

Sandusky City Schools Board Meeting Agenda



Regular Meeting



Board of Education

7:00 p.m.

Monday, February 6, 2017



Mission:

To provide a diverse educational experience where all students will become respected, productive, and valued members of our community.

• Board of Education •

Mr. Jeff Krabill, President - 419.627.9999

Mrs. Brigitte Green-Churchwell, Vice-President - 419.239.7222

Mrs. Martha Murray, Member - 419.621.1120

Mr. Thomas Patterson, Member - 419.625.9170

Ms. Kate Vargo, Member - 419.656.5490



Eugene T.W. Sanders, PhD, CEO & Superintendent
Office: 419.984.1000

Gina Deppert, CFO & Treasurer
Office: 419.984.1005



Sandusky City Schools District Goals

Academics

We will achieve and maintain the highest standards of academic excellence while providing an environment in which students are encouraged to reach their maximum potential.

Financial Resources

We will maintain and enhance the financial condition of the district so as to provide sufficient resources for our programs and facilities.

Facilities

We will strive to provide an optimal learning, safe and healthy environment for our students, staff and community so that there will be no physical barriers to learning.

Community

We will continue to improve communications with our students, families and community members, as well as our staff. We will encourage collaboration with these stakeholders on all fronts, including the recruitment and retention of students.

Staff

The entire staff of SCS will be held accountable for the success of our students. We will provide and facilitate professional development for our staff so that they will have the ability to challenge every student. We will recruit and retain highly qualified staff members who will be strongly encouraged to participate in all aspects of the SCS community.

• **Welcome** •

The Sandusky Board of Education encourages and appreciates the attendance of parents, students, staff members and other interested citizens at meetings of the Board. Decisions of your Board affect our children's education and future, and, in the long run, the well-being of the community. Thank you for coming to this meeting.

• **District Goals** •

1. **Academics:** We will achieve and maintain the highest standards of academic excellence while providing an environment in which students are encouraged to reach their maximum potential.
2. **Financial Resources:** We will maintain and enhance the financial condition of the district so as to provide sufficient resources for our programs and facilities.
3. **Facilities:** We will strive to provide an optimal learning, safe and healthy environment for our students, staff and community so that there will be no physical barriers to learning.
4. **Community:** We will continue to improve communications with our students, families and community members, as well as our staff. We will encourage collaboration with these stakeholders on all fronts, including the recruitment and retention of students.
5. **Staff:** The entire staff of SCS will be held accountable for the success of our students. We will provide and facilitate professional development for our staff so that they will have the ability to challenge every student. We will recruit and retain highly qualified staff members who will be strongly encouraged to participate in all aspects of the SCS community.

• **The Board of Education** •

The Board of Education is a policy-making body and, within the framework of State law, exercises complete control over the educational and financial affairs of the school district. Among its numerous duties, the Board adopts an annual budget and approves all expenditures; employs personnel; hires and evaluates a Superintendent of Schools; approves curriculum, textbooks and courses of study; and makes decisions on building plans.

The Board of Education is elected by qualified voters who reside within the Sandusky City School District. The Board is made up of five members, each elected for a four-year term. These terms are staggered to ensure that there will always be experienced individuals serving in the Board.

Board members elect a president and vice-president for one-year terms at their Organizational Meeting in January. The regular meeting dates for the remainder of the year are also set at the Organizational Meeting.

• **Superintendent of Schools** •

The superintendent is appointed by the Board as its chief administrative officer. The Board delegates to the superintendent the authority, and charges him with the responsibility, to implement its policies; to establish necessary procedures and regulations, to carry out its policies; and conduct the active administration of the schools and the educational program. The superintendent also acts as advisor to the Board and keeps board members informed of the needs and progress of the schools.

• **Board Meetings** •

Regular and special meetings of the Board of Education are open to the public and the news media. The Board of Education can act officially only at a public meeting when there are three or more members present. No member of the Board has the authority to act in the name of the Board outside of a legally constituted meeting.

The Board of Education may recess a regular or special meeting to meet privately in executive session to discuss only those matters permitted by (Sunshine Law) statute. No official action may be taken in executive session.

• **The Order of Business** •

The order of business for all official meetings of the Board of Education shall be as follows:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Reading and Approval of Minutes
4. Approve Agenda
5. Student Recognition
6. Citizens Participation
7. Staff Presentations
8. Correspondence - Informational
9. Correspondence - Related to Action
10. Treasurer's Reports
11. Superintendent's Reports
12. Treasurer's Recommendations
13. Superintendent's Recommendations
14. Anticipated Action
15. Unfinished Business
16. New Business
17. Board Liaison Committee Reports
18. Recommendations or Questions from Board Members
19. Next Meeting
20. Adjournment

• **Audience/Community Participation** •

All regular and special meetings of the Sandusky City School District Board of Education shall be open to the public. Although Board of Education meetings are held in public, but are NOT public meetings, the Board recognizes the right of citizens to be heard and wishes to hear their views on issues that affect the District. Citizens of the school district may express ideas, concerns and judgments about the schools to the administration, to the staff, to any appointed advisory body and ultimately to the Board (Policy ABA).

An opportunity for citizens to address the Board shall be contingent upon the following criteria: 1. Individuals wishing to address the Board shall complete a Request Sheet listing their address, phone number, purpose of their comment(s), what group(s) they may be representing and with whom in the administrative chain they have previously had a discussion relative to their concern. The Request Sheet shall be turned in to the President of the Board **BEFORE** the beginning of the meeting. No requests will be accepted after the meeting has begun. 2. By signing the Request Sheet, individuals agree to the following guidelines: a. no employee or student in the school district can be criticized by name or inference, b. a sense of decorum will be maintained at all times, c. a strict time limit of three (3) minutes shall be enforced, d. a response to the speaker's concern(s) shall be submitted in writing within one (1) week with a copy of the response sent to the Board. 3. The Board has the right to deny comment to any individual who has not abided by the aforementioned rules on one (1) previous occasion. 4. The Board may suspend public comment at any meeting by giving and voting on a stated reason. A request may result in a referral to a school district employee who could more efficiently and more effectively address the concern.

In order for the Board to fulfill its obligation to complete a planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes may be set aside for public participation. Citizens approved to address the Board shall be recognized by the President of the Board at which time the presenter is required to state their name, phone number and address, etc. prior to making their statement. During those thirty (30) minutes, no person shall speak more than one time.

• **Questions and Concerns** •

Questions regarding individual students should usually be taken up initially with the teacher involved, and later, if necessary, with the principal or administrator who is closest to the situation. If still further discussion seems necessary, the questions can be referred to the Superintendent who may consider the matter himself or assign a staff member to resolve it.

This procedure has been effective for most people because it secures for the questioner a direct response and, at the same time, frees the Board to consider matters that affect the entire district. It is the posture of the board to give first consideration to the good of all children in the schools and the total educational program when evaluating requests, complaints or suggestions.

• **The Sunshine Law** •

The Sunshine Law has again been amended with an effective date of June 29, 1988. The legislation which modified the Sunshine Law is Amended Substitute Senate Bill #150. This statutory amendment contains several significant items. First, it requires that an executive session may be held only upon a roll call vote. Second, the motion to go into executive session must state which one or more of the approved reasons listed in the statute are the purposes for which the executive session is to be held. The statute provides that the motion need not include the name of any person to be considered at the executive session. Third, any person may bring an action to enforce the statute, and the new amendment provides for injunctive relief and attorney's fees, plus a civil forfeiture of \$100. Should the Court determine that the action seeking to enforce the Sunshine Law was frivolous, it may award costs and attorney's fees to the public body.

The reasons for an executive session are outlined as follows: (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee or regulated individual. The motion and vote to hold an executive session shall state which one or more of the approved purposes previously listed are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting; (2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest; (3) conferences with an attorney for the public body concerning disputes involving the public body that are subject to pending or imminent court action; (4) preparing for, conducting, or reviewing negotiations or bargaining session with public employees concerning their compensation or other terms and conditions of their employment; (5) matters required to be kept confidential by federal law or rules or state statutes; (6) specialized details of security arrangements where disclosure of the matters discussed might reveal

• The Sunshine Law • (continued)

information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

If a public body holds an executive session to consider any of the matters listed in numbers 2 through 6 above, the motion and vote to hold that executive session shall state which one or more of the approved matters listed in these sections are to be considered at the executive session.

