

# SANDUSKY CITY SCHOOLS

## Board of Education Regular Meeting Monday, July 14, 2014 at 8:00 a.m.

1. Call to Order and Roll Call – Mr. Thomas Patterson, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of the June 30, 2014 Regular Meeting and the July 8, 2014 Special Meeting – Mr. Kevin Robertson, Treasurer
4. Approve Agenda
5. Public Participation:
6. Citizens Participation:
7. Staff Presentations
8. Correspondence – Informational
9. Correspondence – Related to Action (pages 37-40)
  - a) Ms. Emily Doles, Music Teacher at Hancock and Mills Elementary Schools
  - b) Mr. Samuel Browning, 4th Grade Teacher at Venice Heights Elementary School
  - c) Ms. Patricia McKenna, Health Careers Instructor at Sandusky High School
  - d) Mr. Matthew Kennedy, Music/Band Director at Sandusky Middle School
10. Treasurer’s Report – Discussion Items, Mr. Robertson (pages 41-42)
  - a) 5 Year Forecast
11. Superintendent & CEO’s Report – Discussion Items, Dr. Sanders
  - a) Transformation Plan Update
12. Treasurer’s Recommendations – Action Items, Mr. Robertson
  - a) Approval of Monthly Financial Statement and Monthly Investments (pages 43-62)

It is recommended that the Board of Education approve the financial statement and investments as listed in the attached documentation for the month of June 2014.
  - b) Approval of Amended Certificate of Estimated Resources (pages 63-68)

It is recommended that the Board of Education approve the Amended Certificate of Estimated Resources as presented in the attached documentation.

c) Approval of Appropriation Revisions (page 69)

It is recommended that the Board of Education approve the appropriation revisions as presented in the attached documentation.

d) Approval of Revised FY 2014 5 Year Forecast (pages 70)

It is recommended that the Board of Education approve the 5 Year Forecast as revised in the attached documentation.

e) Approval to Dispose of Assets

It is recommended that the Board of Education approve the disposal of the following assets:

<u>Item</u>	<u>Tag Number</u>	<u>Original Cost</u>
Projector	21191	\$1,541.55
Projector	21159	\$1,541.55
Projector	21564	\$1,476.00
Projector	22910	\$1,593.75
Projector	20166	\$1,503.98
Projector	22007	\$1,591.00
Projector	19846	\$1,750.00
Projector	22569	\$1,581.00
Projector	21204	\$1,541.55
Projector	22970	\$227.58
Projector	20165	\$1,503.90
Projector	22538	\$500.00
Projector	21224	\$1,541.55
Projector	21949	\$1,581.00
Projector	20156	\$1,501.33
Projector	19738	\$465.00
Projector	20161	\$1,503.90
Projector	20163	\$1,503.90
Projector	23242	\$1,056.00
Projector	23315	\$921.71
Projector	21216	\$1,541.55
Projector	22543	\$500.00

It is also recommended that the Board of Education approve the disposal of 4 steel posts, from the old baseball backstop, through donation to the City of Sandusky Recreation Department.

13. Superintendent & CEO's Recommendations – Action Items, Dr. Sanders

**It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.**

**A. Personnel:**

1) Approval of Employment – Administrative (pages 71-78)

It is recommended that the Board of Education approve the employment of the following administrative staff member(s):

**Mrs. Laura Marvin**, Student Services Supervisor, effective August 1, 2014, as recommended by Dr. Julie McDonald, Chief Academic Officer, and Mrs. Sabrina Scott, Student Services Director.

2) Acceptance of Resignation – Certificated

**Ms. Emily Doles**, Music Teacher at Hancock and Mills Elementary Schools, effective the 2014/15 school year, per her provided correspondence received July 1, 2014.

**Mr. Samuel Browning**, 4th Grade Teacher at Venice Heights Elementary School, effective July 3, 2014, per his provided correspondence received July 3, 2014.

**Mr. Matthew Kennedy**, Music/Band Director at Sandusky Middle School, effective July 31, 2014, per his provided correspondence received July 10, 2014.

3) Approval of Family and Medical Leave of Absence – Certificated

**Patricia McKenna** – Health Careers Instructor at Sandusky High School. Mrs. McKenna is requesting FMLA leave from August 11, 2014 through February 12, 2015.

