

# Sandusky City Schools Board Meeting Agenda



## Regular Meeting



### Board of Education

7:00 p.m.

Monday, September 15, 2014



#### ***Mission:***

*To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.*

#### **• Board of Education •**

Mr. Thomas Patterson, President - 419.625.9170

Mrs. Martha Murray, Vice-President - 419.621.1120

Mr. Jeff Krabill, Member - 419.627.9999

Mrs. Brigitte Green-Churchwell, Member - 419.239.7222

Ms. Kate Vargo, Member - 419.656.5490



Dr. Eugene T.W. Sanders, Ph.D., Superintendent & CEO  
Office: 419.984.1000

Mr. Keith Brown, Interim Treasurer  
Office: 419.984.1006



• **Welcome** •

The Sandusky Board of Education encourages and appreciates the attendance of parents, students, staff members and other interested citizens at meetings of the Board. Decisions of your Board affect our children's education and future, and, in the long run, the well-being of the community. Thank you for coming to this meeting.

• **District Goals** •

1. We will actively pursue sufficient resources to support an outstanding educational experience.
2. We actively collaborate with students, family, and community to prepare our students and provide them with tools essential for academic success.
3. We will utilize a variety of methods to effectively communicate with all stakeholders while, continuously making current and potential students and their families aware of the best of who we are.
4. We will provide and facilitate training for all members of our school community to meet the needs of all learners.
5. Our facilities will be environments that are conducive to building positive character and partnerships.

• **The Board of Education** •

The Board of Education is a policy-making body and, within the framework of State law, exercises complete control over the educational and financial affairs of the school district. Among its numerous duties, the Board adopts an annual budget and approves all expenditures; employs personnel; hires and evaluates a Superintendent of Schools; approves curriculum, textbooks and courses of study; and makes decisions on building plans.

The Board of Education is elected by qualified voters who reside within the Sandusky City School District. The Board is made up of five members, each elected for a four-year term. These terms are staggered to ensure that there will always be experienced individuals serving in the Board.

Board members elect a president and vice-president for one-year terms at their Organizational Meeting in January. The regular meeting dates for the remainder of the year are also set at the Organizational Meeting.

• **Superintendent of Schools** •

The superintendent is appointed by the Board as its chief administrative officer. The Board delegates to the superintendent the authority, and charges him with the responsibility, to implement its policies; to establish necessary procedures and regulations, to carry out its policies; and conduct the active administration of the schools and the educational program. The superintendent also acts as advisor to the Board and keeps board members informed of the needs and progress of the schools.

• **Board Meetings** •

Regular and special meetings of the Board of Education are open to the public and the news media. The Board of Education can act officially only at a public meeting when there are three or more members present. No member of the Board has the authority to act in the name of the Board outside of a legally constituted meeting.

The Board of Education may recess a regular or special meeting to meet privately in executive session to discuss only those matters permitted by (Sunshine Law) statute. No official action may be taken in executive session.

• **The Order of Business** •

The order of business for all official meetings of the Board of Education shall be as follows:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Reading and Approval of Minutes
4. Approve Agenda
5. Student Recognition
6. Citizens Participation
7. Staff Presentations
8. Correspondence - Informational
9. Correspondence - Related to Action
10. Treasurer's Reports
11. Superintendent's Reports
12. Treasurer's Recommendations
13. Superintendent's Recommendations
14. Anticipated Action
15. Unfinished Business
16. New Business
17. Board Liaison Committee Reports
18. Recommendations or Questions from Board Members
19. Next Meeting
20. Adjournment

• **Audience/Community Participation** •

All regular and special meetings of the Sandusky City School District Board of Education shall be open to the public. Although Board of Education meetings are held in public, but are NOT public meetings, the Board recognizes the right of citizens to be heard and wishes to hear their views on issues that affect the District. Citizens of the school district may express ideas, concerns and judgments about the schools to the administration, to the staff, to any appointed advisory body and ultimately to the Board (Policy ABA).

An opportunity for citizens to address the Board shall be contingent upon the following criteria: 1. Individuals wishing to address the Board shall complete a Request Sheet listing their address, phone number, purpose of their comment(s), what group(s) they may be representing and with whom in the administrative chain they have previously had a discussion relative to their concern. The Request Sheet shall be turned in to the President of the Board **BEFORE** the beginning of the meeting. No requests will be accepted after the meeting has begun. 2. By signing the Request Sheet, individuals agree to the following guidelines: a. no employee or student in the school district can be criticized by name or inference, b. a sense of decorum will be maintained at all times, c. a strict time limit of three (3) minutes shall be enforced, d. a response to the speaker's concern(s) shall be submitted in writing within one (1) week with a copy of the response sent to the Board. 3. The Board has the right to deny comment to any individual who has not abided by the aforementioned rules on one (1) previous occasion. 4. The Board may suspend public comment at any meeting by giving and voting on a stated reason. A request may result in a referral to a school district employee who could more efficiently and more effectively address the concern.

In order for the Board to fulfill its obligation to complete a planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes may be set aside for public participation. Citizens approved to address the Board shall be recognized by the President of the Board at which time the presenter is required to state their name, phone number and address, etc. prior to making their statement. During those thirty (30) minutes, no person shall speak more than one time.

• **Questions and Concerns** •

Questions regarding individual students should usually be taken up initially with the teacher involved, and later, if necessary, with the principal or administrator who is closest to the situation. If still further discussion seems necessary, the questions can be referred to the Superintendent who may consider the matter himself or assign a staff member to resolve it.

This procedure has been effective for most people because it secures for the questioner a direct response and, at the same time, frees the Board to consider matters that affect the entire district. It is the posture of the board to give first consideration to the good of all children in the schools and the total educational program when evaluating requests, complaints or suggestions.

• **The Sunshine Law** •

The Sunshine Law has again been amended with an effective date of June 29, 1988. The legislation which modified the Sunshine Law is Amended Substitute Senate Bill #150. This statutory amendment contains several significant items. First, it requires that an executive session may be held only upon a roll call vote. Second, the motion to go into executive session must state which one or more of the approved reasons listed in the statute are the purposes for which the executive session is to be held. The statute provides that the motion need not include the name of any person to be considered at the executive session. Third, any person may bring an action to enforce the statute, and the new amendment provides for injunctive relief and attorney's fees, plus a civil forfeiture of \$100. Should the Court determine that the action seeking to enforce the Sunshine Law was frivolous, it may award costs and attorney's fees to the public body.

