

SANDUSKY CITY SCHOOLS

**Board of Education
Regular Meeting**

Monday, November 3, 2014 at 7:00 a.m.

1. Call to Order and Roll Call – Mr. Thomas Patterson, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of September 3, 2014 Special Meeting and the October 6, 2014 Regular Meeting – Mr. Keith A. Brown, Interim Treasurer
4. Approve Agenda
5. Citizens Participation
6. Correspondence – Informational

The following is a fundraiser from an outside organization that is asking to conduct a fundraiser within our district. This list is provided to the Board of Education for informational purposes only, as submitted by Mrs. Julie Bittinger, Business/Fiscal Office Worker, on October 28, 2014:

Sandusky City Schools – “Outside” fundraiser			
Venice PTO Adult Group *	Candy Sale	From:02/12/15	To: 02/24/15

7. Correspondence – Related to Action
 - a) Ms. Clarice Aaron, Bus Driver
 - b) Mr. Larry Mingus, Maintenance
 - c) Mrs. Lillie Neadham, Matron
 - d) Mr. William Ehrnsberger, Brand Development and Retention and Recruitment Coordinator

8. Treasurer’s Report – Discussion Items, Mr. Brown

There are no scheduled reports from the Treasurer for the Monday, November 3, 2014, Board meeting.

9. Superintendent & CEO’s Report – Discussion Items, Dr. Sanders
 - a) “Building Better Dreams” Campaign update
 - b) Discuss planning of the December Board Work Session items. Possible date: Dec. 4th
10. Treasurer’s Recommendations – Action Items, Mr. Brown

- a) Approval of Monthly Financial Statement and Monthly Investments

It is recommended that the Board of Education approve the financial statement and investments as listed in the attached documentation for the month of October, 2014.

b) Approval of Pay Increase Due to Securing a Treasurer’s License

It is recommended that the Board of Education approve the pay increase for Tracy Eck, Accounting Specialist, from Step 5 to Step 7 due to the attainment of her Treasurer’s license, effective 9/1/14.

c) Approval to Dispose of Assets

It is recommended that the Board of Education approve the disposal of the following assets:

Item	Tag #	Original Cost
Canon Visualizer	18598	\$1,415.00
Laptop	16319	\$1,847.50
DVD/VCR combo	18712	\$100.00
4-drawer cabinet	2484	\$163.44
2-drawer cabinet	4258	\$144.72
Projector	14850	\$189.98
Projector	10439	\$167.50
2-drawer cabinet	2484	\$144.72
Office chair	5521	\$208.60
End Table/Chair	4001	\$346.50
Roller cart	23474	\$108.99
TV	9110	\$389.00
CD Player	19697	\$40.24
Mark & Wipe board	16170	\$196.99

11. Superintendent & CEO’s Recommendations – Action Items, Dr. Sanders

It is recommended that the Sandusky Board of Education approve the following action items as delineated below.

The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

A. Personnel:

1) Approval of Employment of Classified Staff

It is recommended that the Board of Education approve the employment of the following classified staff members, as recommended by Mr. Ted Peters, Transportation Supervisor as submitted by Mr. David Danhoff, Chief of Staff & Transformation Officer:

Stephanie Gallaro – Bus Aide, Transportation Department, effective 10/23/14

2) Approval of Change in Salary/Hours for Classified Staff

It is recommended that the Board of Education approve the change in classification status for the following classified staff members per the SNTEA contract:

		SNTEA Classification Change				
Last Name	First Name	From: Position	Bldg.	To: Position	Bldg.	Effective Date(s)
Kaufman	Lynne	Paraprofessional	SMS	Admin. Asst/Class I	SHS	10/20/2014

3) Approval of Employment of Hourly Staff – Adult Education

It is recommended that the Sandusky Board of Education approve for employment the following individual(s) as an hourly employee for the Adult Education program for the 2014/15 school year, at the rate indicated, as recommended by Mrs. Nancy Zechman, Director of Career Tech and Adult Education, on October 23, 2014:

Employment of Adult Education – Hourly Staff Effective 11/01/2014 , for the 2014/15 SY				
Program Title	Last Name	First Name	Job Title	Hourly Rate
Adult Cosmetology	Simmons	Linda	Cosmetology Instructor	\$17.00
Facilities Maintenance	McCormick	Mike	Facilities/Maintainance Instructor	\$20.40
Special Interest	Richmond	George	Pottery Instructor	\$18.91