• Board Liaison Committees •

The Sandusky Board may authorize the establishment of liaison committees from among its membership as it finds necessary to study operations in specific areas and to make recommendations for Board action. The following rules will govern the appointment and function of Board liaison committees: (1) The liaison committee shall be established through action of the Board. (2) The chairperson will be named by the Board president. (3) The chairperson may make recommendations for Board action, but may not act for the Board unless specifically authorized. (4) The Board president and school superintendent will be ex-officio members of all committees. (5) All liaison appointments will be for no longer than the ensuing annual organizational meeting, at which time the newly elected president will have the privilege of making new appointments or reappointments. However, a liaison committee may be dissolved at any time by a vote of the Board. (6) The Sunshine Law -- and its exceptions -- apply to both Board meetings and meetings at which a majority of the Board members are present.

2017 Calendar Year

<u>Area of Expertise</u>	<u>Liaison Chairperson</u>
Curriculum and Instruction	Brigitte Green-Churchwell and Martha Murray
Operations and Facilities	Jeff Krabill and Kate Vargo
Policies	Brigitte Green-Churchwell and Martha Murray
Finance and Audit	Jeff Krabill and Tom Patterson
Hall of Fame	Tom Patterson
Community Relations	Brigitte Green-Churchwell and Tom Patterson
Business Advisory	Jeff Krabill and Martha Murray
Parent Congress	Martha Murray and Kate Vargo

• Schedule of Board Meetings – 2017•

<u>Meeting Date</u>	<u>Meeting Time</u>	<u>Meeting Type</u>
Monday, January 11, 2017	7:50 a.m.	Budget
Monday, January 11, 2017	8:00 a.m.	Reg & Organ'l
Monday, February 6, 2017	7:00 p.m.	Regular Meeting
Monday, March 6, 2017	8:00 a.m.	Regular Meeting
Monday, March 6, 2017	9:00 a.m.	Board Work Session
Monday, April 3, 2017	7:00 p.m.	Regular Meeting
Monday, May 8, 2017	8:00 a.m.	Regular Meeting
Monday, June 5, 2017	8:00 a.m.	Regular Meeting
Monday, June 5, 2017	9:00 a.m.	Board Work Session
Monday, June 29, 2017	8:00 a.m.	Regular Meeting
Monday, July 11, 2017	8:00 a.m.	Regular Meeting
Monday, August 8, 2017	8:00 a.m.	Regular Meeting
Monday, August 8, 2017	9:00 a.m.	Board Work Session
Monday, September 11, 2017	7:00 p.m.	Regular Meeting
Monday, October 9, 2017	7:00 p.m.	Regular Meeting
Monday, November 6, 2017	8:00 a.m.	Regular Meeting
Monday, November 6, 2017	9:00 a.m.	Board Work Session
Monday, December 11, 2017	8:00 a.m.	Regular Meeting
Monday, January 8, 2018	7:50 / 8:00 a.m.	Budget / Reg & Organ'l

• Uniform School Accounting System – Account Codes

A. Fund	
001-General	200-Student Managed Activities
002-Bond Retirement	300-District Managed Student Activities
003-Permanent Improvement	401,....499-State Projects
005-Replacement	501,....599-Federal Projects
006-Food Service	
007-Special Trusts	
008-Endowment	
012-Adult Education	
014-Internal Services Rotary	
018-Public School Support	
019-Other Grants	
022-District Agency	
024-Employee Benefits Self Insurance	
029-Educational Foundation	

B. Function	
1000-Instruction	
2000/3000-Support Services	
4000-Extracurricular Activities	
5000-Facilities Acquisition & Construction Services	
6000-Debt Service	
7000-Other	

Revised 10/7/2017

C. Object

100-Personal Services

- (Salaries & Wages)
- 200-Employee Retirement & Insurance Benefits
- 400-Purchased Services
- 500-Supplies & Materials
- 600-Capital Outlay
- 700-Capital Outlay
- 800-Other (Debt Retirement, Interest on Debt, Dues and Fees)
- 900-Transfers, Advances, Refunds from Prior Year Receipts

D. Special Cost Center

is a dimension which recognizes that school districts must track costs to satisfy temporary or special requirements. The special cost center is also used for each special project which is supported by restricted monies when more than one project exists within a given fund. Special cost center assignments are to be made at the school district level.

E. Subject Area/Subject

is dimensions used to identify specific educational costs. Subject, a six (6) character dimension, can be separated into three (3) segments of two (2) characters each. The first two (2) characters, the subject area, are used to identify the basic subject areas. The second set of two (2) characters

provides a further breakdown of basic subject areas, while the third set provides a breakdown of the second set.

F. Operational Unit

is the dimension which identifies facilities in the system. An operational unit is identified as a permanent operational entity, such as a school, administration building, warehouse, department, office, etc. This dimension is used to identify costs by unit or facility. Operational unit assignments are made by each school district.

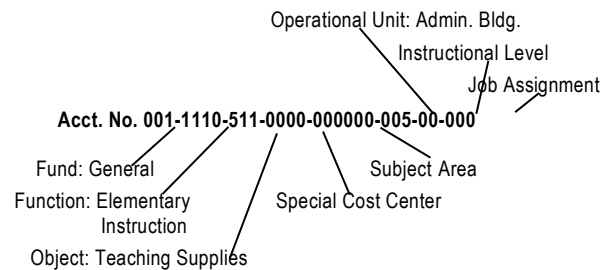
G. Instructional Level

is the dimension used to differentiate between various grades or educational levels within the district. Instructional level codes are assigned by the Auditor of State.

H. Job Assignment

is the dimension used to identify staff costs. This dimension has value principally for local officials in personnel administration, staff evaluation, assignments, and recruiting. It may be used also in relating staff cost to the activity to which they are assigned. It has value in manpower supply/demand studies and reports. Job assignment codes should be used to identify what personnel do, and are assigned by each school district.

EXAMPLE OF EXPENSE CODING:



• Administrative Staff •

Jude Andres	Principal, Mills Elementary School
Donna Brown	Principal, Venice Heights Elementary School
Keith Brown	Assistant Treasurer
Shawn (William) Coakley	Athletics & Activities Director
Gina Deppert	CFO & Treasurer
Todd Downing	Elementary Athletic & Activities Coordinator
Eric Eckenrode	Technology Coordinator
Claire Grantier	Technology Facilitator
Nancy Hall	Director of Career Technical and Adult Education
Colin Irish	Family & Community Liaison
Jodi Johns	Coordinator of Community Programming
Jennifer Joubert	Assistant Principal, Sandusky High School
Dakota King-White, PhD	Director of Student Services & Family Support
Richard Koonce, PhD	College & Career Readiness Coach
Timothy Kozak	Principal, Ontario Elementary
Bradley Kraft	Supervisor of Food Services
Julie Lenner-McDonald, EdD	Chief Academic Officer (CAO) – PreK-16
Rebecca Muratori	Principal, Osborne Elementary School
Nichole O'Hara	Executive Assistant to the CEO and Superintendent
Kathy Pace-Sanders	Principal, Hancock Elementary School
Theodore (Ted) Peters	Transportation Supervisor
Megan Peugeot	Executive Director of Curriculum and Expanded Services
Todd Peugeot	Assistant Principal, Sandusky High School
Dan Poggiali	Chief of Staff and Transformation Officer
Marie Prieto	Principal, Sandusky Middle School
Eugene T.W. Sanders, PhD	CEO & Superintendent
Sherry Smith	Alternative Program Coordinator, Sandusky Digital Academy
Eric Talbot	Principal, Sandusky High School
Tara Toft	Principal, RCAAS
Kevin Toms	Supervisor of Buildings/Facilities
Linda Wohl	Interim Asst. Principal, Sandusky Middle School



SANDUSKY CITY SCHOOLS
Board of Education
Regular Meeting
Monday, February 6, 2017 at 7:00 p.m.

