

SANDUSKY CITY SCHOOLS

Board of Education Regular Meeting Monday, April 14, 2014 at 8:00 a.m.

1. Call to Order and Roll Call – Mr. Thomas Patterson, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of the March 10, 2014 Regular Meeting and March 13, 2014 Special Meeting – Mr. Kevin Robertson, Treasurer
4. Approve Agenda
5. Citizens Participation
 - a.) Pamela Brumbaugh, Executive Director of United Way of Erie County to present participation certificates for all of the schools.
6. Staff Presentations
7. Correspondence – Informational
 - a) Treasurer Items (pages 47-53)
 - Ohio Department of Education – Acceptance of FY 2013 Single Audit Report
 - Association of School Business Officials International – Certificate of Excellence in Financial Reporting for FY 2013.
 - Auditor of State Dave Yost – Auditor of State Award with Distinction.
 - b) Sandusky High School Summer School Information (pages 55-57)

For the purposes of reviewing the adjusted summer school schedule as approved in the Board Agenda on March 10, 2014.
8. Correspondence – Related to Action (pages 59-70)
 - a) Ms. Antonette DeLuca, School Counselor
 - b) Ms. Nancy Glass, Auxiliary Services Clerk at SCCS
 - c) Ms. Mary Anne Grachek, School Nurse at SHS and SMS
 - d) Ms. Linda Green, Special Education Teacher at Venice Elementary School
 - e) Ms. Susan Hunt, Bus Driver
 - f) Ms. Diane Lentz, Math Teacher at Sandusky High School
 - g) Ms. Claudia Matso, Administrative Assistant at Hancock Elementary School
 - h) Mr. Toby Notestine, 6th Grade Teacher at Osborne Elementary School
 - i) Ms. Kandra O'Donnell, Special Education Teacher at Sandusky High School
 - j) Ms. Martha Pitcher, EMIS Coordinator
 - k) Ms. Deloris Shelby, Paraprofessional at Venice Elementary School
 - l) Ms. Abigail Butler, Intervention Specialist at Sandusky High School
9. Treasurer's Report – Discussion Items, Mr. Robertson

The Treasurer has no report to the Board.

10. Superintendent & CEO's Report – Discussion Items, Dr. Sanders

a) Transformation Plan Update

11. Treasurer's Recommendations – Action Items, Mr. Robertson

a) Approval of Monthly Financial Statement and Monthly Investments (pages 71-89)

It is recommended that the Board of Education approve the financial statements and investments as listed in the attached documentation for the month of March 2014.

b) Approval to Dispose of Assets

It is recommended that the Board of Education approve the disposal of the following assets:

Projector – 23034, 19748, AV379

Smart Board – 22675

VCR – 19831, 18637

TV Cart – 08646, 18614

Reel to Reel – 03357

Speaker Stand – 04413, 04414, 04412

Resusci Annie Torso – 08647, 08648, 08649

Monitor Dell Optiplex 16"	18459
Alphasmart 3000 Wordprocessor	19159
Activity Table & Top	19675
Laptop Dell Latitude	19863
PDA Palmone Tungsten	20948
Airliner for Smartboard	227676
Boombox	23038
Refrigerator Danby Small	23552
Storage Mobile Island W/12-Trays	23748
Storage Bench W/Colored Bins	23941
Carpet ABC (Pastel Places)	200917
Cubby Unit 16-Tray	26668
Toddler Booster Chair	16304
Message Communication Device	18220
Toy Box	21983
CD Player	23788
Cabinet 4-DWR File W/Lock	23977
Writing Center Jr. (1-Sided)	24365
Swing Airwalker	25454

11. Treasurer's Recommendations – Action Items, Mr. Robertson (continued)

It is further recommended that the Board of Education approve disposal of the following assets following the auction at the Sandusky High School Supplementary Center on March 26, 2014. Total proceeds from the auction were \$535.00

Inventory Tag	Transaction Date	Orig Cost Disp of	Description 1
001165	03/27/2014	136.50	RACK PAINTED METAL FILM STO
001166	03/27/2014	136.50	RACK PAINTED METAL FILM STO
001171	03/27/2014	136.50	RACK PAINTED METAL FILM STO
001174	03/27/2014	112.00	RACK PTD.MTL FILM STRG.
001176	03/27/2014	238.40	PRESS 4*X4* ELLISON EDUCATI
001177	03/27/2014	238.40	PRESS 4*X4* ELLISON EDUCATI
001178	03/27/2014	238.40	PRESS 4*X4* ELLISON EDUCATI
001179	03/27/2014	238.40	PRESS 4*X4* ELLISON EDUCATI
001184	03/27/2014	140.70	CABINET STG.TENNSCO PTD.MTL
001186	03/27/2014	156.00	EDITOR/SPLICER PERFIX
001188	03/27/2014	158.90	CABINET 4-DWR LETTER
001189	03/27/2014	158.90	CABINET 4-DWR LETTER
001190	03/27/2014	158.90	CABINET 4-DWR LETTER
001191	03/27/2014	158.90	CABINET 4-DWR LETTER
001194	03/27/2014	105.00	CABINET FILE ON CASTERS 2-DR
001200	03/27/2014	129.50	STAND PRINTER SELF BANDED F
001201	03/27/2014	424.90	DESK MOD. WING RETURN
001207	03/27/2014	134.40	ENLARGER SOLAR
001208	03/27/2014	316.00	ITEM OF REPRONOR HONEYWELL
001209	03/27/2014	169.40	TYPEWRITER ROYAL 11" MAN
001246	03/27/2014	348.60	CABINET PAINTED METAL 4 SEC
001255	03/27/2014	558.60	CABINET MICROFILM STRG.
001257	03/27/2014	140.70	CABINET STRG.2-DOOR PTD.MTL.
004080	03/27/2014	230.30	DESK SGL PED FORMICA TOP
01282	03/27/2014	221.76	DESK 2-PED EXEC. TYPE
01283	03/27/2014	214.56	CHAIR EXEC OPEN ARM
01284	03/27/2014	163.44	CABINET 4-DWR LETTER
01287	03/27/2014	155.52	STAND VIDEO EDITOR CART
07011	03/27/2014	795.00	PIONEER LASER DISC PLYR.
07012	03/27/2014	795.00	PIONEER LASER DISC PLAYER
07215	03/27/2014	377.26	SHELVING STL.DBL.FACE 90°
07779	03/27/2014	3,495.00	LCD PANEL COLOR APOLLO
07943	03/27/2014	4,075.00	EDITING SOURCE MACHINE PANASONIC
07944	03/27/2014	370.00	MOBILE EDITING STAND
07945	03/27/2014	2,445.00	EDITING CONTROLLER PANASONIC
07997	03/27/2014	109.00	MICROPHONES
07998	03/27/2014	109.00	MICROPHONES
07999	03/27/2014	109.00	MICROPHONES
08000	03/27/2014	340.00	AMP ALESIS
08057	03/27/2014	285.00	PANASONIC MONITOR
06706	03/27/2014	795.00	PIONEER LAZER DISC
06721	03/27/2014	82.50	STOGRAGE CABINET
09005	03/27/2014	259.00	MONITOR & KYBRD.LSI
09132	03/27/2014	1,400.00	SWITCHER PANASONIC SEG
09174	03/27/2014	775.00	TRIPOD BOGEN
09175	03/27/2014	2,595.00	VCR PANASONIC SVHS
09176	03/27/2014	1,095.00	MONITOR 13" MASTER
09177	03/27/2014	1,995.00	VCR HI-FI PLAYER PANASONIC
09178	03/27/2014	335.00	VCR PANASONIC

