$360.00
Athletic & Activities Director	\$720.00
Brand Development/Retention & Recruitment Coordinator	\$720.00
CEO & Superintendent	\$1,080.00
CFO & Treasurer	\$1,080.00
Chief Academic Officer-PreK-16	\$1,080.00
Chief of Staff & Transformation Officer	\$1,080.00
College & Career Readiness Coach	\$720.00
Computer Technician	\$1,080.00
Coordinator of Community Programming	\$360.00
Curriculum Facilitator	\$360.00
Desk Top Support	\$1,080.00
Dining Services Supervisor	\$720.00
Director of Adult Education & Career Technical	\$720.00
Director of Human Resources	\$360.00
Director of Student Services & Family Supports	\$720.00
District Information & Web Communications Assistant	\$360.00
Executive Assistant to the CEO & Superintendent	\$360.00
Facilities Supervisor	\$1,080.00
Human Resources Facilitator II	\$360.00
Instructional Technology Facilitator	\$1,080.00
K-6 Athletic & Activities Coordinator	\$720.00
Maintenance Personnel	\$720.00
Maintenance Personnel	\$720.00
Maintenance Personnel	\$720.00
Maintenance Personnel	\$720.00
Network Support Technician	\$1,080.00
Principal, Elementary	\$720.00
Principal, Elementary	\$720.00
Principal, Elementary	\$720.00
Principal, Elementary	\$720.00
Principal, Elementary	\$720.00
Principal, Elementary	\$720.00
Principal, SHS	\$720.00
Principal, SMS	\$720.00
Technology Coordinator	\$1,080.00
Transportation Supervisor	\$1,080.00

b) Other

1) Approval of payment CPR Instructor – Bill Gosser

It is recommended that the Sandusky Board of Education approve the payment to Bill Gosser, CPR Instructor, \$200.00 for four Pre-school Teacher, \$50.00 each, to complete ODE requirements, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer.

2) Approval of Service Agreement with Education Alternatives (Pages 81-85)

It is recommended that the Board of Education approve the provided Service Agreement with Education Alternatives as submitted by Julie McDonald, EdD, Chief Academic Officer.

3) Approval of 2017-2018 Notice for Parents: Assessment Instruments Used for Gifted Identification (Pages 87-88)

It is recommended that the Sandusky Board of Education approve the attached 2017-2018 Notice for Parents: Assessment Instruments Used for Gifted Identification as submitted by Tara Toft, Coordinator of Advanced Academic Studies and Learning Supports and recommended by Julie McDonald, EdD, Chief Academic Officer.

4) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE clubs, as recommended by Gina Deppert, CFO & Treasurer, as submitted by Julie Bittinger, Business/Fiscal Office.

Sandusky City Schools – “In-House” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
SMS/SHS Model UN	Malley Candy Bar Sale	09/01/17-12/31/17
RCAAS	Clothing Sale	09/11/17-06/30/18
SHS Student Council	Homecoming	9/29/2017
SHS BPA/Business Management	Country Meats Beef Stick Sale	09/15/17-11/15/17
Sandusky Middle School	Lifetouch Yearbook Sale	12/1/17-3/20/18
SHS Art Club	Malley's Candy Sale	11/15/17-1/16/18
Sandusky Middle School P.S.S.F.	United Fundraising/Harry London Candy Sale	10/11/17-10/25/17
Sandusky Middle School P.S.S.F.	Jeans Day Fundraiser	Last Friday of each month
Class of 2020	Blue Apparel	2017/18 School Year
Class of 2020	Yard Signs	10/19/17-10/23/17

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations		
Donator Name	Donation To	Donation
Nicole Wilson-Fennell	Coach Terry Wilson Scholarship Fund	\$25.00
Murray and Murray Charitable Foundation	Sandusky High School Scholarship Fund for the 2014 award winners Paul Guativa and the 2015 award winner Justin Tapp	\$3,000.00
The Mylander Foundation	Sandusky Middle School for A-Team Reward purchases	\$2,000.00

The Mylander Foundation	Sandusky Career Center to purchase simulation equipment for its LPN to RN diploma program	\$7,299.00
The Mylander Foundation	Sandusky City Schools Annual Parent Summit expenses	\$2,500.00
Carolyn Schuefler	Tom Schuefler Memorial Scholarship Fund	\$3,000.00
Darcy Johnson	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$12.00
David Waddington	Charles E. Odums II Memorial Scholarship	\$30.00

** Value of non-monetary donation.

11. Anticipated Action

12. Unfinished Business

13. New Business

14. Board Liaison Committee Reports

15. Recommendations or Questions from Individual Board Members

16. Next Meeting

The next regular meeting of the Board of Education is scheduled for ***Monday, October 9, 2016 at 7:00 p.m. in the 3rd floor Board Decade Room at the Administration Building.***

17. Adjournment

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PUBLIC COMPLAINTS

Constructive criticism of the District is welcomed by the Board. Although no member of the community is denied the right to bring his/her complaints to the Board, he/she is referred to the proper administrative channels for solution before investigation or action by the Board. Exceptions may be made when the complaints concern Board actions or Board operations.

The Board believes that complaints and grievances are best handled and resolved as close to their origin as possible. The staff should be given the opportunity to consider the issues and attempt to resolve the problems prior to involvement by the Board. The proper channeling of complaints involving instruction, discipline or learning materials are: employee, principal, Superintendent and then the Board of Education.

If a complaint, which was presented to the Board and referred through the proper channels, is resolved before it comes back to the Board, a report of the disposition of the matter is made to the Board and then placed in the official files.

The Board expects the staff to receive complaints courteously and to make a proper reply to the complainant.

Matters referred to the Superintendent and/or Board must be in writing and signed. Requests are expected to be specific in terms of the action desired. Matters that are presented in writing and signed will receive a response.

[Adoption date: November 19, 2001]

[Re-adoption date: March 19, 2007]

[Re-adoption date: December 7, 2009]

LEGAL REFS.: ORC 121.22
149.43

CROSS REFS.: KLB, Public Complaints about the Curriculum or Instructional Materials
KLD, Public Complaints about District Personnel