1. Call to Order and Roll Call – Jeff Krabill, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of the January 12, 2017 Organizational/Regular Meeting – Gina Deppert, CFO & Treasurer (Pages 8-28)
4. Approve Agenda
5. Citizens Participation
6. Correspondence – Action (pages 29-33)
Booher, Linda – Administrative Asst., Adult Education, SHS
Brown, Deborah – Paraprofessional, Venice Heights Elementary School
Jones, Helen – Custodian, Housekeeping Crew Supervisor, Sandusky High School
Stephens, Kellye – Teacher – Hancock Elementary School
Waddington, Tyler – Class I Custodian – Sandusky High School
7. Correspondence – Informational

Non-District Fundraiser(s)

The following is a list of fundraiser(s) from OUTSIDE organizations that are asking to conduct fundraisers within our district. This list is provided to the Board of Education for information only (no action required), as submitted by Mrs. Julie Bittinger, Business/Fiscal Office Worker, on January 30, 2017:

Sandusky City Schools – “Outside” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
Sandusky Middle School PTO	United Fundraising Pie Sale	2/1/2017

8. CFO & Treasurer’s Report – Discussion Items, Gina Deppert
Update on School Facilities Finances
9. CEO & Superintendent’s Report – Discussion Items, Eugene T.W. Sanders, PhD
Update from Facilities Management Team
10. CFO & Treasurer’s Recommendations – Action Items, Gina Deppert
 - a) Approval of Monthly Financial Statement and Monthly Investments (pages 35-52)
It is recommended that the Board of Education approve the financial statement and investments as listed in the attached documentation for the month of January, 2017.

- b) Approval of an Amended Certificate of Estimated Resources (pages 53-54)
It is recommended that the Board of Education approve an Amended Certificate of Estimated Resources.
- c) Approval of Resolutions for the Issuance and Sale of Bonds (pages 55-72, 73-92)
It is recommended that the Board of Education approve the following resolution:

A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$25,405,000 FOR THE PURPOSE OF CONSTRUCTING, FURNISHING AND EQUIPPING NEW ELEMENTARY SCHOOL BUILDINGS AND OTHERWISE CONSTRUCTING, ADDING TO, RENOVATING, REMODELING, FURNISHING, EQUIPPING AND IMPROVING SCHOOL DISTRICT BUILDINGS AND FACILITIES AND ACQUIRING, CLEARING, IMPROVING AND EQUIPPING THEIR SITES.

A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$9,900,000 FOR THE PURPOSE OF CONSTRUCTING, FURNISHING AND EQUIPPING NEW ELEMENTARY SCHOOL BUILDINGS AND OTHERWISE CONSTRUCTING, ADDING TO, RENOVATING, REMODELING, FURNISHING, EQUIPPING AND IMPROVING SCHOOL DISTRICT BUILDINGS AND FACILITIES AND ACQUIRING, CLEARING, IMPROVING AND EQUIPPING THEIR SITES.

- 11. CEO & Superintendent’s Recommendations – Action Items, Eugene T.W. Sanders, PhD
It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel

1) Acceptance of Employment Resignations – Support Staff

It is recommended that the Board of Education accept the following resignation(s) for retirement as requested in the provided communications:

Approval of Support Staff Resignation - Retirement			
Last Name	First Name	Position	Effective
Booher	Linda	Administrative Asst.	July 1, 2017
Brown	Deborah	Paraprofessional	July 1, 2017
Jones	Helen	Custodian	April 1, 2017

2) Approval of Unpaid Day – Professional Staff

It is recommended that the Board of Education accept the following unpaid days as requested in the provided communications:

Approval of Unpaid Day			
Last Name	First Name	Position	Date(s)
Stephens	Kellye	Teacher	Feb. 17th

3) Approval of Unpaid Days – Support Staff

It is recommended that the Board of Education accept the following unpaid days as requested for education leave in the provided communications:

Approval of Unpaid Days			
Last Name	First Name	Position	Date(s)
Waddington	Tyler	Class I Custodian	May 1 thru Aug. 4

4) Approval of Employment – Support Staff

It is recommended that the Board of Education approve the following employment as recommended by Mr. Dan Poggiali, Chief of Staff:

Approval of Employment - Support Staff			
Last Name	First Name	Position	Effective
Seavers	Sheryl	Bus Driver	Feb. 2, 2017
Mowel	Jerald	Class II Custodian - Hancock	Feb. 2, 2017
Walton	Halden	Head Custodian –Swing Shift - SHS	Feb. 13, 2017

5) Approval of Supplemental Contracts – Employees/Non-Employees

The Board has posted and advertised the positions listed as being available to employees of the district who hold educator licenses. It is recommended that the employees listed be awarded a supplemental contract in the area stipulated. Where no employees meeting all of the Board qualifications have applied for, been offered, and accepted said positions, it is recommended that the non-employees listed be awarded a pupil activity program contract in the area stipulated.

It is recommended that the Board of Education accept the following supplemental assignments as recommended by Shawn Coakley, District Athletic and Activities Director:

Approval of Supplemental Assignments - 2016/17 SY			
Last Name	First Name	Position	Building
Jones	Shykel	Elementary Wrestling (3)	Non-employee
Sartor	Carolyn	Elementary Cheer (4)	Hancock
Sartor	Carolyn	Elementary Cheer (4)	Hancock
Kovac	Kristin	Elementary Cheer (4)	SMS
Moots	Elizabeth	Elementary Cheer (4)	SMS
Downing	Todd	Elementary Girls Basketball (4)	SHS
Downing	Todd	Elementary Girls Basketball (4)	SHS
Redding	Brittany	Elementary Girls Basketball (4)	Non-employee
Kluding	David	Elementary Boys Basketball (4)	Non-employee
Brown	Jamaris	Elementary Boys Basketball (4)	Non-employee
Downing	Todd	Boys Varsity Assistant Track	SHS
Shoemo	Tracey	Boys Varsity Assistant Track	Non-employee
Bailey	Michelle	Girls Varsity Assistant Track	SMS
Dvorsky	Tanya	Girls Varsity Assistant Track	SHS
Badamy	Katherine	Girls Varsity Assistant Track	SMS
Redding	Brittany	SMS Girls Assistant Track Coach	Non-employee
Sharp	Dustin	SMS Girls Assistant Track Coach	SMS
Martin	Brian	SMS Boys Assistant Track Coach	Non-employee

6) Approval of Employment of Substitutes – Support Staff

It is recommended that the Sandusky Board of Education approve for employment as a classified substitute the individual(s) listed below as submitted by Kevin Toms, Building Facilities Supervisor and recommended by Mr. Dan Poggiali, Chief of Staff:

Employment of Substitutes – Support - 2016/17 SY			
Last Name	First Name	Position	Effective Date
Lilje	Heather	Custodial Sub	January 26, 2017
Meade	Mark	Custodial Sub	January 26, 2017

7) Approval of Advisory Committee Members – Adult Education (2016/17 SY)

It is recommended that the Sandusky Board of Education approve the following to be on the Advisory Committee for our LPN to RN Diploma Program in the Adult Education Department of Sandusky Career Center, as submitted by Elizabeth Moots, LPN to RN Program Director and recommended by Nancy Hall, Director of Career Tech and Adult Education:

Last Name	First Name	Profession
Damschroder	Lindsay	Nurse Practitioner at FRMC
Dehn	Nicole	Director of Rehab at FRMC
Eads	Sarah	Education RN at The Bellevue Hospital
Green-Churchwell	Brigitte	BGSU Firelands and Sandusky BOE
Munafo	Marisa	Education RN at FRMC
Risaliti	Gina	Nurse Practitioner at NOMS
Robels	Jessica	Quality Nurse at University Hospitals
Straka	Anna	ICU-RN at FRMC

b) Other:

1) Approval of SHS Graduates

Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, and by the North Central Association of Colleges and Secondary Schools, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the students listed below to graduate and receive a diploma:

Sandusky High School – Award of Diploma	
Student Name	Date of Diploma
Jacob Jay Durbin	February 2017
Paige Lynn Maschari	February 2017

2) Approval of Preschool Tuition Rates for SY 2016-17 (page 93)

It is recommended that the Sandusky Board of Education approve the provided Preschool Annual Tuition Rate Schedule for SY 2016-2017 as submitted by Dakota King-White, Ph.D., Director, Student Services and Family Support, and recommended by Julie McDonald, EdD, Chief Academic Officer effective for the 2016/2017 school year.