Inventory Tag	Transaction Date	Orig Cost Disp of	Description 1
09179	03/27/2014	599.00	VIDEO TITLE MAKER VIDEONICS
09184	03/27/2014	350.00	MONITOR PANASONIC 13"COLOR
09187	03/27/2014	178.00	CHAIR ARMED EXEC (BROWN/GRAY)
09188	03/27/2014	178.00	CHAIR ARMED EXEC (BROWN/GRAY)
09189	03/27/2014	178.00	CHAIR ARMED EXEC (BROWN/GRAY)
09190	03/27/2014	178.00	CHAIR ARMED EXEC (BROWN/GRAY)
09615	03/27/2014	2,158.34	VCR EDIT RECORDER JVC PCKG.
09616	03/27/2014	2,158.33	VCR SOURCE PLAYER JVC PCKG.
09617	03/27/2014	2,158.33	EDIT CONTROLLER JVC PKG.
09619	03/27/2014	385.00	CART AV WHEELED
09653	03/27/2014	344.75	SWITCHER PANASONIC
09769	03/27/2014	316.00	AM/FM RADIO TUNER TOA
09770	03/27/2014	1,150.00	STEREO A/V SWITCHES SIGMA
09771	03/27/2014	265.00	AUDIO DA-60UT SIGMA
09781	03/27/2014	110.00	MICROPHONE ATM
09889	03/27/2014	199.99	CD PLAYER KENWOOD
10067	03/27/2014	221.00	CART BRETTFORD
10202	03/27/2014	3,045.00	COMPUTER AMIGA W/SWITCHER
103701	03/27/2014	49.00	SHELVING MULTI-TIER
103702	03/27/2014	112.00	SHELVING MULTI-TIER
103710	03/27/2014	2,064.92	CABINET WALL/BASE SINK
103711	03/27/2014	1,877.20	CABINET WALL/BASE SINK
103712	03/27/2014	875.52	CABINET STAINED & VARNISHED
103725	03/27/2014	499.80	TABLE FORMICA TOP
103726	03/27/2014	203.00	CHAIR STUDENT'S MTL FRM
103727	03/27/2014	60.90	CART 3-TIER A-V IRON FRM
103742	03/27/2014	73.50	CART 3-TIER A-V IRON FRM
103767	03/27/2014	1,126.32	CABINET WALL/BASE SINK
103770	03/27/2014	71.40	TABLE LAMINATED HARDWOOD
103771	03/27/2014	20.30	CHAIR STUDENT'S MTL FRM
103774	03/27/2014	94.50	STAND COPY ROWL
103777	03/27/2014	902.88	BOOKCASE PTD MTL MODUL.
103778	03/27/2014	83.30	TABLE FORMICA TOP
103782	03/27/2014	73.50	CART 3-TIER A-V IRON FRM
103787	03/27/2014	392.00	CABINET PAINTED METAL 4 DRA
104018	03/27/2014	840.00	DESK STUDENT TYPE
10434	03/27/2014	400.00	LRG.DISPLAY SENSOR ALCO III
105502	03/27/2014	43.20	LIGHT/STAND LOWEL
105507	03/27/2014	153.36	TRIPOD SMITH VICTOR
10771	03/27/2014	239.00	VCR HITACHI 4-HEAD
10772	03/27/2014	319.00	TV HITACHI 20"
11061	03/27/2014	150.00	MONITOR DAEGOO 15"
11160	03/27/2014	169.99	CHAIR EXEC.W/ARMS(CHARCOAL)
11161	03/27/2014	99.99	CHAIR SEC. (BURGUNDY)
111818	03/27/2014	52.50	CART METAL AV
11657	03/27/2014	1,472.00	LAMINATOR GBC
11666	03/27/2014	528.00	PUNCH & BIND MACHINE GBC
11975	03/27/2014	259.00	MONITOR DAEWOO 15"
11977	03/27/2014	259.00	MONITOR DAEWOO 15"