The reasons for an executive session are outlined as follows: (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee or regulated individual. The motion and vote to hold an executive session shall state which one or more of the approved purposes previously listed are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting; (2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest; (3) conferences with an attorney for the public body concerning disputes involving the public body that are subject to pending or imminent court action; (4) preparing for, conducting, or reviewing

**• The Sunshine Law • (continued)**

negotiations or bargaining session with public employees concerning their compensation or other terms and conditions of their employment; (5) matters required to be kept confidential by federal law or rules or state statutes; (6) specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

If a public body holds an executive session to consider any of the matters listed in numbers 2 through 6 above, the motion and vote to hold that executive session shall state which one or more of the approved matters listed in these sections are to be considered at the executive session.

**• Board Liaison Committees •**

The Sandusky Board may authorize the establishment of liaison committees from among its membership as it finds necessary to study operations in specific areas and to make recommendations for Board action. The following rules will govern the appointment and function of Board liaison committees: (1) The liaison committee shall be established through action of the Board. (2) The chairperson will be named by the Board president. (3) The chairperson may make recommendations for Board action, but may not act for the Board unless specifically authorized. (4) The Board president and school superintendent will be ex-officio members of all committees. (5) All liaison appointments will be for no longer than the ensuing annual organizational meeting, at which time the newly elected president will have the privilege of making new appointments or reappointments. However, a liaison committee may be dissolved at any time by a vote of the Board. (6) The Sunshine Law -- and its exceptions -- apply to both Board meetings and meetings at which a majority of the Board members are present.

<u>Area of Expertise</u>	<u>2014 Calendar Year Liaison Chairperson</u>
Curriculum and Instruction	TBD
Operations and Facilities	TBD
Policies	TBD
Finance and Audit	TBD
Hall of Fame	TBD
Community Relations	TBD

**• Schedule of Board Meetings – 2014•**

<u>Meeting Date</u>	<u>Meeting Time</u>	<u>Meeting Type</u>
Monday, January 6, 2014	7:50 / 8:00 a.m.	Budget / Reg & Organ'l
Thursday, January 16, 2014	8:00 a.m.	<b>Board Work Session</b>
Monday, February 10, 2014	7:00 p.m.	Regular Meeting
Monday, March 10, 2014	7:00 p.m.	Regular Meeting
Thursday, April 10, 2014	8:00 a.m.	<b>Board Work Session</b>
Monday, April 14, 2014	8:00 a.m.	Regular Meeting
Monday, May 12, 2014	8:00 a.m.	Regular Meeting
Monday, June 9, 2014	8:00 a.m.	Regular Meeting
Monday, June 30, 2014	8:00 a.m.	Regular Meeting
Monday, July 14, 2014	8:00 a.m.	Regular Meeting
Thursday, August 7, 2014	8:00 a.m.	<b>Board Work Session</b>
Monday, August 18, 2014	7:00 p.m.	Regular Meeting
Monday, September 15, 2014	7:00 p.m.	Regular Meeting
Monday, October 6, 2014	7:00 p.m.	Regular Meeting
Thursday, October 16, 2014	8:00 a.m.	<b>Board Work Session</b>
Monday, November 3, 2014	7:00 p.m.	Regular Meeting
Monday, December 8, 2014	8:00 a.m.	Regular Meeting
Tuesday, January 6, 2015	7:50 / 8:00 a.m.	Budget / Reg & Organ'l

**• Uniform School Accounting System – Account Codes**

<b>A. Fund</b>	200-Student Managed Activities
001-General	300-District Managed Student Activities
002-Bond Retirement	
003-Permanent Improvement	401, ..., 499-State Projects
005-Replacement	501, ..., 599-Federal Projects
006-Food Service	
007-Special Trusts	
008-Endowment	
012-Adult Education	<b>B. Function</b>
014-Internal Services Rotary	1000-Instruction
018-Public School Support	2000/3000-Support Services
019-Other Grants	4000-Extracurricular Activities
022-District Agency	5000-Facilities Acquisition & Construction Services
024-Employee Benefits Self Insurance	6000-Debt Service
029-Educational Foundation	7000-Other

**C. Object**

- 100-Personal Services (Salaries & Wages)
- 200-Employee Retirement & Insurance Benefits
- 400-Purchased Services
- 500-Supplies & Materials
- 600-Capital Outlay
- 700-Capital Outlay
- 800-Other (Debt Retirement, Interest on Debt, Dues and Fees)
- 900-Transfers, Advances, Refunds from Prior Year Receipts

**D. Special Cost Center**

is a dimension which recognizes that school districts must track costs to satisfy temporary or special requirements. The special cost center is also used for each special project which is supported by restricted monies when more than one project exists within a given fund. Special cost center assignments are to be made at the school district level.

**E. Subject Area/Subject**

is dimensions used to identify specific educational costs. Subject, a six (6) character dimension, can be separated into three (3) segments of two (2) characters each. The first two (2) characters, the subject area, are used to identify the basic subject areas. The second set of two (2) characters provides a further breakdown of basic

subject areas, while the third set provides a breakdown of the second set.

**F. Operational Unit**

is the dimension which identifies facilities in the system. An operational unit is identified as a permanent operational entity, such as a school, administration building, warehouse, department, office, etc. This dimension is used to identify costs by unit or facility. Operational unit assignments are made by each school district.

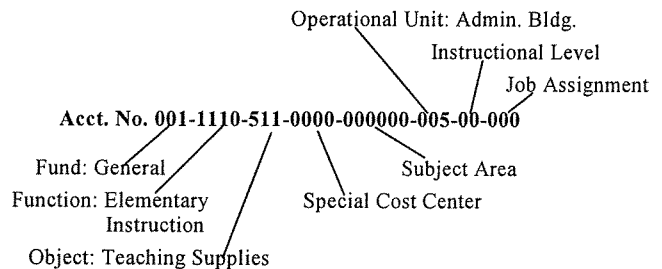
**G. Instructional Level**

is the dimension used to differentiate between various grades or educational levels within the district. Instructional level codes are assigned by the Auditor of State.

**H. Job Assignment**

is the dimension used to identify staff costs. This dimension has value principally for local officials in personnel administration, staff evaluation, assignments, and recruiting. It may be used also in relating staff cost to the activity to which they are assigned. It has value in manpower supply/demand studies and reports. Job assignment codes should be used to identify what personnel do, and are assigned by each school district.

