

Sandusky City Schools Board Meeting Agenda



Regular Meeting



Board of Education
7:00 p.m.
Monday, April 13, 2015



Mission:

To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.

• Board of Education •

Mr. Jeff Krabill, President - 419.627.9999
Ms. Kate Vargo, Vice-President - 419.656.5490
Mrs. Martha Murray, Member - 419.621.1120
Mrs. Brigitte Green-Churchwell, Member - 419.239.7222
Mr. Thomas Patterson, Member - 419.625.9170



Dr. Eugene T.W. Sanders, Ph.D., Superintendent & CEO
Office: 419.984.1000

Mr. Keith Brown, Interim Treasurer
Office: 419.984.1006

SANDUSKY CITY SCHOOLS

Board of Education
Regular Meeting
Monday, April 13, 2015 at 7:00 p.m.

1. Call to Order and Roll Call – Mr. Jeff Krabill, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of the March 9, 2015 Regular Meeting – Mr. Keith A. Brown, Interim Treasurer (pages 9-19)
4. Approve Agenda
5. Citizens Participation
6. Correspondence – Related to Action (pages 21-26)
Mrs. Laura Marvin – Special Education Supervisor
Mrs. Cheryl Talley Sharp – Kindergarten Teacher, Hancock Elementary
Mrs. Paula Stellhorn – Intervention Specialist – Mills Elementary
Ms. Sharon Chambers – Library Paraprofessional – Osborne Elementary
Mrs. Lynne Kaufman – Administrative Assistant – SHS
Ms. Judy Richmond – Library Paraprofessional – Venice Heights and Mills Elementary
7. Treasurer’s Report – Discussion Items, Mr. Brown
There are no scheduled reports from the Treasurer for the Monday, April 13, 2015, Board meeting.
8. Superintendent & CEO’s Report – Discussion Items, Dr. Sanders
The CEO will provide three briefings related to our Transformation Plan; (a) an update on Retention and Recruitment, (b) our efforts in Marketing and Communications, and (c) a preview of the State of the Schools Address.
9. Treasurer’s Recommendations – Action Items, Mr. Brown
 - a) Approval of Monthly Financial Statement and Monthly Investments (pages 27-45)
It is recommended that the Board of Education approve the financial statement and investments as listed in the attached documentation for the month of March, 2015.
 - b) Approval to Dispose of Assets

<u>Item</u>	<u>Tag #</u>
Welding Machine	00162
 - c) Acceptance of Grant
It is recommended that the Board of Education accept a \$50,760.74 grant from the National School Lunch Program 2015 Equipment Assistance Grant for the purchase of an oven for the Sandusky High School cafeteria.

10. Superintendent & CEO's Recommendations – Action Items, Dr. Sanders

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel:

1) Approval of Supplemental Contracts – Employees/Non-Employees

The Board has posted and advertised the positions listed as being available to employees of the district who hold educator licenses. It is recommended that the employees listed be awarded a supplemental contract in the area stipulated. Where no employees meeting all of the Board qualifications have applied for, been offered, and accepted said positions, it is recommended that the non-employees listed be awarded a pupil activity program contract in the area stipulated.

Employment of the following supplemental staff is contingent upon their successful completion of all pre-employment requirements and receipt of the proper certification/training.

It is recommended that the Sandusky Board of Education approve the following supplemental contracts as submitted by Mr. William Coakley, Athletic Director, and recommended by Mr. David Danhoff, Chief of Staff:

2014/15 Spring Supplemental	
Position	Name
JV Baseball	Eric Jordan*
JV Softball	Victoria Gray*

*Non-employee

2) Approval of Volunteers – Employees/Non-Employees

It is recommended that the Sandusky Board of Education approve the following volunteers as submitted by Mr. William Coakley, Athletic Director, and recommended by Mr. David Danhoff, Chief of Staff:

2014/15 Volunteer Coaches	
Position	Name
Volunteer Track Coach	Tracy Shoemo
Volunteer Track Coach	Nathaniel Matthews Sr.
Volunteer Track Coach	Vickie Richardson
Volunteer Softball Coach	Andre Grant

