

Sandusky City Schools Board Meeting Agenda



Regular Meeting



Board of Education
6:00 p.m.
Monday, February 12, 2018



Mission:

To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.

• Board of Education •

Mrs. Brigitte Green-Churchwell, President - 419.239.7222

Mrs. Martha Murray, Vice-President - 419.621.1120

Mr. Jeff Krabill, Member - 419.627.9999

Mr. Thomas Patterson, Member - 419.625.9170

Ms. Kate Vargo, Member - 419.656.5490



Eugene T.W. Sanders, Ph.D., CEO & Superintendent
Office: 419.984.1000

Mrs. Gina Deppert, CFO & Treasurer
Office: 419.984.1005



SANDUSKY CITY SCHOOLS
Board of Education
Regular Meeting
Monday, February 12, 2018 at 6:00 p.m.

1. Call to Order and Roll Call – Brigitte Green-Churchwell, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of the January 8, 2018 Organizational/Regular Meeting – Gina Deppert, CFO & Treasurer (Pages 7-20)
4. Approve Agenda
5. Board Recognition

Board Spotlight: **Molly Franklin**, BCSN Student of the Month
Tia Harper, BCSN Student of the Month
Dawson Varuola, BCSN Student of the Month
Kris Thompson, Coordinator of the ASPIRE Program

6. Citizens Participation
7. Correspondence - Informational

a) Non-District Fundraiser(s)

The following is a list of fundraiser(s) from OUTSIDE organizations that are asking to conduct fundraisers within our district. This list is provided to the Board of Education for information only (no action required), as submitted by Mrs. Julie Bittinger, Business/Fiscal Consultant, on February 5, 2018:

Sandusky City Schools – “Outside” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
Venice Heights Elementary PTO	Candy Bar Sale	3/5/18-3/16/18

8. Correspondence – Action (Pages 21-22)
Borough, Linda – Paraprofessional, Ontario School
Fleck, Joann – Science Teacher, SHS
9. CFO & Treasurer’s Report – Discussion Items, Gina Deppert
Update on School Facilities – Mr. John Feick, Construction Manager
10. CEO & Superintendent’s Report – Discussion Items, Eugene T.W. Sanders, Ph.D.
Update on Middle School Principal search, Mr. Dan Poggiali, Chief of Staff

11. CFO & Treasurer’s Recommendations – Action Items, Gina Deppert

- a) Approval of Monthly Financial Statement and Monthly Investments (pages 23-53)
It is recommended that the Board of Education approve the financial statement and investments as listed in the attached documentation for the month of January, 2018.
- b) Approval of an Amended Certificate of Estimated Resources (pages 54-55)
It is recommended that the Board of Education approve an Amended Certificate of Estimated Resources.
- c) Approval of GMP Amendment School CM at Risk Project (pages 56-59)
It is recommended that the Board of Education approve the State of Ohio Standard Requirements for Public Facility Construction as submitted.
- d) Approval of Transfer of Funds
It is recommended that the Board of Education approve the advancement of funds as necessary from general fund (001) to the adult education fund (012).
- e) Approval of Fencing Project with Gilbane Building Company (page 60)
It is recommended that the Board of Education approve the temporary construction fencing at the Sandusky Intermediate School site.
- f) Approval of the following Fiscal Consultant Personnel
It is recommended that the Board approve the following personnel recommendation:

Approval of a 2% increase in Per Diem			
Last Name	First Name	Position	Amount
Bittinger	Julie	Fiscal Consultant	\$229.50 per diem

12. CEO & Superintendent’s Recommendations – Action Items, Eugene T.W. Sanders, Ph.D.
It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

- a) Personnel
 - 1) Acceptance of Employment Resignations – Support Staff
It is recommended that the Board of Education accept the following resignation(s) for retirement as requested in the provided communications:

Approval of Support Staff Resignation - Retirement			
Last	First	Position	Effective
Borough	Linda	Paraprofessional	June 9, 2018

- 2) Acceptance of Employment Resignations – Professional Staff
It is recommended that the Board of Education accept the following resignation(s) for retirement as requested in the provided communications:

Approval of Professional Staff Resignation - Retirement			
Last	First	Position	Effective
Fleck	Joann	Science Teacher	June 11, 2018

3) Approval of Unpaid Leave – Support Staff

It is recommended that the Board of Education accept the following unpaid time as recommend by Dan Poggiali, Chief of Staff & Transformation Officer:

Approval of Unpaid Time			
Last	First	Position	Unpaid Time
Ali	Vona	Cafeteria Worker	2 hrs. - Dec. 15, 2017
Kately	Sylvia	Bus Driver	2/16/18 – 3/19/18

4) Approval of Employment – Administrative Staff

It is recommended that the Board of Education approve the following employment:

Approval of Employment				
Last	First	Position/Contract	Effective	Salary
Thorbahn	Melanie	Executive Administrative Assistant to the CEO/Superintendent-260/Step 10	10/9/2017	\$58,200

5) Approval of Contract Amendment– Administrative Staff

It is recommended that the Board of Education approve the contract amendment from part-time to full-time for the duration of Mr. Todd Downing’s current contract expiring 6/30/2018 as listed:

Approval of Amended Contract				
Last	First	Position/Contract	Effective	Salary
Downing	Todd	K-6 Athletics/Activities Coordinator-220 days Step 6/College Career Readiness 220/days	7/1/2017	\$56,200

6) Approval of Employment – Professional Staff

It is recommended that the Board of Education approve the following employment as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Approval of Employment				
Last	First	Position	Effective	Salary
Schepflin	Abbi	Intervention Specialist	18/19 SY	MA/0

7) Approval of Employment – Support Staff

It is recommended that the Board of Education approve the following employment as recommended by Dan Poggiali, Chief of Staff & Transformation Officer:

Approval of Employment				
Last	First	Position	Effective	Salary
Hunt	Susan	Bus Aide	2/14/2018	Step 10

8) Approval of Supplemental Contracts – Employees/Non-Employees

The Board has posted and advertised the positions listed as being available to employees of the district who hold educator licenses. It is recommended that the employees listed be awarded a supplemental contract in the area stipulated. Where no employees meeting all of the Board qualifications have applied for, been offered, and accepted said positions, it is recommended that the non-employees listed be awarded a pupil activity program contract in the area stipulated.

It is recommended that the Board of Education accept the following supplemental assignments as recommended by Shawn Coakley, District Athletic and Activities Director, Marie Prieto, SMS Principal and Eric Talbot, SHS Principal:

Approval of Supplemental Assignments - 2017/18 SY			
Last Name	First Name	Position	Building
Bailey	Michele	Track Girls SHS Varsity Asst.	Non-employee
Cheers	Courtney	Gospel Choir Co-Advisor	SHS
Croom	Cory	Track Boys SMS Assistant	Non-employee
Croom	Cara	Track Girls SHS Head Varsity	Non-employee
Downing	Todd	Elementary Girls Basketball (4)	SHS
Downing	Todd	Track Boys SHS Varsity Assistant	SHS
Dvorsky	Tonya	Track Girls SHS Varsity Asst.	SHS
Evans	Donovan	Track Boys SHS Varsity Assistant	Non-employee
Fogg	Mark	SB Varsity Assistant	Non-employee
Friend	Sydney	Girls Track Asst. – SHS	SHS
Garrard	Thomas	SB Varsity Head	Non-employee
Harris	Tracey	Model UN – 7 th Grade	SMS
Haynes	David	Technology Specialist	Ontario
Hodge	Will	Volunteer Wrestling Coach	Non-employee
Irish	Colin	Elementary Boys Basketball (4)	SHS
Leake	Terren	Gospel Choir Co-Advisor	SHS
Meade	Emily	SB Varsity Assistant (2)	SHS
Redding	Brittany	Elementary Girls Basketball (4)	Non-employee
Redding	Brittany	Track Girls SMS Head	Non-employee
Sharp	Dustin	Track Girls SMS Assistant	SHS
Smoot	Paul	Track Boys SMS Head	Non-employee
Winborn	John	Elementary Boys Basketball (4)	Non-employee
Winborn	John	Elem Intramurals Co-Supv (2)	Non-employee
Zimmerman	Julie	Model UN – 8 th Grade	SMS
Zimmerman	Julie	Model UN – SHS	SMS

9) Approval of Employment of Substitutes – Support Staff

It is recommended that the Sandusky Board of Education approve for employment as a classified substitute the individual(s) listed below as submitted by Ted Peters, Transportation Supervisor and Brad Kraft, Food Service Supervisor and recommended by Mr. Dan Poggiali, Chief of Staff:

Employment of Substitutes – Support - 2017/18 SY			
Last Name	First Name	Position	Effective Date
Justi	Carl	Bus Mechanic Sub	January 3, 2018
Kaiser	Edda	Cafeteria Sub	January 3, 2018
Karis	Joseph	Bus Mechanic Sub	January 3, 2018
Rudolph	Joseph	Bus Driver Sub	January 3, 2018

10) Approval of Employment – Certificated Tutors

It is recommended that the Board of Education approve the employment of the following staff member(s) for the 2017/18 school year, as submitted by Megan Peugeot, Ed.D, Director of Student Services, on January 30, 2018, and recommended by Julie McDonald, Ed.D, Chief Academic Officer:

Employment of Home Instruction Tutors - 2017/18 SY			
Last Name	First Name	Position	Pay
Jensen	Lani	Teacher	\$34.59/PH

b) Other:

- 1) Approval of 2018 Battelle for Kids Data Services Agreement (Pages 61-65)
It is recommended that the Sandusky Board of Education approve the attached 2018 data services agreement with Battelle for Kids for approved vendor testing for value-added reporting for the 2017-2018 school year, per the provided agreement recommended by Julie McDonald, Ed.D, Chief Academic Officer.