Inventory Tag	Transaction Date	Orig Cost Disp of	Description 1
12063	03/27/2014	280.00	PRINTER EPSON STYLUS
12067	03/27/2014	569.99	COPY MACHINE XEROX
12068	03/27/2014	299.99	FAX MACHINE PANASONIC
12403	03/27/2014	150.00	MONITOR DAEWOO 15"
13180	03/27/2014	627.03	BINDING MACHINE GBC
13684	03/27/2014	7,403.50	CAMCORDER PCKG.PANASONIC
13685	03/27/2014	1,199.00	VCR EDITING PLAYER PANASONIC
13686	03/27/2014	1,199.00	VCR EDITING PLAYER PANASONIC
13687	03/27/2014	1,199.00	VCR EDITING PLAYER PANASONIC
13688	03/27/2014	1,199.00	VCR EDITING PLAYER PANASONIC
13689	03/27/2014	299.00	MONITOR PANASONIC
13690	03/27/2014	299.00	MONITOR PANASONIC
13691	03/27/2014	299.00	MONITOR PANASONIC
13692	03/27/2014	299.00	MONITOR PANASONIC
13693	03/27/2014	299.00	MONITOR PANASONIC
13694	03/27/2014	299.00	MONITOR PANASONIC
13695	03/27/2014	659.00	GENERATOR TITLEMAKER VIDEONICS
13696	03/27/2014	659.00	GENERATOR TITLEMAKER VIDEONICS
13697	03/27/2014	1,539.00	CAMERA VHS PANASONIC
13698	03/27/2014	1,539.00	CAMERA VHS PANASONIC
13716	03/27/2014	139.46	MICROPHONE HANDHELD SHURE
13718	03/27/2014	1,500.00	LAPTOP COMPUTER TOSHIBA
13766	03/27/2014	459.00	EDIT CONTROLLER PANASONIC
13767	03/27/2014	459.00	EDIT CONTROLLER PANASONIC
13768	03/27/2014	459.00	CART MULTI-MEDIA LUXOR
13769	03/27/2014	459.00	CART MULTI-MEDIA LUXOR
13962	03/27/2014	10,615.55	COMPONENT PLAYBACK SYSTEM W/OPTIONS
14080	03/27/2014	89.96	VCR RCA 4-HEAD
14105	03/27/2014	299.00	MONITOR PANASONIC
14106	03/27/2014	299.00	MONITOR PANASONIC
14107	03/27/2014	299.00	MONITOR PANASONIC
14108	03/27/2014	299.00	MONITOR PANASONIC
14109	03/27/2014	299.00	MONITOR PANASONIC
14110	03/27/2014	299.00	MONITOR PANASONIC
14111	03/27/2014	1,199.00	VCR PANASONIC
14112	03/27/2014	1,199.00	VCR PANASONIC
14113	03/27/2014	1,199.00	VCR PANASONIC
14114	03/27/2014	1,199.00	VCR PANASONIC
14115	03/27/2014	659.00	CHARACTER GENERATOR VIDEONICS
14116	03/27/2014	659.00	CHARACTER GENERATOR VIDEONICS
14216	03/27/2014	484.00	CART LUXOR MEDIA
14217	03/27/2014	484.00	CART LUXOR MEDIA
14218	03/27/2014	463.63	EDIT CONTROLLER PANASONIC
14219	03/27/2014	463.62	EDIT CONTROLLER PANASONIC
14479	03/27/2014	723.00	CPU PENTIUM III
14619	03/27/2014	1,027.09	CABINET VHS STRG.W/LOCKS
14620	03/27/2014	1,027.09	CABINET VHS STRG.W/LOCKS
14621	03/27/2014	1,027.09	CABINET VHS STRG.W/LOCKS
14622	03/27/2014	1,027.09	CABINET VHS STRG.W/LOCKS

Inventory Tag	Transaction Date	Orig Cost Disp of	Description 1
14623	03/27/2014	1,027.08	CABINET VHS STRG.W/LOCKS
14624	03/27/2014	1,027.08	CABINET VHS STRG.W/LOCKS
14625	03/27/2014	1,027.08	CABINET VHS STRG.W/LOCKS
14626	03/27/2014	1,027.08	CABINET VHS STRG.W/LOCKS
14627	03/27/2014	1,027.08	CABINET VHS STRG.W/LOCKS
14628	03/27/2014	1,027.08	CABINET VHS STRG.W/LOCKS
14629	03/27/2014	1,027.08	CABINET VHS STRG.W/LOCKS
14630	03/27/2014	1,027.08	CABINET VHS STRG.W/LOCKS
14946	03/27/2014	2,249.95	CD BURNER LACIE
15052	03/27/2014	2,938.00	PROJECTOR LCD EPSON
15292	03/27/2014	300.00	DVD PLAYER ORITRON
15313	03/27/2014	2,603.32	LAPTOP COMPUTER DELL INSPRION
15419	03/27/2014	2,999.00	PROJECTOR EPSON POWERLITE
15622	03/27/2014	407.70	WOOD TRIMMER 30"X30"
15624	03/27/2014	125.99	FILE CABINET LATERAL
15625	03/27/2014	188.98	FILE CABINET LATERAL
15626	03/27/2014	136.49	STORAGE CABINET
15627	03/27/2014	136.49	STORAGE CABINET
15628	03/27/2014	62.99	BOOKCASE
15629	03/27/2014	84.99	TABLE ADJ.
15721	03/27/2014	1,085.29	CPU DELL
15727	03/27/2014	1,085.29	CPU DELL
16245	03/27/2014	2,075.00	LAMINATING MACHINE ELLISON
16319	03/27/2014	1,847.50	LAPTOP DELL LATITUDE
16567	03/27/2014	368.00	CAMERA SONY DIGITAL
16568	03/27/2014	299.98	SCANNER HP
16895	03/27/2014	594.72	MONITOR TIGER
16935	03/27/2014	1,345.05	LAPTOP DELL LATITUDE
17112	03/27/2014	1,343.00	LAPTOP DELL LATITUDE
17146	03/27/2014	549.00	CPU DELL OPTIPLEX GX2600
17267	03/27/2014	112.98	FAX MACHINE PANASONIC
17291	03/27/2014	540.00	MONITOR/RECEIVER 32" PANASONIC
17306	03/27/2014	472.33	CABINET BRETFORD 48"
17430	03/27/2014	800.00	APC UPS
18206	03/27/2014	100.00	DVD PLAYER TOSHIBA
18597	03/27/2014	2,690.75	VIEWSTATION POLYCOM 128
18598	03/27/2014	1,415.00	VISUALIZER CANON
18813	03/27/2014	652.50	CPU DELL OPTIPLEX GX260
18952	03/27/2014	150.00	MONITOR DELL OPTIPLEX
18958	03/27/2014	150.00	MONITOR DELL OPTIPLEX
19032	03/27/2014	200.00	DVD PLAYER SAMSUNG
19255	03/27/2014	11,223.00	STUDIO CAMERA PCKG.JVC
19256	03/27/2014	11,223.00	STUDIO CAMERA PCKG.JVC
19257	03/27/2014	906.00	STUDIO TRIPOD W/DOLLY
19258	03/27/2014	906.00	STUDIO TRIPOD W/DOLLY
19259	03/27/2014	6,094.00	VIDEO MIXER DIGITAL PANASONIC
19260	03/27/2014	4,506.00	STAND ALONE VIDEO CG COMIX
19261	03/27/2014	1,499.00	MONITOR MARSHALL COLOR
19262	03/27/2014	3,759.00	DV RECORDER JVC