4) Approval of Supplemental Contracts

It is recommended that the Board approve the following supplemental, as recommended by Principals: Mrs. Kathy Pace-Sanders, Mrs. Wohl, Mrs. Muratori, Ms. Brown, Mrs. Toft and submitted by Mr. Shawn Coakley, Athletic & Activities Director:

Approval of Supplemental Assignments		
Position/Year	Name (last, first)	Building
Student Council Advisor	Sidoti, Babe	RCAAS
Student Council Advisor	Pahl, Staci	Hancock
Student Council Advisor	Scott, Jeanne	Osborne
Tech Specialist	Foss, Karen	RCAAS
Tech Specialist	Schmenk, Michael	Venice
Tech Specialist	Scott, Jeanne	Osborne
Tech Specialist	Smith, Schuyler	Hancock
Stage Manager	Dupont, Dustin	SHS

5) Approval of Family and Medical Leave of Absence – Classified

It is recommended that the Board approve the following Classified FMLA leave, per the US Federal Guidelines, as recommended by Mrs. Jackie Riedy, EMIS Coordinator:

Lisa Taylor – Cafeteria Worker, SHS. Ms. Taylor is requesting FMLA leave from October 6, 2014 through January 9, 2015.

Deborah Phillips – Cafeteria Worker, Hancock School. Mrs. Phillips is requesting FMLA leave from October 9, 2014 through December 10, 2014.

6) Approval of Unpaid Leave of Absence – Classified

Karoline Millis – Cafeteria Worker at Ontario School, per her correspondence dated October 23, 2014. Ms. Millis is requesting an unpaid leave of absence for Tuesday, November 25, 2014.

7) Approval of Employment of Substitutes – Classified

It is recommended that the Sandusky Board of Education approve the employment of the classified substitutes listed below as recommended by Mr. Brad Kraft, Dining Services Supervisor, Kevin Toms, Building Facilities Supervisor and Ted Peters, Transportation Supervisor and submitted by Mr. David Danhoff, Chief of Staff & Transformation Officer:

Employment of Substitutes – Classified 2014/15 SY			
Last Name	First Name	Position	Effective Date
Buraszeski	Kenneth	Sub Cafeteria Worker	10/27/2014
Kluding	Dave	Sub Cafeteria Worker	10/20/2014
Hunley	Elijah	Sub Bus Driver	10/20/2014
Sullivan	Robert	Sub Custodian	10/27/2014

8) Approval of Employment – Certificated Tutors

It is recommended that the Board of Education approve the employment of the following staff member(s) for the 2014/15 school year, as recommended by Mrs. Julie McDonald, Chief Academic Officer, as submitted by Mrs. Sabrina Scott, Director of Student Services, on October 23, 2014:

Approval of Employment – Certificated Tutors			
Last Name	First Name	Position	Effective Date(s)
Campbell	Morgan	Home Instruction Tutor	2014/15 SY
Cannon	Stacia		
Cooper	Lisa		
Paputza	Rebecca		
Ruggles	Sharon		
*Simonton	Michael		

*non-employee

9) Approval of Compensation for Advisory Prep Work

It is recommended that the Sandusky Board of Education approve the following professional development payments, as submitted by Dr. Ted Caleris, SHS Principal, as recommended by Dr. Julie McDonald, Chief Academic Officer:

Team Class Advisory Prep Work:		
General Funds		
Last Name, First Name	Hours	Per Hour
Agee, Brad	12	\$20.00
Martin, Jay	15	\$20.00

10) Approval of Compensation for Straight A Grant Professional Development

It is recommended that the Sandusky Board of Education approve the work submitted by time card by the following staff members, as submitted by Dr. Ted Caleris, SHS Principal, as recommended by Dr. Julie McDonald, Chief Academic Officer:

Straight A Grant Professional Development Straight A Funds		\$20.00 per hour as submitted by time card
Last Name, First Name	Last Name, First Name	Last Name, First Name
Burch, Robert	King, Justin	Ott, Michelle
Burris, Amy	Jensen, Lani	Petrie, Leslie
Costante, Gabrielle	Kudrin, Sam	McSwain, Stephanie