3) Approval of Educational Service Agreement – St. Mary’s and North Point (pages 95-96)

It is recommended that the Sandusky Board of Education approve the following Educational Service Agreement between Sandusky City School District, as the Fiscal Agent for St. Mary’s Central Catholic Schools federal and state grant funds, and North Point Educational Service Center Board of Education as submitted by Megan Peugeot, Executive Director of Curriculum & Expanded Services, and recommended by Julie McDonald, EdD, Chief Academic Officer effective for the 2016/2017 school year.

- 4) Approval of College Credit Plus and MyUniversity Guarantee Memorandum of Understanding between Sandusky City Schools and Lorain County Community College – (pages 97-101)
It is recommended that the Sandusky Board of Education approve the Memorandum of Understanding between Sandusky City Schools and Lorain County Community College as recommended by Mr. Dan Poggiali, Chief of Staff for the 2016/2017 school year.
- 5) Approval of College Credit Plus Amendment with Sandusky City Schools and BGSU and Firelands College – (pages 102-103)
It is recommended that the Sandusky Board of Education approve the Memorandum of Understanding between Sandusky City Schools and Bowling Green State University and Firelands College as recommended by Mr. Dan Poggiali, Chief of Staff for the 2016/2017 school year.
- 6) Approval of Regional Center for Advanced Academic Studies Model UN Competition: Columbus, OH (March 12-14, 2017) (pages 105-106)
It is recommended that the Sandusky Board of Education approve the attached proposed Regional Center for Advanced Academic Studies Model UN Competition trip to Columbus, Ohio as submitted by Tara Toft, Principal RCAAS, and recommended by Julie McDonald, EdD, Chief Academic Officer.
- 7) Approval of Summer Dorn Experience for Students Currently Receiving Gifted Services in Grades 4 - 9: New York, NY (June 19-23, 2017) (page 107)
It is recommended that the Sandusky Board of Education approve the attached proposed Dorn Summer Experience trip to New York, NY as submitted by Tara Toft, Principal RCAAS, and recommended by Julie McDonald, EdD, Chief Academic Officer.
- 8) Approval of NOECA Addendum to current service agreement. (page 108)
It is recommended that the Sandusky Board of Education approve the addendum to the original contract with The Northern Ohio Educational Computer Association to include backup recovery storage services as submitted by Eric Eckenrode, Coordinator of Technology and recommended by Dan Poggiali, Chief of Staff and Transformation Director.
- 9) Approval of SIOP Model Training service agreement (page 109)
It is recommended that the Sandusky Board of Education approve the attached contract with Samuel Roman, Multilingual Multicultural Education Office for SIOP ELL Professional Development Training as submitted by Dr. Dakota King-White, Student Services Director and recommended by Julie McDonald, EdD, Chief Academic Officer.
- 10) Approval of Consultant Contract for Owner Representative: Feick Design Group, Inc. (pages 110-117)
It is recommended that the Sandusky Board of Education approve the provided contract with John Feick, of Feick Design Group, Inc. as the Owner Representative for the buildings project. This contract is for the 1st phase of the project for a one year period.

- 11) Approval of Baseball Team Trip: Cooperstown, New York April 12 - 15. 2017
(page 119)

It is recommended that the Sandusky Board of Education approve the proposed Sandusky High School Baseball Trip to Cooperstown, New York as submitted by Shawn Coakley, Athletic Director, and recommended by Dan Poggiali, Chief of Staff and Transformation Officer.

- 12) Approval of Board of Education Policy Manual Revisions (pages 121-127)

It is recommended that the Board of Education approve the following revised Sandusky City Schools Board of Education policies, provided by the Ohio School Boards Association (OSBA) and approved by the Sandusky City Schools Policy Committee:

Sandusky City Schools - Policy Manual Revisions		
Month	Policy #	Policy Title or Policy Regulation Title
January 2017	IGBL	Parent Involvement Policy
January 2017	IGBL-R	Parent Involvement Regulation

- 13) Approval of Sandusky Transit System service agreement (page 129-131)

It is recommended that the Sandusky Board of Education approve the attached contract with Sandusky Transit System for the Adaptive Skills Development transportation as submitted by Dr. Dakota King-White, Student Services Director and recommended by Julie McDonald, EdD, Chief Academic Officer.

- 14) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE clubs, as recommended by Gina Deppert, CFO & Treasurer:

Sandusky City Schools – “In-House” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
RCAAS Model United Nations	Texas Roadhouse Gift Card Sale	2/27/17-6/30/17
Class of 2020	Black History T-Shirt Sale	2/1/17 – 2/10/17
Sandusky Elementary Athletics (SEAA)	Concession Stands	Winter/Spring Seasons
SHS Girls Track & Field	Winning Edge Cookie Dough Sale	3/6/17-3/24/17
SHS Step Team (Alpha Blue Psi)	Step Clinic for 4th - 8th Grade Students	2/20/2017
* - Indicates materials/supplies donated by outside individuals/organizations.		

- c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations		
Donator Name	Donation To	Donation
Michael Bailey	SHS: (7) SHS Frams (1956-1964), a 1932 diploma, and record album	unknown value
Shell Matching Gifts Program	Sally Kirner Memorial Scholarship Fund	\$4,000.00
Sharon Keimer	Leonard Thom Memorial Scholarship Fund	\$25.00
David Waddington	Charles E. Odums II Memorial Scholarship	\$30.00
Darcy Johnson	Andrew Dunn SPA Memorial Scholarship	\$8.00

Timothy Parkinson	Sandusky Cultural Center	\$25.00
Rhonda Watt	Sandusky Cultural Center	\$50.00
James & Phyllis Lipp	Sandusky Cultural Center	\$50.00
Nanette Guss	Sandusky Cultural Center	\$100.00
Daniel & Laura Keller	Sandusky Cultural Center	\$100.00
David & Patricia Volz	Sandusky Cultural Center	\$35.00
Donald & Eilene Guy	Sandusky Cultural Center	\$100.00
Michael & Tamara Michael	Sandusky Cultural Center	\$100.00
Carol Reynolds	Sandusky Cultural Center	\$10.00
Martha Sperry	Sandusky Cultural Center	\$100.00
Richard Spinello	Sandusky Cultural Center	\$100.00
Joann Williams	Sandusky Cultural Center	\$20.00
Louis Zorn	Sandusky Cultural Center	\$25.00
W. John Parker	Sandusky Cultural Center	\$100.00
Jeffrey Vaughan	Sandusky Cultural Center	\$50.00
Gary Spinosa	Sandusky Cultural Center	\$100.00
Robert Parker	Sandusky Cultural Center	\$25.00

** Value of non-monetary donation.

12. Executive Session – To discuss Personnel Items

13. Anticipated Action

14. Unfinished Business

15. New Business

16. Board Liaison Committee Reports

17. Recommendations or Questions from Individual Board Members

18. Next Meeting

The next regular meeting of the Board of Education is scheduled for ***Monday, March 6, 2017, at 8:00 a.m. in the 3rd floor Board Decade Room at the Administration Building.***

19. Adjournment

A Budget Hearing for the Annual Tax Budget for the 2016-2017 fiscal year was held at 7:50 a.m., January 12, 2017.

The organizational and regular meeting of the Sandusky Board of Education of January 12, 2017 was called to order by President Pro Tem Mr. Krabill at 8:00 a.m.

The following members were present: Mr. Jeff Krabill, Mrs. Brigitte Green-Churchwell, Mrs. Martha Murray, Ms. Kate Vargo, and Mr. Thomas Patterson.

Mr. Krabill led with the Pledge of Allegiance.

Resolution #17-1a-1

Mr Krabill announced that the meeting be adjourned sine die.

On January 12, 2017, President Pro Tem, Mr. Krabill, called the organizational meeting to order and asked for roll call. With all members present, the organizational meeting continued.