3) Approval of Payment of 2nd Semester Over-sized Class Stipends - Certificated

It is recommended that the Sandusky Board of Education approve payment to the following certificated staff members for over-sized class stipends for the 2nd semester 2014-15 school year as stipulated in Article 16 (Class Size) of the *Negotiated Agreement between the Sandusky City School District Board of Education and the Sandusky Education Association 2014-2017*, as submitted by Mr. David Danhoff, Chief of Staff & Transformation Officer, on February

28, 2015: Teachers in departmentalized classrooms grades 7-12 shall have a maximum of twenty seven (27) students scheduled per class:

Last Name	First Name	Building	# Students over Limit x \$150.	Total Stipend
White	Marnie	SMS	1	\$150.00
Wechter	Gerard	SMS	1	\$150.00
Martin	Matthew	SMS	1	\$150.00
Harris	Traci	SMS	1	\$150.00
Stout	Carol	SMS	1	\$150.00
Esposito	Anthony	SMS	2	\$300.00
Esposito	Carolyn	SMS	2	\$300.00
Knupke	William	SMS	1	\$150.00
White	Cindy	SMS	1	\$150.00
Smith	Linda	SMS	1	\$150.00
Sharp	Dustin	SMS	1	\$150.00
Good	Alicia	SMS	1	\$150.00
VanVlerah	Julie	SMS	1	\$150.00
Cruickshank	Jennifer	SMS	1	\$150.00
Scheel	Nichole	SHS	1	\$150.00
Nejedly	Dustin	SHS	1	\$150.00
Lucas	Jeanne	SHS	1	\$150.00
Mears	Laura	SHS	1	\$150.00
Mears	Laura	SHS-prep	1	\$150.00
Browne	Richard	SHS-prep	1	\$150.00
Capizzi	Keith	SHS-prep	1	\$150.00
			TOTAL	\$ 3,450.00

Teachers in self-contained classrooms K-6 shall have a maximum of 26 students per scheduled class with no more than four being permitted to enter any one classroom above the stated limit. In grades K-6 special area classes of art, music, computer and physical education classes should not exceed twenty seven (27) students per class:

Last Name	First Name	Building	# Students over Limit x \$150.	Total Stipend
Moots	Zachery	Venice Hts.	10	\$1,500.00
Schmenk	Michael	Venice Hts.	16	\$2,400.00
			TOTAL	\$3,900.00

4) Approval of Employment – Classified

Dennis Alexander – Maintenance, effective April 1, 2015, with responsibility increase pay of \$21.65 effective January 5 – March 30, 2015 as submitted by Mr. Kevin Toms, Facilities Supervisor and recommended by Mr. David Danhoff, Chief of Staff and Transformation Officer.

5) Approval of Employment of Substitutes – Classified

It is recommended that the Sandusky Board of Education approve for employment as a classified substitute the individual(s) listed below as recommended by Mr. Brad Kraft, Food Service Supervisor, and Mrs. Jill Wasiniak, Ontario Principal, as submitted by Mr. David Danhoff, Chief of Staff & Transformation Officer:

Employment of Substitutes – Classified 2014/15 SY			
Last Name	First Name	Position	Effective Date
Arnold	Lori	Cafeteria Worker Sub	3/24/2015
Pisarsky	June	Paraprofessional Aide Sub	3/5/2015

6) Approval of Employment of Substitute Administrative

It is recommended that the Sandusky Board of Education approve for employment as an Administrative substitute the individual(s) listed below as recommended by Mr. David Danhoff, Chief of Staff & Transformation Officer:

Employment of Substitutes – Administrative 2014/15 SY			
Last Name	First Name	Position	Effective Date
Young	Raymond	Principal – Sub	3/30/2015

7) Approval of Sandusky City Schools Board of Education Policy Manual Revisions

It is recommended that the Board of Education approve the following revised Sandusky City Schools Board of Education policies, provided by the Ohio School Boards Association (OSBA) and approved by the Sandusky City Schools Policy Committee:

Sandusky City Schools Policy Manual Revisions		
Month	Policy #	Policy Title or Policy Regulation Title
March 2015 Updates	AFC-2	Evaluation of Professional Staff (Also GCN-2)
	GCB-1	Certificated Staff Contracts and Compensation Plans
	GCN-2	Evaluation of Professional Staff (Also AFC-2)
	IGAE	Health Education
	IGBE	Remedial Instruction
	IGBEA	Reading Skills Assessments and Intervention
	IGBEA-R	Reading Skills Assessments and Intervention (General Regulation)
	IJA	Career Advising
	JEC	School Admission
	JEE	Student Attendance Accounting
KG	Community Use of School Premises	

8) Approval of Payment of Involuntary Reassignment Stipend – Certificated

As stated in Article 9, Section 9.07, page 22 of the *Negotiated Agreement between the Sandusky City School District Board of Education and the Sandusky Education Association 2014 - 2017*, any teacher involuntarily reassigned after the start of the school year shall receive two (2) professional leave days prior to the effective date of the reassignment for classroom preparation and shall be paid an additional stipend of \$500 dollars within 30 days after the effective date of the reassignment.

The information above is based on the involuntary reassignment of **Jennifer Cruickshank** to the Sandusky Digital Academy as submitted by Mr. David Danhoff, Chief of Staff – Transformation Officer, on March 23, 2015.

9) Acceptance of Resignation – Administrative

Laura Marvin – Special Education Supervisor, per her provided correspondence received April 7, 2015. Mrs. Marvin is resigning at the end of her contract, effective June 17, 2015.

10) Acceptance of Retirement Resignation – Certificated

It is recommended that the Board of Education accept the following resignations for retirement effective July 1, 2015:

Mrs. Cheryl Talley-Sharp – Kindergarten teacher at Hancock Elementary School, per her provided correspondence received February 26, 2015. Mrs. Talley-Sharp is resigning to retire with 36 years of service to education, all with Sandusky City Schools.

Mrs. Paula Stellhorn – Intervention Specialist at Mills Elementary School, per her provided correspondence received March 30, 2015. Mrs. Stellhorn is retiring with 30 years of service to education, 29 years with Sandusky City Schools.

11) Acceptance of Retirement Resignation – Classified

It is recommended that the Board of Education accept the following resignations for retirement:

Ms. Sharon Chambers – Library Paraprofessional at Osborne Elementary, per her provided correspondence received March 9, 2015. Ms. Chambers is resigning to retire effective July 1, 2015 with 30 years of service, all with Sandusky City Schools.

Mrs. Lynne Kaufman – Administrative Assistant at Sandusky High School, per her provided correspondence received March 13, 2015. Mrs. Kaufman is resigning to retire effective July 1, 2015 with 30 years of service, all with Sandusky City Schools.

Ms. Judy Richmond – Library Paraprofessional at Venice Heights and Mills Elementary, per her provided correspondence received March 30, 2015. Ms. Richmond is resigning to retire effective July 1, 2015 with 30 years of service, all with Sandusky City Schools.

12) Approval of Two (2) Calamity Make-up Days –all staff for the 2014/15 School Year

It is recommended that the Board of Education approve Two (2) Staff make-up days for the 2014/15 school year. Certificated Staff will be instructed to extend their work day for 30 minutes per day equivalent to two work days. Classified Staff make up time will be agreed upon with their supervisors, as recommended by Mr. David Danhoff, Chief of Staff and approved by the SEA and SNTEA.

b) Other:

- 1) Approval of Contract for Services with **Northern Ohio Educational Computer Association (NOECA)** – for the 2015/16 and 2016/17 SY (7/1/2015 – 6/30/2017) (pages 47-56)
It is recommended that the Board of Education approve the contract with Northern Ohio Educational Computer Association (NOECA) for computer and data processing services as detailed in the provided contract as submitted by Mr. David Danhoff, Chief of Staff – Transformation Officer on 3/23/2015
- 2) Approval of Retail Master Service Agreement with **Buckeye Telesystem** (pages 57-80)
It is recommended that the Board of Education approve the contract with Buckeye Telesystem for telephone services as detailed in the provided contract as submitted by Mr. David Danhoff, Chief of Staff – Transformation Officer on 3/23/2015
- 3) Approval of Service Agreement with **Epiphany Management Group** (pages 81-100)
It is recommended that the Board of Education approve the provided Agreement with Epiphany Management Group in the amount of \$148,000 for July 1, 2015 through June 30, 2016, as submitted by Mr. David Danhoff, Chief of Staff – Transformation Officer on 3/23/2015.
- 4) Approval of Memorandum of Agreement College Tech Prep and College Credit Plus Program Between Bowling Green State University and Sandusky High School and Career Center (pages 101-113)
It is recommended that the Board of Education approve the provided Memorandum of Agreement College Tech Prep and College Credit Plus Program between Bowling Green State University and Sandusky High School and Career Center for the 2015/16 School Year as submitted by Dr. Julie McDonald, Chief Academic Officer on 3/27/2015.
- 5) Approval of Purchase Service Agreement Day Treatment Program with **Education Alternatives** (pages 115-117)
It is recommended that the Board of Education approve the provided Purchase Service Agreement Day Treatment Program with Education Alternatives as submitted by Dr. Julie McDonald, Chief Academic Officer on 3/30/2015.
- 6) Approval of the Transportation Agreement with **Suburban School Transportation** (page 119)
It is recommended that the Sandusky Board of Education approve the proposed Transportation Agreement with Suburban School Transportation from 3/16/2015 – 8/31/2015 per the provided agreement dated March 6, 2015 as submitted by Dr. Julie McDonald, Chief Academic Officer on 3/15/2015.
- 7) Approval of Memorandum of Understandings between The Sandusky City School District Board of Education and The Sandusky Education Association (pages 121-125)
It is recommended that the Board of Education approve the provided Memorandum of Understandings between The Sandusky City School District and The Sandusky Education Association from September 1, 2014 – August

31, 2017 as submitted by Dr. Julie McDonald, Chief Academic Officer on 4/6/2015.

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations			
Donator Name	Donation To	Donation	In Memory Of
Mr. and Mrs. Robert Harple Jr	Robert E. Harple Memorial Scholarship	\$1,000.00	
Mr. and Mrs. William Dobish	Carmen M. Appleby Scholarship Fund	\$985.00	
Julie Cruse	Arts Impact Award	\$25.00	
William Hart	SHS Class of 2000 Streak of Excellence Scholarship Fund	\$100.00	
Carol Ziegler	Sandusky City Schools to Provide Guidance for Children	\$3,400.00	
Nicole Wilson-Fennell	Coach Terry Wilson Scholarship Fund	\$25.00	
Jessica Fosco	Parent Summit Donation of Day Passes	\$120.00	
Lisa Wilson, Acupuncture	Parent Summit Donation of Relaxation Basket	\$100.00	
Kroger	Parent Summit	\$40.00	
Jimmy Johns	Parent Summit Donation of Dinner for Set-up	\$200.00	
Amy Roldan	Parent Summit Donation of Book Bags	\$150.00	
John Mawhirter	Parent Summit Donation of Money for Kids Camp Supplies	\$200.00	
Kurt Loyd	Parent Summit Donation of Money Off of Rental	\$150.00	
Charles Reed	Parent Summit Donation of Gift Cards	\$335.00	
Dave Degnan	Parent Summit Donation of (2) Smoke Detectors and (2) Carbon Monoxide Detectors	\$200.00	
Cedar Fair	Sandusky High School Scholarship Fund to Provide for the 2014 Cedar Fair Scholarship Awards	\$10,000.00	
David Waddington	Charles E. Odums II Memorial Scholarship for the Month of March	\$30.00	
Darcy Johnson	Andrew Dunn Sandusky Police Academy Memorial Scholarship for the Month of February	\$8.00	
The Randolph J. and Estelle M. Dorn Foundation	Sandusky Cultural Center Operating Fund	\$5,000.00	
Wightman-Wieber Charitable Foundation	Wightman Wieber Community Safety Fair Kidsfest	\$125.00	

** Value of non-monetary donation.

11. Anticipated Action

12. Unfinished Business

13. New Business

14. Board Liaison Committee Reports

15. Recommendations or Questions from Individual Board Members

16. Next Meeting

The next regular meeting of the Board of Education is scheduled for ***Monday, May 11, 2015, at 8:00 a.m. in the 4th floor conference room at the Administration Building.***

19. Executive Session

20. Adjournment