

SANDUSKY CITY SCHOOLS

**Board of Education
Regular Meeting
Monday, October 7, 2013 at 7:00 pm**

1. Call to Order and Roll Call – Mrs. Faith Denslow, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of Previous Meeting – Mr. Kevin Robertson, Treasurer
4. Approve Agenda
5. Student Recognition
6. Citizens Participation
7. Staff Presentations
8. Correspondence – Informational

Non-District Fundraiser(s)

The following is a list of fundraiser(s) from OUTSIDE organizations that are asking to conduct fundraisers within our district. This list is provided to the Board of Education for information only (no action required), as submitted by Mrs. Julie Bittinger, Business/Fiscal Office Worker, on September 25, 2013:

Sandusky City Schools – “Outside” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
Venice Elementary Parent Council	Gift Catalog/All American fundraising	09/26/13 – 10/10/13

9. Correspondence – Related to Action (pages 27-32)
 - a.) Mr. Doug Parthemore, 5th Grade Teacher
 - b.) Ms. Melissa Tucker, Community Based Teacher 1-4
 - c.) Ms. Beverly Baker, Paraprofessional
 - d.) Ms. Cynthia Bankieris, Clinical Assistant
 - e.) Ms. Lynnette Hermes, Receptionist
10. Treasurer’s Report – Discussion Items, Mr. Robertson

Health Insurance
11. Superintendent & CEO’s Report – Discussion Items, Dr. Sanders

Update from the CEO on the Transformation Plan for the 2013-2014 school year (former Academic Plan).

12. Treasurer's Recommendations – Action Items, Mr. Robertson

a) Approval of Monthly Financial Statement and Monthly Investments(pages 61-74)

It is recommended that the Board of Education approve the financial statement and investments as listed in the attached documentation for the month of September 2013.

b) Approval to Dispose of Assets

It is recommended that the Board of Education approve the disposal of the following assets:

Violin/Viola Rack – 17364

Computer Workstation Desks – 13296, 13297, 13293, 13289, 13292, 13291,
13290, one (1) untagged.

Metal Folding Chair – 08738

Projectors – 22772, 20537

Metal Bookshelf – 01414

Cassette Recorder – 19924

Typewriter – 06246

Overhead Projectors – 15829, 02210, 08130, 08746, 00256, 00054

Hospital Bed – 03376

The following items are Auxiliary Service computers which will be reviewed by our IT department for any salvageable parts.

Laptop – 18342

Computers – 23426, 23427, 23428, 23429, 23430, 23431, 23432, 23433, 23434,
23435, 23436, 23437, 23497, 23498, 23590, 23591, 23594, 23595,
23597, 24015, 24019, 24020, 24021, 24025, 24032, 24035, 25105,
23593, and 23598.

c) Acceptance of Amended Certificate of Estimated Resources (pages 75-77)

It is recommended that the Board of Education approve the Amended Certificate of Estimated Resources as presented in the attached documentation.

d) Approval of Permanent Appropriations (page 78-80)

It is recommended that the Board of Education approve the Permanent Appropriations for Fiscal Year 2014 as presented in the attached documentation.

e) Approval of 5 Year Forecast and Notes (pages 81-83)

It is recommended that the Board of Education approve the 5 Year Forecast and Notes as presented in the attached documentation.

f) Approval of Annual Spending Plan (pages 84-85)

It is recommended that the Board of Education approve the annual spending plan as presented in the attached documentation.

13. Superintendent & CEO's Recommendations – Action Items, Dr. Sanders

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

A. Personnel:

1) Acceptance of Retirement Resignation – Certificated

Mr. Doug Parthemore – 5th Grade Teacher at Mills Elementary School, effective at the end of the 2013/14 school year (July 1, 2014) per his provided correspondence, received September 25, 2013. Mr. Parthemore will retire with 23 years within Sandusky City Schools.