Resolution #17-1a-2

Mr. Krabill called for nominations for President of the Board of Education. Mr. Patterson placed the name of Mr. Krabill in nomination. Mrs. Green-Churchwell placed the name of Mrs. Murray. Being no further nominations, Mr. Krabill, as President Pro Tem, called for roll call.

On roll call the votes were as follows: Mr. Patterson, voted for Mr. Krabill, Mrs. Green-Churchwell voted for Mrs. Murray, Ms. Vargo voted for Mr. Krabill, Mrs. Murray voted for herself, Mr. Krabill voted for himself. With the roll call, Mr. Krabill was voted as President.

Motion carried.

The Oath of Office was verbally administered to Mr. Krabill as President of the Sandusky City School District Board of Education for the calendar year 2017 by Treasurer, Gina Roop-Deppert.

Resolution #17-1a-3

Mr. Krabill called for nominations for Vice-President of the Board of Education. Mr. Krabill placed the name of Mr. Patterson in nomination. Mrs. Murray placed the name of Mrs. Green-Churchwell in nomination. Being no further nominations, Mr. Krabill called for roll call.

On roll call the votes were as follows: Mr. Krabill voted for Mr. Patterson, Mrs. Green-Churchwell voted for herself, Mrs. Murray voted for Mrs. Green-Churchwell, Ms. Vargo voted for Mrs. Green-Churchwell, Mr. Patterson voted for himself. With the roll call, Mrs. Green-Churchwell was voted as Vice-President. Motion carried.

Motion carried.

The Oath of Office was verbally administered to Mrs. Green-Churchwell as Vice President of the Sandusky City School District Board of Education for the calendar year 2017 by Treasurer, Gina Roop-Deppert.

Resolution #17-1a-4

Mr. Patterson made the motion, and Ms. Vargo seconded the motion to establish the following schedule of meetings for 2017:

The Regular Meetings of the Sandusky Board of Education scheduled **during the summer months will usually be held in The Board Decade Room on the 3rd floor at the Administration Building beginning at 8:00 a.m.,** unless otherwise noted.

<u>Day of Week</u>	<u>2017 Meeting Dates</u>	<u>Meeting Time</u>	<u>Location</u>
Thursday	January 12, 2017	7:50 a.m. (Budget Hearing)	Board of Education
Thursday	January 12, 2017	8:00 a.m.	Board of Education
			Regular & Organizational Meeting (New Officers)
Monday	February 6, 2017	7:00 p.m.	Board of Education
Monday	March 6, 2017	8:00 a.m.	Board of Education
Monday	April 3, 2017	7:00 p.m.	Board of Education
Monday	May 8, 2017	8:00 a.m.	Board of Education
Monday	June 5, 2017	8:00 a.m.	Board of Education
Thursday	*June 29, 2017	8:00 a.m.	Board of Education
Monday	July 10, 2017	8:00 a.m.	Board of Education
Monday	August 7, 2017	8:00 a.m.	Board of Education
Monday	September 11, 2017	7:00 p.m.	Board of Education
Monday	October 9, 2017	7:00 p.m.	Board of Education
Monday	November 6, 2017	7:00 p.m.	Board of Education
Monday	December 11, 2017	8:00 a.m.	Board of Education
Monday	January 8, 2018	7:50 a.m. (Budget Hearing)	Board of Education

8:00 a.m. (Regular and Organizational Meeting)
New Officers

*** Denotes 2nd meeting of the month**

Note: As the school year progresses, additional special meetings may be scheduled.

On Roll Call: Mr. Patterson, AYE, Ms. Vargo AYE, Mrs. Murray AYE, Mrs. Green-Churchwell, AYE, Mr. Krabill AYE. Motion carried.

Resolution #17-1a-5

Mrs. Murray moved and Ms. Green-Churchwell seconded to approve the following:

**ESTABLISHMENT OF ORGANIZATIONAL/REGULAR
MEETING DATE OF BOARD OF EDUCATION (RC §3313.14) -- 2017**

Under Ohio law, the Board of Education is authorized to hold its Organizational Meeting at any time during the first fifteen (15) days of the new calendar year. It is recommended that the Sandusky Board of Education establish and set a combined Budget Hearing/Organizational/Regular Meeting for Thursday, January 8, 2018, with the current President serving as President Pro Tem. The combined meeting will be held beginning at 7:50 a.m. with the Budget Hearing followed by the Organizational/Regular Meeting at 8:00 a.m. in the Board of Education Meeting Room at the Administration Building.

RECONFIRMATION OF BOARD OF EDUCATION COMPENSATION

WHEREAS, Ohio Revised Code Section 3313.12 establishes rates of compensation for Board of Education members;

THEREFORE, the Sandusky City Board of Education reconfirms the compensation of each board member to be at the highest level authorized for that individual by the Ohio Constitution and Ohio Statutes and such compensation shall be based upon a maximum of twenty-four (24)

meetings per year. (This action has no increased economic impact or effect on the current members of the Sandusky Board of Education.)

O.S.B.A. MEMBERSHIP

To authorize Board membership in the Ohio School Boards Association and the Legal Defense Fund for the 2017 calendar year, and to appoint Mr. Patterson as the Legislative Liaison and Mrs. Green-Churchwell as the Student Achievement Liaison with the Ohio School Boards Association.

PERFORMANCE BONDS

To purchase performance bonds in the amount of \$200,000 each for the Board President, CEO & Superintendent, and CFO & Treasurer.

**CONFIRMATION OF THE
ESTABLISHMENT OF BOARD OF EDUCATION SERVICE FUND
(ORC §3315.15)**

WITNESS our hands, this 12th day of January, 2017.

WHEREAS, the Sandusky Board of Education may, as prescribed in O.R.C. 3315.15, set aside each year from the General Fund a sum not to exceed two dollars per pupil, or \$20,000.00, whichever is greater, and,

WHEREAS, the amount set aside shall be placed in a fund known as the “Service Fund,” and,

WHEREAS, the amount shall be used only in paying the expenses of members of such board of education actually incurred in the performance of their duties.

BE IT RESOLVED, now, that such "Service Fund" to be established in the amount of \$7,500.00 for the fiscal year beginning July 1, 2017.

**EXTENDED CONTRACT CERTIFICATE
(ORC §5705.412)**

It is hereby certified with respect to the contract, agreement, obligation, payment, wage or salary schedule, or order for the expenditure of funds attached hereto that the SANDUSKY CITY SCHOOL DISTRICT has in effect for the remainder of the current fiscal year (January 1 to June 30) and the succeeding fiscal year (July 1 to June 30) the authorization to levy taxes, including the renewal of existing levies, which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide the operating revenues necessary to enable the district to operate an adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year (January 1 to June 30) and for the number of days in the succeeding fiscal year (July 1 to June 30) equal to the number of days instruction was held or is scheduled for the current fiscal year.

January 12, 2017

Gina Deppert
CFO & Treasurer

Eugene T.W. Sanders, Ph.D.
CEO & Superintendent

President
Board Of Education

RESOLUTION OF AGREEMENT COMPLIANCE

The Sandusky Board of Education hereby acknowledges, affirms, and restates its compliance with all articles, provisions, and financial/mathematical computations of provisions of the current and in place Negotiated Agreements and administratively designed and implemented Memorandums of Understanding between said Board and the Sandusky Education Association and the Sandusky Non-Teaching Employees Association.

RECONFIRMATION OF RESOLUTION FOR STANDING AUTHORIZATIONS

WHEREAS, the Sandusky City Schools' Board of Education places responsibility for the financial management of the district on the CFO & Treasurer and CEO & Superintendent and,

WHEREAS, the Board is ever mindful of its obligation to the citizens and taxpayers of the City of Sandusky to exercise sound fiscal practices, and,

WHEREAS, the Board acknowledges that in order to meet its obligation to the community, achieve efficiency and maximize the return on its resources, the CFO & Treasurer and CEO & Superintendent must be able to make certain decisions in a timely and forthright manner within the constraints of applicable statutes and Board policy, and,

BE IT RESOLVED, that the Sandusky Board of Education hereby approves the following standing authorizations for the calendar year 2017 to be exercised by the CFO & Treasurer and CEO & Superintendent only when, in their judgment, such exercise meets the specifications so cited, herein:

- Authorizes CFO & Treasurer to secure advances from the Auditor when funds are available and payable to the Sandusky City School District;
- Authorizes CFO & Treasurer to invest inactive funds at the most productive interest rate whenever such funds are available;
- Authorizes CFO & Treasurer to pay all bills within the limits of the appropriations resolution as bills are received and when the goods and/or services have been received as ordered;
- Authorizes CEO & Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; upon ratification by this Board, the employment shall be deemed effective as of the date and time specified in the CEO & Superintendent's offer of employment accepted by the employee.
- Authorizes CEO & Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignation shall be deemed effective as of the date and time of the CEO & Superintendent's acceptance.
 - Authorizes CEO & Superintendent to employ such temporary personnel as may be required

with such

employment to be submitted to the Board for action at its next regular meeting.

