**SANDUSKY CITY SCHOOLS**

**LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE**

**(SLPDC)**

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| **OPTION** | **MAXIMUM CEU’S** | **CEU VALUE** | **VERIFICATION** | **CRITERIA** |

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| College/University | Determined by College/University | 1 semester hour = 3 CEU’s  3 quarter hrs./2 semester hrs. = 6 CEU’s  2 quarter hrs. = 4 CEU’s  1 quarter hr. = CEU’s | Official Transcripts or Original grade slips or Original Certificate of completion | Must be taken through an NCATE accredited college or other approved post-secondary educational institution  Must be taken for credit with a grade of “C” or better, a “P” in pass/fail course  Coursework must be in education or in a content area directly related to the individual’s teaching assignment or working with students |

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| Professional conference/ Workshop/ Institute/ Academy, or In-service Credit | (Offered by Provider) | 1 clock hour in workshops = 0.1 CEU | Provider Voucher or Activity Documentation Voucher | Must include only time spent in those portions of the conference program that contribute to the participant’s knowledge, competence, performance, or effectiveness in education |

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| Professional Presentation | Up to 3 CEU’s | 1 clock hour of presentation = 0.1 CEU | Activity Documentation Voucher  Presentation Verification | Applies to first presentation for each license/certificate cycle |
| Curriculum Development | 3 CEU’s per license cycle | 1 clock hour = 0.1 CEU | Activity Documentation Voucher | Must be serviced on formal committee organized by local, state, national or international education agency or organization |
| Professional Committee or Organizations | 3 CEU’s per license cycle | 1 clock hour = 0.1 CEU | Documentation of hours served verified by the President or Chair of committee | Must be service on formal committee organized by local, state, national or international education agency or organization.  Must contribute to the education profession or add to the body of knowledge to the individual’s specific field |
| Renewal of Expert Licenses (Career Technical Education) | Up to 3 CEU’s per license cycle |  | Activity Documentation Voucher  Copy of renewed License(s) for area of expertise | Individual must be required by law to hold & renew a valid license(s) in an area of expertise to be eligible to continue to teach a particular course |
| Acquisition of expert certification(s) (Career Technical Education) | Up to 5 CEU’s per license cycle | 1 clock hour = 0.1 CEU | Activity Documentation Voucher  Copy of Certification(s) for area of expertise | Must enhance individual’s work in the profession or contribute to teacher’s area of specialization |

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| Grant Writing | Up to 6 CEU’s per license cycle | 1 clock hour = 0.1 CEU | Copy of Grant Proposal & Activity Documentation Voucher | CEU’s not dependent on awarding of grant  Documented clock hours in planning and preparing |
| Field Experience for Students | 3 CEU’s per license cycle | 1 clock hour = 0.1 CEU | Activity Documentation Voucher | Must be related directly to the teacher’s curriculum  Field trips for extracurricular activities are NOT included  Must be used for the first time conducting the field experience each license certificate cycle  Documented clock hours in development, planning and preparing curriculum for field trip (Classroom instruction not included) |
| Self-Directed Educational Development  Professional Reading  Study Group  Research  Educational Travel | 3 CEU’s per license cycle (Limit of 1 CEU per individual activity) | 1 clock hour = 0.1 CEU | Activity Documentation Voucher, Copy of final product or report such as journal or video | Must enhance individual’s work in the profession or contribute to teacher’s area of specialization  Must have prior and final approval after completion and verification by SLPDC |
| Related Work Experience or Externship | 6 CEU’s per license cycle | 1 clock hour = 0.1 CEU | Activity Documentation Voucher  Documented clock hours | Must enhance individual’s work in the profession or contribute to teacher’s area of specialization or supports system’s goals |
| Action Research or Educational Project | Up to 6 CEU’s | 1 clock hour = 0.1 CEU | Copy of final product or report | Must have prior approval of SLPDC |

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| Publication of Original Work (book, journal article, software, research, etc.) | 6 CEU’s per license cycle | Variable, up to 6 depending on product  6 CEU’s for book  3 CEU’s for article in a professional journal or magazine | Copy of publication or document and Activity Documentation Voucher | Must contribute to the education profession or add to the body of knowledge in the individual’s specific field  Must be a commercially published book or article |
| National Board of Professional Teaching Standards Certification | 6 CEU’s per certificate/ license cycle for candidate completing process but not getting the NBPTS Certificate  18 for NBPTS Certification | Completion and verification in area of assignment during certificate cycle = all required CEU’s  Up to 18 CEU’s | Valid copy of the National Certificate or Activity documentations Voucher for candidate not completing certificate | Must be in the subject area of the individual’s assignment  Certificate must be completed or participation as candidate must be verified by the expiration date of the Ohio certificate/license |
| Teaching a College Course | 1.5 CEU’s per semester course  1 CEU per quarter course Max 3 CEU’s per year |  | Activity Documentation Voucher | May be used for the first time teaching a course directly related to your area of certification (each license/certificate cycle) |
| Teaching an Adult Vocational or Technical Course | 1.5 CEU’s per semester course  1 CEU per quarter course Max 3 CEU’s per year |  | Activity Documentation Voucher | May be used for the first time teaching a course directly related to your area od certification (each license/certificate cycle) |

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| Peer Observation | 1 CEU per license cycle | 1 clock hour = 0.1 CEU | Activity Documentation Voucher | Must include a statement of authorization from a supervisor along with summarization of preconference and post conference |
| Peer Coaching | Up to 4 – both participants are eligible | 1 clock hour = 0.1 CEU | Narrative of observation & Summary of plan & Activity Documentation Voucher | Each session must include per observation discussion, observation, & follow-up discussion |
| Mentoring | Full – 3 CEU’s per year  Partial – 1.5 CEU’s per year | 1 clock hour = 0.1 CEU | Activity Documentation Voucher  Statement of authorization | Formal District Mentoring Program |
| Cooperating Teacher/ Administrator | 1.5 CEU’s per semester  1 CEU per quarter per license cycle |  | Activity Documentation Voucher  Successful completion of contract | Must be supervisor of undergraduate student graduate student or undergraduate intern, or student teacher |
| Ohio School Net Certification at Four Levels: Novice, Practitioner, Scholar, Expert | Trainers offer 0.4-0.8 CEU’s per skill level or College/University offers one credit hour course | 1 clock hour = 0.1 CEU | Copy of Ohio School net Certificate or College/University Transcript | Must meet the Ohio School Net Certification tool requirements |
| CPR/First Aid training | Up to 3 CEU’s per License cycle | 1 clock hour = 0.1 CEU | Activity Documentation Voucher  Provider Voucher  Documented Clock Hours | Must be taken by an SLPDC recognized/ODE, accredited provider |
| Webinar or Online Modules | Up to 3 CEU’s per License cycle | 1 clock hour = 0.1 CEU | Activity Documentation Voucher  Provider Voucher  Documented Clock Hours  Reflection | Must be related to teaching assignment or working with students |