**EXAMPLE OF EXPENSE CODING:**



**• Administrative Staff •**

Jude Andres	Principal, Mills Elementary School
Tonya Bailey	Assistant Principal, SHS
Donna Brown	Principal, Venice Heights Elementary School
Keith Brown	Interim Treasurer
Shawn (William) Coakley	Athletics / Activities
Theodore (Ted) Caleris	Principal, SHS
Todd Downing	Elementary Athletic & Activities Coordinator
Richard Koonce	College & Career Readiness Coach
Bradley Kraft	Supervisor of Food Services
Claire Grantier	Technology Facilitator
Colin Irish	Family & Community Liaison
Julie McDonald	Chief Academic Officer (CAO) – PreK-16
David Danhoff	Chief of Staff – Transformation Officer
Laura Marvin	Special Education Supervisor
Rebecca Muratori	Principal, Osborne Elementary School
Kathy Pace-Sanders	Principal, Hancock Elementary School
Ted Peters	Transportation Supervisor
Todd Peugot	Principal, Digital Academy
Marie Prieto	Assistant Principal, Sandusky Middle School
Sabrina Scott	Director of Student Services
Eric Talbot	Assistant Principal, SHS
Kevin Toms	Supervisor of Buildings/Facilities
Linda Wohl	Principal, Sandusky Middle School
Jill Wasiniak	Principal, Ontario Elementary School
Nancy Zechman	Director of Career Technical and Adult Education

# SANDUSKY CITY SCHOOLS

## Board of Education Regular Meeting Monday, September 15, 2014 at 7:00 p.m.

1. Call to Order and Roll Call – Mr. Thomas Patterson, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of the August 18, 2014 Regular Meeting and the August 20, 2014 Special Meetings – Mr. Keith A. Brown, Interim Treasurer (pages 19-30)
4. Approve Agenda
5. Citizens Participation
6. Correspondence – Informational

There are no informational correspondences

7. Correspondence – Related to Action (pages 31-42)
  - a) Mrs. Anne Barman, 1<sup>st</sup> Grade Teacher, Venice Heights Elementary
  - b) Mrs. Josephine Duncan, 5<sup>th</sup> Grade Teacher, Venice Heights Elementary
  - c) Mrs. Paula Dwyre, Kindergarten Teacher, Venice Heights Elementary
  - d) Mrs. Jeanne Helgeson, 4<sup>th</sup> Grade Teacher, Osborne Elementary
  - e) Mr. Brian Hosier, Social Studies Teacher, Sandusky Middle School
  - f) Mrs. Rosanne Poeschl, Gifted Intervention Specialist, RCAAS
  - g) Mrs. Kathleen Runner, 1<sup>st</sup> Grade Teacher, Ontario Elementary School
  - h) Mrs. Carol Stout, Reading Teacher, Sandusky Middle School
  - i) Mrs. Linda Smith, Social Studies Teacher, Sandusky Middle School
  - j) Miss. Kristen Nowak, School Psychologist, Administration Building
  - k) Dr. Ted Caleris, Principal, Sandusky High School
  - l) Mr. William Ehrnsberger, Graphics Specialist, Administration Building

8. Treasurer's Report – Discussion Items, Mr. Keith A. Brown, Interim Treasurer

There are no scheduled reports from the Treasurer for the Monday, September 15, 2014, Board meeting.

9. Superintendent & CEO's Report – Discussion Items, Dr. Sanders

- a) Transformation Plan Update

10. Treasurer's Recommendations – Action Items, Mr. Keith A. Brown, Interim Treasurer

- a) Approval of Monthly Financial Statement and Monthly Investments (pages 43-60)

It is recommended that the Board of Education approve the financial statement and investments as listed in the attached documentation for the month of August, 2014.

**b) Approval to Dispose of Assets**

It is recommended that the Board of Education approve the disposal of the following assets:

<b>Item</b>	<b>Tag #</b>	<b>Original Cost</b>
projector	21196	\$1,541.55
projector	21210	\$1,541.55
projector	21170	\$1,541.55
chair	21110	\$282.95
chair	21111	\$282.95
tv cart	7160	\$200.00
projector	12749	\$299.99
camcorder & case	05825, 05823	\$1,168.47
cabinet	7964	\$82.88
cabinet	3599	\$136.20
chair	7450	\$120.00
Bretford Stand	2254	\$123.84
CPU	14092	\$817.00
CPU	14091	\$817.00
CPU	14090	\$817.00
CPU	14093	\$817.00
CPU	14094	\$817.00
Daewoo Monitor	14095	\$350.00
Daewoo Monitor	14096	\$350.00
Daewoo Monitor	14097	\$350.00
Daewoo Monitor	14098	\$350.00
Daewoo Monitor	14099	\$350.00
Keyboard	14100	\$65.00
Keyboard	14101	\$65.00
Keyboard	14102	\$65.00
Keyboard	14103	\$65.00
Keyboard	14104	\$65.00
HP Printer	14087	\$499.99
Freezer	2037	\$4,537.50

**c) Approval of Change Order**

It is recommended that the Board of Education approve a change order to the Baseball Field Project Scoreboard cost. The change order is to Sports Equipment Specialists for approximately \$2,700.00. Additional cost is to be donated from the Class of 2013 Fund.

d) Approve of Enterprise Zone Tax Abatement Agreement with S& S Realty, LTD./Holiday Inn Express (pages 61-76)

It is recommended that the Board of Education approve the Enterprise Zone agreement as presented. The tax abatement agreement, which is consistent with previous agreements approved in Sandusky, provides incentives for S & S Realty, LTD. to raze the north wing of the Quality Inn motel on Cleveland Road and construct a new five story, 73 room, Holiday Inn Express on the site.

11. Superintendent & CEO’s Recommendations – Action Items, Dr. Sanders

**It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.**

A. Personnel:

1) Approval of Pay Increase Due to Additional Hours (effective *1st semester 2014/15 SY*)

Last Name	First Name	Salary Level		
		From	To	Effective Date
Barone	Megan	BA	BA+24	1st semester 2014/15 SY
Benson	Sara	BA	BA+12	1 <sup>st</sup> semester 2014/15 SY
Claus	Charlene	MA+12	MA+24	1st semester 2014/15 SY
Daugherty	Janet	MA+12	MA+24	1st semester 2014/15 SY
Good	Alicia	MA	MA+12	1st semester 2014/15 SY
Nottke	Rebecca	BA	BA+12	1st semester 2014/15 SY
Paine	Terren	5 yrs exp.	6 yrs exp.	1 <sup>st</sup> Semester 2014/15 SY
Purdy	Heather	MA+12	MA+24	1st semester 2014/15 SY
Rosekelly	Patricia	MA	MA+12	1 <sup>st</sup> semester 2014/15 SY
Scheel	Nicole	MA	MA+12	1 <sup>st</sup> semester 2014/15 SY
Smith	Derrick	BA	BA+12	1st semester 2014/15 SY
Sommers	Kelly	MA	MA+12	1st semester 2014/15 SY
Thompson	Stacy	MA	MA+12	1st semester 2014/15 SY
VanVlerah	Julie	MA+12	MA+24	1st semester 2014/15 SY

2) Summer Employment – Classified – correction to 7-25-14 agenda

It is recommended that the Board of Education approve the employment of the following staff members to assist in the Athletic office, as recommended by Mr. Shawn Coakley, Athletic/Activities Director and assist with Student Records as submitted by Mr. David Danhoff, Chief of Staff, on July 22, 2014:

**Dorian Evans**, Admin. Asst/Athletic Office – Effective 7-21-14: Correction: \$16.44 per hour

Employees will be paid their hourly rate by submitting time cards.