2) Approval of Employment – Certificated Tutors

It is recommended that the Board of Education approve the employment of the following staff member(s) for the 2013/14 school year, as recommended by Mrs. Julie McDonald, Chief Academic Officer, as submitted by Mrs. Sabrina Scott, Director of Student Services, on September 23, 2013:

Approval of Employment – Certificated Tutors			
Last Name	First Name	Position	Effective Date(s)
Borton	Thomas	Home Instruction Tutor	2013/14 SY
Butler	Abigail		
Ruggles	Sharon		
Schlosser	Sheryl		
Sharp	Dustin		
Tucker	Melissa		
Werling	Beth		
Williams	Margaret (Elaine)		

3) Approval of Family and Medical Leave of Absence – Certificated

Shelly Wentworth – Early Childhood Intervention Specialist, per her correspondence dated September 23, 2013. Ms. Wentworth is requesting FMLA leave (intermittent and/or reduced-leave basis), starting September 25, 2013, with the end date of the leave to be determined in the near future.

Al Lasch – Intervention Specialist at Sandusky High School, per his correspondence dated September 25, 2013. Mr. Lasch is requesting five (5) days of FMLA leave from Friday, September 27, 2013 through Thursday, October 3, 2013.

13. Superintendent & CEO’s Recommendations – Action Items, Dr. Sanders (continued)

4) Approval of Unpaid Leave of Absence – Certificated

Melissa Tucker – Venice Heights Elementary School, per her correspondence dated September 3, 2013. Ms. Tucker is requesting an unpaid leave of absence for nine (9) days from Tuesday, October 1, 2013, through Monday, October 14, 2013, (one personal day was approved during this time period for October 4, 2013) and is scheduled to return to work on Tuesday, October 15, 2013.

5) Approval of Payment of Involuntary Reassignment Stipend – Certificated

As stated in Article 9, Section 9.07, page 23 of the *Negotiated Agreement between the Sandusky City School District Board of Education and the Sandusky Education Association 2013 - 2014*, any teacher involuntarily reassigned after the start of the school year shall receive two (2) professional leave days prior to the effective date of the reassignment for classroom preparation and shall be paid an additional stipend of \$500 dollars within 30 days after the effective date of the reassignment.

The information above is based on the involuntary reassignment of **Heather Loomis** and **Holly LaMarca** due to the necessity for an additional autism unit at Mills Elementary School, as submitted by Mr. David Danhoff, Chief of Staff – Transformation Officer, on September 12, 2013.

6) Approval of Supplemental Contracts – Employees/Non-Employees

The Board has posted and advertised the positions listed as being available to employees of the district who hold educator licenses. It is recommended that the employees listed be awarded a supplemental contract in the area stipulated. Where no employees meeting all of the Board qualifications have applied for, been offered, and accepted said positions, it is recommended that the non-employees listed be awarded a supplemental contract in the area stipulated.

Employment of the following supplemental staff is contingent upon their successful completion of all pre-employment requirements and receipt of the proper certification/training.

Approval of Supplemental Assignments 2013/14 SY		
Position	Name (last, first)	Building
Class Advisor: Fr	Amos, Kali	SHS
TN Girls Asst.	Schlett, Marcus	SHS
BK Boys HS Var Asst	Redding, Issian	SHS
TK Boys HS Var Asst	Brunow, Ben	SHS
BK Boys JH 7 th Asst	Bahnsen, Jarrod	SMS
Cheer Asst Advisor	Brown Ka'Reena	SHS
TK Girls HS Var Asst	Badamy, Katherine	SHS
BK Girls JH 8 th Hd	Williams, Keith	SMS
TK Girls HS Hd Var	Downing, Kristina	SHS
TK Girls HS Var Asst	Cooley, Mason	SHS
TK Girls HS Var Asst	Burch, Robert	SHS
NHS Advisor	Buck, Rod	SHS
Stage Manager	Albert, Ron	SHS
TK Boys HS Var Hd	Leech, Ron	SHS
TK Boys HS Var Asst	Borton, Tom	SHS
Intramurals Elem Boys BK	Fry, Ryan	SHS
FT HS Var Asst & Hd JV	Millisor, Justin	SHS

13. Superintendent & CEO's Recommendations – Action Items, Dr. Sanders (continued)

7) Acceptance of Resignation – Classified Staff

Hermes, Lynnette – Administration Building Receptionist, effective October 11, 2013, per her provided correspondence, received September 30, 2013.