4) Approval of Employment – Certificated (pages 79-160)

It is recommended that the Board of Education approve the employment of the following certificated staff members as recommended by Dr. Eugene Sanders, Superintendent and CEO and Principals: Tara Toft, Linda Wohl, Jill Wasiniak, Rebecca Muratori, Donna Brown, Kathy Pace-Sanders, Jude Andres and Ted Caleris, effective for the 2014/15 school year:

**Myisha Atkins** – Pre-School, Hancock

**Kate Badamy** – Physical Education, Sandusky Middle School

**Amy Bauman** – Gifted Intervention Specialist, RCAAS

**Ms. Gabrielle Costante** – Science Teacher, Sandusky High School

**Jennifer Keeton** – Title I, Building to be determined

**Zachery Moots** – Physical Education, Venice Heights Elementary

**Jami Scott-Honigford** – Gifted Intervention Specialist, RCAAS

**Mary Towns** – Title I, Venice Heights Elementary School

**Alexandra VanScoy** – Music K-12, Ontario

*\*\* Employment of the certificated staff members listed above is contingent upon successful completion of all pre-employment requirements and receipt of the requisite teaching licensure. Compensation level, based upon the current and in-place salary schedule for teachers, will be determined after receipt of official college transcripts and verification of years-of-experience.*

5) Approval of Pay Increase Due to Additional Hours (effective *1st semester 2014/15 SY*)

Last Name	First Name	Salary Level		Effective Date
		From	To	
Heck	Heather	M	M+12	1 <sup>st</sup> semester 2014/15SY

6) Approval of Employment of Substitutes – Classified

It is recommended that the Sandusky Board of Education approve for employment as a classified substitute the individual(s) listed below, per the communication from Mr. David Danhoff, Chief of Staff & Transformation Officer, on July 1, 2014, as recommended by Mr. Ted Peters, Transportation Supervisor:

Employment of Substitutes – Classified			
Last Name	First Name	Position	Rate
Karis	Joe	Substitute Mechanic	\$12.00/hr

7) Approval of Employment for Summer 2014

It is recommended that the Board of Education approve the employment of the following staff members for the Summer of 2014, as recommended by Mr. David Danhoff, Chief of Staff & Transformation Officer, as submitted by Mr. Ted Peters, Transportation Supervisor:

Staff Employment for Summer 2014				
Program Title	Last Name	First Name	Position	Rate
N/A	Mingus	Kathy	Bus Cleaner	\$12.00/hr
N/A	Liembach	Diane	Bus Cleaner	\$12.00/hr
3 <sup>rd</sup> Grade Reading	O'Loughlin	Dan	Driver	\$22.40/hr
3 <sup>rd</sup> Grade Reading	Doublin	Kathy	Driver	\$22.51/hr
ESY	Jones	Jeanne	Driver	\$22.86/hr
ESY	Ryan	Penny	Aide	\$14.74/hr
Kinder Camp	Shafrath	Jerraline	Driver	\$21.42/hr
Alternate	Leimbach	Diane	Driver	\$21.09/hr
Alternate	Mingus	Kathy	Driver	\$20.43/hr

It is recommended that the Sandusky Board of Education approve the employment of the following staff for STEAM Summer Safari:

Title I Funds to pay for stipend of \$1,000.00 per teacher, per week for preparation and student instruction.

**Date: Weeks of July 14th and July 21st**

Last Name	First Name
White	Marnie

It is recommended that the Sandusky Board of Education approve the employment of **Melinda Ricci**, COST Coordinator to conduct summer administrative assistant applicant testing, effective 6/26/2014, at her hourly rate of \$24.76, as recommended by Mr. David Danhoff, Chief of Staff and Transformation Officer.

8) Approval of Employment of Hourly Staff – Adult Education (2014/15SY)

It is recommended that the Sandusky Board of Education approve for employment the following individual as an hourly employee for the Adult Education Department for the 2014-2015, school year, as recommended by Mrs. Nancy Zechman, Director of Career Tech and Adult Education, on Monday, July 7, 2014:

Adult Education – Hourly Staff Effective August 1, 2014, for the 2014/2015 SY				
Program Title	Last Name	First Name	Job Title	Hourly Rate
General Adult	Painter	Rebecca	Financial Aid Consultant	\$30.00

***B. Other:***

1) Approval of the Sandusky High School Student Handbook, Conduct and Disciplinary Information Handbook, and Sandusky City School Student and Teacher daily hours for 2014/15 SY

It is recommended that the Sandusky High School Student Handbook, Conduct and Disciplinary Information Handbook, and Sandusky City School Student and Teacher daily hours for 2014/15 school year, as submitted by Mr. David Danhoff, Chief of Staff – Transformation Officer. (Copies of the handbooks and changes were provided to Board of Education members under separate cover.)