3) Approval of Change in Salary/Hours for Classified Staff, per the SNTEA contract

It is recommended that the Board of Education approve the change in classification status for the following classified staff members:

		SNTEA Classification Change				
Last Name	First Name	From: Position	Bldg.	To: Position	Bldg.	Effective Date(s)
Esposito	Marlene	Administrative Assistant	SHS	Computer Specialist	SHS	09/15/2014
Harris	Marsha	4 hr. Bus Driver	Bus Garage	6 hr. Bus Driver		2014/15/SY
Willinger	Kathleen	Computer Spec.	SHS	Administrative Assistant	SMS	09/15/2014

4) Approval of Temporary Change in Classification

**Brooke Austin**, Per the SNTEA contract, Article 16, Section 5, pay increase to Exempt, Step 5, while covering for the Executive Assistant to the CEO, effective August 13, 2014.

5) Approval of Employment – Certificated (pages 77-84)

It is recommended that the Board of Education approve the employment of the following certificated staff members as recommended by Mrs. Linda Wohl, Principal, SMS:

**Alison Tyren** – Title I Tutor

*\*\* Employment of the certificated staff members listed above is contingent upon successful completion of all pre-employment requirements and receipt of the requisite teaching licensure. Compensation level, based upon the current and in-place salary schedule for teachers, will be determined after receipt of official college transcripts and verification of years-of-experience.*

6) Approval of Employment of Hourly Staff – Adult Education

It is recommended that the Sandusky Board of Education approve for employment the following individual(s) as an hourly employee for the Adult Education program for the 2014/15 school year, at the rate indicated, as recommended by Mrs. Nancy Zechman, Director of Career Tech and Adult Education, on July 25, 2014:

Employment of Adult Education – Hourly Staff Effective 08/18/2014 , for the 2014/15 SY				
Program Title	Last Name	First Name	Job Title	Hourly Rate
LPN Nursing Program	Krabill	Jamie	LPN & MA Phlebotomy Instructor	\$20.00
Welding	Swain	Ryan	Welding Instructor	\$25.50



7) Approval of Employment of Classified Staff (pages 85-100)

It is recommended that the Board of Education approve the employment of the following classified staff members, as recommended by Principals: Dr. Ted Caleris, Mrs. Donna Brown and Mr. Jude Andres and Mr. Brad Kraft, Food Service Supervisor:

- Jaime Grznar** – Paraprofessional, Venice Heights Elementary, effective 9/8/2014
- Isabella Mastropaolo** – Paraprofessional, Mills Elementary, effective 8/25/2014
- Stephen Moore** – Paraprofessional, Sandusky High School, effective 9/8/2014
- Dora Ortiz** – Cafeteria Worker, 5 hrs/day, RCAAS, Osborne, effective 8/12/2014

*\*\* Employment of the classified staff member(s) listed above is contingent upon successful completion of all pre-employment requirements and receipt of any requisite license or permit. Compensation level, based upon the current and in-place salary schedule for classified staff, will be determined after receipt of written verification of years-of-experience.*

8) Approval of Supplemental Contracts

It is recommended that the Board approve the following supplemental, as submitted by Dr. Ted Caleris, Principal, SHS, Mr. William Coakley, Athletic and Activities Director and approved by Mr. David Danhoff, Chief of Staff:

Approval of Supplemental Assignments		
Position/Year	Name (last, first)	Building
Summer Band – 11/12 SY	Kennedy, Matthew	SHS
VB – FR Girls – 14/15 SY	Lill, Christine	SHS
FR Class Advisor – 14/15 SY	Evans, Dorian	SHS
JR Class Advisor – 14/15 SY	Doughty, Amy	SHS
SR Class Advisor – 14/15 SY	Doughty, Amy	SHS

9) Approval of Employment of Substitutes – Classified (pages 101-110)

It is recommended that the Sandusky Board of Education approve for employment as a classified substitute the individual(s) listed below (position and start date specified for each person), per the communication from Mr. David Danhoff, Chief of Staff & Transformation Officer, as recommended by Mr. Kevin Toms, Supervisor of Maintenance/Facilities, Mr. Ted Peters, Transportation Supervisor and Mr. Brad Kraft, Supervisor of Food Services:

Employment of Substitutes – Classified 2014/15 SY			
Last Name	First Name	Position	Effective Date
Bickley	Kelly	Bus Aide Sub	08/11/2014
Brown	Adrian	Custodian Sub	09/08/2014
Leimbach	Diane	Custodian Sub	09/05/2014
Miller	Stephanie	Cafeteria Sub	08/01/2014
Pisarsky	Michael	Bus Driver Sub	11/01/2014
Ruffin	Kristi	Cafeteria Sub	08/01/2014
West	Christopher	Custodian Sub	08/25/2014

- 10) Approval of Employment – Adult Education Salaried Staff (2014/15 SY)  
(pages 111-120)

It is recommended that the Sandusky Board of Education approve the following Adult Education salaried staff employee for the 2014-2015, effective August 11, 2014 at the rate indicated, as recommended by Mrs. Nancy Zechman, Director of Career Tech and Adult Education, on Thursday, July 24, 2014:

Last Name	First Name	Job Title	Annual Salary	Days	Hours Per Day
Bennett	Brandy	Adult Ed Financial Aid Coordinator	\$30,000	210	7

- 11) Approval of Volunteers – Employees/Non-Employees

It is recommended that the Board of Education approve the following Sandusky High School volunteers as recommended by Mr. Shawn Coakley, Athletic/Activities Director, as submitted by Mr. David Danhoff, Chief of Staff, on Sept. 4, 2014:

Approval of Volunteers – 2014/15SY		
Position	Name	Building
Cheerleading Assistant	Jesica Hughes	SHS
Cheerleading Assistant	Ka'reena Brown	SHS

- 12) Acceptance of Certificated Retirement Resignations

:

**Mrs. Anne Barman**, 1<sup>st</sup> Grade Teacher at Venice Heights Elementary, effective June 1, 2015 per her provided correspondence. Mrs. Barman will retire with thirty-five (35) years of service in education, twenty-eight (28) years with Sandusky City Schools.