8) Approval of Employment – Classified 2013/14 SY (pages 33-38)

It is recommended that the Board of Education approve the employment of the following classified staff member(s) for the 2013/14 school year as recommended by Mr. David Danhoff, Chief of Staff and Transformation Officer, and as submitted by Mr. Ted Peters, Transportation Supervisor, on September 26, 2013:

Employment of Classified Staff Effective September 23, 2013 for the 2013/14 SY		
Name (last, first)	Position	Building
Forney, Dawn	Bus Aide	Bus Garage
Miller, Stephanie	Bus Aide	Bus Garage

9) Approval of Change in Salary – Classified

It is recommended that the Board of Education approve the change in salary for the following classified staff members:

Ritchie, Vickie – from Cafeteria Worker 4 hrs./day at Sandusky High School to Cafeteria Worker 6 hrs./day at Sandusky High School, effective September 23, 2013.

10) Approval of Change in Classification – Classified

It is recommended that the Board of Education approve the change in classification status for the following classified staff members:

Beatty, Tina – from Administrative Assistant Personnel/Superintendent Office at the Administration building to HR Facilitator I at the Administration building.

Riedy, Jackie – from Interim Human Resource Facilitator at the Administration building to HR Facilitator II at the Administration building.

11) Approval of Unpaid Leave of Absence – Classified

Ms. Beverly Baker – at Sandusky High School, per her correspondence dated September 8, 2013. Ms. Baker is requesting an unpaid leave of absence from Wednesday October 16, 2013, through Thursday, October 17, 2013, and is scheduled to return to work on Monday, October 21, 2013.

12) Acceptance of Resignation – Adult Education Hourly Staff

Bankieris, Cynthia – hourly Clinical Assistant with the Practical Nursing program, effective September 25, 2013, per her provided correspondence, received September 25, 2013.

13. Superintendent & CEO's Recommendations – Action Items, Dr. Sanders (continued)

13) Approval of Employment of Hourly Staff – Adult Education 2013/14SY (pages 39-41)

It is recommended that the Sandusky Board of Education approve for employment the following individuals as hourly employees for the Adult Education Department for the 2013-2014 school year at the rates indicated, as recommended by Mrs. Nancy Zechman, Director of Career Tech and Adult Education, on Wednesday, September 25, 2013:

Adult Education – Hourly Staff				
Effective October 7, 2013 for the 2013/2014 SY				
Program Title	Last Name	First Name	Job Title	Hourly Rate
ABLE	Aceto	Anna	Sandusky ABLE Instructor	\$19.00
	Agee	Bradley	Sandusky ABLE Instructor	\$19.00
	Auble	Mary Jo	Sandusky ABLE Instructor	\$19.00
	Widman	Carrie	Sandusky ABLE Office Assistant	\$17.00

14) Approval of Employment of Substitutes – Classified (pages 42-50)

It is recommended that the Sandusky Board of Education approve for employment as a classified substitute the individual(s) listed below (position and start date specified for each person), per the communication from Mr. David Danhoff, Chief of Staff & Transformation Officer, on September 12, 2013, as recommended by Mr. Kevin Toms, Facilities Supervisor and Mr. Brad Kraft, Food Services Supervisor:

Employment of Substitutes – Classified			
2013/14 SY			
Last Name	First Name	Position	Effective Date
Pisarsky	June	Substitute Cross. Guard, Café. Work.	9/12/2013
Waddington	Tyler	Substitute Custodian	9/12/2013
Rhodes	Lori	Substitute Cafeteria Worker	9/12/2013
Ogilvy	Ashley	Substitute Cafeteria Worker	9/12/2013
Churchwell	Karen	Substitute Cafeteria Worker	9/12/2013
Sluga	Duane	Substitute Cafeteria Worker	9/30/2013

15) Approval of Compensation for Professional Development Training

It is recommended that the Sandusky Board of Education approve the following professional development payments:

Professional Development: Behavior and Community Based Meeting			
Date: August 14, 2013			
Time: 1:30 pm 3:30 pm			
Last Name	First Name	Hours	Total
Riedel (paraprofessional)	Heidi	2	At hourly rate
Roldan (paraprofessional)	Vanessa	2	At hourly rate
Roldan (paraprofessional)	Brett	2	At hourly rate

*Hourly rate for the above staff was submitted incorrectly for the 9/16/13 agenda.

Professional Development: Required for STNA certifications for high school students		
Date: August 12-14, 2013		
Time: N/A		
Last Name, First Name	Hours	Total (\$20.00 p/h)
McKenna, Patsy	16	\$320.00

13. Superintendent & CEO’s Recommendations – Action Items, Dr. Sanders (continued)

16) Approval of Volunteers – Employees/Non-Employees

Approval of Volunteers – 2013/14SY		
Position	Name	Building
High School Football	Kiser, Tom	SHS
High School Cheerleading	Schmiedl, Wendy	SHS
High School Cheerleading	Esposito, Carolyn	SHS
Band Majorette Advisor	Risner, LaBreeska	SHS

B. Other:

- 1) Approval of the NETech Corporation Contract for October 1, 2013 through September 30, 2015 (pages 51-53)

It is recommended that the Board approve the agreement with NETech Corporation for an on-site Support Engineer per the provided Contract received on September 18, 2013.

- 2) Approval of FY14 Grant Consortium Agreement (page 54)

It is recommended that the Board of Education approve the grant consortium agreement with North Central Ohio ESC for FY 2014 Title III funding per the provided agreement as submitted by Mrs. Julie McDonald, Chief Academic Officer, on October 1, 2013.

- 3) Approval of the Arena USA Agreement for September 1, 2013 through August 31, 2016 (pages 55-56)

It is recommended that the Board of Education approve the agreement between the Sandusky City School District Board of Education, the Sandusky High School Swim Team, and Arena USA for swim team outfitting, per the provided agreement as recommended by Mr. David Danhoff, Chief of Staff and Transformation Officer, and as submitted by Mr. Shawn Coakley, Athletic Director, on October 1, 2013.

- 4) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE club(s), as submitted by Mrs. Julie Bittinger, Business/Fiscal Office:

Sandusky City Schools – “In-House” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
SHS Boys’ Basketball	Dominos’ Dough Raising Card Sale	11/11/13 - 11/28/13
SHS Keynotes/Bell Choir	Mikey’s Frozen Yogurt/20% of Day’s Sales	09/20/13 - 09/20/13
SHS Keynotes/Bell Choir	Bob Evans Community Fundraiser/20% Sales	10/09/13 - 10/09/13
SHS Pep Club	Buttons & Hair Ribbons/Bows Sale	09/30/13 – 5/30/14
SHS Pep Club	Cancer Society/Buttons Sale	09/30/13 – 10/30/13

13. Superintendent & CEO's Recommendations – Action Items, Dr. Sanders (continued)

5) Approval of SHS Graduates

Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, and by the North Central Association of Colleges and Secondary Schools, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the student(s) listed below to graduate and receive a diploma:

Sandusky High School – Award of Diploma	
Student Name	Date of Diploma
Shaquayla Reynolds (completed requirements in 2006 but volunteer hours were verified on September 18, 2013)	July 2006
Bethany Nicole Conti	October 2013

C. Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations			
Donator Name	Donation To	Donation	In Memory of
Darcy Johnson	Andrew Dunn SPA Memorial Scholarship	\$ 12.00	
David Waddington	Andrew Dunn SPA Memorial Scholarship	\$ 45.00	
Nicole Wilson-Fennell	Coach Terry Wilson Scholarship Fund	\$ 25.00	
Allen Montelauro	Sandusky Cultural Center	\$ 10.00	
Andrew Young	Sandusky Cultural Center	\$ 50.00	
Andy Shannon	Sandusky Cultural Center	\$ 25.00	
Ann Bingham	Sandusky Cultural Center	\$ 25.00	
Ann Pokorny	Sandusky Cultural Center	\$ 10.00	
Barbara Berg	Sandusky Cultural Center	\$ 50.00	
Barbara Baughman	Sandusky Cultural Center	\$ 25.00	
Barbara Borzym	Sandusky Cultural Center	\$ 15.00	
Carol Barone	Sandusky Cultural Center	\$ 25.00	
Carol Reynolds	Sandusky Cultural Center	\$ 10.00	
Carol Van Arsdale	Sandusky Cultural Center	\$ 25.00	
Charles Cloak	Sandusky Cultural Center	\$ 100.00	
Dan Lachowyn	Sandusky Cultural Center	\$ 50.00	
Daniel Keller	Sandusky Cultural Center	\$ 100.00	
Dean Renwand	Sandusky Cultural Center	\$ 50.00	
Deborah Cain	Sandusky Cultural Center	\$ 10.00	
Don Pflieger	Sandusky Cultural Center	\$ 25.00	
Don Hibbard	Sandusky Cultural Center	\$ 10.00	
Donald Izold	Sandusky Cultural Center	\$ 25.00	
Donald Senne	Sandusky Cultural Center	\$ 50.00	
Dorothy Ceruti	Sandusky Cultural Center	\$ 25.00	
Elanor Mayer	Sandusky Cultural Center	\$ 250.00	
Elma Nelson	Sandusky Cultural Center	\$ 25.00	
Eric Romoser	Sandusky Cultural Center	\$ 25.00	