Inventory Tag	Transaction Date	Orig Cost Disp of	Description 1
19263	03/27/2014	2,212.00	VECTORSCOPE BRDCST.VIDEOTEK
19264	03/27/2014	2,066.00	MONITOR BRDCST WAVEFORM VIDEOTEK
19265	03/27/2014	6,526.00	TELEPROMPTER 12" QTV
19266	03/27/2014	338.00	MONITOR 13"COLOR JVC
19267	03/27/2014	338.00	MONITOR 13"COLOR JVC
19268	03/27/2014	338.00	MONITOR 13"COLOR JVC
19269	03/27/2014	8,436.00	AVID EDITING SYSTEM/WORKSTATION
19270	03/27/2014	8,436.00	AVID EDITING SYSTEM/WORKSTATION
19271	03/27/2014	8,436.00	AVID EDITING SYSTEM/WORKSTATION
19272	03/27/2014	8,436.00	AVID EDITING SYSTEM/WORKSTATION
19283	03/27/2014	271.00	COLORBAR SYNC GENERATOR
19365	03/27/2014	555.60	CPU DELL OPTIPLEX
19518	03/27/2014	100.00	MONITOR DELL OPTIPLEX
19519	03/27/2014	100.00	MONITOR DELL OPTIPLEX
19520	03/27/2014	100.00	MONITOR DELL OPTIPLEX
19761	03/27/2014	295.99	SCANNER HP SCANJET
19787	03/27/2014	100.00	DVD PLAYER COBY
19840	03/27/2014	885.00	DVD RECORDER PANASONIC
19846	03/27/2014	1,750.00	PROJECTOR INFOCUS
19858	03/27/2014	129.98	SPEAKERS SET POINT SOURCE
20034	03/27/2014	200.00	MONITOR DELL OPTIPLEX
200415	03/27/2014	8,424.00	MICS,TRANS,LAMPS,CABLES,MNTS.
20506	03/27/2014	227.00	AMPLIFIER DRACOM
22004	03/27/2014	7,525.00	FX VIEWSTATION POLYCOM
22427	03/27/2014	679.99	PROJECTOR VIDEO EPSON
22428	03/27/2014	899.99	LAPTOP ACER WLMI
22930	03/27/2014	150.00	MONITOR DELL
23091	03/27/2014	1,200.00	LAPTOP DELL LATITUDE
23889	03/27/2014	560.00	AUDIO MIXER SOUNDCRAFT
24230	03/27/2014	613.89	PROJECTION UNIT EPSON
24415	03/27/2014	2,020.99	CAMCORDER DIGITAL 3CCD CANON
24416	03/27/2014	2,020.99	CAMCORDER DIGITAL 3CCD CANON
24417	03/27/2014	2,020.99	CAMCORDER DIGITAL 3CCD CANON
24418	03/27/2014	124.00	TRIPOD BASE PEARSTONE 50MM
24419	03/27/2014	124.00	TRIPOD BASE PEARSTONE 50MM
24420	03/27/2014	124.00	TRIPOD BASE PEARSTONE 50MM
24995	03/27/2014	548.39	CPU HP
25016	03/27/2014	548.39	CPU HP
25073	03/27/2014	2,010.30	SMART TECH RESPONSE SYSTEM
25150	03/27/2014	2,694.95	DV CAMCORDER PANASONIC
25507	03/27/2014	565.00	EPSON PROJECTORS
25757	03/27/2014	450.00	6X8 MANUAL VIDEO SCREEN
25940	03/27/2014	159.95	M-AUDIO KEYBOARD
25941	03/27/2014	159.95	M-AUDIO KEYBOARD
25942	03/27/2014	159.95	M-AUDIO KEYBOARD
25943	03/27/2014	159.95	M-AUDIO KEYBOARD
25944	03/27/2014	159.95	M-AUDIO KEYBOARD
25945	03/27/2014	159.95	M-AUDIO KEYBOARD
25946	03/27/2014	159.95	M-AUDIO KEYBOARD

Inventory Tag	Transaction Date	Orig Cost Disp of	Description 1
25947	03/27/2014	159.95	M-AUDIO KEYBOARD
25948	03/27/2014	159.95	M-AUDIO KEYBOARD
25949	03/27/2014	159.95	M-AUDIO KEYBOARD
27380	03/27/2014	1,130.00	HP PRINTER
82624	03/27/2014	176.96	CHAIRS STUDENT
888644	03/27/2014	126.35	CHAIR STUDENT TYPE
899003	03/27/2014	284.10	CHAIR STUDENT TYPE
AV1095	03/27/2014	486.00	MONITOR PANASONIC
AV1096	03/27/2014	585.00	VIDEO CASSETTE RECORDER PAN
AV1099	03/27/2014	1,324.80	CONTROLLER PANASONIC EDITIN
AV1140	03/27/2014	1,674.00	VIDEO CASSETTE RECORDER PAN
AV1142	03/27/2014	729.60	VCR PANASONIC
AV1153	03/27/2014	486.00	MONITOR PANASONIC
AV1154	03/27/2014	556.20	MONITOR PANASONIC CT 1330V
AV1198	03/27/2014	1,740.00	CAMERA TV PANASONIC 555N3
AV121	03/27/2014	351.00	MONITOR SONY TRINTRON
AV1214	03/27/2014	312.62	TELEVISION SONY
AV1222	03/27/2014	312.62	TELEVISION SONY
AV1288	03/27/2014	990.00	VIDEO CASSETTE RECORDER PAN
AV14	03/27/2014	300.00	VIDEO CASSETTE RECORDER SON
AV265	03/27/2014	918.72	PLAYER VIDEO DISKPOINEER
AV30	03/27/2014	585.00	DISK LASER PIONEER
AV385	03/27/2014	1,228.00	PROJECTOR 16 MM EIKI
AV421	03/27/2014	1,224.00	AUDIO/VIDEO DISTR.PANASONIC

c) Approval of Depository Contract (pages 91-95)

It is recommended that the Board of Education approve the depository contract with Citizens Bank for May 6, 2014 through May 6, 2019.