- 2) Approval of College Credit Plus and MyUniversity Guarantee Memorandum of Understanding between Sandusky City Schools and Lorain County Community College – (Pages 66-70)
It is recommended that the Sandusky Board of Education approve the Memorandum of Understanding between Sandusky City Schools and Lorain County Community College as recommended by Julie McDonald, Ed.D, Chief Academic Officer for the 2018/2019 school year.

- 3) Approval of College Credit Plus Amendment with Sandusky City Schools and BGSU– (Pages 71-72)
It is recommended that the Sandusky Board of Education approve the Memorandum of Understanding between Sandusky City Schools and Bowling Green State University as recommended by Julie McDonald, Ed.D, Chief Academic Officer for the 2018/2019 school year.

- 4) Approval of College Credit Plus Contract with Sandusky City Schools and Terra State Community College – (Pages 73-76)
It is recommended that the Sandusky Board of Education approve the Memorandum of Understanding between Sandusky City Schools and Terra State Community College as recommended by Julie McDonald, Ed.D, Chief Academic Officer for the 2018/2019 school year.

- 5) Approval of 2018-2019 School Calendar (Page 77)
It is recommended that the Sandusky Board of Education approve the 2018-19 school calendar as recommended by the SEA Calendar committee and the SEA and SNTEA voting members.

- 6) Approval to adopt “Right to Read Week – May 14-18, 2018
It is recommended that the Sandusky Board of Education adopt the week of May 14-18 as Right to Read Week, themed: “Sandusky – Where Your Future Begins!” Activities and events will be inspired by Sandusky’s Bicentennial as recommended by Julie McDonald, Ed.D, Chief Academic Officer for the 2018 school year.

- 7) Approval of Sandusky City School Student Activity Fundraisers
It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE clubs, as recommended by Gina Depert, CFO & Treasurer:

Sandusky City Schools – “In-House” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
SHS Senior Class of 2018	Sadie Hawkins Dance Ticket Sale	1/10/18-1/27/2018
SHS Senior Class of 2018	Father/Daughter Dance Ticket Sale	4/1/18-4/21/18
SHS Senior Class of 2018	Mother/Son Dance Ticket Sale	3/16/2018
SHS Senior Class of 2018	Valentine Flower Sale	2/1/18-2/14/18

SHS Boys Basketball	Clothing Sale	2/15/18-3/31/18
SHS Baseball	Winning Edge Pizza Cards	2/26/18-3/9/18
* - Indicates materials/supplies donated by outside individuals/organizations.		

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations		
Donator Name	Donation To	Donation
Donald Didelius	SHS Scholarship Fund	\$125.00
Julie Bittinger	Taylor Greenawald Scholarship Fund to guarantee award	\$14.31
Jeffrey Vaughan	Sandusky Cultural Center	\$50.00
David Waddington	Sandusky Cultural Center	\$25.00
George Kocar	Sandusky Cultural Center	\$25.00
Bette Drake	Sandusky Cultural Center	\$20.00
Richard Spinello	Sandusky Cultural Center	\$100.00
Donald Guy	Sandusky Cultural Center	\$100.00
W. John Parker, Jr	Sandusky Cultural Center	\$100.00
David Pletcher	Sandusky Cultural Center	\$100.00
Erie County Community Foundation	Sandusky Cultural Center	\$250.00
Richard Canino	SHS Girls Volleyball Program	\$25.00
Jim and Jeannie Johnson	SHS Scholarship Fund in memory of Mr. Ray Niehm	\$50.00
Family Health Services	Annual Parent Summit	\$500.00
Insurance Services of Norwalk, Inc	Annual Parent Summit	\$200.00
Beverly Decker	SHS Athletic Department in memory of Mr. Ray Niehm	\$75.00
Dan and Liz Poggiali	The Richard & Marilyn Poggiali Scholarship Fund in memory of Mr. Ray Niehm	\$50.00

** Value of non-monetary donation.

13. Anticipated Action

14. Unfinished Business

15. New Business

16. Board Liaison Committee Reports

17. Recommendations or Questions from Individual Board Members

18. Next Meeting

The next regular meeting of the Board of Education is scheduled for **Monday, March 12, 2018, at 8:00 a.m. in the 3rd floor Board Decade Room at the Administration Building.**

19. Adjournment