**Mrs. Josephine Duncan**, 5<sup>th</sup> Grade Teacher at Venice Heights Elementary, effective July 1, 2015 per her provided correspondence. Mrs. Duncan will retire with twenty-six (26) years in education, twenty-four (24) years with Sandusky City Schools.

**Mrs. Paula Dwyre**, Kindergarten Teacher, Venice Heights Elementary, effective June 1, 2015, per her provided correspondence. Mrs. Dwyre will retire with thirty (30) years in education, all within Sandusky City Schools.

**Jeanne Helgeson** - 4<sup>th</sup> Grade Teacher, Osborne Elementary School, effective June 1, 2015, per her written correspondence. Mrs. Helgeson will retire with thirty-four (34) years of service to Education, twenty-nine (29) years with Sandusky City Schools.

**Brian Hosier** - Social Studies Teacher, Sandusky Middle School, effective June 1, 2015, per his written correspondence. Mr. Hosier will retire with thirty-seven (37) years in education, thirty-five years (35), with Sandusky City Schools.

12) Acceptance of Certificated Retirement Resignations effective June 1, 2014 cont.

**Rosanne Poeschl** – Gifted Intervention Specialist, RCAAS, effective June 1, 2015, per her written Correspondence. Mrs. Poeschl will retire with \*twenty-seven (27) year in education, all within Sandusky City Schools.

**Kathleen Runner** – 1<sup>st</sup> Grade Teacher, Ontario Elementary, effective June 1, 2015, per her written correspondence. Mrs. Runner will retire with \*twenty-four (24) years in education, all with Sandusky City Schools.

**Mrs. Carol Stout** – Reading Teacher, Sandusky Middle School, effective February 27, 2015, per her written correspondence. Mrs. Stout will retire with \*thirty (30) years in education, all within Sandusky City Schools.

**Mrs. Linda Smith** – Social Studies Teacher, Sandusky Middle School, effective February 27, 2015, per her written correspondence. Mrs. Smith will retire with thirty (30) years in education, twenty-five (25) years with Sandusky City Schools.

\*SCS records may reflect different totals years of service than STRS. Purchased years of service are not included in the totals.

13) Approval of Retirement Stipend

**It is recommended that the Board of Education approve the payment of \$1,000.00, per the SEA agreement for the resignations for the purpose of retirement, received prior to September 1, 2014, for the 2015/16 school year:**

Approval of \$1,000 payment –Resignations for Retirement Effective June 1, 2014 Received by Sept. 1, 2014 Per SEA Contract		
Position	Name (last, first)	Building
1 <sup>st</sup> Grade Teacher	Barman, Anne	Venice Heights
5 <sup>th</sup> Grade Teacher	Duncan, Josephine	Venice Heights
Kindergarten Teacher	Dwyer, Paula	Venice Heights
4 <sup>th</sup> Grade Teacher	Helgeson, Jeanne	Osborne Elementary
Social Studies Teacher	Hosier, Brian	Sandusky Middle School
Gifted Intervention Spec.	Poeschl, Rosanne	RCAAS
1 <sup>st</sup> Grade Teacher	Runner, Kathleen	Ontario Elementary
Reading Teacher	Stout, Carol	Sandusky Middle School
Social Studies Teacher	Smith, Linda	Sandusky Middle School

14) Acceptance of Certificated Resignation

Miss Kristen Nowak, School Psychologist, effective July 24, 2014, per her provided communication July 9, 2014

15) Acceptance of Classified Retirement Resignations

**Mr. Bill Ehrnsberger** – Graphics Specialist, Administration Building, effective October 1, 2014, per his written correspondence. Mr. Ehrnsberger will retire with thirty (32) years of service with Sandusky City Schools.

16) Approval of Compensation for Summer Professional Development – Technology (2014/15 SY) (to be paid out of General Fund)

It is recommended that the Sandusky Board of Education approve Faculty and Staff compensation for Summer Instructional Technology Professional Development for the 2014-2015 school year, as recommended by Dr. Julie McDonald, Chief Academic Officer, as submitted by Mrs. Claire Grantier, Technology Facilitator, on Friday, September 5, 2014:

<b>Progress Book Tutorial (8/8/14-8/9/14)</b>		
<b>Teacher</b>	<b>Hours</b>	<b>Total (\$20.00/hr)</b>
Staci Pahl	14	\$280.00
Amy Burris	15.25	\$305.00

<b>Progress Book Teacher Leaders August 5th 9am-12pm</b>		
<b>Teacher</b>	<b>Hours</b>	<b>Total (\$20.00/hr)</b>
Heather Purdy	3	\$60.00
Jeanne Scott	3	\$60.00
Brent Maillard	3	\$60.00
Michael Schmenk	3	\$60.00
Karen Foss	3	\$60.00
Catherine Allen	3	\$60.00
Dana Pitcher	3	\$60.00
Lee Bach	3	\$60.00
Sarah Cassel	3	\$60.00
Dawn Poggiali	3	\$60.00
Eric Johnston	3	\$60.00
Amy Burris	3	\$60.00
Alicia Good	3	\$60.00
Sarah Franklin	3	\$60.00
Justin King	3	\$60.00
Elizabeth Collins	3	\$60.00
Darcy Johnson	3	\$60.00
Schuyler Smith	3	\$60.00
Staci Pahl	3	\$60.00
Dustin Sharp	3	\$60.00
Karen Blackburn	3	\$60.00

16) Approval of Compensation for Summer Professional Development – Technology (2014/15 SY) cont.