- Authorizes CFO & Treasurer and CEO & Superintendent to sign and certify, on behalf of the Board, proposal/funding required Statements of Assurances and Certification for all projects identified by administration as benefiting the recipients of educational offerings; and thereby certifying that all federal and state rules and regulations applicable to the use of said funds will be observed; and that information contained in all applications will be correct and complete; and that the Board authorizes its administrative representatives to file all applications on its behalf.
 - Designates CEO & Superintendent or designee as purchasing agent.
 - Designates the CFO & Treasurer and CEO & Superintendent to act for the board on matters pertaining to surplus property procurement and federal grant applications and reports.
-
- Authorizes the CFO & Treasurer and/or the CEO & Superintendent to act as official custodians of district safety deposit box.
 - Authorizes the CEO & Superintendent or his/her designee to approve use of school buses for field trips outside the district.
 - Authorizes the CEO & Superintendent or his/her designee to approve attendance of staff members at professional meetings and conferences outside the district.
 - Authorizes the CFO & Treasurer and CEO & Superintendent to attend professional meetings at the local, state, and nationwide level.
 - Authorizes the CFO & Treasurer and CEO & Superintendent to utilize appropriate legal council as general council for the school district for calendar year 2017 and thereafter until a successor has been selected by the Board of Education.

**RECONFIRMATION OF RESOLUTION FOR STANDING AUTHORIZATION
TO EFFECT LOANS (R.C. §133.30)**

WHEREAS, the Sandusky City Schools' Board of Education places responsibility for the financial management of the district on the CFO & Treasurer and CEO & Superintendent and,

WHEREAS, the Board is ever mindful of its obligation to the citizens and taxpayers of the City of Sandusky to exercise sound fiscal practices, and,

WHEREAS, the Board acknowledges that in order to meet its obligation to the community, achieve efficiency and maximize the return on its resources, the CFO & Treasurer and CEO & Superintendent must be able to make certain decisions in a timely and forthright manner within the constraints of applicable statutes and Board policy, and,

BE IT RESOLVED, that the Sandusky Board of Education hereby approves the following standing authorizations for the calendar year 2017 to be exercised by the CFO & Treasurer and CEO & Superintendent only when, in their judgment, such exercise meets the specifications so cited, herein:

...to borrow money and issue notes in anticipation of the collection of current revenues for the current fiscal year, if the financial situation of the school district should warrant such borrowing.

BE IT FINALLY RESOLVED, that the Sandusky Board of Education hereby mandates that the CFO & Treasurer and CEO & Superintendent advise said board when the need arises to borrow funds, with said advisory information being presented at the next meeting of the board for concurrence consideration.

**RESOLUTION TO AUTHORIZE CEO & SUPERINTENDENT TO APPROVE
SHORT-TERM, UNPAID LEAVES OF ABSENCE**

The Sandusky Board of Education hereby approves a standing authorization for the calendar year 2017 to be exercised by the CEO & Superintendent to authorize short term unpaid leaves of absence and medical and family leaves of absence for a duration of less than one semester.

BOARD LIAISON COMMITTEES

The Sandusky Board of Education policy BCE, identified as Board Liaison Committees, establishes committees from among its members as it finds necessary to study operations in specific areas and to make recommendations for board action. Annually, the President of the Sandusky Board of Education makes appointments relative to these committees. It is anticipated that the chairperson role will be identified for each of these committees at our Board Meeting of January 12, 2017. The committees in the past have included the areas of: Curriculum and Instruction, Operations and Facilities, Policies, Finance and Audit, Hall of Fame, and Community Relations.

Meeting schedules are administratively determined. An outline of responsibilities follows:

Curriculum and Instruction –

Serve with:

Brigitte Green-Churchwell and Martha Murray
Chief Academic Officer and Select Staff Members

Responsibility:

Review, analyze, and recommend any and all curriculum changes, modifications, and/or deletions, including textbook and resource purchases.

Operations and Facilities –

Serve with:

Jeff Krabill and Kate Vargo
Chief of Staff & Transformation Officer and Select Staff Members (Directors of Food Service, Transportation, and Facilities)

Responsibility:

Review, analyze, and recommend any and all changes and/or modifications to food service operations, building and grounds, and transportation services.

Policies –

Serve with:

Martha Murray and Brigitte Green-Churchwell
CEO & Superintendent or designees

Responsibility: Review, analyze, and recommend any and all changes and/or modifications to the current and in-place policies of the district. Be watchful and aware of any and all OSBA and legislative changes, which would prompt policy review. Present regular reports to the balance of the Board on timely topics of future consideration.

Finance and Audit –

Serve with: Tom Patterson and Jeff Krabill

Serve with: CFO & Treasurer

Responsibility: Review, and analyze, and recommend any and all changes and/or modifications to the fiscal operations of the district, including expenditure and revenue projections/needs and long range planning.

Hall of Fame –

Serve with: Tom Patterson
Chief of Staff & Transformation Officer and select staff and community liaisons

Responsibility: Serve on Athletic Hall of Fame induction committee.

Community Relations –

Serve with: Brigitte Green-Churchwell and Tom Patterson

Serve with: CEO & Superintendent

Responsibility: Review, analyze, and recommend any and all strategies, directions, and image enhancements which provide for not only increased knowledge base about the district but provides opportunities for increased participation in school system.

On Roll Call: Mrs. Murray AYE, Mrs. Green-Churchwell, AYE, Ms. Vargo AYE, Mr. Patterson, AYE, Mr. Krabill AYE. Motion carried.

Resolution #17-1a-6

It was moved by Mrs. Murray and seconded by Mrs. Green-Churchwell that the Board of Education adjourn from the Organizational meeting into the Regular meeting of January 12, 2017.

On Roll Call: Mrs. Murray, AYE, Mrs. Green-Churchwell, AYE, Ms. Vargo AYE, Mr. Patterson (with abstention from self for position with OSBA), AYE, Mr. Krabill AYE. Motion carried.

Resolution #17-1a-7

Mrs. Green-Churchwell made the motion, seconded by Ms. Vargo to approve the December 12, 2016 regular minutes as presented.

On Roll Call: Mrs. Green-Churchwell, AYE, Ms. Vargo, AYE, Mr. Patterson, AYE, Mrs. Murray AYE, Mr. Krabill AYE. Motion carried.

Resolution #17-1a-8

Mrs. Murray made the motion, seconded by Ms. Vargo to approve the agenda as presented.

On Roll Call: Mrs. Murray AYE, Ms. Vargo, AYE Mr. Patterson, AYE, Mrs. Green-Churchwell, AYE, Mr. Krabill AYE. Motion carried.

Citizens Participation

No participation took place.

Correspondence – No Correspondence was reported

CFO & Treasurer’s Report – Discussion Items, Gina Deppert

There were no scheduled reports from the Treasurer for the January 12, 2017 Board Meeting.

CEO & Superintendent’s Report There were no scheduled reports from the CFO & Superintendent for the January 12, 2017 Board meeting from Eugene T.W. Sanders, PhD.