The depository contract with Citizens Bank is a standard operational procedure and does not change our current banking arrangement with Citizens or any other current depository.

d) Approval of Change in Scholarships

Per the request of Annie and Charles Odums, request Board approval of modifying the limits for the Charles E. Odums II Memorial Scholarship Fund (008-9750):

Limits: Award scholarship, once a year, in the amount of \$1,000. When cash balance falls below \$10,000, all remaining monies to be donated to the Sandusky City Schools Scholarship Fund.

In order to facilitate this request, it is also necessary to reclassify the fund from 008-9750 to 007-9754.

Request Board approval to revise the established corpus of the Karleen L. Wieber Memorial Scholarship Fund from \$1,755 to \$26,675. This re-designation will provide for two (2) scholarships this year and ensure the continuation of the fund into the future.

e) Approval of Easement and Right of Way (pages 97-101)

Request approval of the easement and right of way as presented in the attached documentation for Buckeye Cablevision, Inc. to further facilitate their broadcasting of our events.

f) Approval of Bond Council

It is recommended that the Board of Education approve the appointment of Squire Sanders, LLP as the District's bond council to facilitate future planning with the Ohio School Facilities Commission.

g) Acceptance of Amended Certificate of Estimated Resources (pages 109-111)

It is recommended that the Board of Education accept the Amended Certificate of Estimated Resources as presented in the attached documentation.

h) Approval of Appropriation Revisions (page 113)

It is recommended that the Board of Education approve the revised appropriations for the 2013-2014 school year as follows:

		10/07/13	Requested	04/14/14
		Permanent Appropriations	Revision	Requested Appropriation
001	General Fund	41,500,000.00	750,000.00	42,250,000.00
002	Bond Retirement Fund	11,895.47	-	11,895.47
003	Permanent Improvement Fund	1,246,000.00	500,000.00	1,746,000.00
005	Replacement Fund	26,672.99		26,672.99
006	Food Service Fund	1,637,136.00	(105,000.00)	1,532,136.00
007	Investment Trust	168,902.00	-	168,902.00
007	Private Purpose Special Trust	1,000.00	-	1,000.00
008	Endowment Fund	160,905.00	-	160,905.00
012	Adult Education Fund	1,004,755.00	-	1,004,755.00
014	Rotary-Internal Service Fund	100,000.00	50,000.00	150,000.00
018	Public School Support Fund	127,900.00	(19,000.00)	108,900.00
019	Other Grant Fund	101,918.76	123,155.00	225,073.76
022	District Agency Fund	1,407,699.19	(44,045.00)	1,363,654.19
024	Employee Benefit Self Insurance Fund	7,028,449.00	190,000.00	7,218,449.00
029	Sandusky City Schools Ed. Foundation	137,190.90	35,943.70	173,134.60
200	Student Managed Activity Fund	205,001.00		205,001.00
300	District Managed Activity Fund	267,000.00		267,000.00
401	Auxiliary Services Fund	402,786.06	7,622.17	410,408.23
439	Public School Preschool Fund	144,010.49		144,010.49
451	Data Communications	10,000.00		10,000.00
499	Miscellaneous State Fund	36,079.19		36,079.19
501	Adult Basic Education	145,337.01	5,255.00	150,592.01
506	Race to the Top	-		-
516	IDEA	1,007,429.72	61,029.63	1,068,459.35
524	Vocational Education	89,996.86		89,996.86
533	Title II Technology	-		-
535	Basic Pell Grant Program	300,000.00		300,000.00
536	Title I School Imp.	201,494.01	65,781.68	267,275.69
572	Title I	2,835,746.91	903,059.07	3,738,805.98
587	IDEA Preschool-Handicapped	55,717.49	4,202.74	59,920.23
590	Improving Teacher Quality	429,687.47	100,188.13	529,875.60
599	Miscellaneous Federal Fund	-		-
	Total	60,790,710.52	2,628,192.12	63,418,902.64

12. Superintendent & CEO's Recommendations – Action Items, Dr. Sanders

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

A. Personnel:

a) Approval of iEvolve with STEM grant stipend

It is recommended that the Board of Education approve the payment of a stipend to **June Haynes**, Teacher Liaison, not to exceed \$4,500. This stipend will be reimbursed by BGSU in June, 2014.

b) Acceptance of Resignation – Certificated

Ms. Kandra O'Donnell at Sandusky High School, effective the close of the 2013-2014 school year, per her provided correspondence received March 24, 2014.

Ms. Abigail Butler at Sandusky High School, effective the close of the 2013-2014 school year, per her provided correspondence received April 8, 2014.

c) Acceptance of Retirement Resignation – Certificated

Mr. Toby Notestine – 6th Grade Teacher at Osborne Elementary School, effective July 1, 2014 per his provided correspondence, received March 24, 2014. Mr. Notestine will retire with 30 years of service with Sandusky City Schools.

Ms. Linda Green – Special Education Teacher at Venice Heights Elementary School, effective July 1, 2014 per her provided correspondence, received March 27, 2014. Ms. Green will retire with 6 years of service with Sandusky City Schools.

Ms. Mary Anne Grachek – School Nurse at Sandusky High and Sandusky Middle Schools, effective May 31, 2014 per her provided correspondence, received March 11, 2014. Ms. Grachek will retire with 30 years of service with Sandusky City Schools.

Ms. Antonette DeLuca – School Counselor, effective July 1, 2014 per her provided correspondence, received March 14, 2014. Ms. DeLuca will retire with 28 years of service with Sandusky City Schools.