Gary Bauer	Sandusky Cultural Center	\$ 100.00	
Gary Spinosa	Sandusky Cultural Center	\$ 50.00	
Gene Wright	Sandusky Cultural Center	\$ 10.00	
George Fitzpatrick	Sandusky Cultural Center	\$ 10.00	
George Mylander	Sandusky Cultural Center	\$ 50.00	
George Poulos	Sandusky Cultural Center	\$ 50.00	
Hal Douthit	Sandusky Cultural Center	\$ 250.00	
Howard Smith	Sandusky Cultural Center	\$ 50.00	
Isadore Lichtcsien	Sandusky Cultural Center	\$ 300.00	
Jan Everhart	Sandusky Cultural Center	\$ 25.00	
Jean Holzaepfel	Sandusky Cultural Center	\$ 25.00	
Jean Wieber	Sandusky Cultural Center	\$ 10.00	
Jeff Vaughan	Sandusky Cultural Center	\$ 50.00	
Jim Johnson	Sandusky Cultural Center	\$ 25.00	
Jim Lipp	Sandusky Cultural Center	\$ 100.00	
Jim Semon	Sandusky Cultural Center	\$ 25.00	
Joe Groscost	Sandusky Cultural Center	\$ 50.00	
Joel Rudinger	Sandusky Cultural Center	\$ 25.00	
John Schaeffer	Sandusky Cultural Center	\$ 10.00	
John McNutt	Sandusky Cultural Center	\$ 100.00	
Josh Haplea	Sandusky Cultural Center	\$ 100.00	
Judy Monaghan	Sandusky Cultural Center	\$ 250.00	
Karen Shaylor	Sandusky Cultural Center	\$ 25.00	
Kathy Kovatch	Sandusky Cultural Center	\$ 25.00	
Keith Newton	Sandusky Cultural Center	\$ 10.00	
Lois Brickley	Sandusky Cultural Center	\$ 50.00	
Lou Young	Sandusky Cultural Center	\$ 100.00	
Louis Zorn	Sandusky Cultural Center	\$ 25.00	
Lura Magi	Sandusky Cultural Center	\$ 25.00	
Lynda David	Sandusky Cultural Center	\$ 500.00	
M P Marion	Sandusky Cultural Center	\$ 25.00	
Mary Jane Hahler	Sandusky Cultural Center	\$ 100.00	
Mary Toney	Sandusky Cultural Center	\$ 100.00	
Mel Stauffer	Sandusky Cultural Center	\$ 100.00	
Michael Bur	Sandusky Cultural Center	\$ 100.00	
Mike Frank	Sandusky Cultural Center	\$ 100.00	
Nan Prout	Sandusky Cultural Center	\$ 25.00	
Nancy McKeen	Sandusky Cultural Center	\$ 25.00	
Nanette Guss	Sandusky Cultural Center	\$ 100.00	
Ned Bromm	Sandusky Cultural Center	\$ 25.00	
Pat Murray	Sandusky Cultural Center	\$ 125.00	
Patrick Murray	Sandusky Cultural Center	\$ 50.00	
Paul Coleman	Sandusky Cultural Center	\$ 50.00	
Paul Dahnke	Sandusky Cultural Center	\$ 100.00	
Paul Ernst	Sandusky Cultural Center	\$ 25.00	
Paul Rothschild	Sandusky Cultural Center	\$ 100.00	
Paulette Grahl	Sandusky Cultural Center	\$ 25.00	
Peggy Gordon	Sandusky Cultural Center	\$ 50.00	
Peter Hanley	Sandusky Cultural Center	\$ 250.00	
Phyllis Miller	Sandusky Cultural Center	\$ 10.00	
Richard Spinello	Sandusky Cultural Center	\$ 100.00	

Stephanie Craig	Sandusky Cultural Center	\$ 25.00	
Steve Lichtcsien	Sandusky Cultural Center	\$ 250.00	
Sue Cloak	Sandusky Cultural Center	\$ 25.00	
Susan Fisher	Sandusky Cultural Center	\$ 50.00	
Susanne Scheid	Sandusky Cultural Center	\$ 25.00	
Tamara Murray	Sandusky Cultural Center	\$ 300.00	
Tom Cassidy	Sandusky Cultural Center	\$ 50.00	
Tom Stockdale	Sandusky Cultural Center	\$ 10.00	
Ursula Ryan	Sandusky Cultural Center	\$ 20.00	
Virginia Bodi	Sandusky Cultural Center	\$ 10.00	
Warren Steiner	Sandusky Cultural Center	\$ 50.00	
Brigitte Green-Churchwell	Sandusky High School Scholarship Fund	\$ 25.00	Dr. Faith Jackson
Faith Denslow	Sandusky High School Scholarship Fund	\$ 25.00	Dr. Faith Jackson
Jeff Krabill	Sandusky High School Scholarship Fund	\$ 25.00	Dr. Faith Jackson
Kate Vargo	Sandusky High School Scholarship Fund	\$ 25.00	Dr. Faith Jackson
Martha Murray	Sandusky High School Scholarship Fund	\$ 25.00	Dr. Faith Jackson
Phyllis Thomas	SHS Class of 1964 Scholarship Fund	\$ 17.00	
Donator Name	Donation To	Donation	
Matt Kennedy	Sandusky High School Band	Clarinet & Trumpet valued at \$250.00 & \$300.00	
Nancy McKenna	Sandusky Career Center "Suits & Such"	Clothing valued at \$437.00	
Osborne School Staff	Sandusky City School's Libraries	3 books valued at \$35.97	

14. Anticipated Action
15. Unfinished Business
16. New Business
17. Board Liaison Committee Reports
18. Recommendations or Questions from Individual Board Members
19. Next Meeting
20. Adjournment