Resolution #17-1a-9

Mr. Patterson made the motion, seconded by Mrs. Green-Churchwell to approve the following:

- a) **Approval of Monthly Financial Statement and Monthly Investments**
It is recommended that the Board of Education approve the financial statement and investments as listed in the attached documentation for the month of December, 2016.
- b) **Approval of an Amended Certificate of Estimated Resources**
It is recommended that the Board of Education approve an Amended Certificate of Estimated Resources.
- c) **Approval of Investment Management Services**

It is recommended that the Board of Education approve an agreement of investment management services with Meeder Investment Management for the construction funds adhering to all applicable laws of Ohio Revised Code.

d) Approval of Abatement Resolution

It is recommended that the Board of Education approve the resolution of an abatement.

e) Adoption of Fiscal Year 2018 Tax Budget

It is recommended that the budget covering the period July 1, 2017 through June 30, 2018 (Fiscal Year 2018) be adopted, and that the CFO & Treasurer be directed to submit copies as required to the Erie County Budget Commission.

f) Second Supplement to Compensation Agreement – City of Sandusky

It is recommended that the Board of Education approve the second Supplement to Compensation Agreement with the City of Sandusky as proposed.

On Roll Call: Mr. Patterson, AYE, Mrs. Green-Churchwell, AYE, Mrs. Murray AYE, Ms. Vargo, AYE, Mr. Krabill AYE. Motion carried.

Resolution #17-1a-10

Mrs. Green-Churchwell made the motion, seconded by Ms. Vargo to approve the following:

CEO & Superintendent’s Recommendations – Action Items, Dr. Eugene T.W. Sanders

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

a) Personnel:

1) Approval of Employment – Support Staff

It is recommended that the Board of Education approve the employment of the following staff member(s) for the remainder of the 2016/17 school year, effective January 3, 2017, as recommended by Mr. Dan Poggiali, Chief of Staff, as submitted by Mr. Ted Peters, Transportation Supervisor and Mr. Kevin Toms, Facilities Supervisor:

Employment of Support Staff - 2016/2017 SY			
Last Name	First Name	Position	Effective Date(s)
Goff	Sheryl	Bus Driver	01/03/2017
Walton	Halden	Interim Class II w/BL	01/03/2017

2) Approval of Employment of Substitutes – Classified

It is recommended that the Sandusky Board of Education approve for employment as a classified substitute the individual(s) listed below, as recommended by Dan Poggiali, Chief of Staff & Transformation Officer, as submitted by Ted Peters, Transportation Supervisor and Mrs. Kathy Pace-Sanders, Principal Hancock Elementary:

Employment of Substitutes – Classified - 2016/17 SY				
Last	First	Position	Pay	Effective Date
Dahs	Carly	Translation – time card	Current rate	2016/17 SY
Forney	Dawn	Custodian-time card	Current rate	1/3/2017

3) Approval of Pay Increase Due to Additional Hours (effective *Second Semester*)

It is recommended that the Sandusky Board of Education approve the following pay increase effective 2016/17 School Year, per the SEA Negotiated Agreement, as submitted and recommended by Dan Poggiali Chief of Staff:

Salary Level				
Last Name	First Name	From	To	Effective Date
Ott	Michele	MA+12	MA+24	1/3/2017

4) Approval of Change in Classification – Support Staff

It is recommended that the Board of Education approve the change in classification of the following per the SNTEA Negotiated Agreement, as recommended by Mr. Dan Poggiali, Chief of Staff:

Change in Classification – Support Staff - Effective 12/27/2016				
Last Name	First Name	From - Position	To - Position	Effective Date
Brewer	Damon	Class II w/boiler	Head Custodian - Mills	12/27/2016

5) Approval of Supplemental Contracts – Employees/Non-Employees

It is recommended that the Board of Education approve the following supplemental assignments as submitted by William Coakley, Athletic Director, Ms. Marie Prieto, SMS Principal and Mr. Timothy Kozak, Ontario Principal:

The Board has posted and advertised the positions listed as being available to employees of the district who hold educator licenses. It is recommended that the employees listed be awarded a supplemental contract in the area stipulated. Employment of the following supplemental staff is contingent upon their successful completion of all pre-employment requirements and receipt of the proper certification/training.

Approval of Supplemental Assignments 2016/17 SY			
Last Name	First Name	Position	Building
Good	Alicia	SMS-Technology Specialist	SMS
Haynes, Jr.	David	Ontario – Technology Specialist	Ontario
Redding	Brittany	Volunteer-Girls Basketball Coach	Non-employee
Sartor	Erin	Wrestling Team Statistician	SHS
Sherman	Jeffrey	Drama Club Advisor	SHS
Towns	Mary	Ontario – Student Council Advisor	Ontario

6) Approval of Payment – Preschool Health & Safety Training

It is recommended that the Board of Education approve the payments of the following Adult Education and Preschool staff member(s) for required First Aid and CPR training as submitted by Dakota King-White, Ph.D., Director of Student Services and Family Supports, as recommended by Julie McDonald, Ed.D., Chief Academic Officer:

First Aid and CPR Training - December 2016				
Last Name	First Name	Position	Hours	Hourly Rate
Dahs	Carly	Paraprofessional	6.0	\$16.36
Kaufman	Kristy	Paraprofessional	6.0	\$14.92
Kromer	Melinda	Renhill Paraprofessional	6.0	\$10.00
Larrick	Darlene	Paraprofessional	6.0	\$16.86
Moore	Constance	Renhill Paraprofessional	6.0	\$10.00
O'Loughlin	Jacqueline	Paraprofessional	6.0	\$18.39
Panzer	LeAnn	Paraprofessional	6.0	\$19.01
Pool	April	Renhill Paraprofessional	6.0	\$10.00
Wahl	Jennifer	Renhill Paraprofessional	6.0	\$10.00
Weimer	Susan	Paraprofessional	6.0	\$16.36
Wimmer	Bradford	Instructor/Trainer	7.0	\$23.54

7) Approval of Employment of a Student Intern – Support

It is recommended that the Sandusky Board of Education approve for employment as a student intern, effective July 1, 2016 the individual(s) listed below, as recommended by Mr. Dan Poggiali, Chief of Staff:

Employment of Student Intern- 2016/17 School Year			
Last Name	First Name	Position	Pay
Lawrence	Ashley	Student Intern	\$10.00 per hour

8) Approval of Stipend Payment - Big Brother Big Sister Grant

It is recommended that the Sandusky Board of Education approve the following to be paid by the Big Brother Big Sister Grant for work completed during the 2015/16 school year, the individual(s) listed below, as recommended Julie McDonald, EdD, Chief Academic Officer:

Grant Stipend - 2015/16 School Year			
Last Name	First Name	Position	Pay
Koonce	Richard	Grant Coordinator	\$3,000.00

9) Approval to Give Written Notice to Administrators

It is recommended that the Sandusky Board of Education authorize the Superintendent to give written notice, pursuant to Ohio Revised Code 3319.02, to each administrator listed below whose contract expires at the end of this fiscal year, that the Administrator may request a meeting with the Board of Education by giving the Treasurer written notice of the administrator's request at least 24

hours before the Board’s regular meeting to be held in February. The date of the February meeting will be posted after the organization meeting January 12, 2017.

Sandusky City Schools Administrative Contract Expiring 2017				
Last Name	First Name	Position	Current Contract	Expires
Andres	Jude	Elementary Principal	Mills	7/31/2017
Brown	Donna	Elementary Principal	Venice	7/31/2017
Brown	Keith	Assistant Treasurer	Adm Bldg	7/31/2017
Ehrnsberger	William	Brand Development, Retention and Recruitment Coordinator	Adm Bldg	6/30/2017
Johns	Jodi	Coordinator of Community Programming	SMS	7/30/2017
Kraft Sr.	Bradley	Dining Services Supervisor	Adm Bldg	7/31/2017
Muratori	Rebecca	Elementary Principal	Osborne	7/31/2017
Pace-Sanders	Kathy	Elementary Principal	Hancock	7/31/2017
Peugeot	Todd	Assistant Principal	SHS	7/30/2017
Wohl	Linda	Interim Assistant Principal	SMS	7/31/2017

On Roll Call: Mrs. Green-Churchwell, AYE Ms. Vargo, AYE, Mr. Patterson (with abstention from all applicable family members), AYE, Mrs. Murray, AYE, Mr. Krabill, AYE. Motion carried.