Ms. Diane Lentz – Math Teacher at Sandusky High School, effective June 1, 2014 per her provided correspondence, received April 7, 2014. Ms. Lentz will retire with 14 years of service with Sandusky City Schools.

12. Superintendent & CEO’s Recommendations – Action Items, Dr. Sanders (continued)

d) Approval of Family and Medical Leave of Absence– **Certificated**

Antoya Ashford – Early Childhood Intervention Specialist is requesting FMLA leave from Wednesday, March 19, 2014, through Wednesday, June 18, 2014.

Julie Martin – Technology Integration Specialist is requesting FMLA leave from Monday April 7, 2014, through Tuesday, June 10, 2014.

e) Approval of Award of Continuing Contract Status

Each year, in the Sandusky City Schools, educators may become eligible for consideration for continuing contract status. Eligibility for continuing contract status is based upon three (3) requirements:

1. Licensing Requirement:
 - a. a professional, permanent, or life certificate, **OR**
 - b. a professional (i.e., 5-year) license
2. Coursework Requirement:
 - a. If a teacher holds a professional, permanent, or life certificate, no additional coursework is required for continuing contract eligibility.
 - b. If a teacher holds a professional license, then he or she must also have completed additional coursework in order to be eligible. The amount of coursework varies according to the initial degree held as follows:
 - i. if the teacher DID NOT hold a master’s degree at the time he or she received his or her first teaching certificate/license, 30 semester hours of relevant coursework must have been taken since the receipt of that first teaching certificate/license;
 - ii. if the teacher DID hold a master’s degree at the time he or she received his or her first teaching certificate/license, 6 semester hours of graduate coursework must have been taken since the receipt of that first teaching certificate/license.
3. Service Requirement:
 - a. three years (not necessarily consecutive) within the last five-year period; **OR**
 - b. two years, if the teacher previously held a continuing contract in another Ohio school district.

Listed below is an alphabetized list of certificated staff meeting all the requirements for continuing contract status. It is recommended that these certificated staff members be granted continuing contract status based upon their compliance with the above mentioned requirements and that the Superintendent & CEO and the Treasurer be authorized to issue the necessary contracts.

Certificated Staff – New Continuing Contracts for 2014/15 SY			
Last Name	First Name	Current Position	Current Building
Ballah	Kelly	2 nd Grade	Venice
Below	Kathleen	9 th Grade English	Sandusky High
Betzel-Conrad	Jacquelyn	3 rd Grade	Ontario
Hager	Cynthia	Intervention Specialist MD	Sandusky High

12. Superintendent & CEO’s Recommendations – Action Items, Dr. Sanders (continued)

f) Approval of Employment – Certificated Tutors

It is recommended that the Board of Education approve the employment of the following staff member(s) for the 2013/14 school year, as recommended by Mrs. Julie McDonald, Chief Academic Officer, as submitted by Mrs. Sabrina Scott, Director of Student Services, on March 11, 2014:

Approval of Employment – Certificated Tutors			
Last Name	First Name	Position	Effective Date(s)
Borton	Thomas	Home Instruction Tutor	2013/14 SY
Mueller	Janet	Home Instruction Tutor	2013/14 SY
Cooper	Lisa	Home Instruction Tutor	2013/14 SY

g) Approval of Employment – After School Tutors

It is recommended that the Board of Education approve the employment of the following staff member(s) for the 2013/14 school year, as recommended by Mrs. Julie McDonald, Chief Academic Officer, on April 2, 2014:

Title I Funds		
Last Name	First Name	Building
Cebull	LouAnn	Venice
Johnson	Darcy	Venice
Studer	Sandy	Hancock
Mueller	Janet	Venice
Allen	Katie	Venice
Maillard	Brent	Venice
Trayanum	Gwen	Hancock
Parker	Deb	Hancock
Smith	Schuyler	Hancock
Holman	Chandra	Hancock
Pahl	Staci	Hancock

h) Acceptance of Retirement Resignation – Classified

Ms. Deloris Shelby – Paraprofessional at Venice Heights Elementary School, effective July 1, 2014 per her provided correspondence, received April 2, 2014. Ms. Shelby will retire with 30 years of service with Sandusky City Schools.

Ms. Martha Pitcher – EMIS Coordinator, effective July 1, 2014 per her provided correspondence, received March 24, 2014. Ms. Pitcher will retire with 30 years of service with Sandusky City Schools.

Ms. Claudia Matso – Administrative Assistant at Hancock Elementary School, effective July 1, 2014 per her provided correspondence, received March 27, 2014. Ms. Matso will retire with 38 years of service with Sandusky City Schools.

12. Superintendent & CEO's Recommendations – Action Items, Dr. Sanders (continued)

Ms. Susan Hunt – Bus Driver, effective July 1, 2014 per her provided correspondence, received March 24, 2014. Ms. Hunt will retire with 30 years of service with Sandusky City Schools.

Ms. Nancy Glass – Auxiliary Services Clerk at Sandusky Central Catholic School, effective August 21, 2014 per her provided correspondence, received March 27, 2014. Ms. Glass will retire with 19 years of service with Sandusky City Schools.

i) Approval of Family and Medical Leave of Absence– Classified

Clarice Aaron – Bus Driver is requesting FMLA leave from Wednesday, March 19, 2014, through Wednesday, June 18, 2014.

Sara Sidoti-McLaughlin – Paraprofessional at Sandusky High School is requesting FMLA leave from Monday May 19, 2014, through Tuesday, June 10, 2014.

j) Approval of Employment of Substitutes – Classified (pages 115-118)

It is recommended that the Sandusky Board of Education approve for employment as a classified substitute the individual(s) listed below (position and start date specified for each person), as approved by Mr. David Danhoff, Chief of Staff & Transformation Officer, as submitted by Mr. Kevin Toms, Facilities Supervisor and Mr. Ted Peters, Transportation Supervisor:

Employment of Substitutes – Classified 2013/13 SY			
Last Name	First Name	Position	Effective Date
McCloud	Crystal	Substitute Custodian	3/6/2014
Seavers	Sheryl	Substitute Bus Driver	4/7/2014

k) Approval of Employment of Hourly Staff – Adult Education (2013/14SY)
(pages 119-125)