11) Approval of Compensation for SMS Gifted Professional Development

It is recommended that the Sandusky Board of Education approve the following professional development payments, as submitted by Mrs. Tara Toft, RCAAS Principal, as recommended by Dr. Julie McDonald, Chief Academic Officer:

<u>SMS Gifted Professional Development for HGT Training</u>		
General Funds: Various Dates		
Time: N/A		
Last Name, First Name	Hours	Per Hour
Harris, Traci	6	\$20.00
Martin, Matt	6	\$20.00
Stout, Carol	6	\$20.00
Wechter, Gary	5	\$20.00

12) Approval of Fall Athletic Event Workers

It is recommended that the Board of Education approve the following athletic event workers as submitted by Mr. Coakley, Athletic Director and approved by Mr. Danhoff, Chief of Staff:

2014-2015 Sandusky Elementary Athletic Workers			
Fall Workers		Rate/Hr	Rate/Hr
		\$25.00	\$20.00
			TOTAL
Downing, Kristina			2 hours \$40.00
Downing, Marla			4 hours \$80.00
Reidel, Heidi			2 hours \$40.00
Russell, Scott		2 hours	\$50.00
			TOTAL \$210.00

13) Approval of Resignations for Retirement – Classified

Mr. Larry Mingus – Maintenance, effective January 1, 2015. Larry is retiring with twenty years of service with Sandusky City Schools.

Ms. Clarice Aaron – Bus Driver, effective October 1, 2014. Clarice is retiring with 10 years of service with Sandusky City Schools.

Mrs. Lillie Neadham – Matron, SHS, effective January 30, 2015. Lillie is retiring with 23 years of experience with Sandusky City Schools.

14) Approval of Over-sized Class Stipends

It is recommended that the Sandusky Board of Education approve payment to the following certificated staff members for over-sized class stipends as stipulated in Article 16 (Class Size) of the *Negotiated Agreement between the Sandusky City School District Board of Education and the Sandusky Education Association 2014-2017* on pages 53–54, as submitted by Mr. David Danhoff, Chief of Staff & Transformation Officer, on October 20, 2014:

Teachers in departmentalized classroom grades 7-12 with over 27 students:				
Last Name	First Name	# Students over Limit x \$150.00	Total Stipend	
Good	Alicia	3	\$450.00	
Sharp	Dustin	1	\$150.00	
Cruickshank	Jennifer	1	\$150.00	
VanVerah	Julie	1	\$150.00	
Esposito	Tony	3	\$450.00	
Knupke	Bill	2	\$300.00	
Esposito	Carolyn	2	\$300.00	
Smith	Linda	2	\$300.00	
Doughty	Amy	1	\$150.00	
Lucas	Jeanne	2	\$300.00	
Kokinda	Cynthia	1	\$150.00	
Mears	Laura	1 student +1 prep	\$300.00	
Nejedly	Dustin	5	\$750.00	
Teachers in Art, Music Pe with over 27 students				
Teachers in self contained classrooms Grades K-3 with over 25 students				
Teachers in self contained classrooms Grades 4-6 with over 26 students				
Last Name	First Name	# Students over Limit x \$150.00	Total Stipend	
Johnston	Eric	1	\$150.00	
Schmenk	Michael	9	\$1,350.00	
Moots	Zach	11	\$1,650.00	

B. Other:

- 1) Approval of “Smart Pedagogic Solutions, Inc.”, proposal for Hancock Elementary School

It is recommended that the Board of Education approve the proposal from “Smart Pedagogic Solutions Inc.” to work with Hancock Elementary School Staff as submitted by Mrs. Kathy Pace-Sanders and recommended by Mr. David Danhoff, Chief of Staff.

- 2) Approval of “Beach Marketing Group” proposal for Marketing Consultant Contract

It is recommended that the Board of Education approve the proposal from Ms. Nancy Beach for Sandusky City Schools promotional marketing for the 14/15 school year.

- 3) Approval of “Educational Service Center” contract from Lorain County to provide Curriculum consulting services.

It is recommended that the Board of Education approve the proposal from the ESC of Lorain County for the purpose of providing Curriculum consultation services as submitted by Julie McDonald, Chief Academic Officer.

- 4) Approval of Request for revision to the current contract with Copier/Printer Fleet Unit with MCPC Imaging and Printing LLC.