Resolution #17-1a-11

Mr. Patterson made the motion, seconded by Mrs. Green-Churchwell to approve the following,

Other:

1) Approval of Educational Service Agreement

It is recommended that the Sandusky Board of Education approve the following Educational Service Agreement between Sandusky City School District and Huron City School District Board of Education as recommended by Dakota King-White, PhD, Student Services Director and submitted by Julie McDonald, EdD, Chief Academic Officer for the 2016/2017 school year.

2) Approval of Agreement with Jon Brasfield, Ph.D. for Consulting Services as an Academic Growth Incentive Consultant for Sandusky City Schools

It is recommended that the Board of Education approve the agreement with Jon Brasfield, Ph.D., for Academic Growth Incentive consulting services for Sandusky City Schools, to be paid through General funds as submitted by Megan Peugeot, Executive Director of Curriculum and Expanded Services and recommended by Julie McDonald, EdD, Chief Academic Officer.

3) Approval of Behavioral Consultation Service Agreement

It is recommended that the Sandusky Board of Education approve the following Behavioral Consultation Service Agreement between Sandusky City School District and Robin Welch as recommended by Dakota King-White, PhD, Student Services Director and submitted by Julie McDonald, EdD, Chief Academic Officer for the 2016/2017 school year.

4) Approval of Behavioral Professional Development Service Agreement

It is recommended that the Sandusky Board of Education approve the following Behavioral Professional Development Service Agreement between Sandusky City School District and Robin Welch as recommended by Dakota King-White, PhD, Student Services Director and submitted by Julie McDonald, EdD, Chief Academic Officer for the 2016/2017 school year.

5) Approval of Sandusky City Schools Board of Education Policy Manual Revisions

It is recommended that the Board of Education approve the following revised Sandusky City Schools Board of Education policies, provided by the Ohio School Boards Association (OSBA) and approved by the Sandusky City Schools Policy Committee: (policies provided to board members under separate cover)

Sandusky City Schools Policy Manual Revisions		
Month	Policy #	Policy Title or Policy Regulation Title
December 2016 Updates	AC	Nondiscrimination
	ACA	Recoded as Dual Coded Policy ACA/ACAA
	ACA/ACAA	Nondiscrimination on the Basis of Sex/Sexual Harassment
	ACA-R/ ACAA-R	Nondiscrimination on the Basis of Sex/Sexual Harassment Grievance Procedures - Regulation
	IIBH	District Websites
	JEC	School Admission
	JECOA	Admission of Homeless Students
	JECOA-R	Admission of Homeless Students - Regulation
	JFCF	Hazing and Bullying
	JFCF-R	Hazing and Bullying - Regulation
	JFG	Interrogations and Searches
	JFG-R	Interrogations and Searches - Regulation
	JHCB	Immunizations
	JO	Student Records
	JO-R	Student Records - Regulation
JEG	Exclusions and Exemptions From School Attendance	

6) Approval of 2017-18 Sandusky High School Course Selection Guide

It is recommended that the Sandusky Board of Education approve the SHS course selection guide, which includes the post-secondary options with our University partners: Bowling Green State University, Lorain Community

College, Terra State Community College and Owens Community College, provided under separate cover, as submitted by Mr. Eric Talbot, SHS Principal and recommended by Julie McDonald, Ed.D., Chief Academic Officer.

7) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE clubs, as recommended by Gina Deppert, CFO & Treasurer, as submitted by Julie Bittinger, Business/Fiscal Office.

Sandusky City Schools – “In-House” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
RCAAS Model United Nations	Marcos Pizza Nights (I night/month)	12/12/16-6/30/17
RCAAS Model United Nations	Raffle Baskets monthly (donated items)	1/3/17-5/31/17
RCAAS Model United Nations	Dominos Pizza "Dough" Nights	1/17/17-5/31/17
RCAAS Model United Nations	Bob Evans % Nights	1/17/17 and 3/7/17
RCAAS Model United Nations	Corso's Flower & Garden Gift Card Sale	2/1/17-5/31/17
RCAAS Model United Nations	Tea Cup Auction @ Fine Arts Gala	4/5/2017
RCAAS Model United Nations	Mikey's Frozen Yogurt Froyo Nights	2/17/17-4/21/17
SHS Varsity Swimming	A-Behr Swimming Invite T-Shirt Sale	12/10/2016

On Roll Call: Mr. Patterson, AYE, Mrs. Green-Churchwell, AYE, Ms. Vargo, AYE, Mrs. Murray, AYE, Mr. Krabill, AYE. Motion carried.

Resolution #17-1a-12

Mrs. Murray made the motion, seconded by Ms. Vargo to approve the following:

c) Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations		
Donator Name	Donation To	Donation
Carolyn Schuefler	Tom Schuefler Memorial Scholarship Fund	\$1,000.00
Richard Twardzik	SHS Class of 1964 Scholarship Fund	\$1,964.00
Mary Ann Pelz	SHS Class of 1964 Scholarship Fund	\$100.00
Debbie Miller	Clothing for Sandusky Career Center Suits & Such	\$50.00
David Waddington	Charles E. Odums II Memorial Scholarship	\$30.00
Darcy Johnson	Andrew Dunn Sandusky Police Academy Scholarship	\$8.00
Thomas Hord	SHS Class of 1964 Scholarship Fund	\$100.00
David Halley	SHS Class of 1964 Scholarship Fund	\$100.00

Kenneth Slayton	SHS Class of 1964 Scholarship Fund	\$100.00
Donald Didelius	SHS Scholarship Fund	\$125.00
Douglas & Barbara Mehling	SHS Class of 1964 Scholarship Fund	\$500.00
John Lauder	SHS Class of 1964 Scholarship Fund	\$200.00
Anonymous	Sandusky City Schools Girls & Boys Soccer Program	\$2,500.00
Anonymous	Gentlemen's Club of Sandusky City Schools	\$5,000.00

On Roll Call: Mrs. Murray, AYE, Ms. Vargo, AYE, Mrs. Green-Churchwell, AYE, Mr. Patterson, AYE, Mr. Krabill, AYE. Motion carried.

Next Meeting

The next regular meeting of the Board of Education is tentatively scheduled for ***Monday, February 6, 2017, at 7:00 p.m. in the 3rd floor Board Decade Room at the Administration Building.***

Resolution #17-1a-13

Ms. Vargo made the motion, seconded by Mrs. Green-Churchwell to adjourn the January 12, 2017 regular meeting as presented. Motion carried.

On Roll Call: Ms. Vargo, AYE, Mrs. Green-Churchwell, AYE Mr. Patterson, AYE, Mrs. Murray, AYE, Mr. Krabill, AYE. Motion carried.

Certificate Section 5705.412, Revised Code

It is hereby certified that the Sandusky City School District Board of Education, Erie County, Ohio, has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all days set forth in its adopted school calendar for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was or

1/12/2017

Treasurer

Superintendent of Schools

President, Board of Education

Mr. Jeff Krabill, President

Mrs. Gina Roop-Deppert Treasurer

PUBLIC COMPLAINTS

Constructive criticism of the District is welcomed by the Board. Although no member of the community is denied the right to bring his/her complaints to the Board, he/she is referred to the proper administrative channels for solution before investigation or action by the Board. Exceptions may be made when the complaints concern Board actions or Board operations.

The Board believes that complaints and grievances are best handled and resolved as close to their origin as possible. The staff should be given the opportunity to consider the issues and attempt to resolve the problems prior to involvement by the Board. The proper channeling of complaints involving instruction, discipline or learning materials are: employee, principal, Superintendent and then the Board of Education.

If a complaint, which was presented to the Board and referred through the proper channels, is resolved before it comes back to the Board, a report of the disposition of the matter is made to the Board and then placed in the official files.

The Board expects the staff to receive complaints courteously and to make a proper reply to the complainant.

Matters referred to the Superintendent and/or Board must be in writing and signed. Requests are expected to be specific in terms of the action desired. Matters that are presented in writing and signed will receive a response.

[Adoption date: November 19, 2001]

[Re-adoption date: March 19, 2007]

[Re-adoption date: December 7, 2009]

LEGAL REFS.: ORC 121.22
149.43

CROSS REFS.: KLB, Public Complaints about the Curriculum or Instructional Materials
KLD, Public Complaints about District Personnel