It is recommended that the Sandusky Board of Education approve for employment the following individuals as hourly employees for the Adult Education Department for the 2013-2014, school year at the rate indicated, as recommended by Mrs. Nancy Zechman, Director of Career Tech and Adult Education, on Monday, March 17, 2014:

Adult Education – Hourly Staff Effective April 14, 2014 for the 2013/2014 SY				
Program Title	Last Name	First Name	Job Title	Hourly Rate
LPN	Alvarez	Stephanie	LPN Instructor	20.00
Health Education	Alvarez	Stephanie	Health Education Instructor	20.00
General Adult/Special Interest	Alvarez	Stephanie	Special Interest Instructor	20.00
Facilities Maintenance	Limberios	Joe	Facilities Maintenance Instructor	20.00
General Adult/Special Interest	Limberios	Joe	Special Interest Instructor	20.00

12. Superintendent & CEO's Recommendations – Action Items, Dr. Sanders (continued)

l) Approval of Compensation to Staff for Officiating Intramural Games

It is recommended that the Board of Education approve payment to the following staff for their officiating services as recommended by Mr. Dustin Sharp on March 7, 2014. Funds to cover cost provided by a grant from the Wightman-Wieber Foundation.

Sandusky City Schools		
<u>Name</u>	<u>Services Provided</u>	<u>Amount</u>
Ryan Fry	Officiating	\$240.00

m) Approval of Compensation to Staff for Assistance at the 2014 Sandusky High School Choral Department Spring Musical

It is recommended that Board of Education approve payment to the following staff members for their services during the 2014 Sandusky High School Choral Department spring musical, as recommended by Ms. Melanie Mork, Sandusky High School Music/Choir Director.

Sandusky City Schools 2014 Spring Musical Workers		
Name	Services Provided	Amount
Kennedy, Matthew	Pit Director	\$1,000.00
Fleck, Tim	Musician	\$200.00

n) Approval of Compensation for Professional Development Training

It is recommended that the Sandusky Board of Education approve the following professional development payments:

Name: Child Abuse Training		
Fund: General Fund Training Account		
Date: 3/25/2014		
Time: 3-5 pm		
Last Name, First Name	Hours	
Kaufman, Lynne	2	hourly rate
Panzer, LeeAnn	2	hourly rate
Burch, Valerie	2	\$40.00
O'Loughlin, Jackie	1	hourly rate
Jones, Yvonne	2	hourly rate
Trent, Janice	2	\$40.00
Terry, Erin	2	\$40.00
Weimer, Susan	2	hourly rate
Paputza, Rebekah	2	\$40.00
Wentworth, Shelly	2	\$40.00
Sampsell, Amy	2	hourly rate
Etchill, Jennifer	2	\$40.00

12. Superintendent & CEO's Recommendations – Action Items, Dr. Sanders (continued)

New Adoption Math Series Workshop		
General Funds Professional Development		
Date: March 8, 2014		
Time: 8:00 am to 12:00 pm		
Last Name, First Name	Hours	Total (\$20.00 p/h)
Allen, Catherine	4	\$80.00
Burch, Valerie	4	\$80.00
Fitzthum, Lisa	4	\$80.00
Foss, Karen	4	\$80.00
Gates, Melisa	4	\$80.00
Heck, Heather	4	\$80.00
Johnson, Darcy	4	\$80.00
Johnston, Eric	4	\$80.00
Loomis, Heather	4	\$80.00
Lozier, Dave	4	\$80.00
Marks, Linda	4	\$80.00
Mueller, Janet	4	\$80.00
Neyman, Renee	4	\$80.00
Pahl, Staci	4	\$80.00
Robbins, Lorna	4	\$80.00
Sample, Tom	4	\$80.00
Scott, Jeanne	4	\$80.00
Souter, Cynthia	4	\$80.00
Terry, Erin	4	\$80.00
Thomsen, Stacy	4	\$80.00

o) Approval of Volunteers – Employees/Non-Employees

Approval of Volunteers – 2013/14SY		
Position	Name	Building
Softball Assistant	Troy Hayberger	SHS
Softball Assistant	Katherine Grant	SHS

B. Other:

1) Approval of SHS/ Compass Graduates

Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, and by the North Central Association of Colleges and Secondary Schools, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the student(s) listed below to graduate and receive a diploma:

Student Name	Date of Diploma	School
Izaak E. Gibson	April 2014	Compass Academy
Terrill R. Harvey	April 2014	Compass Academy
Michael W. Fisher	April 2014	Compass Academy

12. Superintendent & CEO’s Recommendations – Action Items, Dr. Sanders (continued)

2) Approval of Sandusky City Schools Board of Education Policy Manual Revisions

It is recommended that the Board of Education approve the following revised Sandusky City Schools Board of Education policies, provided by the Ohio School Boards Association (OSBA) and approved by the Sandusky City Schools Policy Committee:

Sandusky City Schools Policy Manual Revisions		
Month	Policy #	Policy Title or Policy Regulation Title
Nov. 2013 & Feb. 2014 Updates	DI	Fiscal Accounting and Reporting
	EBCD	Emergency Closing
	EEA	Student Transportation Services
	EEAA	Eligibility Zones for Pupil Transportation
	EEAC	School Bus Safety Program
	EEACD-R	Drug Testing for District Personnel Required to Hold a Commercial Driver’s License
	GBK	No Tobacco Use on District Property by Staff Members
	GBN	Extended Group Health Coverage
	GBS-E	Notice of Privacy Practices
	IC/ICA	School Year/School Calendar
	ID	School Day
	JECBA	Admission of Exchange Students
	JFCG	Tobacco Use by Students
	KGC	No Tobacco Use on District Property

3) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE club(s), as submitted by Mrs. Julie Bittinger, Business/Fiscal Office, on April 8, 2014:

Sandusky City Schools – “In-House” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
Venice Elementary	Catalog Commission Sales/School Mall	03/04/14 - 12/30/14
SHS Choir	Butterbraid Sale/Stoller Fundraising	03/10/14 - 03/21/14
SHS Boys Soccer Team	Dairy Queen- % Day Sales	04/13/14 - 04/13/14
Sandusky Middle School	Scratch & Support Cards	04/14/14 - 04/25/14
Venice Elementary	Catalog Commission Sales/School Mall	03/04/14 - 12/30/14
SHS Girls Basketball	Basketball Skills Camp	04/21/14 - 04/23/14 & 05/31/14
SHS Fram	Year Book Sales	04/21/14 – 05/09/14
<i>* - Indicates materials/supplies donated by outside individuals/organizations.</i>		