2) Approval of 2014-2015 NCOESC Service Contract Authorization (pages 161-162 )

It is recommended that the Board of Education approve the provided 2014-2015 NCOESC Service Contract Authorization as submitted by Dr. Julie McDonald, Chief Academic Officer on 7/2/2014.

3) Approval of Purchase of Storage Area Network (page 163 )

It is recommended that the Board of Education approve the purchase of storage area network from NETech Corporation in the amount of \$140,522.35 per the provided quote, as submitted by Mr. David Danhoff, Chief of Staff – Transformation Officer on 7/10/2014.

4) Approval of Service Agreement with Epiphany Management Group (pages 164-180)

It is recommended that the Board of Education approve the provided Agreement with Epiphany Management Group in the amount of \$98,000 for July 1, 2014 through June 30, 2015, as submitted by Mr. David Danhoff, Chief of Staff – Transformation Officer on 7/10/2014.

5) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE club(s), as submitted by Mrs. Julie Bittinger, Business/Fiscal Office, on July 7, 2014.

<b>Sandusky City Schools – “In-House” Fundraisers</b>		
<b>Group Name</b>	<b>Fundraiser Event</b>	<b>Dates of Fundraiser</b>
SHS Class of 2015	Popcorn Stand @ Football Game	08/22/14 - 08/22/14
SHS Class of 2015	TV Raffle	Fall/FB - Winter/BB
SHS Class of 2015	Homecoming Kick-Off Carnival	09/17/14 - 09/24/14
SHS Class of 2015	Talent Show	10/09/14 - 10/16/14
SHS Class of 2015	Mother Son Dance	11/03/14 - 11/07/14
SHS Class of 2015	Father Daughter Dance	02/16/15 - 02/20/15
SHS Class of 2015	Spaghetti Dinner @ Musical's Opening Night	Mar.'15 - Mar.'15
SHS Class of 2015	Prom @ Cedar Point	04/20/15 - 05/02/15
SHS Class of 2015	After Prom on Goodtime Boat	04/20/15 - 05/02/15
SHS Class of 2015	Senior Raffle	05/04/15 - 05/15/15
SHS Student Council	Fleece & Polo Sale (Race for a Cure Donation)	SY 14/15 - SY 14/15
SHS Student Council	Mum Sale	09/02/14 - 09/12/14
SHS Student Council	Homecoming Dance	09/29/14 - 10/04/14
SHS Student Council	Powder Puff Football Game	10/01/14 - 10/01/14
SHS Student Council	Sweetest Day Carnation Sale	10/09/14 - 10/15/14
SHS Student Council	United Way Donation Drive	11/03/14 - 11/14/14
SHS Student Council	Winter Dance	01/12/15 - 01/16/15
SHS Student Council	Valentine's Day Carnation Sale	02/05/15 - 02/12/15
SHS Student Council	Leukemia Society Pasta for Pennies Donations	02/19/15 - 02/26/15
SHS Student Council	9th/10th Gr. Incentive Reward Mixer Social/Dance	03/27/15 - 03/27/15
SHS Student Council	Annual Spring Faculty Bowl (Race for a Cure)	04/01/15 - 04/02/15
SHS Student Council	Spring Flower & Vegetable Flat Sale	04/06/15 - 04/22/15
SHS Student Council	8th/9th Gr. Mixer Social/Dance	05/10/15 - 05/14/15
SHS Student Council	Oddball Olympics-Race for a Cure Donation	08/22/14 - 08/22/14

**C. Donations:**

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

<b>Sandusky City Schools – Donations</b>		
<b>Donator Name</b>	<b>Donation To</b>	<b>Donation</b>
Donald & Michael Lenhart	RCAAS for students who want to participate in Orchestra	\$1000.00

14. Anticipated Action
15. Unfinished Business
16. New Business
17. Board Liaison Committee Reports
18. Recommendations or Questions from Individual Board Members
19. Executive Session

To consider the employment or compensation of a public employee or official and pending or threatened litigation.

20. Next Meeting

The next regular meeting of the Board of Education is scheduled for ***Monday, August 18, 2014, at 8:00 a.m. in the third floor Board Decade Room at the Administration Building.***

21. Adjournment