<b>Technology Strategic Plan (8/8/14-8/9/14)</b>		
<b>Teacher</b>	<b>Hours</b>	<b>Total (\$20.00/hr)</b>
Julie Martin	5	\$100.00

<b>Quality Matters Blended Learning (6/23/14-8/9/14)</b>		
<b>Teacher</b>	<b>Hours</b>	<b>Total (\$20.00/hr)</b>
Melissa Chaney	20	\$400.00
Amy Doughty	20	\$400.00
Jennifer Friend	20	\$400.00

<b>NOECA DASL Admin Assistant Training (7/29/14-8/1/14)</b>		
<b>Teacher:</b>	<b>Hours:</b>	<b>Total</b>
Virginia Grathwol	15.5	\$18.47
Patricia Wilson	0.75	\$18.41
Mary Smith	0.75	\$20.69
Shawnda Ramon	2	\$18.47
Kathy Willinger	0.75	\$20.96
Valerie Thomas	3	\$20.69
Linda Booher	0.75	\$20.69
Lisa Sennish	13.5	\$19.64
Susie Hall	13.5	\$20.58
Kathy Schenk	7	\$21.07

<b>Building Tech Start of Year Meeting 8/15/14</b>		
<b>Teacher</b>	<b>Hours</b>	<b>Total (\$20.00/hr)</b>
Michael Schmenk	1.6	\$32.00
Karen Foss	1.6	\$32.00
Dana Pitcher	1.6	\$32.00
Amy Burris	1.6	\$32.00
Elizabeth Collins	1.6	\$32.00
Elizabeth Herman-Wells	1.6	\$32.00
Schuyler Smith	1.6	\$32.00
Jeanne Scott	1.6	\$32.00
Chris Gildenmeister	1.6	\$32.00
Alicia Good	1.6	\$32.00

16) Approval of Compensation for Summer Professional Development – Technology (2014/15 SY) cont.

<b>Progress Book                      Teacher Leaders Training Teachers                      8/14/14-8/15/14</b>		
Teacher	Hours	Total (\$20.00/hr)
Heather Purdy	3.5	\$70.00
Brent Maillard	3	\$60.00
Michael Schmenk	3.5	\$70.00
Karen Foss	3.5	\$70.00
Catherine Allen	3.5	\$70.00
Dana Pitcher	3.5	\$70.00
Lee Bach	3.5	\$70.00
Sarah Cassel	3	\$60.00
Dawn Poggiali	3.5	\$70.00
Eric Johnston	2	\$40.00
Amy Burris	7.5	\$150.00
Alicia Good	2	\$40.00
Sarah Franklin	3.5	\$70.00
Justin King	2	\$40.00
Elizabeth Collins	3.5	\$70.00
Darcy Johnson	7.5	\$150.00
Schuyler Smith	3	\$60.00
Dustin Sharp	2	\$40.00
Karen Blackburn	3.5	\$70.00

<b>Progress Book                      Teacher Training                      8/14/14 - 8/15/14</b>		
Teacher	Hours	Total (\$20.00/hr)
Heidi Rosekelly	2.55	\$51.00
Melissa Ferback	2.63	\$52.60
Holly Blanton	3.5	\$70.00
Kendra Schweck	3.35	\$67.00
Benamin Brunow	3.18	\$63.60
Leslie Huber	2.83	\$56.60
Kelly Ballah	2.51	\$50.20
Anne Barman	2.06	\$41.20
Janet Mueller	3.5	\$70.00
Julie Lazzara	2.23	\$44.60
Chelsea Moyer	2.55	\$51.00
Louise Jackson	3.5	\$70.00
Deborah Coffey	3.5	\$70.00
Renee Neyman	3.5	\$70.00
Thomas Borton	2.25	\$45.00

Rebeca Lentz	2.31	\$46.20
Jeanne Helgeson	2.31	\$46.20
Rena Napholz	3.5	\$70.00
Debbie Parker	3.5	\$70.00
Cynthia Souter	3.5	\$70.00
Lorna Robbins	3.15	\$63.00
Cynthia Chavez	2.31	\$46.20
Melisa Gates	2.5	\$50.00
Joyce DeHenning	2.56	\$51.20
Kathy Fulkerson	2.66	\$53.20
Devin Stang	2.31	\$46.20
Lou Cebull	2.56	\$51.20
Paula Stellhorn	2.3	\$46.00
Sarah Roth	2.31	\$46.20
Julianne Graffin	2.3	\$46.00
Brent Graffin	3.3	\$66.00
John Brant	3.5	\$70.00
Rose Ott	2.16	\$43.20
Britt Hageman	2.81	\$56.20
William Carter	2.26	\$45.20
Ann Stauffer	3.5	\$70.00
Tina Showalter	2.38	\$47.60
Jill Holsapple	2.38	\$47.60
Lisa Fitzthum	2.33	\$46.60
Agenda Bonner	3.5	\$70.00
Chandra Holman	2.48	\$49.60
John Brant	2.21	\$44.20
Steve Martin	2.16	\$43.20
Dave Lozier	2.33	\$46.60
Hilaria Walton	2.5	\$50.00
Heather Heck	2.78	\$55.60
Patricia Rosekelly	3.5	\$70.00
Faith Hixson	2	\$40.00
Janet Daugherty	3.16	\$63.20
Melissa Chaney	3.5	\$70.00
Shane Penrose	2.88	\$57.60
Margaret Williams	3.5	\$70.00
Kevin Gast	3.5	\$70.00
Rod Buck	2.1	\$42.00
Leslie Petrie	1.8	\$36.00
Ellen Higgenbotham	3.18	\$63.60
Laura Mears	1.88	\$37.60
Kristina Downing	3.5	\$70.00
Julie VanVlerah	2.08	\$41.60
Beth Werling	2.08	\$41.60
Sarah Prout	2.35	\$47.00
Amanda Lizzi	3.18	\$63.60
Kelly Swander	3.18	\$63.60
Brian Hosier	2.98	\$59.60

Rick Browne	3.21	\$64.20
Diane Bryant	2.25	\$45.00
Jamie Spero	1.78	\$35.60
Erin Coles	3.21	\$64.20
Keith Capizzi	3.18	\$63.60
Patty Guerra	3.16	\$63.20
Mike Franklin	2.86	\$57.20
William Knupke	3.18	\$63.60
Katherine Gant	3.18	\$63.60
Al Lasch	3.18	\$63.60
Carol Barone	3.18	\$63.60
Cindy Kokinda	3.18	\$63.60
Dawn Johnson	3.18	\$63.60
Kristi Mitchell	2	\$40.00
Daniel Klohn	3.18	\$63.60
Anthony Esposito	3.18	\$63.60
Carolyn Esposito	3.18	\$63.60
Elizabeth Sheilds	3.18	\$63.60
David Colatruglio	3.18	\$63.60
Brian Nitschke	3.18	\$63.60
Wendy Hayberger	3.18	\$63.60
Linda Smith	3.18	\$63.60
Ira Hager	3.18	\$63.60
Lori Ness	3.18	\$63.60
Nicole Gravenhorst	1.26	\$25.20
Linda Marks	1.5	\$30.00
Rebecca Webster	1.26	\$25.20
Julie McDonald	1.75	\$35.00
Aswad Johnson	1.38	\$27.60
Josephine Duncan	1.5	\$30.00
Rosalyn Shepard	2.58	\$51.60
Curt Oddo	1.56	\$31.20
Julie Martin	2.55	\$51.00
Chris Gildenmeister	1.75	\$35.00
Michelle Newell	3	\$60.00
Tanya Dvorsky	1.75	\$35.00
Barbara Rose	2.55	\$51.00
Michele Ziemke	2	\$40.00
Sheliagh Schreck	2.83	\$56.60
Matthew Shirey	1.75	\$35.00
Zack Moots	1.56	\$31.20
Mary Ana Hicks	1.75	\$35.00
Mike Poeschl	3	\$60.00
Richard Koonce	1	\$20.00
Kathleen Below	2.8	\$56.00
Jennifer Friend	1.58	\$31.60
Kelly Sommers	2.83	\$56.60
Robert Burch	2.83	\$56.60
Joanne Fleck	2.75	\$55.00