12. Superintendent & CEO’s Recommendations – Action Items, Dr. Sanders (continued)

4) Approval of Right-to-Read Week Resolution (page 127)

WHEREAS, Sandusky City Schools’ mission is high performing learners in a high performing school district;

WHEREAS, Sandusky City Schools goal #1 is to assure high achievement for all learners;

WHEREAS, Sandusky City Schools fosters a lifelong love of reading and recognizes good reading skills are essential;

WHEREAS, Sandusky City Schools utilizes research-based best practices for reading instruction;

WHEREAS, Sandusky City Schools supports instruction and activities to promote high reading achievement and enjoyment for all learners;

NOW, THEREFORE, BE IT RESOLVED the Sandusky Board of Education does hereby proclaim the week of May 19-23, 2014, as “Right to Read Week – Reading is the WRITE stuff!” throughout Sandusky City Schools.

5) Approval of the Transportation Agreement with Bellevue City Schools (page 129)

It is recommended that the Sandusky Board of Education approve the proposed Transportation Agreement with Bellevue City Schools for providing services for special needs student at Venice Heights Elementary for the remainder of the 2013-2014 school year per the provided agreement dated February 24, 2014.

6) Approval of Memorandum of Understanding (MOU) & Interagency/ Transition Agreement between Local Education Agencies in Erie County, Erie County Board of Development Disabilities, Erie County Help Me Grow/ Early Intervention Community Action Commission of Erie, Huron & Richland Counties, Inc., Head Start Program Teaching & Mentoring Communities Head Start Program (pages 131-132)

It is recommended that the Board of Education approve the provided Memorandum of Understanding (MOU) to the local education agencies in Erie County effective January 2014- December 2014, regarding provision of services for children with disabilities & without disabilities, birth through entrance to kindergarten, enrolled in Head Start programs.

C. Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations		
Donator Name	Donation To	Donation
Eugene Kidwell	Douglas Kidwell Memorial Scholarship Fund	\$25.00
Phyllis Thomas	SHS Class of 1964 Scholarship Fund	\$17.00
Kay Smith & Derek Fick	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$125.00
Catering By Design	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$125.00

Todd Lawson	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$150.00
Leslie Hall	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$100.00
VFW Post #2529	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$125.00
The Brewery at the Bay	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$125.00
Bud's Place	Andrew Dunn Sandusky Police Academy Memorial Scholarship	\$125.00
Ron Albert	Sandusky High School Ronald Albert and Kenneth McFarlan Arts Impact Scholarship Award made through the Sandusky High School Scholarship Fund	\$235.00
Nicole Wilson-Fennell	Coach Terry Wilson Scholarship Fund	\$20.00
George Poulos	Sandusky Cultural Center	\$100.00
Marcia Twymon	Class of 2000 Streak of Excellence Scholarship Fund	\$100.00
Marguerite Prout	Class of 2000 Streak of Excellence Scholarship Fund	\$100.00
John Rosekelly	Class of 2000 Streak of Excellence Scholarship Fund	\$100.00
American Legion Post #83	SHS Scholarship fund for the Class of 2014	\$500.00
Jack Brushaber	SHS Class of 1964 Scholarship Fund	\$400.00
Ken McFarlan & Catherine Lewis	Sandusky High School Ronald Albert and Kenneth McFarlan Arts Impact Scholarship Award made through the Sandusky High School Scholarship Fund	\$250.00
Selma Opie	A.L and Mary Opie Scholarship Fund to guarantee 2014 award	\$500.00
Bob Harple	Robert E. Harple Memorial Scholarship Fund. As per fund's instructions, a deserving male student from the Sandusky High School Class of 2014 will be selected to receive this generous scholarship award given in your father's memory.	\$1,000.00
Sandusky Eagles Aerie #444	Sandusky High School Scholarship Fund for the Class of 2014	\$1,000.00
Robert Helfrich	Clinton Bennett Scholarship	\$50.00
Anne Wessels	Clinton Bennett Scholarship	\$25.00
Eugene Kidwell	Clinton Bennett Scholarship	\$25.00
Calvary Missionary Baptist Church	Clinton Bennett Scholarship	\$200.00
George Mylander	Clinton Bennett Scholarship	\$100.00
John Schumm	Clinton Bennett Scholarship	\$10.00
Donald Lenhart	Clinton Bennett Scholarship	\$100.00
Ezell Smith	Clinton Bennett Scholarship	\$25.00
David Waddington	Andrew Dunn Sandusky Police Academy Memorial Scholarship for the month of March	\$30.00
Darcy Johnson	Andrew Dunn Sandusky Police Academy	\$8.00

	Memorial Scholarship for the month of March	
Randy Simmons	Karleen Wieber Memorial Scholarship Fund	\$70.00
Jarrett Lang	Danny Lang Memorial Scholarship to sponsor two-\$500.00 scholarship awards for selectees from the graduating class of 2014	\$1,000.00
FRMC Surgical Center	Sandusky High School Scholarship Fund for the Class of 2014 award.	\$2,000.00
Robert Butler	Michelle Butler-Keegan Memorial Athletic Scholarship of which \$500 will be for the Class of 2014 award winner	\$900.00
Perseverance Lodge #329	Sandusky High School Scholarship Fund to sponsor two annual \$500.00 scholarships to worthy students from the graduating class of 2014	\$1,000.00
Steve Martin	Sandusky Career Center "Suits & Such"	**\$400.00

** Value of non-monetary donation.

13. Anticipated Action
14. Unfinished Business
15. New Business
16. Board Liaison Committee Reports
17. Recommendations or Questions from Individual Board Members
18. Next Meeting

The next regular meeting of the Board of Education is scheduled for ***Monday, May 12, 2014, at 8:00 a.m. in the third floor Board Decade Room at the Administration Building.***

19. Adjournment