It is recommended that the Board of Education approve the proposal to purchase two additional HP copiers and one color printer as submitted by Mr. William Ehrnsberger, Brand Development and Retention and Recruitment Coordinator and recommended by Mr. David Danhoff, Chief of Staff & Transformation Officer.

- 5) Approval of Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE club(s), as submitted by Mrs. Julie Bittinger, Business/Fiscal Office, on October 23, 2014.

Sandusky City Schools – “In-House” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
SHS Class of 2018	Car Decal Sale	11/01/14 - 05/31/15
SHS BPA Business Mngmt	Beef Stick Sale	10/20/14 - 10/31/14
SHS BPA Business Mngmt	Coffee Sale	12/01/14 - 12/12/14
SHS BPA Business Mngmt	Links of Love for Special Olympics	01/19/15 - 01/23/15
SHS Wrestling Team	Christmas Tree Sale	11/28/14 - 12/21/14
SHS UBS Club	Mother/Son Dance	03/07/15 - 03/07/15
SHS UBS Club	Afro Ball	04/17/15 - 04/17/15
SHS UBS Club	Mom/Daughter Dance	02/12/15 - 02/24/15
SHS Wrestling Team	Apparel Sale	10/28/14 - 11/18/14
SHS Wrestling Team	Cameo Pizza Card Sale	10/30/14 - 11/28/14

C. Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Name	Donation to:	Amount	In memory of:
Paul Rothschild	Sandusky Cultural Center	\$100.00	
Katherine Chesanow	Sandusky Cultural Center	\$10.00	
Firelands Assoc. for the Visual Arts	Sandusky Cultural Center	\$25.00	
Gary Spinosa	Sandusky Cultural Center	\$50.00	
Janet Smith	Sandusky Cultural Center	\$50.00	
Carol Moyer	Sandusky Cultural Center	\$50.00	
MP Marion	Sandusky Cultural Center	\$25.00	
Osborne Staff	Book Donation - Osborne Library	\$16.99	Bill Radune, Pat Guerra's Father
Kristine May	Sandusky Cultural Center	\$25.00	
Kenneth Roder	Sandusky Cultural Center	\$50.00	
Virginia Bodi	Sandusky Cultural Center	\$10.00	
Paul Coleman	Sandusky Cultural Center	\$50.00	
James Semon	Sandusky Cultural Center	\$25.00	
Glen Kubach	Sandusky Cultural Center	\$25.00	
Charles Pascoe	Sandusky Cultural Center	\$20.00	
Ken Corso	Sandusky Cultural Center	\$30.00	
Diane Ernst	Sandusky Cultural Center	\$25.00	
Jeffrey Vaughan	Sandusky Cultural Center	\$50.00	
Daniel Keller	Sandusky Cultural Center	\$100.00	
Erie County Community Foundation	iPad's for the "Blended Learning Initiative"	\$4,122.00	
Erie County Retired Teachers Assoc.	Sandusky City Schools for Teacher Improvement	\$25.00	Retired teacher, Dolores Boitel
Robert Kirner	Sally Kirner Memorial Scholarship Fund	\$4,000.00	
Anonymous	Sandusky Cultural Center	\$7,000.00	
Greg Bauman	set of five stand fronts for the SCS Jazz Bands	\$300.00	
Greg Bauman	three drum set cymbal stands	\$100.00	
Matt Johnson	Rudy Muck Academy Trumpet	\$75.00	
David Waddington	Charles E. Odums II Memorial Scholarship	\$30.00	
Darcy Johnson	Andrew Dunn SPA Memorial Scholarship	\$8.00	
Erie County Retired Teachers Assoc.	SCS for Teacher Improvement	\$25.00	Katharine Schneider
Ontario Staff	Ontario Elementary Library	\$30.00	Thomas Fletcher, brother of Denny Fletcher

12. Anticipated Action

13. Unfinished Business

14. New Business
15. Board Liaison Committee Reports
16. Recommendations or Questions from Individual Board Members
17. Executive Session

To consider the employment or compensation of a public employee or official.

18. Next Meeting

The next regular meeting of the Board of Education is scheduled for ***Monday, December 8, 2014, at 8:00 a.m. in the third floor Board Decade Room at the Administration Building.***

19. Adjournment