Lani Jensen	3.1	\$62.00
Aaron Dvorsky	2.75	\$55.00
Joy Roth	3	\$60.00
Melanie Mork	2.75	\$55.00
Amy Doughty	2.8	\$56.00
Andrew Shannon	3	\$60.00
Stephanie McSwain	3.5	\$70.00
Dean Riedy	2.78	\$55.60
Tony Limberios	2.78	\$55.60
Beth Wells	2.8	\$56.00
Gabrielle Costante	2.83	\$56.60
Jennifer Cruickshank	3	\$60.00
Linda Poggiali	0.76	\$15.20
Sharon Ruggles	2.01	\$40.20
Karen Hastings	2.31	\$46.20
Stephanie Cantley	1.51	\$30.20
Diane Majoy	1.66	\$33.20
Conor Whelan	3	\$60.00
Heather Loomis	1.8	\$36.00
Dana Weatherspoon	1.8	\$36.00
Patty Kelly	3	\$60.00
Jamie White	3	\$60.00
Robert Sartor	2.01	\$40.20
Elaine Sasala	3.5	\$70.00
Jay Martin	3.5	\$70.00
Carol Stout	0.8	\$16.00
Jeanne Lucas	1.93	\$38.60
Sherry Catri	2.2	\$44.00
Cynthia Hager	0.91	\$18.20
Traci Harris	0.85	\$17.00
Dustin Nejedly	0.8	\$16.00
Tevan Nickle	2	\$40.00
Sheryl Schlosser	1.58	\$31.60
Melissa Swinehart	2.01	\$40.20
Mary Johnson	1.8	\$36.00
Stacey Thomsen	1.88	\$37.60
Anissa Forsythe	3.5	\$70.00
Cheryl Talley-Sharp	2.7	\$54.00
Patty Kelly	2.85	\$57.00
Beth Hippler	2.01	\$40.20
Sarah de Lima	1.85	\$37.00
Judina Marsh	1.88	\$37.60
Jami White	1.85	\$37.00
Lisa Cooper	2.86	\$57.20
Paula Dwyre	2.7	\$54.00
Sara Benson	1.8	\$36.00
Charlene Claus	1.78	\$35.60
Lisa Simon	1.78	\$35.60
Jacquelyn Betzel-Conrad	1.78	\$35.60

Sandra Studer	1.83	\$36.60
Tom Sample	1.75	\$35.00
Cindy White	1.75	\$35.00
Amy Bauman	1.7	\$34.00
Jami Scott-Honigford	1.7	\$34.00
Rebecca Nottke	1.5	\$30.00
Alexandria VanScoy	1.38	\$27.60
Tiffany Knerr	1.5	\$30.00
Megan Barone	1.55	\$31.00
Morgan Campbell	1.6	\$32.00
Emily Meade	1.88	\$37.60
Sarah Beatrez	1.38	\$27.60
Marseille Stevenson	1.91	\$38.20
Katie Badamy	1.96	\$39.20
Amber Thompson	1.96	\$39.20
Shannon Parks	1.96	\$39.20
Derrick Smith	1.75	\$35.00
Lucas Varouh	0.95	\$19.00
Alison Tyren	1.96	\$39.20
Kristin Broski	1.96	\$39.20
Sam Kudrin	1.96	\$39.20
Linda Biddlecombe	1.5	\$30.00
Kevin Sisak	1.96	\$39.20
Jeff Lewis	1.23	\$24.60
Michelle Ott	2.25	\$45.00

17) Approval of Family and Medical Leave of Absence – Certificated

It is recommended that the Board approve the following Certificated FMLA, per the US Federal Guidelines, as recommended by Mrs. Jackie Riedy, EMIS Coordinator:

**Megan Barone** – 4<sup>th</sup> Grade Teacher at Venice Heights Elementary School. Mrs. Barone is requesting FMLA leave from on or about October 27, 2014 through December 19, 2014.

**Mary Johnson** – Kindergarten Teacher at Mills Elementary School. Mrs. Johnson is requesting FMLA leave from on or about September 22, 2014 through November 14, 2014.

18) Approval of Unpaid Leave of Absence – Certificated

**Carol Barone** – Spanish Teacher at Sandusky High School, per her correspondence dated September 8, 2014. Mrs. Barone is requesting an unpaid leave of absence for Friday, November 7, 2014.

19) Approval of iEvolve with STEM grant stipend

It is recommended that the Board of Education approve the payment of a stipend to **June Haynes**, Teacher Liaison, not to exceed \$4,500. This stipend will be reimbursed by BGSU in June, 2015.

20) Approval of Award of Continuing Contract 2014/15 SY

It is recommended that **Julie McDonald**, Intervention Specialist, Osborne Elementary be granted continuing contract status, effective August 11, 2014 based upon her compliance with the ORC requirements and that the Superintendent and Treasurer be authorized to issue the necessary contract.

21) Approval of Employment – Administrative

It is recommended that the Board of Education approve the employment of the following administrative staff member: **Mr. William Ehrnsberger**, Brand Development and Retention and Recruitment Coordinator, effective October 1, 2014.

**B. Other:**

1) Approval of SHS Graduates

Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, and by the North Central Association of Colleges and Secondary Schools, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the student(s) listed below to graduate and receive a diploma:

Sandusky High School – Award of Diploma	
Student Name	Date of Diploma
Alexander Jeremeel Wilson	September, 2014

2) Approval of “Educational Service Center of Cuyahoga County Agreement for Admission of Pupils Pursuant to Ohio Revised Code Section 3313.841” for admission of pupils to the Positive Education Program Services (pages 121-122)

It is recommended that the Board of Education approve the provided agreement with the Cuyahoga County Educational Service Center for the admission of pupils for educational purposes for the 2014-15 school year, received July 9, 2014, as submitted by Julie McDonald, Chief of Academics, and recommended by Sabrina Scott, Director of Student Services.

3) Approval of “Contract for Transportation Services” with Ability Works – for the 2014/15 School Year, August 27, 2014 through August 26, 2015 (pages 123-124)

It is recommended that the Board of Education approve the contract with Ability Works for student transportation as submitted by Julie McDonald, Chief of Academics, and recommended by Sabrina Scott, Director of Student Services.

- 4) Approval of “Consultant Services”, as allocated in the Straight A Grant Application between Sue Young (Agency) and Sandusky City Schools, August 6, 2014 through June 30, 2015 (pages 125-126)

It is recommended that the Board of Education approve the contract for Sue Young for the purpose of the Straight A Fund External Evaluator, as submitted by Julie McDonald, Chief of Academics.

- 5) Approval of Annual Review of Neglected/Delinquent Services and Formal Agreement between Sandusky City Schools, North Point ESC, and the Superintendent of Corrections (pages 127-128)

It is recommended that the Board of Education approve the Annual Review, as submitted by Julie McDonald, Chief of Academics.

- 6) Approval of “Sandusky City School District Contract for Services”, between Bill Myers (Agency) and Sandusky City Schools, for the purpose of Private Counseling/Social Worker, for SCS, effective July 1, 2014 through June 30, 2015 (pages 129-130)

It is recommended that the Board of Education approve the contract for Bill Myers, Social Worker, as submitted by Julie McDonald, Chief of Academics, and recommended by Sabrina Scott, Director of Student Services.

- 7) Approval of Contract for Educational Services between Winsome Arrows Educational Services, LLC, effective September 15, 2014 for RtII services at SCCS. Sandusky City Schools serves as their fiscal agent (pages 131-132)

It is recommended that the Board of Education approve the contract for Winsome Arrows Educational Services, LLC, as submitted by Julie McDonald, Chief of Academics, and recommended by Sabrina Scott, Director of Student Services.

- 8) Approval of Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE club(s), as submitted by Mrs. Julie Bittinger, Business/Fiscal Office, on September 8, 2014

Sandusky City Schools – “In-House” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
RCAAS	Art Class/My Cards Sale	10/20/14 - 11/03/14
Venice Elementary	Art Class/My Cards Sale	10/20/14 - 11/03/14
SHS Student Council	Shoreline Showdown TeeShirt Sale	08/18/14 - 06/30/15
SMS Student Council	Concessions @ SMS VB (fall) & BB (winter) Games	09/01/14 - 02/28/15
SHS Pep Club	Helmet Lamp Raffle	09/12/14 - 10/31/14
SHS Pep Club	Bracelets, hair ribbons, shakers, buttons, tattoos	09/12/14 - 03/01/15

9) Approval of Sandus-Keynotes and Bell Choir Trip to Toronto, Ontario, Canada on December 19 – 21, 2014 (pages 133-136)

It is recommended that the Sandusky Board of Education approve the proposed Sandusky High School Sandus-Keynotes and Bell Choir trip to Toronto, Ontario, Canada where they will be performing at various sites. The trip is under the direction of Ms. Melanie Mork, Choral Director at Sandusky High School, and is scheduled for Friday, December 19, 2014, through Sunday, December 21, 2014. The provided trip itinerary, through Noteworthy Tours, Inc., was approved by Dr. Ted Caleris, Sandusky High School Principal, in his provided memo dated September, 8, 2014.

**C. Donations:**

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations			
Donator Name	Donation To	Donation	In Memory/Honor of
Thomas Hord	SHS Class of 1964 Scholarship Fund	\$250.00	
Girls at North Ohio Heart	Sandusky City Schools Student Services Department	\$60.00	Antoya Ashford
Annette Gallagher	Sandusky City Schools Student Services Department	\$35.00	Antoya Ashford
Bud Sonick	SHS Class of 1964 Scholarship Fund	\$100.00	
Summer Jenkins	Cosmetology Supplies and other items to the Sandusky City Schools	\$50.00	
David Waddington	Charles E. Odums II Memorial Scholarship for the month of August	\$30.00	
Darcy Johnson	Andrew Dunn Sandusky Police Academy Memorial Scholarship for the month of August	\$8.00	
James O'Neill	Sandusky City Schools Student Services Department	\$15.00	Antoya Ashford
Murray and Murray Charitable Foundation	Sandusky High School Scholarship Fund for the renewal of 2011 award winner Jameliah Jade Brown	\$1,500.00	
Osborne Staff	America, The Making of a Nation to the Osborne Library	\$20.00	Toby Notestine's Retirement
Osborne Staff	The Little Engine That Could to the Osborne Library	\$18.00	Pat Guerra's Retirement
Osborne Staff	I Can Be Anything to the Osborne Library	\$17.00	Toni Deluca's Retirement
Osborne Staff	National Geographic Little Kids First Big Book of Animals to the Osborne Library	\$15.00	Kathy Hayberger's Retirement
Laura Mears	yearly subscription to Smithsonian Magazine to the SHS Library	\$54.89	

12. Anticipated Action

13. Unfinished Business

14. New Business
15. Board Liaison Committee Reports
16. Recommendations or Questions from Individual Board Members
17. Next Meeting

The next regular meeting of the Board of Education is scheduled for ***Monday, October 6, 2014, at 7:00 p.m. in the third floor Board Decade Room at the Administration Building.***

18. Adjournment

## **PUBLIC COMPLAINTS**

Constructive criticism of the District is welcomed by the Board. Although no member of the community is denied the right to bring his/her complaints to the Board, he/she is referred to the proper administrative channels for solution before investigation or action by the Board. Exceptions may be made when the complaints concern Board actions or Board operations.

The Board believes that complaints and grievances are best handled and resolved as close to their origin as possible. The staff should be given the opportunity to consider the issues and attempt to resolve the problems prior to involvement by the Board. The proper channeling of complaints involving instruction, discipline or learning materials are: employee, principal, Superintendent and then the Board of Education.

If a complaint, which was presented to the Board and referred through the proper channels, is resolved before it comes back to the Board, a report of the disposition of the matter is made to the Board and then placed in the official files.

The Board expects the staff to receive complaints courteously and to make a proper reply to the complainant.

Matters referred to the Superintendent and/or Board must be in writing and signed. Requests are expected to be specific in terms of the action desired. Matters that are presented in writing and signed will receive a response.

[Adoption date: November 19, 2001]

[Re-adoption date: March 19, 2007]

[Re-adoption date: December 7, 2009]

LEGAL REFS.: ORC 121.22  
149.43

CROSS REFS.: KLB, Public Complaints about the Curriculum or Instructional Materials  
KLD, Public Complaints about District Personnel